

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**July 4, 2023- 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held July 4, 2023, at 10:00 a.m.

**CALL TO ORDER** Mayor Reutov called the meeting to order at 10:02 a.m.

<b>PRESENT</b>	Paul Reutov	Mayor
	Sterling Johnson	Councillor/Deputy Mayor
	John Mondal	Councillor
	Kevin Paré	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Darlene Beniuk	Councillor
	Lorin Tkachuk	Councillor
	Colette Borgun	Councillor ( <i>arrived at 10:30 a.m.</i> )

<b>STAFF IN ATTENDANCE</b>	Melanie McConnell	Acting Chief Administrative Officer / Associate CAO, Corporate Services
	Darrell Lessmeister	Associate CAO, Recreation and Community Services
	Heather Reid	Legislative Services Coordinator

**ADOPTION OF AGENDA**

23.498      **MOVED**  
To adopt the July 4, 2023 Regular Council Meeting agenda as presented.

In Favour (8): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

- 3.1 Regular Council Meeting-June 27, 2023
  - Minutes will be amended to remove the duplicate entry on page 5 noting Councillor Stedman exited Chambers at 11:33 a.m.

23.499            MOVED  
To adopt the June 27, 2023 Regular Council Meeting minutes as amended.

In Favour (8): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### 7.1     Councillor Reports

Each Member of Council in attendance provided an update as part of the Councillor Reports item.

23.500            MOVED  
To accept the Councillor Reports as information.

In Favour (8): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

### 7.2     Capital Project Report for Period Ended May 31, 2023

Ms. Hafsah Moghrabi, Manager of Finance, presented the Capital Project Report for Period Ended May 31, 2023, and responded to questions.

Councillor Tkachuk exited Chambers at 10:19 a.m. and returned at 10:20 a.m.

23.501            MOVED  
To accept the Capital Projects Report for the Period Ending May 31, 2023 as information.

In Favour (8): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

### 7.3 Budget Transfer Request-Asphalt Repair Program

Mr. Ali Memon, Acting Associate CAO – Infrastructure Services, and Mr. Dave McPhee, Manager of Transportation Services, presented the Budget Transfer Request-Asphalt Repair Program and responded to questions.

23.502            MOVED

That Council approve the transfer of \$350,000 from the re-gravelling program to the asphalt repair program within the Transportation Services Operational Budget.

In Favour (8): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

### 7.4 Sentinel East Storm Pond Request for Funding

Mr. Jon Skjersven, Manager of Utilities, presented the Sentinel East Storm Pond Request for Funding and responded to questions.

23.503            MOVED

That Council approves tendering of the Sentinel East Storm Pond project and the re-allocation of:

- \$127,882 from the Sentinel Park Water & Sewer project,
- \$250,000 from the Young's Beach Base and Pave project,
- \$250,000 from the Campsite Road Water & Sewer project,
- \$150,000 from the Beaverhill Road/ 91 Avenue Intersection project and
- \$70,000 from the Caslan Connector Culvert project

to the Sentinel East Storm Pond project for a total budget of \$1,237,570.

In Favour (8): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.5 Infrastructure Services Monthly Reports and Projects Update

Mr. Memon presented the Infrastructure Services Monthly Reports and Projects Update and responded to questions.

Councillor Borgun arrived to the meeting at 10:30 a.m.

Councillor Tkachuk exited Chambers at 10:41 a.m. and returned at 10:47 a.m.

23.504            **MOVED**  
To accept the Infrastructure Services – Manager Reports and Capital Projects Update as information.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.6 Recreation Services Monthly Reports and Projects Update

Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services Division, presented the Recreation Services Monthly Reports and Projects Update and responded to questions.

23.505            **MOVED**  
To accept the Recreation and Community Services Division – Monthly Report as information.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

**RECESS**            Mayor Reutov called a recess at 10:58 a.m.

**RECONVENE**        Mayor Reutov reconvened the meeting at 11:10 a.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

7.7 Jiu-Jitsu Club (Discussion)

Mr. Lessmeister presented the Jiu Jitsu Club discussion and responded to questions.

23.506

MOVED

To direct Administration to look at space options, with the Bold Center as first priority, to accommodate the Jiu Jitsu Club; and to bring forward the report options to the July 25, 2023 Regular Council Meeting prior to the removal of the Club from the Bold Center.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.8 Recreation Facility and User Fees - Three-year Bylaw Review

Mr. Lessmeister and Ms. Staci Lattimer, Manager of Recreation, presented the Recreation Facility and User Fees - Three-year Bylaw Review and responded to questions.

Councillor Mondal exited Chambers at 11:35 a.m.

23.507

MOVED

That Council accepts the report as information and directs Administration to bring the Recreation Facility & User Rental Fees Bylaw to the July 25 Regular Council Meeting for approval.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.9 Business Process Improvement Review (Efficiency Review)

Ms. Melanie McConnell, Acting Chief Administrative Officer, presented the Business Process Improvement Review (Efficiency Review) and responded to questions.

Councillor Mondal returned to Chambers at 11:40 a.m.

23.508

MOVED

To confirm that the business process improvement review (efficiency review) will commence following the recruitment of the Chief Administrative Officer.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

7.10 Business Security Complaints (Discussion)

Mr. Chris Clark, Director, Law Enforcement Training Program, presented the Business Security Complaints discussion and responded to questions.

Councillor Stedman exited Chambers at 11:56 a.m. and returned at 11:57 a.m.

Councillor Tkachuk declared a pecuniary interest related to business interests and exited Chambers at 11:57 a.m.

23.509

MOVED

To direct Administration to bring forward a report that includes options to deter security issues that includes consideration of cameras, light standards and information campaigns.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

Councillor Tkachuk returned to Chambers at 12:03 p.m. after the discussion and vote had concluded.

**PUBLIC INPUT SESSION**

6.1 12:15 p.m. Public Input Session

*There was no one in attendance for the Public Input Session.*

**RECESS** Mayor Reutov called a recess at 12:03 p.m.

**RECONVENE** Mayor Reutov reconvened the meeting at 12:54 p.m. with all those Members of Council previously listed in attendance.

**CLOSED SESSION**

23.510            MOVED

To go into Closed Session at 12:55 p.m. in accordance with the *Freedom and Information and Protection of Privacy (FOIP) Act*.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

8.3        Committee Appointment-Safer Municipality Advisory Committee (SMAC) (s.17-Disclosure harmful to personal privacy and s.24-Advice from officials-FOIP)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Darrell Lessmeister, Mackenzie Zilinski, and Heather Reid.

8.4        2023 Minimum Tax Complaint (s.17-Disclosure harmful to personal privacy-FOIP)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Darrell Lessmeister, Mackenzie Zilinski, Hafsah Moghrabi and Heather Reid.

8.5        Economic Development Matter (s.25-Disclosure harmful to economic and other interests of a public body-FOIP and s.24-Advice from officials-FOIP)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Darrell Lessmeister, Mackenzie Zilinski, Heather Reid, and Heather Stromquist.

8.6        Economic Development Follow Up (s.16-Disclosure harmful to business interests of a third party, s.24-Advice from officials and s.25-Disclosure harmful to economic and other interests of a public body-FOIP)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Darrell Lessmeister, Mackenzie Zilinski, Heather Reid, and Heather Stromquist.

**RECESS**                    Mayor Reutov called a recess at 2:05 p.m.

**RECONVENE**            Mayor Reutov reconvened the meeting at 2:08 p.m. with all those Members of Council previously listed in attendance.

## **CLOSED SESSION**

- 8.1 2:00 p.m. Delegation-Alberta Counsel-Government Relations plan (s.21-Disclosure harmful to intergovernmental Relations and s.24-Advice from officials-FOIP)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Darrell Lessmeister, Mackenzie Zilinski, and Heather Reid.

Members of Alberta Counsel present for the purpose of presenting: Zach Ziolkowski.

Councillor Stedman exited Chambers at 2:09 p.m. and returned at 2:12 p.m.

Councillor Paré exited Chambers at 2:10 p.m. and returned at 2:12 p.m.

- 8.2 Law Enforcement Training Program Update (s.21-Disclosure harmful to intergovernmental relations and s.25-Disclosure harmful to economic and other interests of a public body-FOIP)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Darrell Lessmeister, Mackenzie Zilinski, Chris Clark, Shae Guy and Heather Reid.

Councillor Tkachuk exited Chambers at 3:18 p.m. and returned at 3:19 p.m.

- 8.7 Land Matter Request (s.21-Disclosure harmful to intergovernmental Relations and s.24-Advice from officials-FOIP)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Darrell Lessmeister, Mackenzie Zilinski, and Heather Reid.

- 8.8 Councillor Action Request (CAR) Form Reporting (s.17-Disclosure harmful to personal privacy, s. 23-Local public body confidences, s.27-Privileged Information and s.24-Advice from officials-FOIP)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Mackenzie Zilinski, and Heather Reid.

- 8.9 Legal Matters Updates (s.27-Privileged Information-FOIP)

Member of Administration present for the purposes of presenting and recording: Melanie McConnell, Mackenzie Zilinski, and Heather Reid.

## **RETURN TO OPEN SESSION**



23.511            MOVED  
                      To return to Open Session at 3:43 p.m.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore,  
Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor  
Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF CLOSED SESSION**

8.1      2:00 p.m. Delegation-Alberta Counsel-Government Relations Plan (s.21  
Disclosure harmful to intergovernmental Relations and s.24-Advice from officials-  
FOIP)

23.512            MOVED  
                      That Lac La Biche County Council thank Alberta Counsel  
for their delegation and to direct Administration to bring  
back the finalized version of the Government Relations  
Plan to a future Regular Council Meeting.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore,  
Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor  
Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

8.2      2023 Minimum Tax Complaint (s.17-Disclosure harmful to personal privacy-  
FOIP)

23.513            MOVED  
                      That County Council denies the taxpayer's request to  
rescind the paid 2023 minimum tax levy back to the 2022  
minimum tax levy for tax roll numbers 631XXXXX01,  
631XXXXX02, 631XXXXX02, 631XXXXX01,  
631XXXXX01, 631XXXXX01, 631XXXXX02,  
631XXXXX02, 631XXXXX03, 631XXXXX01,  
631XXXXX01, 631XXXXX01, 631XXXXX01,  
631XXXXX01, 631XXXXX02, 631XXXXX02,  
631XXXXX02, 631XXXXX01, 631XXXXX01,  
631XXXXX01, 631XXXXX01, 631XXXXX02,  
641XXXXX01, 641XXXXX01, 641XXXXX01,  
641XXXXX01, 641XXXXX01, 641XXXXX01,  
641XXXXX01.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson  
Opposed (1): Councillor Beniuk

**CARRIED**

- 8.3 Committee Appointment-Safer Municipality Advisory Committee (SMAC) (s.17-Disclosure harmful to personal privacy and s.24-Advice from officials-FOIP)

23.514            **MOVED**  
To appoint Guy Lambert, Normand Durocher and Jennifer Gauthier to the Safer Municipalities Advisory Committee effective July 11, 2023 to July 11, 2025.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

- 8.4 Economic Development Matter (Discussion) (s.25-Disclosure harmful to economic and other interests of a public body-FOIP and s.24-Advice from officials-FOIP)

23.515            **MOVED**  
To direct Administration to proceed as directed in Closed Session.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

- 8.5 Economic Development Follow Up (Discussion) (s.16-Disclosure harmful to business interests of a third party, s.24-Advice from officials and s.25-Disclosure harmful to economic and other interests of a public body-FOIP)

23.516            MOVED  
To direct Administration to proceed with preparation of a Memorandum of Understanding for the proposed developments.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

8.6    Law Enforcement Training Program Update (s.21-Disclosure harmful to intergovernmental relations and s.25-Disclosure harmful to economic and other interests of a public body-FOIP)

23.517            MOVED  
That Council accept the report as information.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

8.7    Land Matter Request (s.21-Disclosure harmful to intergovernmental Relations and s.24-Advice from officials-FOIP)

23.518            MOVED  
That Council accept the Land Matter Request as information and direct Administration to return to a future Council Meeting.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

8.8    Councillor Action Request (CAR) Form Reporting (s.17-Diclosure harmful to personal privacy, s. 23-Local public body confidences, s.27-Privileged Information and s.24-Advice from officials-FOIP)

23.519            MOVED  
That Council accepts the Councillor Action Request Form Reporting as information.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

8.9    Legal Matters Updates (s.27-Privileged Information-FOIP)

23.520            MOVED  
That Council accept the Legal Matters Update report as information.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

23.521            MOVED  
To adjourn the July 4, 2023 Regular Council Meeting at 3:51 p.m.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

**CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer