

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**May 13, 2025-10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held May 13, 2025 at 10:00 a.m.

**CALL TO ORDER** Mayor Reutov called the meeting to order at 10:04 a.m.

<b>PRESENT</b>	Paul Reutov	Mayor
	John Mondal	Councillor
	Kevin Paré	Councillor
	Lorin Tkachuk	Councillor
	Charlyn Moore	Councillor ( <i>Departed at 5:02 p.m.</i> )
	Jason Stedman	Councillor/Deputy Mayor ( <i>Departed at 5:15 p.m.</i> )
	Sterling Johnson	Councillor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
<b>STAFF IN ATTENDANCE</b>	Manny Deol	Chief Administrative Officer
	Ali Memon	GM, Infrastructure
	Hafsah Moghrabi	GM, Corporate Services
	Gary Harman	GM, Recreation & Social Services
	John Kokotilo	GM, Protective Services
	Mackenzie Zilinski	Senior Executive Assistant
	Heather Reid	Lead Legislative Officer
	Danielle Patenaude	Legislative Officer

**ADOPTION OF AGENDA**

25.199

**MOVED**

To adopt the May 13th, 2025 Regular Council Meeting agenda as amended:

Addition of item:

-8.14-Fleming Road Naming Request

In Favour (4): Mayor Reutov, Councillor Borgun, Councillor Mondal, and Councillor Beniuk

Opposed (5): Councillor Moore, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**DEFEATED**

25.200

MOVED

To adopt the May 13th, 2025 Regular Council Meeting agenda as amended:

Addition of item:

-9.7-Personnel Matter (s.17, s.24 and s.27-FOIP)

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Councillor Beniuk

**CARRIED**

## **CONSENT AGENDA**

25.201

MOVED

That the recommendations contained in the following reports be approved:

- 4.1 Regular Council Meeting-April 29, 2025
- 4.2 Strategic Committee of Council-April 29, 2025
- 8.5 Council Expense Claims-March
- 8.10 Natural Gas Operations and Maintenance Policy

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

4.1 Regular Council Meeting-April 29, 2025

4.2 Strategic Committee of Council-April 29, 2025

The following motion was approved on the Consent Agenda:

25.201

To adopt the April 29, 2025 Regular Council Meeting Minutes and April 29, 2025 Strategic Committee of Council Meeting as presented.

## **NEW BUSINESS**

### **8.1 Councillor Reports**

Each Council Member in attendance provided their Councillor Report which was received as information.

## **DELEGATIONS**

### **7.1 10:30 a.m. Delegation-Plamondon and District Community Development Society-Mud Bogs Funding Request 2025**

Mr. Carl Kurppa Grants and Community Funding Coordinator presented the Delegation-Plamondon and District Community Development Society-Mud Bogs Funding Request 2025. Ms. Michelle Dunlop and Ms. Melissa (last name unknown) also presented on behalf of the Plamondon and District Community Development Society, and responded to questions.

Deputy Mayor Stedman exited Council Chambers at 10:44 a.m. and returned at 10:45 a.m.

#### **25.202 MOVED**

That Council direct Administration to return to a subsequent Council meeting for a funding recommendation.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### **8.2 Recommendation for Funding - Lac La Biche Pow Wow & Fish Derby Association Funding Request**

Mr. Carl Kurppa, Grants and Community Funding Coordinator presented the Lac La Biche Pow Wow & Fish Derby Association Funding Request and answered any questions.

#### **25.203 MOVED**

That Council approves \$61,000 in grant funding and \$22,000 for Fireworks (total \$83,000) for the 2025 Pow Wow event with \$46,500 to come from the 2025 Community Special Events Budget, with the remaining \$36,500 to come from accumulated surplus.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

25.204

**MOVED**

To direct Administration to draft an internal policy and/or procedure to assist the Lac La Biche Pow Wow and Fish Derby Association on a go forward basis regarding grant funding assistance.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

### 8.3 Library Funding Agreement

Mr. Kurppa presented the Library Funding Agreement and answered any questions.

25.205

**MOVED**

That Council enters into the *Lac La Biche County Library Board Operating Agreement* (May, 2025 to May 2028) as amended with the removal of “(u) “ noted in section 2 c.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

### 8.4 FRIAA FireSmart Coordinator Grant-Resolution to Apply for Grant Funding

Mr. Kurppa presented the FRIAA FireSmart Coordinator Grant-Resolution to Apply for Grant Funding and answered any questions.

25.206

**MOVED**

That Council support the County’s application for the FireSmart Coordinator grant under the May 20, 2025 intake.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Reutov called a recess at 11:02 a.m.

**RECONVENE** Mayor Reutov reconvened the meeting at 11:14 a.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

8.5 Council Expense Claims-March 2025

The following motion was approved on the Consent Agenda:

25.201 That Council approves the Council expense claims processed for the period of March 2025.

8.6 Change Rooms Request-Bold Centre Sports Fields  
Mr. Gary Harman, General Manager, Recreation and Social Services presented the Change Rooms Request-Bold Centre Sports Fields and answered any questions.

25.207 **MOVED**  
To direct Administration to return with updated design options, including costing for engineering, pertaining to the potential construction of Change Rooms Request-Bold Centre Sports Fields project and to present this information at a future Council Meeting.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

8.7 Capital Projects Report as of March 31, 2025

Ms. Hafsah Moghrabi, General Manager, Corporate Services and Mr. Ali Memon, General Manager, Infrastructure both presented the Capital Projects Report as of March 31, 2025 and answered any questions.

Councillor Tkachuk exited Council Chambers at 11:30 a.m. and returned at 11:32 a.m.

The Capital Projects Report as of March 31, 2025 item was received as information.

#### 8.8 Naming of County Streets and Roads Policy

Ms. Randi Dupras, Manager, Public Works and Ali Memon, General Manager, Infrastructure presented the Naming of County Streets and Roads Policy and answered any questions.

#### 25.208 MOVED

To direct Administration to incorporate the following amendments to the draft PW-30-023 Naming of County Streets and Roads Policy, and to present the amendments at a future Council Meeting:

- replacing the term "nomenclature"
- exclusion of all existing hamlets (along with mapping identifying the hamlet boundaries).

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Deputy Mayor Stedman

**CARRIED**

### **PUBLIC INPUT SESSION**

12:00 p.m. Public Input Session

Administration confirmed that there was no one in the lobby or registered for the Public Input Session.

### **NEW BUSINESS**

#### 8.9 Road Construction Requests Policy and Procedure

Ms. Dupras and Mr. Memon presented the Road Construction Requests Policy and Procedure and answered any questions.

#### 25.209 MOVED

To direct Administration to bring forward more information to a future Council meeting

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

8.10 Natural Gas Operations and Maintenance Policy

The following motion was approved on the Consent Agenda:

- 25.201 That Council approve updates to the County Policy PW-44-003 and County adopted Federation of Alberta Natural Gas Co-ops Operations and Maintenance Manual, as presented.
- 25.201 That Council endorse the Quality Management Plan, Integrity Management Program, Safety and Loss Management System, and Emergency Preparedness and Response on an annual basis.

**RECESS**

Mayor Reutov called a recess at 12:14 p.m.

**RECONVENE**

Mayor Reutov reconvened the meeting at 1:00 p.m. with all those Members of Council previously listed in attendance, except Councillor Beniuk.

**DELEGATIONS**

7.3 1:00 p.m. Delegation-AltaLink Wildfire Mitigation Plan

Mr. Colin Harvey, Mr. Brian Kelley and Mr. Brendan Pan presented the AltaLink Wildfire Mitigation Plan and responded to questions.

Councillor Beniuk returned to Council Chambers at 1:01 p.m.

Councillor Beniuk exited Council Chambers at 1:02 p.m. and returned at 1:03 p.m.

**CLOSED SESSION**

25.210

**MOVED**

To go into Closed Session at 1:24 p.m. pursuant to the following *Freedom and Information and Protection of Privacy (FOIP) Act* sections:

- s.17-Disclosure harmful to personal privacy
- s.21-Disclosure harmful to intergovernmental relations
- s.24-Advice from officials
- s.27-Privileged Information

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Hafsah Moghrabi, Heather Reid, Danielle Patenaude, Mackenzie Zilinski, John Kokotilo and Chris Manuel.

- 9.1 1: 15 p.m. Alberta Counsel Bi-Monthly Report-Governance Relations (s.21-Disclosure harmful to intergovernmental relations-FOIP, s.24-Advice from officials-FOIP)

All Members of Administration exited Council Chambers, except Chris Manuel, at 2:14 p.m. prior to Item 9.2 being presented.

The following public members were present for Item 9.2 for presenting purposes: Danny Scott and Barbara Wilton.

Mr. Manuel exited Council Chambers at 2:21 p.m.

- 9.2 CAO Performance Review Process (s.24-Advice from officials-FOIP)

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Hafsah Moghrabi, Ali Memon, Gary Harman, Heather Reid, Danielle Patenaude, Mackenzie Zilinski, Julia Shapka, Randi Dupras, Brennan Scott, Dan Gaudet, and Alanna Wowk.

- 9.3 ASB Matter (s.24-Advice from officials and s.27-Privileged Information-FOIP)

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Hafsah Moghrabi, Gary Harman, Heather Reid, Danielle Patenaude, and Mackenzie Zilinski.

The following public member was present for presenting purposes: St. Sergeant, Chris Mosley.

- 9.6 Transitional Housing (s.24-Advice from officials-FOIP)

Deputy Mayor Stedman exited Council Chambers at 3:59 p.m. and returned at the same time.

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Hafsah



Moghrabi, Ali Memon, Gary Harman, Heather Reid, Danielle Patenaude, Mackenzie Zilinski, Julia Shapka, and Randi Dupras.

9.4 Committee Matter (s.21-Disclosure harmful to intergovernmental relations and s.24-Advice from officials-FOIP)

Councillor Tkachuk exited Council Chambers at 3:02 p.m. and returned at 3:04 p.m.

Councillor Pare exited Council Chambers at 3:14 p.m. and returned at 3:18 p.m.

Councillor Pare exited Council Chambers at 4:24 p.m. and returned at the same time.

## **RETURN TO REGULAR MEETING**

25.211 MOVED  
To return to Open Session at 4:26 p.m.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

8.11 Revamping of the Lac La Biche County Water Tower Project

Mr. Memon and Mr. Leo Nava, Martushev Group presented the Revamping of the Lac La Biche County Water Tower Project and answered any questions.

Councillor Moore exited at 5:02 p.m. and did not return.

25.212 MOVED  
That Council approve the additional (deletable) work associated with the Water Tower Revamping project and authorize an increase in the project budget by \$106,000 to be funded from Accumulated Surplus.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Councillor Beniuk

**CARRIED**

8.12 Churchill Drive Water and Sewer Replacement Project Scope Change Request

Mr. Memon presented the Churchill Drive Water and Sewer Replacement Project Scope Change Request and answered any questions.

Deputy Mayor Stedman left the meeting at 5:15 p.m. and did not return.

Mayor Reutov exited Council Chambers at 5:16 p.m. Acting Mayor Mondal assumed the position of Chair.

Mayor Reutov returned to Council Chambers, and the position of Chair, at 5:17 p.m.

25.213

MOVED

That Council approves the Churchill Drive Water and Sewer project scope increase of \$975,000 from the Water and Sewer Replacement Reserve.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

8.13 Golf Carts on Public Roads - Draft Bylaw

Ms. Mackenzie Zilinski, Senior Executive Assistant presented the Golf Carts on Public Roads - Draft Bylaw and answered any questions.

25.214

MOVED

That Council direct Administration to proceed with submitting a request through the Ministry of Alberta Transportation and Economic Corridors to seek approval through the Pilot Project for Golf Carts on Public Roads.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

## **CLOSED SESSION**

25.215

**MOVED**

To go into Closed Session at 5:25 p.m. pursuant to the following sections of the FOIP Act:

- s.17-Disclosure harmful to personal privacy
- s.24-Advice from officials
- s.27-Privileged Information

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Hafsah Moghrabi, Heather Reid, Danielle Patenaude, Mackenzie Zilinski..

9.5 Integrity Commissioner (s.24-Advice from officials-FOIP)

All Members of Administration, except Manny Deol, exited Council Chambers at 5:29 p.m. for Item 9.7.

9.7 Personnel Matter (s.17-Disclosure harmful to personal privacy, s.24-Advice from officials and s.27-Privileged Information)-  
*Addition to the Agenda*

Members of Administration returned to Council Chambers at 5:37 p.m.

## **RETURN TO REGULAR MEETING**

25.216

**MOVED**

To return to Open Session at 5:40 p.m.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING OUT OF CLOSED SESSION**

9.1 1: 15 p.m. Alberta Counsel Bi-Monthly Report-Governance Relations (s.21-Disclosure harmful to intergovernmental relations-FOIP, s.24-Advice from officials-FOIP)

This item was received as information.

- 9.2 2:00 p.m. CAO Performance Review Process (s.24-Advice from officials-FOIP)

This item was received as information.

- 9.3 ASB Matter (s.24-Advice from officials and s.27-Privileged Information-FOIP)

- 25.217 MOVED  
To proceed as discussed in Closed Session.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

- 9.4 Committee Matter (s.21-Disclosure harmful to intergovernmental relations and s.24-Advice from officials-FOIP)

- 25.218 MOVED  
To uphold the Watershed Implementation Committee Bylaw provisions

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

- 9.5 Integrity Commissioner Update (s.24-Advice from officials-FOIP)

This item was received as information.

- 9.6 Transitional Housing (s.24-Advice from officials-FOIP)

- 25.219 MOVED  
That Council direct Administration to proceed with the proposed letter as discussed in Closed Session to the contractor of the Transitional Housing Facility.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

9.7 Personnel Matter (s.17, s.24 and s.27)-Addition to the Agenda

25.220 MOVED

To defer the Personnel Matter to the May 27, 2025 Regular Council Meeting.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

## **ADJOURNMENT**

Mayor Reutov adjourned the May 13, 2025 Regular Council Meeting at 5:43 p.m.

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Paul Reutov, Mayor

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Manny Deol, Chief Administrative Officer