

**LAC LA BICHE COUNTY  
VISITOR INFORMATION CENTRE &  
LOCAL IMPROVEMENT POLICIES  
STRATEGIC SESSION**

**COUNTY CENTRE, LAC LA BICHE**

**January 19, 2016 – 10 a.m.**

Minutes of the Lac La Biche County Strategic Session held January 19, 2016 at 10 a.m.

**CALL TO ORDER** Deputy Mayor Nowak called the meeting to order at 10:19 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor (entered at 11:07 a.m.)
	Robert Richard	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	John Nowak	Councillor/Deputy Mayor
<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Dan Small	Senior Manager, Finance & Grants (in part)
	Julie MacIsaac	Communications Coordinator
	Vicki Versteeg	Legislative Services Coordinator
<b>REGRETS</b>	Wanda Austin	Councillor
	Richard Olson	Councillor
	Hajar (Jerry) Haymour	Councillor

**ADOPTION OF AGENDA**

SS.16.001 Motion by Councillor Thompson to approve the January 19, 2016 Strategic Session agenda as presented.

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

There were no minutes to adopt.

## **UNFINISHED BUSINESS**

There was no unfinished business to address.

## **URGENT MATTERS**

There were no urgent matters to address.

## **DELEGATIONS**

There were no delegations appearing before Council.

## **NEW BUSINESS**

8.1 Training – AED & CPR Use;

Ms. Katie Crysdale, Aquatic Services Coordinator, and Ms. Tegan Chislett, Pool Supervisor, provided Council training in AED and CPR use.

## **RECESS**

Deputy Mayor Nowak called a recess at 11:06 a.m.

Mayor Moghrabi entered Council Chambers during the recess and assumed the Chair.

## **RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:15 a.m. with all those Members of Council previously listed in attendance.

## **NEW BUSINESS**

8.2 Briefing – Visitor Information Centre;

Ms. Anita Polturak, Manager of FCSS & Community Development, presented the briefing on Visitor Information Centre services, reviewed the elements critical to the success of a Visitor Information Centre. Discussion followed on the same.

SS.16.002 Motion by Councillor Siebold to direct Administration to prepare a draft Terms of Reference for a Request For Proposal for visitor information services, incorporating the values expressed by Council, to be brought forward at a Council meeting in early March.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 11:53 a.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 12:03 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

8.3 Briefing – Local Improvement Options for Surfacing Rural, Multi-Lot Subdivisions;

Mr. Dan Small, Senior Manager of Finance and Grants, and Mr. Carl Kurppa, Municipal Intern, presented the briefing on local improvement options for surfacing rural, multi-lot subdivisions. Discussion followed on administration of local improvement costs.

Councillor Phillips exited Council Chambers at 12:38 p.m.

Councillor Phillips returned to Council Chambers at 12:40 p.m.

SS.16.003 Motion by Councillor Nowak to direct Administration to complete further research on local improvement policies for varying levels of surfacing improvements in rural, multi-lot subdivisions and amendments to the General Municipal Servicing Standards, and further to refer these matters to the Public Works Committee.

**CARRIED UNANIMOUSLY**

8.4 Briefing – Local Improvement Policy for Roadway and other Surface Infrastructure.

Mr. Small and Mr. Kurppa presented the briefing on local improvement policies for roadway and other surface infrastructure. Discussion followed on the potential scope of a local improvement policy.

SS.16.004 Motion by Councillor Siebold to direct Administration to prepare responses to the hand out *Important Considerations for Developing Local Improvement Provisions*, which will serve as the framework for a policy on local improvements, and return to Council at a Strategic Session with these responses.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

SS.16.005 Motion by Councillor Siebold to adjourn the Strategic Session of January 19, 2016 at 1:15 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**

ADOPTED