

LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING

DATE: July 28, 2015
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 July 14, 2015 Regular Council Meeting;
 - 3.2 July 21, 2015 Special Council Meeting;
 - 3.3 July 22, 2015 Strategic Session – Land Use Bylaw.
4. UNFINISHED BUSINESS
 - 4.1 Briefing – Urban Service Area Boundary and Specialized Municipality Status Update;
 - 4.1(a) RFD – Capital Equipment Replacement Reserves (addition to agenda);
 - 4.1(b) RFD – Capital Project Reserve Allocations (addition to agenda);
 - 4.2 RFD – Adoption of Terms of Reference and Appointments to Council Governance Review Task Force.
5. URGENT MATTERS
6. PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS
 - 6.1 10:15 a.m. Public Hearing – Rezoning Bylaw 15-022; Pt. of NW-36-66-14-W4M; from Agricultural District (AG) to Highway Commercial District (HWC);
 - 6.2 12:15 p.m. Public Input Session.
7. DISPOSITION OF DELEGATION BUSINESS
 - 7.1 Public Input Session.

8. IN CAMERA SESSION

8.1 Discussion – Diamond Ridge Committee Update (s. 25 FOIP);

8.2 Personnel Matters (s. 17 FOIP).

9. NEW BUSINESS

9.1 RFD – Rezoning Bylaw 15-022; Pt. of NW-36-66-14-W4M; from Agricultural District (AG) to Highway Commercial District (HWC) – 2nd and 3rd Reading;

9.2 RFD – Rezoning Bylaw 15-024; Lot 6, Block 1, Plan 7822995; from Hamlet Industrial District (HI) to Public/Institutional District (PI) – 1st Reading;

9.3 RFD – Request for Deferral for Off-Site Levies for Lot 9, Block 1, Plan 7822995;

9.4 Briefing – Facility Allocation Policy & Procedure;

9.4 (a) RFD – Approval of the Plamondon Arena Operational Budget;

9.5 RFD – Reusable Bags / Collapsible Boxes;

9.6 RFD – Additional Funding for Veterinary Services Incorporated;

9.6 (a) RFD – Declaration of a State of Agricultural Disaster;

9.7 RFD – Bylaw 15-025 Amendment to Plamondon Infrastructure Local Improvement Levy Bylaw 07-009;

9.8 RFD – Final Mile Community Program – Request to Move Tower;

9.9 RFD – Statement of Revenues and Expenditures for the Period Ended June 30, 2015;

9.10 RFD – Membership and Appointment to Region One Aboriginal Business Association (ROABA);

9.11 RFD – Council Appointment to Environmental Stewardship Advisory Committee;

9.12 Briefing – Council Chamber Options;

9.13 Briefing – Economic Development Services.

10. ADJOURNMENT

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

July 28, 2015 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held July 28, 2015 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:06 a.m.

PRESENT

Omer Moghrabi	Mayor
Wanda Austin	Councillor
Robert Richard	Councillor
Richard Olson	Councillor
David Phillips	Councillor
MJ Siebold	Councillor
John Nowak	Councillor/Deputy Mayor

**STAFF IN
ATTENDANCE**

Shadia Amblie	Chief Administrative Officer/ Manager, Communications
Melanie McConnell	Interim Assistant Chief Administrative Officer/Senior Manager, Legislative & Information Services
Brian McCosh	Planning & Development Consultant (in part)
Jeff Lawrence	Senior Manager, Recreation & Community Enhancement (in part)
Brian Shapka	Interim Senior Manager, Public Works (in part)
Dan Small	Senior Manager, Finance & Community Services (in part)
Julie MacIsaac	Communications Coordinator
Vicki Versteeg	Legislative Services Coordinator

REGRETS

Tim Thompson	Councillor
Hajar (Jerry) Haymour	Councillor

ADOPTION OF AGENDA

15.533 Motion by Councillor Austin to approve the July 28, 2015 Regular Council Meeting agenda as amended:

- Addition of Item 4.1(a) – RFD – Capital Equipment Replacement Reserves;
- Addition of Item 4.1(b) – RFD – Capital Project Reserve Allocations.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 July 14, 2015 – Regular Council Meeting;

15.534 Motion by Councillor Nowak to adopt the July 14, 2015 Regular Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

3.2 July 21, 2015 – Special Council Meeting;

15.535 Motion by Councillor Siebold to adopt the July 21, 2015 Special Council Meeting minutes as amended.

Motion 15.517 shall be amended to reflect Councillor Austin’s vote in opposition to the motion.

CARRIED UNANIMOUSLY

3.3 July 22, 2015 – Strategic Session.

15.536 Motion by Councillor Nowak to adopt the July 22, 2015 Strategic Session minutes as presented.

CARRIED UNANIMOUSLY

URGENT MATTERS

5.1 There were no urgent matters to address.

UNFINISHED BUSINESS

4.1 Briefing – Urban Service Area Boundary and Specialized Municipality Status Update;

Mr. Dan Small, Senior Manager of Finance and Community Services, presented the briefing and update on recent discussions with Alberta Municipal Affairs.

PUBLIC HEARING & PUBLIC INPUT SESSION

6.1 Public Hearing – Rezoning Bylaw 15-022; Pt. of NW-36-66-14-W4M from Agricultural District (AG) to Highway Commercial District (HWC);

Mayor Moghrabi declared the public hearing open at 10:15 a.m.

Mayor Moghrabi asked Melanie McConnell, Interim Assistant Chief Administrative Officer and Senior Manager, Legislative & Information Services, whether the public hearing was advertised and notice provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case and further noted there were no written submissions.

Ms. Sheera Bourassa, Planning & Development Officer, summarized the purpose for the hearing.

Mayor Moghrabi asked if the applicant was present and wishing to speak to the proposed bylaw. The applicant was present and did not wish to speak to the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw. There were no persons present wishing to speak in support of the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw. There were no persons present wishing to speak in opposition of the proposed bylaw.

Mayor Moghrabi asked if the applicant wished to make any closing comments. The applicant made no closing comments.

Mayor Moghrabi declared the public hearing closed at 10:19 a.m.

NEW BUSINESS

9.1 RFD – Rezoning Bylaw 15-022; Pt. of NW-36-66-14-W4M; from Agricultural District (AG) to Highway Commercial District (HWC) – 2nd and 3rd Reading;

15.537 Motion by Councillor Nowak that Bylaw 15-022 be given 2nd reading this 28th day of July, 2015.

CARRIED UNANIMOUSLY

15.538 Motion by Councillor Richard that Bylaw 15-022 be given 3rd and final reading this 28th day of July, 2015.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

4.1 Briefing – Urban Service Area Boundary and Specialized Municipality Status Update (continued);

Mr. Small and Mr. Carl Kurppa, Municipal Intern, resumed presentation of the briefing and discussed implications of a specialized municipality status on policing and road ownership.

Discussion followed on configuration of the Urban Service Area, mill rates, and enhanced policing options.

Councillor Phillips exited Council Chambers at 10:49 a.m.

Councillor Phillips returned to Council Chambers at 10:51 a.m.

Councillor Phillips exited Council Chambers at 10:58 a.m.

Councillor Phillips returned to Council Chambers at 11:00 a.m.

15.539 Motion by Councillor Siebold to accept the Urban Service Area Boundary and Specialized Municipality Status update briefing as information and further to direct Administration to prepare additional maps detailing theoretical expansion of the Urban Service Area and information on the implications of an expanded Urban Service Area on policing.

CARRIED UNANIMOUSLY

4.1(a) RFD – Capital Equipment Replacement Reserves (addition to Agenda);

15.540 Motion by Councillor Olson to transfer \$6,155,696 from the Capital Reserve fund to Capital Equipment Replacement Reserve.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips

OPPOSED
Councillor Siebold
Councillor Nowak

CARRIED

15.541 Motion by Councillor Phillips to amend the 2015 Operating Budget by \$1,435,216 to provide for the Annual Reserve Requirement for Capital Equipment Replacement for Equipment Services.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Nowak

OPPOSED
Councillor Richard

CARRIED

15.542 Motion by Councillor Austin to transfer \$2,465,517 from the Capital Reserve fund to the Capital Fire Apparatus Replacement Reserve.

CARRIED UNANIMOUSLY

15.543 Motion by Councillor Siebold to amend the 2015 Operating Budget by \$233,950 to provide for the Annual Reserve Requirement for Capital Fire Apparatus Replacement for Fire Protection Services.

CARRIED UNANIMOUSLY

4.1(b) RFD – Capital Project Reserve Allocations (addition to Agenda);

15.544 Motion by Councillor Richard to allocate reserve funds to the following projects in the 2015 fiscal year:

1. 4 year hamlet sidewalk replacement program (\$3,600,000).
2. 4 year hamlet resurfacing program (\$5,600,000).
3. Paving Old Trail (\$19,500,000).
4. Underground Utilities – 104 St. from 101 Ave. to 101B Avenue (\$1,222,000).
5. Underground Utilities – Lakeview Crescent (\$3,320,000).
6. Class 3 Cell at Beaver Lake Landfill (\$605,000).

CARRIED UNANIMOUSLY

15.545 Motion by Councillor Richard to direct Administration to add capital program budgeting as part of the guiding principles for the 2016 budget.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 11:16 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:25 a.m. with all those Members of Council previously listed in attendance. Deputy Mayor Nowak assumed the Chair.

UNFINISHED BUSINESS

4.2 RFD – Adoption of Terms of Reference and Appointments to Council Governance Review Task Force.

Mayor Moghrabi resumed the Chair.

15.546 Motion by Councillor Siebold to adopt the Council Governance Review Task Force Terms of Reference as presented.

CARRIED UNANIMOUSLY

15.547 Motion by Mayor Moghrabi to appoint Councillor Phillips, Councillor Nowak, and Councillor Siebold to the Council Governance Review Task Force.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.2 RFD – Rezoning Bylaw 15-024; Lot 6, Block 1, Plan 7822995; from Hamlet Industrial District (HI) to Public/Institutional District (PI) – 1st Reading;

15.548 Motion by Councillor Siebold that Bylaw 15-024 be given first reading this 28th day of July, 2015.

CARRIED UNANIMOUSLY

9.3 RFD – Request for Deferral for Off-Site Levies for Lot 9, Block 1, Plan 7822995;

Ms. Diane Cloutier, Planning & Development Officer, presented the Request for Decision and rationale for the applicant’s request to defer offsite levies.

Discussion followed regarding the triggers for applying an offsite levy.

15.549 Motion by Councillor Nowak that Lac La Biche County deny the request to defer the collection of off-site levies for Lot 9, Block 1, Plan 7822995.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

15.550 Motion by Councillor Austin to go in camera at 11:45 a.m.

CARRIED UNANIMOUSLY

8.1 Discussion – Diamond Ridge Committee Update (s. 25 FOIP).

Councillor Phillips exited Council Chambers at 12:06 p.m.

Councillor Olson exited Council Chambers at 12:29 p.m.

Councillor Olson returned to Council Chambers at 12:30 p.m.

RETURN TO REGULAR MEETING

15.551 Motion by Councillor Nowak to proceed with the meeting out of camera at 12:40 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF IN CAMERA SESSION

8.1 Discussion – Diamond Ridge Committee Update (s. 25 FOIP).

15.552 Motion by Councillor Nowak that Lac La Biche County will allow a sanitary sewer servicing option that involves a temporary storage tank conditional on having a lift station constructed and operational at a time to be determined by the servicing agreement, subject to design approval.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS & PUBLIC INPUT SESSION

6.2 Public Input Session.

At 12:15 p.m., Ms. McConnell, confirmed no persons were present for the Public Input Session.

RECESS

Mayor Moghrabi called a recess at 12:40 p.m.

RECONVENE

Deputy Mayor Nowak reconvened the meeting at 2:01 p.m. with all those Members of Council previously listed in attendance, excluding Councillor Phillips and Mayor Moghrabi.

NEW BUSINESS

9.4 Briefing – Facility Allocation Policy & Procedure;

Ms. Staci Lattimer, Manager of Recreation, presented proposed changes to the Facility Allocation Policy and Procedure.

Mayor Moghrabi entered Council Chambers at 2:07 p.m. and assumed the Chair.

Councillor Phillips entered Council Chambers at 2:14 p.m.

15.553 Motion by Councillor Olson to direct Administration to return to Council with a facility allocation policy and procedure, revised pool and ice allocation procedure, and facility rules and regulations for review at a future Council meeting.

CARRIED UNANIMOUSLY

9.4(a) RFD – Plamondon Arena Operational Budget;

Councillor Phillips exited Council Chambers at 2:55 p.m.

Councillor Phillips returned to Council Chambers at 2:58 p.m.

15.554 Motion by Councillor Olson to approve the Plamondon Arena operational budget as presented to Council.

CARRIED UNANIMOUSLY

9.5 RFD – Reusable Bags/Collapsible Boxes;

Councillor Richard exited Council Chambers at 3:03 p.m.

Councillor Richard returned to Council Chambers at 3:04 p.m.

15.555 Motion by Councillor Phillips to approve an additional \$12,300 for the reusable bag/collapsible box initiative under the 2015 Environmental Stewardship Advisory Committee (ESAC) Promotional Supplies and Contracted Services budget.

CARRIED UNANIMOUSLY

Councillor Olson exited Council Chambers at 3:10 p.m.

Councillor Olson returned to Council Chambers at 3:12 p.m.

RECESS

Mayor Moghrabi called a recess at 3:16 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:24 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

9.6 RFD – Additional Funding for Veterinary Services Incorporated;

15.556 Motion by Councillor Nowak to approve an additional \$11,125 for the Veterinary Services Incorporated (VSI) program for the remainder of 2015.

CARRIED UNANIMOUSLY

9.6(a) RFD – Declaration of a State of Agricultural Disaster;

Mr. Kyle Beniuk, Agricultural Fieldman, presented the Request for Decision and rationale for the Agricultural Services Board's request for Lac La Biche County to declare a state of agricultural disaster.

Councillor Olson exited Council Chambers at 3:48 p.m.

15.557 Motion by Councillor Siebold that Lac La Biche County declare a state of agricultural disaster, and further that Administration draft a letter of declaration to be distributed to the appropriate parties.

CARRIED UNANIMOUSLY

9.7 RFD – Bylaw 15-025 Amendment to Plamondon Infrastructure Local Improvement Levy Bylaw 07-009;

Councillor Olson returned to Council Chambers at 3:52 p.m.

Mr. Kurppa presented the request for decision.

EXTENSION OF MEETING

15.558 Motion by Councillor Austin to extend the meeting until a time such that all items on the agenda have been addressed.

CARRIED UNANIMOUSLY

Councillor Phillips exited Council Chambers at 4:01 p.m. and did not return to the meeting.

NEW BUSINESS

9.7 RFD – Bylaw 15-025 Amendment to Plamondon Infrastructure Local Improvement Levy Bylaw 07-009 (continued);

Discussion ensued regarding consistency in applying and administering local improvement levies and coherence amongst all local improvement bylaws.

15.559 Motion by Councillor Siebold that Bylaw 15-025 be given first reading this 28th day of July, 2015.

CARRIED UNANIMOUSLY

9.7 RFD – Bylaw 15-025 Amendment to Plamondon Infrastructure Local Improvement Levy Bylaw 07-009 (continued);

15.560 Motion by Councillor Olson that Bylaw 15-025 be given second reading this 28th day of July, 2015.

CARRIED UNANIMOUSLY

15.561 Motion by Councillor Richard that Bylaw 15-025 be submitted for third and final reading this 28th day of July, 2015.

CARRIED UNANIMOUSLY

15.562 Motion by Councillor Austin that Bylaw 15-025 be given third and final reading this 28th day of July, 2015.

CARRIED UNANIMOUSLY

15.563 Motion by Councillor Siebold to direct Administration to schedule a Strategic Session in the first quarter of 2016 to address local improvement policies.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 4:35 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 4:45 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

9.8 RFD – Final Mile Community Program – Request to Move Tower;

Mr. Small presented the request for decision and locations of the MCSnet towers built thus far through the Final Mile Program.

Councillor Siebold exited Council Chambers at 4:51 p.m.

Discussion continued regarding local cellular service quality.

9.8 RFD – Final Mile Community Program – Request to Move Tower (continued);

15.564 Motion by Councillor Richard to authorize MCSnet to use their tower constructed at Golden Sands (SW-10-68-13-W4M) as a replacement for the Square Lake tower originally proposed in the Final Mile Community Program to Alberta Agriculture and Forestry.

CARRIED UNANIMOUSLY

15.565 Motion by Councillor Olson to direct Administration to send letters regarding inadequate local cellular service to cellular providers and request a presentation by the same groups to be made to Council regarding plans for enhanced cellular service.

CARRIED UNANIMOUSLY

9.9 RFD – Statement of Revenues and Expenditures for the Period Ended June 30, 2015.

15.566 Motion by Councillor Austin that County Council accept the Lac La Biche County statement of revenues and expenditures for the period ended June 30, 2015, as presented.

CARRIED UNANIMOUSLY

9.10 RFD – Membership and Appointment to Region One Aboriginal Business Association (ROABA);

15.567 Motion by Councillor Austin to decline the invitation to obtain an associate membership in Region One Aboriginal Business Association (ROABA) and direct Administration to send a letter of thanks to the organization for the invitation and express continued support for ROABA initiatives.

CARRIED UNANIMOUSLY

9.11 RFD – Council Appointment to Environmental Stewardship Advisory Committee;

15.568 Motion by Councillor Richard to defer an appointment to the Environmental Stewardship Advisory Committee until the first Regular Council Meeting of September 2015.

CARRIED UNANIMOUSLY

15.569 Motion by Councillor Olson to accept Deputy Mayor Nowak’s resignation from the Environmental Stewardship Advisory Committee, effective immediately.

CARRIED UNANIMOUSLY

9.12 Briefing – Council Chamber Options;

Ms. Shadia Amblie, Chief Administrative Officer, presented the briefing and floor plan options to Council.

Councillor Siebold entered Council Chambers at 5:29 p.m.

15.570 Motion by Mayor Moghrabi to direct Administration to determine the costs associated relocating Council Chambers to the second floor of the McArthur building.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Phillips
Councillor Siebold
Councillor Nowak

OPPOSED
Councillor Olson

CARRIED

9.13 Briefing – Economic Development Services.

Ms. Amblie presented the briefing on economic development services. Options for economic development services were explained, and discussion on the urgency of establishing a plan for economic development services followed.

Councillor Olson exited Council Chambers at 5:58 p.m.

15.571 Motion by Councillor Richard to accept the briefing regarding economic development services as information.

CARRIED UNANIMOUSLY

Councillor Olson returned to Council Chambers at 5:59 p.m.

IN CAMERA SESSION

8.2 Personnel Matters (s. 17 FOIP).

15.572 Motion by Councillor Nowak to defer Agenda Item 8.2 until the July 29, 2015 Special Council Meeting.

CARRIED UNANIMOUSLY

ADJOURNMENT

15.573 Motion by Councillor Siebold to adjourn the July 28, 2015 Regular Council Meeting at 6:00 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**