

**LAC LA BICHE COUNTY**  
**PUBLIC WORKS COMMITTEE**

**DATE:** September 16, 2014  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers  
County Centre

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 August 19, 2014 Public Works Committee.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. DELEGATIONS

*There are no delegations scheduled.*
7. DISPOSITION OF DELEGATIONS
8. TRANSPORTATION SERVICES
  - 8.1 Manager's Report;
  - 8.2 Briefing – In House Road Construction;
  - 8.3 Briefing – Liquidated Damages;
  - 8.4 Briefing – Beaver Hill Road Privacy Fence;
  - 8.5 Briefing – Lac La Biche Hamlet Road Maintenance;
  - 8.6 Briefing – Speed Limit on Township Road 670 (Egg Lake Road);
  - 8.7 Briefing – Safety Concerns – 101 Street;
  - 8.8 Discussion – Access Road (addition to agenda).

9. UTILITIES

9.1 Manager's Report (verbal presentation);

~~9.2 PI-40-001 Water and Sewer Connection Policy (deleted from the agenda);~~

9.3 Briefing – Partnership with Lac La Biche Natural Gas Co-op.

10. SOLID WASTE AND RESOURCE RECOVERY MANAGEMENT

10.1 Manager's Report;

10.2 Letter Regarding Cardboard Recycling (addition to agenda).

11. INFRASTRUCTURE PERTINENT TO PUBLIC WORKS

12. COUNCIL ITEMS (*if necessary*)

12.1 Emails from Brian Stratchuk and Terry Colosimo (addition to agenda).

13. IN CAMERA SESSION

14. ADJOURNMENT

**LAC LA BICHE COUNTY  
PUBLIC WORKS COMMITTEE MEETING  
COUNTY CENTRE, LAC LA BICHE**

**September 16, 2014 – 10:00 a.m.**

Minutes of the Lac La Biche County Public Works Committee Meeting held on September 16, 2014 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:05 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor / Deputy Mayor
	Richard Olson	Councillor (entered at 10:13 a.m.)
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor (entered at 10:42 a.m.)
<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Manager, Legislative Services
	Jeff Lawrence	General Manager, Operations
	Julie MacIsaac	Communications Coordinator

**ADOPTION OF AGENDA**

PW.14.133 Motion by Councillor Phillips to approve the September 16, 2014 Public Works Committee Meeting agenda as amended:

- Addition of Item 8.8 Discussion – Access Road;
- Addition of Item 10.2 Letter Regarding Cardboard Recycling;
- Addition of Item 12.1 Emails from Brian Stratichuk and Terry Colosimo; and
- Deletion of Item 9.2 PI-40-001 Water & Sewer Connection Policy.

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 Public Works Committee Meeting of August 19, 2014.

PW.14.134 Motion by Councillor Haymour to adopt the Public Works Committee Meeting minutes of August 19, 2014 as circulated.

**CARRIED UNANIMOUSLY**

## **TRANSPORTATION SERVICES**

8.1 Manager's Report;

Brian Shapka, Manager, Transportation Services provided highlights of the department's activities.

Councillor Olson entered Council Chambers at 10:13 a.m.

Discussion ensued regarding program budgeting, hamlet road maintenance, line painting and street sweeping.

Councillor Richard left Council Chambers at 10:25 a.m.

Councillor Richard returned to Council Chambers at 10:27 a.m.

Mr. Shapka reviewed the Transportation Services capital projects update.

Discussion ensued with respect to the walking trail project.

Councillor Nowak entered Council Chambers at 10:42 a.m.

Councillor Richard left Council Chambers at 10:46 a.m.

Councillor Richard returned to Council Chambers at 10:46 a.m.

Discussion ensued regarding sidewalk replacement.

PW.14.135 Motion by Councillor Nowak to accept the Transportation Services Manager's report and Capital Projects Update as information.

**CARRIED UNANIMOUSLY**

8.2 Briefing – In House Road Construction;

Brian Shapka, Manager, Transportation Services provided an overview of the In House Road Construction Briefing.

Councillor Nowak left Council Chambers at 10:55 a.m.

Councillor Nowak returned to Council Chambers at 10:56 a.m.

Discussion ensued with respect to options regarding in house construction.

Councillor Olson left Council Chambers at 11:15 a.m.

Councillor Olson returned to Council Chambers at 11:16 a.m.

Councillor Phillips left Council Chambers at 11:24 a.m.

Councillor Phillips returned to Council Chambers at 11:25 a.m.

PW.14.136 Motion by Councillor Haymour to accept the Briefing regarding In House Road Construction as information.

**CARRIED UNANIMOUSLY**

PW.14.137 Motion by Councillor Siebold that Administration prepare a recommendation with budget implications on a long-term transitional plan for a hybrid approach to in-house versus contracted forces relating, but not limited to: road maintenance and repair, gravel crushing, utility maintenance and repair, and landfill maintenance; and further that the aforementioned plan be brought forward to the 2015 budget deliberations.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 11:35 a.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:44 a.m. with all those Members of Council previously listed in attendance, except Councillor Olson.

## **TRANSPORTATION SERVICES**

### 8.3 Briefing – Liquidated Damages;

Councillor Olson returned to Council Chambers at 11:45 a.m.

Brian Shapka, Manager, Transportation Services provided an overview of the Liquidated Damages briefing.

Councillor Haymour left Council Chambers at 11:55 a.m.

Councillor Haymour returned to Council Chambers at 11:55 a.m.

Discussion ensued regarding construction penalties and incentives.

PW.14.138 Motion by Councillor Thompson to accept the Briefing regarding Liquidated Damages as information.

**CARRIED UNANIMOUSLY**

## **RECESS**

Mayor Moghrabi called a recess at 12:11 p.m.

## **RECONVENE**

Mayor Moghrabi reconvened the meeting at 1:37 p.m. with all those Members of Council previously listed in attendance, except Councillor Haymour.

## **TRANSPORTATION SERVICES**

### 8.4 Briefing – Beaver Hill Road Privacy Fence;

Councillor Haymour returned to Council Chambers at 1:38 p.m.

Brian Shapka, Manager, Transportation Services provided an overview of the Beaver Hill Road Privacy Fence briefing.

PW.14.139 Motion by Councillor Siebold to accept the Briefing regarding Beaver Hill Road Privacy Fence as information.

**CARRIED UNANIMOUSLY**

### 8.5 Briefing – Lac La Biche Hamlet Road Maintenance;

Brian Shapka, Manager, Transportation Services provided an overview of the Lac La Biche Hamlet Road Maintenance briefing.

Discussion ensued with respect to roadway maintenance priorities.

8.5 Briefing – Lac La Biche Hamlet Road Maintenance (continued);

PW.14.140 Motion by Councillor Siebold to accept the Briefing regarding Lac La Biche Hamlet Road Maintenance as information.

**CARRIED UNANIMOUSLY**

8.6 Briefing – Speed Limit on Township Road 670 (Egg Lake Road);

Brian Shapka, Manager, Transportation Services provided an overview of the Speed Limit on Township Road 670 (Egg Lake Road) briefing.

PW.14.141 Motion by Councillor Haymour that the speed limit on Township Road 670 (Egg Lake Road) remains at 80 km/hour and that Administration advises Mr. Bourassa of the findings.

**CARRIED UNANIMOUSLY**

8.7 Briefing – Safety Concerns – 101 Street;

Brian Shapka, Manager, Transportation Services provided an overview of the Safety Concerns – 101 Street briefing.

Discussion ensued with respect to ensuring pedestrian and traffic safety.

PW.14.142 Motion by Councillor Richard to accept the Briefing regarding Safety Concerns – 101 Street as information.

**CARRIED UNANIMOUSLY**

8.8 Discussion –Access Road.

Councillor Austin advised that a resident in her Ward was seeking County assistance with respect to roadway/driveway improvements. Councillor Austin advised that the resident does not have physical access to their property, and uses an oilfield License of Occupation (LOC) to access their land.

Discussion ensued regarding the County's road construction policies and grid development.

PW.14.143 Motion by Councillor Thompson to accept the discussion regarding Access Road as information.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 2:40 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 2:45 p.m. with all those Members of Council previously listed in attendance.

**UTILITIES**

9.1 Manager's Report;

Gary Siebold, Manager, Utilities reviewed the Utilities capital projects update.

Discussion ensued regarding the Portage College water testing laboratory.

PW.14.144 Motion by Councillor Haymour to accept the Utilities Manager's report and Capital Projects Update as information.

**CARRIED UNANIMOUSLY**

9.2 Deleted from the agenda;

9.3 Briefing – Partnership with Lac La Biche Natural Gas Co-op.

Gary Siebold, Manager, Utilities provided an overview of the draft Memorandum of Understanding and the service areas of the natural gas suppliers.

PW.14.145 Motion by Councillor Thompson to accept the Briefing regarding Partnership with Lac La Biche Natural Gas Co-op as information.

**CARRIED UNANIMOUSLY**

**SOLID WASTE AND RESOURCE RECOVERY MANAGEMENT**

10.1 Manager's Report.

Councillor Haymour left Council Chambers at 3:33 p.m.

Jeff Lawrence, General Manager, Operations provided an overview of the Solid Waste and Resource Recovery Management Manager's report.

Councillor Haymour returned to Council Chambers at 3:35 p.m.

Discussion ensued regarding concrete crushing.

Councillor Olson left Council Chambers at 3:45 p.m.



Councillor Olson returned to Council Chambers at 3:45 p.m.

Mr. Lawrence provided an overview of the Solid Waste and Resource Recovery Management capital projects update.

PW.14.146 Motion by Councillor Nowak to accept the Solid Waste and Resource Recovery Management Manager's report and Capital Projects Update as information.

**CARRIED UNANIMOUSLY**

10.2 Letter regarding Cardboard Recycling;

Discussion ensued regarding a letter submitted to County Council regarding cardboard recycling fees at County landfills.

PW.14.147 Motion by Councillor Olson to extend the meeting time to the conclusion of the agenda.

**CARRIED UNANIMOUSLY**

PW.14.148 Motion by Councillor Richard that Administration brings forward a report regarding the landfill tipping fees, outlining when tipping fees for commercial material were discontinued.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 4:10 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 4:22 p.m. with all those Members of Council previously listed in attendance.

**COUNCIL ITEMS**

12.1 Emails from Brian Stratichuk and Terry Colosimo.

Discussion ensued regarding the recent emails addressed to Council.

12.1 Emails from Brian Stratichuk and Terry Colosimo (continued).

PW.14.149 Motion by Councillor Siebold that Administration responds to Mr. Stratichuk's email with respect to Lac La Biche County's plans for water and sewer servicing, as well as the on-going update of the off-site levy bylaw.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Austin  
Councillor Richard  
Councillor Olson  
Councillor Phillips  
Councillor Siebold  
Councillor Thompson  
Councillor Nowak**

**OPPOSED**

**Councillor Haymour**

**CARRIED**

PW.14.150 Motion by Councillor Phillips that Administration responds to Mr. Colosimo's email and further to invite the industry representatives to meet with the Mayor and Deputy Mayor to discuss any perceived concerns.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

PW.14.151 Motion by Councillor Haymour to adjourn the Public Works Committee Meeting of September 16, 2014 at 5:30 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Interim Chief Administrative Officer**