

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

DECEMBER 6, 2022- 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held December 6, 2022 at 10:00 a.m.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:04 a.m.

PRESENT	Paul Reutov	Mayor
	Kevin Paré	Councillor/Deputy Mayor
	Colette Borgun	Councillor
	Lorin Tkachuk	Councillor
	Darlene Beniuk	Councillor
	Jason Stedman	Councillor (<i>Joined at 10:05 a.m.</i>)
	John Mondal	Councillor
	Charlyn Moore	Councillor (<i>Participated electronically</i>)

REGRETS		
	Sterling Johnson	Councillor

STAFF IN ATTENDANCE		
	Dan Small	Chief Administrative Officer
	Travis Simmons	Acting Associate CAO, Corporate Services Division
	Darrell Lessmeister	Associate CAO, Recreation and Community Services Division
	Brian Shapka	Associate CAO, Infrastructure Services Division
	Ron Fraser	Associate CAO, Infrastructure Services Division
	Heather Reid	Legislative Services Coordinator
	Danielle Patenaude	Legislative Services Coordinator

ADOPTION OF AGENDA

22.1097

MOVED

To adopt the December 6, 2022 Regular Council Meeting as amended:

Deletion of item:

- Item 6.6/8.2- 3:00 p.m. Alberta Counsel Delegation

Addition of Item:

- Item 8.4- Personnel Matter (s.17-Disclosure harmful to personal privacy-FOIP)

CARRIED UNANIMOUSLY

Councillor Stedman entered Council Chambers at 10:05 a.m.

ADOPTION OF MINUTES

22.1098

MOVED

To adopt the following minutes as presented:

- Special Council Meeting- November 16, 2022
- Special Council Meeting- November 17, 2022
- Regular Council Meeting-November 22, 2022
- Special Council Meeting-November 24, 2022
- Special Council Meeting-November 29, 2022

CARRIED UNANIMOUSLY

DELEGATIONS

6.1 10:15 a.m. Delegation-Ms. Loraine Anderton, Chair, Lac La Biche County Library Board and Ms. Maureen Penn, Director

Ms. Loraine Anderton, Chair, Lac La Biche County Library Board and Ms. Maureen Penn, Director co-presented the Lac La Biche County's Plan of Service 2021-2025 and 2021 snapshot and responded to questions.

22.1099

MOVED

To thank Ms. Anderton and Ms. Penn for their presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Each Member of Council in attendance provided an update as part of the Councillor Reports discussion.

22.1100 MOVED

To accept the Councillor Reports item as information.

CARRIED UNANIMOUSLY

7.2 Land Acknowledgement Guideline

Ms. Danielle Patenaude, Legislative Services Coordinator and Mr. Alex Fuller, Communications Coordinator, Collaboration co-presented the Land Acknowledgement Guideline and responded to questions.

This item was deferred until later in the meeting pending a revision to the Guideline.

7.3 Zero Tuition Fee

Councillor Mondal presented the Zero Tuition Fee item. Ms. Heather Stromquist, Acting Manager, Economic Development was electronically available to respond to questions.

22.1101 MOVED

To direct Administration to obtain further information respecting the Zero Tuition Fee initiative, to encourage careers in the health care field, inclusive of engaging the Lac La Biche Retention and Attraction Committee, and to present the information during a January 2023 Regular Council Meeting.

CARRIED UNANIMOUSLY

CLOSED SESSION

22.1102 MOVED

To go into Closed Session at 11:05 a.m. pursuant to the *Freedom and Information and Protection of Privacy (FOIP) Act*.

CARRIED UNANIMOUSLY

8.1 Delegation-Mr. Jeff Alliston, Partner, Metrix Group LLP- Procurement Assurance Engagement (s.26-FOIP)

The following Members of Administration were present during the Closed Session for presentation and recording purposes: Dan Small, Zeeshan Hasan, Hafsah Moghrabi, Brian Shapka, Waseem Bary, Travis Simmons,

Darrell Lessmeister, Alanna Wowk (electronically), Ron Fraser, Heather Reid and Danielle Patenaude.

Mr. Jeff Alliston, Partner, Metrix Group LLP was also in attendance for presentation purposes.

Deputy Mayor Paré exited Council Chambers at 12:06 p.m. and returned at 12:08 p.m.

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 Delegation-Mr. Jeff Alliston, Partner, Metrix Group LLP-
Procurement Assurance Engagement (s.26-FOIP)

22.1103 MOVED
That Council directs Administration to bring forward a revised procurement policy incorporating recommendations from the Engagement Findings Report by the first quarter of 2023 for Council’s consideration.

CARRIED UNANIMOUSLY

22.1104 MOVED
That Council directs Administration to research options for an eProcurement platform suited for County’s business needs and bring forward related budget request to Council for 2023 budget.

CARRIED UNANIMOUSLY

22.1105 MOVED
To thank the Delegation for their presentation to Council.

CARRIED UNANIMOUSLY

RETURN TO REGULAR MEETING

22.1106 MOVED
To return the meeting to Open Session at 12:05 p.m.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.3 12:00 p.m. Public Input Session

There were three registered speakers for the Public Input Session.

Ms. Sandra Majowski

Ms. Majowski presented to Council proposed solutions regarding, summer camp, staffing, recreation attractions & tourism and mental health.

Mayor Reutov exited Council Chambers at 12:13 p.m. Deputy Mayor Paré assumed the position of Chair.

Mayor Reutov returned to Council Chambers at 12:14 p.m. and returned to the position of Chair.

Ms. Shauna Hannin

Ms. Hannin presented to Council shared concerns regarding childcare citing that there is not a shortage of childcare but instead there is a shortage of childcare educators and that there are organizations out there offering childcare programming. Ms. Hannin further requested that, if possible, misinformation should not be shared.

Ms. Shirley Duperron

Ms. Duperron electronically shared concerns regarding Bylaw 22-013- Manufactured Homes Bylaw-Second and Third Reading and unanswered questions regarding the adoption of this bylaw.

22.1107 MOVED
To thank Ms. Majowski, Ms. Duperron and Ms. Hannin for their presentations to Council.

CARRIED UNANIMOUSLY

RECESS Mayor Reutov called a recess at 12:39 p.m.

RECONVENE Mayor Reutov reconvened the meeting at 1:18 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Beniuk and Councillor Tkachuk.

NEW BUSINESS

7.4 Bylaw 22-014- Electronic Tax and Assessment Communications Bylaw

Mr. Zeeshan Hasan, Associate CAO, Finance and Planning Division presented Bylaw 22-014- Electronic Tax and Assessment Communications Bylaw and responded to questions.

22.1108 MOVED
That Bylaw 22-014 is given first reading this 6th day of December, 2022.

CARRIED UNANIMOUSLY

Mayor Reutov declared a Pecuniary Interest due to business interests and exited Council Chambers at 1:22 p.m. prior to the presentation of Item 6.4- 1:15 p.m. Delegation-Steve Engman and Developers-HWY 55- Speed Reduction and Intersection Improvements.

7.4 Bylaw 22-014- Electronic Tax and Assessment Communications Bylaw

A subsequent motion was made.

22.1109 MOVED
That Council give notice of proposed Bylaw 22-014, as per *MGA* 608.1(1)(4) by way of newspaper and website for 2 consecutive weeks, and the January 2023 Your County In Touch newsletter.

CARRIED UNANIMOUSLY

DELEGATION

Councillor Tkachuk returned to Council Chambers at 1:24 p.m.

Councillor Mondal declared a Pecuniary Interest due to employment interests and exited Council Chambers at 1:24 p.m. prior to the presentation of Item 6.4- 1:15 p.m. Delegation-Steve Engman and Developers-HWY 55- Speed Reduction and Intersection Improvements.

6.4 1:15 p.m. Delegation-Steve Engman and Developers-HWY 55- Speed Reduction and Intersection Improvements

Councillor Beniuk returned to Council Chambers at 1:27 p.m.

Councillor Borgun exited Council Chambers at 2:31 p.m. and returned at the same time.

22.1110 MOVED
To direct Administration to bring forward information to a future Council Meeting regarding traffic control, inclusive of supporting information to date, respecting Highway 55 from the bypass to Highway 663.

CARRIED UNANIMOUSLY

22.1111 MOVED
To direct Administration to bring forward information to a future Council Meeting respecting this development approval process.

CARRIED UNANIMOUSLY

22.1112 MOVED
To thank Mr. Steve Engman for his presentation to Council.

CARRIED UNANIMOUSLY

RECESS

Deputy Mayor Paré called a recess at 2:21 p.m.

Mayor Reutov returned to Council Chambers during the recess.

Councillor Mondal returned to Council Chambers during the recess.

RECONVENE

Mayor Reutov reconvened the meeting at 2:36 p.m. p.m. with all those Members of Council previously listed in attendance.

TENDER OPENING

6.5 2:15 p.m. Tender Opening-Main Street Lac La Biche Revitalization Project

Mr. Steve Reichert, Engineer, V3 Companies of Canada, Mr. Ali Memon, Manager, Engineering Services and Ms. Jennifer Jackson, Clerk, Engineering Services were present to open the tenders for the Tender Opening-Main Street Lac La Biche Revitalization.

CONTRACTOR	AMOUNT
Northwest Paving	\$25,713,308.93
E-Construction	\$25,665,091.00
Carmax Enterprises LTD	\$24,978,345.00
Knelson Sand and Gravel	\$27,076,966.75

7.5 Bylaw 22-013-Manufactured Homes Bylaw-Second and Third Reading

Mr. Hasan presented the Bylaw 22-013-Manufactured Homes Bylaw-Second and Third Reading item and responded to questions.

Councillor Mondal exited Council Chambers at 2:38 p.m. and returned at the same time.

22.1113

MOVED

That Bylaw 22-013 be given second reading this 6th day of December 2022.

In Favour (5): Mayor Reutov, Councillor Borgun, Councillor Beniuk, Councillor Stedman, and Councillor Tkachuk

Opposed (3): Councillor Moore, Councillor Mondal, and Deputy Mayor Paré

CARRIED

22.1114 MOVED
That Bylaw 22-013 be given third reading this 6th day of December 2022.

In Favour (5): Mayor Reutov, Councillor Borgun, Councillor Beniuk, Councillor Stedman, and Councillor Tkachuk

Opposed (3): Councillor Moore, Councillor Mondal, and Deputy Mayor Paré

CARRIED

7.6 Scheduling of an Additional Special Council Meeting for Budget 2023 & CAO Appraisal

Mr. Dan Small, Chief Administrative Officer presented the Scheduling of an Additional Special Council Meeting for Budget 2023 & CAO Appraisal item and responded to questions.

22.1115 MOVED
That a Special Council Meeting be held on December 22, 2022 at 10 am in Council Chambers, McArthur Place to approve the 2023 budget and other associated matters.

CARRIED UNANIMOUSLY

22.1116 MOVED
To direct Administration to schedule the CAO appraisal workshop in January 2023.

CARRIED UNANIMOUSLY

7.7 Councillor Expense Claims

Mr. Hasan presented the Councillor Expense Claims- October 2022 item and responded to questions.

22.1117 MOVED
That Council approves the Councillor expense claims processed for the period October 2022.

CARRIED UNANIMOUSLY

7.8 Capital Projects Report-October 31, 2022

Mr. Hasan presented the Capital Projects Report-October 31, 2022 item and responded to questions.

22.1118 MOVED
That Council accept the Capital Projects Report for the period ended October 31, 2022 as information.

CARRIED UNANIMOUSLY

7.2 Land Acknowledgement Guideline

The requested revisions were presented to Council.

22.1119 MOVED
To endorse the revised Land Acknowledgement Guideline and commence the use of the Lac La Biche County Land Acknowledgment effective immediately.

CARRIED UNANIMOUSLY

7.9 Bridge File 9799-Christy Creek Road Repair Work

Mr. Brian Shapka, Associate CAO, Infrastructure Services Division presented the Bridge File 9799-Christy Creek Road Repair Work item and responded to questions.

22.1120 MOVED
That Council reallocates \$65,000 from the capital budget to the Transportation Services Bridge Maintenance operational budget as follows: \$50,000 surplus from the Bayview Beach Water and Sewer capital project and a \$15,000 surplus from the Bridge File 13640 (Nashim Drive) Bridge Replacement capital project to the Bridge Maintenance program.

CARRIED UNANIMOUSLY

7.10 Infrastructure Services Manager Reports-December 6, 2022

Mr. Shapka presented the Infrastructure Services Manager Reports-December 6, 2022 item and responded to questions.

22.1121 MOVED
To accept the Infrastructure Services – Manager Reports and Capital Projects Update as information.

CARRIED UNANIMOUSLY

7.11 Recreation and Community Development

Councillor Mondal presented the Recreation and Community Development item.

Mayor Reutov exited Council Chambers at 3:14 p.m. Deputy Mayor Paré assumed the position of Chair.

Mayor Reutov returned to Council Chambers at 3:16 p.m. and returned to the position of Chair.

22.1122 MOVED
To direct Administration to bring forward programming information to a future Council Meeting respecting non-profit/private childcare staff incentives inclusive of subsidy and incentive options.

CARRIED UNANIMOUSLY

22.1123 MOVED
To direct Administration to bring forward information to a future Council Meeting to assist families respecting recreational & summer childcare programming.

CARRIED UNANIMOUSLY

RECESS

Mayor Reutov called a recess at 3:33 p.m.

RECONVENE

Mayor Reutov reconvened the meeting at 3:44 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.12 Recreation and Community Services November 2022 Report

Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services presented the Recreation and Community Services November 2022 Report item and responded to questions.

22.1124 MOVED
To accept the Recreation and Community Services Division – November Report as information.

CARRIED UNANIMOUSLY

7.13 Lac La Biche County Sports Hall of Fame Inductees 2022

Ms. Staci Lattimer, Manager, Recreation & Culture presented the Lac La Biche County Sports Hall of Fame Inductees 2022 item and responded to questions.

22.1125 MOVED
That Council approves the Lac La Biche County Sports Hall of Fame nominees as recommended for 2022.

CARRIED UNANIMOUSLY

7.14 Community Special Event Coordination

Mr. Lessmeister presented the Community Special Event Coordination item and responded to questions.

22.1126 MOVED
To direct Administration to meet with stakeholders respecting Community Event support, and a potential Liaison role, respecting support for future community events

CARRIED UNANIMOUSLY

CLOSED SESSION

22.1127 MOVED
To go into Closed Session at 4:16 p.m. pursuant to the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

7.14 Community Special Event Coordination (s.27-Privileged Information-FOIP)

The following Members of Administration were present during the Closed Session for presentation and recording purposes: Dan Small, Zeeshan Hasan, Brian Shapka, Travis Simmons, Darrell Lessmeister, Alanna Wowk (electronically), Heather Reid and Danielle Patenaude.

Councillor Beniuk exited Council Chambers at 4:24 p.m. and returned at the same time.

Deputy Mayor Paré exited Council Chambers at 4:36 p.m. and returned at 4:38 p.m.

Councillor Stedman exited Council Chambers at 4:37 p.m. and returned at the same time.

8.3 Appointment of County's Auditor (s.24-Advice from officials and s.16-FOIP)

Deputy Mayor Paré exited Council Chambers at 4:48 p.m. and returned at the same time.

All Members of Administration, except Mr. Small exited Council Chambers at 4:51 p.m. prior to Item 8.4- Personnel Matter being discussed. Administration Members on ZOOM were moved into a ZOOM Waiting Room.

8.4 Personnel Matter (s.17-FOIP)- *Addition to the Agenda*

Councillor Tkachuk exited Council Chambers at 5:00 p.m.

Members of Administration returned to Council Chambers at 5:08 p.m.

OPEN SESSION

22.1128 MOVED
To return the meeting to Open Session at 5:08 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.3 Appointment of County's Auditor (s.24-Advice from officials and s.16-FOIP)

22.1129 MOVED
That Council appoint Metrix Group LLP as Lac La Biche County's auditors for a five-year term of 2022 – 2026 fiscal years based on their proposal submitted to the County on September 23, 2022.

CARRIED UNANIMOUSLY

8.4 Personnel Matter (s.17-FOIP)- *Addition to the Agenda*

22.1130 MOVED
To accept the Personnel Matter as information.

In Favour (5): Mayor Reutov, Councillor Borgun, Councillor Mondal, Deputy Mayor Paré, and Councillor Stedman

Opposed (2): Councillor Moore, and Councillor Beniuk

CARRIED

ADJOURNMENT

22.1131 MOVED
To adjourn the Regular Council Meeting of December 6, 2022 at 5:12 p.m.

CARRIED UNANIMOUSLY

Paul Reutov, Mayor

Dan Small, Chief Administrative Officer