

LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE

DATE: October 12, 2016
TIME: 10 a.m.
PLACE: Council Chambers
McArthur Place

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 September 6, 2016 Public Works Committee Meeting.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. DELEGATIONS & DISPOSITION OF DELEGATIONS
 - 6.1 10:15 a.m. Delegation – Opus Stewart Weir/Martushev Logging Ltd. – Old Trail Project;
 - 6.1.1 Disposition of Delegation Business.
 - 6.2 10:45 a.m. Delegation – Urban Systems/Taurus Site Services Inc. – 101 Avenue Water and Sewer Replacement;
 - 6.2.1 Disposition of Delegation Business.
 - 6.3 11:15 a.m. Delegation – V3 Consulting/Kichton Contracting Ltd. – Churchill Drive Water and Sewer Replacement.
 - 6.3.1 Disposition of Delegation Business.
7. SEASONAL PROGRAMS UPDATE
8. WORKPLAN & CAPITAL PROJECTS UPDATE
 - 8.1 Capital Projects Summary as of October 7, 2016;
 - 8.2 Transportation Services Manager's Report;

- 8.3 Utilities Manager's Report;
- 8.4 Environmental Services Manager's Report.
- 9. NEW BUSINESS
 - 9.1 Discussion – Parking Improvements to Useable Boat Launches;
 - 9.2 Briefing – Backflow Prevention and Weeping Tiles;
 - 9.3 Discussion – Boundary Roads Responsibilities (addition to agenda).
- 10. IN CAMERA SESSION (if necessary)
- 11. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE MEETING
MCARTHUR PLACE, LAC LA BICHE**

October 12, 2016 – 10 a.m.

Minutes of the Lac La Biche County Public Works Committee Meeting held October 12, 2016 at 10 a.m.

CALL TO ORDER Councillor Richard called the meeting to order at 10:09 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor/Chairperson
	David Phillips	Councillor
	Hajar (Jerry) Haymour	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Tom Kinderwater	Manager, Environmental Services (in part)
	Hugh Pettigrew	Manager, Transportation Services (in part)
	Khalil Shaikh	Manager, Utilities Services (in part)
	Ali Memon	Development Engineer (in part)
	Joanne Onciul	Legislative Services Coordinator

ADOPTION OF AGENDA

PW.16.118 Motion by Councillor Haymour to approve the October 12, 2016 Public Works Committee Meeting agenda as amended:
- Addition of item 9.3 Discussion – Boundary Roads Responsibilities.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 September 6, 2016 – Public Works Committee Meeting.

PW.16.119 Motion by Councillor Phillips to adopt the September 6, 2016 Public Works Committee Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There were no unfinished business items to discuss.

URGENT MATTERS

There were no urgent matters to discuss.

DELGATIONS & DISPOSITION OF DELEGATIONS

6.1 Delegation – Opus Stewart Weir/Martushev Logging Ltd. – Old Trail Project;

Mr. Sean Snowden and Mr. Mark Edwards, representatives of Opus Stewart Weir, Joe Sr. Martushev, Warren Maki, and Joe Jr. Martushev, representatives of Martushev Logging Ltd. introduced themselves to all those present. Council and Administration introduced themselves to the delegation.

Mr. Snowden and Mr. Edwards provided an overview of the Old Trail Project. Discussion ensued regarding the following:

- Set-backs the project has faced;
- Where the project is to date;
- What work will be completed and must be completed this year;
- What work will be carried forward to next year.

Mayor Moghrabi left Council Chambers at 10:32 a.m.

Mayor Moghrabi returned to Council Chambers at 10:34 a.m.

Discussion continued on the Old Trail project update.

Councillor Richard thanked the delegation for their presentation.

RECESS

Councillor Richard called a recess at 10:50 a.m.

RECONVENE

Councillor Richard reconvened the meeting at 10:59 a.m. with all those Members of the Committee previously listed in attendance.

DELGATIONS & DISPOSITION OF DELEGATIONS

6.2 Delegation – Urban Systems/Taurus Site Services Inc. – 101 Avenue Water and Sewer Replacement;

Ms. Lisa Langford and Mr. Anton Bester representatives for Urban Systems and Mr. Emad Delavari and Mr. Mani Garg representatives for Taurus Site Services Inc., introduced themselves to all those present.

Ms. Langford and Mr. Bester provided an overview of the 101 Avenue water and sewer replacement project. A discussion ensued regarding the following:

- Set-backs the project has faced;
- Where the project is to date;
- What work will be completed and must be completed this year;
- What work will be carried forward to next year.

Councillor Richard thanked the delegation for their presentation.

RECESS

Councillor Richard called a recess at 11:32 a.m.

RECONVENE

Councillor Richard reconvened the meeting at 11:42 a.m. with all those Members of the Committee previously listed in attendance.

DELEGATIONS & DISPOSITION OF DELEGATIONS

6.3 Delegation – V3 Consulting/Kichton Contracting Ltd. – Churchill Drive Water and Sewer Replacement.

Mr. Steven Reichert and Mr. Jim Boss representatives for V3 Companies and Mr. Kyle Kump, Mr. Richard Kichton, and Mr. James Franks, representatives for Kichton Contracting Ltd., introduced themselves to all those present. Council and Administration introduced themselves to the delegation.

Mr. Reichert and Mr. Boss provided an overview of the Churchill Drive water and sewer replacement project. A discussion ensued regarding the following:

- Set-backs the project has faced;
- Where the project is to date;
- What work will be completed and must be completed this year;
- What work will be carried forward to next year.

Councillor Richard thanked the delegation for their presentation.

Mayor Moghrabi left Council Chambers at 12:07 p.m.

RECESS

Councillor Richard called a recess at 12:08 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 12:16 p.m. with all those Members of the Committee previously listed in attendance, including Mayor Moghabi.

DELGATIONS & DISPOSITION OF DELEGATIONS

6.1.1 Disposition of Delegation Business – Opus Stewart Weir/Martushev Logging Ltd. – Old Trail Project;

PW.16.120 Motion by Councillor Haymour to accept the delegation's presentation as information.

CARRIED UNANIMOUSLY

6.2.1 Disposition of Delegation Business – Urban Systems/Taurus Site Services Inc. – 101 Avenue Water and Sewer Replacement;

PW.16.121 Motion by Councillor Phillips to accept the delegation's presentation as information.

CARRIED UNANIMOUSLY

6.3.1 Disposition of Delegation Business – V3 Consulting/Kichton Contracting Ltd. – Churchill Drive Water and Sewer Replacement.

PW.16.122 Motion by Councillor Phillips to accept the delegation's presentation as information.

CARRIED UNANIMOUSLY

SEASONAL PROGRAMS UPDATE

7.0 Mr. Brian Shapka, Senior Manager of Public Works, provided an update on seasonal programs. The following was discussed:

- Graveling is complete – would like to start graveling program earlier next year;
- Crushing is complete;
- Oiling is complete for this year due to early winter weather;
- Need for more summer staffing for next year – for example, a spray patching crew, a crack filling crew, an oiling crew;
- Future project of chip sealing on dated asphalt;
- Dust control complete;
- Sand for the winter – next week;
- Street cleaning – busy with the ongoing construction;
- Grading on Old Conklin trail – sent two graders out last week.

Discussion ensued regarding delayed projects in the County.

RECESS

Councillor Richard called a recess at 12:59 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 2:10 p.m. with all those Members of the Committee previously listed in attendance, with the exception of Mayor Moghrabi.

WORKPLAN & CAPITAL PROJECTS UPDATE

8.1 Capital Projects Summary as of October 7, 2016;

Mr. Ali Memon, Development Engineer, provided a summary of all capital projects. Discussion ensued regarding the same.

Mayor Moghrabi entered Council Chambers at 2:32 p.m.

8.2 Transportation Services Manager's Report;

Mr. Hugh Pettigrew, Manager of Transportation Services, presented the Transportation Services Manager's Report and provided an overview of the departmental activities and highlights.

PW.16.123 Motion by Mayor Moghrabi to accept the Transportation Services Manager's Report as information.

CARRIED UNANIMOUSLY

8.1 Capital Projects Summary as of October 7, 2016 (continued);

PW.16.124 Motion by Councillor Phillips to accept the Capital Projects Summary as information.

CARRIED UNANIMOUSLY

8.3 Utilities Services Manager's Report;

Mr. Khalil Shaikh, Manager of Utilities, presented the Utilities Services Manager's Report and provided an overview of the departmental activities and highlights. Discussion ensued regarding the same.

PW.16.125 Motion by Mayor Moghrabi to accept the Utilities Services Manager's Report as information.

CARRIED UNANIMOUSLY

8.4 Environmental Services Manager's Report.

Mr. Tom Kinderwater, Manager of Environmental Services, presented the Environmental Services Manager's Report and provided an overview of the departmental activities and highlights.

Councillor Haymour left Council Chambers at 3:33 p.m.

Councillor Haymour returned to Council Chambers at 3:35 p.m.

PW.16.126 Motion by Councillor Phillips to accept the Environmental Services Manager's Report as information.

CARRIED UNANIMOUSLY

RECESS

Councillor Richard called a recess at 3:55 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 4:01 p.m. with all those Members of the Committee previously listed in attendance.

NEW BUSINESS

9.2 Briefing – Backflow Prevention and Weeping Tiles;

Mr. Shaikh presented a PowerPoint that provided an overview of backflow prevention and practices as well as weeping tile issues.

PW.16.127 Motion by Mayor Moghrabi to accept the briefing and presentation regarding backflow prevention and weeping tiles as information.

CARRIED UNANIMOUSLY

9.1 Discussion – Parking Improvements to Useable Boat Launches;

Discussion ensued on parking improvements to useable boat launches during the presentation of the capital project summary.

No action required.

9.3 Discussion – Boundary Roads Responsibilities (addition to agenda).

Discussion ensued on boundary roads responsibilities during the presentation of the capital project summary.

No action required.

ADJOURNMENT

PW.16.128 Motion by Councillor Haymour to adjourn the Public Works Committee Meeting of October 12, 2016 at 4:35 p.m.

CARRIED UNANIMOUSLY

Robert Richard, Chairperson

**Shadia Amblie
Chief Administrative Officer**

ADOPTED