

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
December 7, 2021**

Minutes of the Lac La Biche County Regular Council Meeting held December 7, 2021 at 10:00 a.m.

*In accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Lac La Biche County Council held this meeting electronically.*

**CALL TO ORDER** Mayor Reutov called the meeting to order at 10:05 a.m.

**PRESENT**

Paul Reutov	Mayor
Jason Stedman	Councillor ( <i>Arrived at 1:30 p.m. / Departed at 2:55 p.m. / participated electronically</i> )
John Mondal	Councillor
Colette Borgun	Councillor
Darlene Beniuk	Councillor
Kevin Paré	Councillor
Charlyn Moore	Councillor
Lorin Tkachuk	Councillor / Deputy Mayor
Sterling Johnson	Councillor

**STAFF IN ATTENDANCE**

Ken Van Buul	Chief Administrative Officer
Melanie McConnell	Associate Chief Administrative Officer, Corporate Services
Dan Small	Associate Chief Administrative Officer, Finance and Planning ( <i>in part</i> )
Darrell Lessmeister	Associate Chief Administrative Officer, Recreation & Community Services ( <i>in part/participated electronically</i> )
Brian Shapka	Associate Chief Administrative Officer, Infrastructure Services ( <i>in part</i> )
Heather Reid	Legislative Services Coordinator
Mackenzie Zilinski	CAO Executive Assistant ( <i>participated electronically</i> )

## **ADOPTION OF AGENDA**

21.858

**MOVED**

To adopt the December 7, 2021 agenda as amended:

Additions:

- Item 8.2 CAO Contract (s.17 FOIP – Disclosure harmful to personal privacy)
- Item 8.3 Legal Matter Update (s.27 FOIP – Privileged Information)

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

21.859

**MOVED**

To adopt the November 22, 2021 Special Council Meeting minutes and the November 23, 2021 Regular Council Meeting minutes as presented.

**CARRIED UNANIMOUSLY**

## **DELEGATIONS**

6.1 10:15 a.m. – Delegation - Ms. Loraine Anderton, Chair and Ms. Maureen Penn, Director, Lac La Biche County Library Board- 2022 Budget and Library Board Activities

Ms. Loraine Anderton, Chair and Ms. Maureen Penn, Director, Lac La Biche County Library Board presented to Council on the 2022 Budget and Library Board Activities and responded to questions.

Councillor Paré exited Chambers at 10:30 a.m.

21.860

**MOVED**

To thank Ms. Anderton and Ms. Penn for their presentation to Council.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

7.1 Councillor Reports

Councillor Paré returned to Chambers at 10:35 a.m.

Councillor Mondal:

- Rural Municipalities of Alberta Convention
- Go East Region Tourism Virtual meeting
- Special Council Meetings dedicated to budget
- The Perfect Gift Store tour
- Meetings with residents/business owners

Councillor Beniuk:

- Special Council Meetings dedicated to budget
- Northern Lights Library System meeting

Councillor Borgun:

- Special Council Meetings dedicated to budget
- Rural Municipalities of Alberta Convention
- Northern Lights Library System meeting
- Agricultural Services Board meeting
- Go East Region Tourism Virtual meeting

Councillor Moore:

- Go East Region Tourism Virtual meeting
- COVID Driving Behaviours – Coalition for Safer Alberta Highways Virtual meeting
- Meeting with Community Learning on the Stone Soup Food Centre Program

Councillor Johnson:

- Go East Region Tourism Virtual meeting
- Lac La Biche Gas Co-op Board meeting

Deputy Mayor Tkachuk:

- Rural Municipalities of Alberta Convention; met with Minister of Municipal Affairs
- Go East Region Tourism Virtual meeting
- Economic Development Advisory Committee meeting

Councillor Paré:

- Go East Region Tourism Virtual meeting
- Federation of Alberta Gas Coops Annual General Meeting

Mayor Reutov:

- Rural Municipalities of Alberta Convention; met with Minister of Municipal Affairs
- Economic Development Advisory Committee meeting
- Meetings and site visit related to homelessness issue
- Meeting on the Russian Community Hall
- Special Council Meetings dedicated to budget
- Main Street Concept plan

21.861                    MOVED  
To accept the Councillor Reports item as information.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

7.5     Budget Transfer Request – Transportation Services

Mr. Brian Shapka, Associate CAO, Infrastructure Services Division, presented the Budget Transfer Request – Transportation Services item and responded to questions.

21.862                    MOVED  
That Council approve the general ledger line-item transfers as presented.

**CARRIED UNANIMOUSLY**

**RECESS**                    Mayor Reutov called a recess at 10:55 a.m.

**RECONVENE**            Mayor Reutov reconvened the meeting at 11:02 a.m. with all those Members of Council previously listed in attendance

**PUBLIC HEARINGS**

6.2     11:00 a.m.-Public Hearing-Bylaw 21-029- Land Use Bylaw Text Amendment to Section C2.6 Bed and Breakfast and Guest Ranch Establishments and the Guest Ranch definition

Mayor Reutov declared the public hearing open at 11:02 a.m.

Mayor Reutov asked Melanie McConnell, Associate CAO, Corporate Services, whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case, and further noted the applicant had registered to speak.

Ms. Sheera Bourassa, Planning & Development Officer, summarized the purpose for the hearing.

In accordance with the Public Hearing Procedures, Mayor Reutov went through the order of presentations and confirmed for the record that no registrations to speak or written submissions were received, as follows:

- a. The Applicant, Mr. Steve Wheeler, spoke in favour of the application.
- a. There were no registered speakers in support of the proposed bylaw.
- b. There were no written submissions received in support of the proposed bylaw;

- c. There were no registered speakers opposed to the proposed bylaw;
- d. There were no written submissions received in opposition to the proposed bylaw;
- e. The Applicant, Mr. Wheeler, provided closing comments in favour of the application.

Mayor Reutov declared the public hearing closed at 11:12 a.m.

## NEW BUSINESS

### 7.2 Bylaw 21-029 - Land Use Bylaw Amendments to Section C2.6 Bed and Breakfast and Guest Ranch Establishments - Second and Third Readings

Ms. Sheera Bourassa, Planning and Development Officer, presented Bylaw 21-029 - Land Use Bylaw Amendments to Section C2.6 Bed and Breakfast and Guest Ranch Establishments - Second and Third Readings and responded to questions.

21.863            MOVED  
That Bylaw 21-029 be given second reading this 7<sup>th</sup> day of December, 2021.

**CARRIED UNANIMOUSLY**

21.864            MOVED  
That Bylaw 21-029 be given third reading this 7<sup>th</sup> day of December, 2021.

**CARRIED UNANIMOUSLY**

### 7.3 Bylaw 21-030 - Land Use Bylaw Amendments to Section A3.5 Development Compliance Officer and or Bylaw Enforcement Officer and Section B5.5 Airport District (A) - First Reading

Ms. Bourassa presented Bylaw 21-030 - Land Use Bylaw Amendments to Section A3.5 Development Compliance Officer and or Bylaw Enforcement Officer and Section B5.5 Airport District (A) - First Reading and responded to questions.

21.865            MOVED  
That Bylaw 21-030 be given first reading this 7<sup>th</sup> day of December, 2021.

**CARRIED UNANIMOUSLY**

### 7.4 Bylaw 21-032 - Area Structure Plan Amendment - First Reading and Bylaw 21-033 - Land Use Bylaw Rezoning - First Reading

Ms. Bourassa presented Bylaw 21-032 - Area Structure Plan Amendment - First Reading and Bylaw 21-033 - Land Use Bylaw Rezoning - First Reading and responded to questions.

21.866            MOVED  
That Bylaw 21-032 be given first reading this 7<sup>th</sup> day of December, 2021.

**CARRIED UNANIMOUSLY**

21.867            MOVED  
That Bylaw 21-033 be given first reading this 7<sup>th</sup> day of December, 2021.

**CARRIED UNANIMOUSLY**

7.6    Infrastructure Services – Manager Reports and Capital Projects Update

Mr. Brian Shapka, Associate CAO, Infrastructure Services Division, presented the Infrastructure Services – Manager Reports and Capital Projects Update and responded to questions.

21.868            MOVED  
To accept the Infrastructure Services – Manager Reports and Capital Projects Update as information.

**CARRIED UNANIMOUSLY**

7.7    Recreation and Community Services Division – Monthly Report

Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services Division, presented the Infrastructure Services – Manager Reports and Capital Projects Update and responded to questions.

21.869            MOVED  
To accept the Recreation and Community Services Division – Monthly Report as information.

**CARRIED UNANIMOUSLY**

7.8    Statement of Revenues & Expenditures for the Period Ended October 31, 2021

Mr. Zeeshan Hasan, Manager of Finance, presented the Statement of Revenues & Expenditures for the Period Ended October 31, 2021

21.870            MOVED  
To accept the Statement of Revenues & Expenditures for period ending October 31, 2021 as information.

**CARRIED UNANIMOUSLY**

7.9      Councillor Conference Attendance Request

Ms. Melanie McConnell, Associate CAO, Corporate Services Division, presented the Councillor Conference Attendance Request and responded to questions.

21.871            MOVED  
To approve the option for all Members of Council attendance at the following Economic Developers Alberta (EDA) events: Business Investment and Attraction course and 2022 Leader's Summit Conference.

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

21.872            MOVED  
To go into Closed Session at 11:48 a.m. pursuant to s.17 - Disclosure harmful to personal privacy, s.21 – Disclosure harmful to intergovernmental relations, s.24 - Advice from officials and s.27 - Privileged Information of the FOIP Act for the purpose of:

- 8.1      Delegation – Alberta Counsel (s.21 FOIP – Disclosure harmful to intergovernmental relations, s.24 FOIP - Advice from officials)
- 8.2      CAO Contract (s.17 FOIP – Disclosure harmful to personal privacy)
- 8.3      Legal Matter Update (s.27 FOIP - Privileged Information)

**CARRIED UNANIMOUSLY**

8.3      Legal Matter Update (s.27 FOIP - Privileged Information)

Members of Administration present for the purpose of presenting and recording: Ken Van Bul, Melanie McConnell, Mackenzie Girard and Heather Reid.

**RECESS**            Mayor Reutov called a recess at 12:05 p.m.

**RECONVENE** Mayor Reutov reconvened the meeting at 1:04 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Mondal.

**CLOSED SESSION**

8.2 CAO Contract (s.17 FOIP – Disclosure harmful to personal privacy)

Members of Administration present for the purpose of presenting and recording: Ken Van Buul (in part)

Councillor Mondal returned to Chambers at 1:08 p.m.

Councillor Stedman joined the meeting electronically at 1:30 p.m.

8.1 Delegation – Alberta Counsel (s.21 FOIP – Disclosure harmful to intergovernmental relations, s.24 FOIP - Advice from officials)

Members of Administration present for the purpose of presenting and recording: Ken Van Buul, Melanie McConnell, Mackenzie Girard, Darrell Lessmeister, Diane Cloutier (in part) and Heather Reid.

Councillor Stedman exited the meeting at 2:55 p.m.

Councillor Beniuk exited Chambers at 3:04 p.m. and returned at 3:06 p.m.

Councillor Mondal exited Chambers at 3:07 p.m. and returned at 3:41 p.m.

**RETURN TO OPEN SESSION**

21.873 MOVED  
To return to Open Session at 4:01 p.m.

**CARRIED UNANIMOUSLY**

**EXTENSION OF MEETING**

21.874 MOVED  
To extend the December 7, 2021 Regular Council Meeting until all agenda items have been addressed.

In Favour: Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, and Councillor Johnson

Opposed: Deputy Mayor Tkachuk

**CARRIED**



**CLOSED SESSION**

21.875            MOVED  
To go into Closed Session at 4:03 p.m. pursuant to s.21 –  
Disclosure harmful to intergovernmental relations and s.24  
- Advice from officials of the FOIP Act for the purpose of:

8.1      Delegation – Alberta Counsel (s.21 FOIP –  
Disclosure harmful to intergovernmental relations,  
s.24 FOIP - Advice from officials)

**CARRIED UNANIMOUSLY**

8.1      Delegation – Alberta Counsel (s.21 FOIP – Disclosure harmful to  
intergovernmental relations, s.24 FOIP - Advice from officials)

Members of Administration present for the purpose of presenting and recording: Ken Van  
Bul, Melanie McConnell, Mackenzie Girard, Darrell Lessmeister, Diane Cloutier (in  
part) and Heather Reid.

**RETURN TO OPEN SESSION**

21.876            MOVED  
To return to Open Session at 4:11 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF CLOSED SESSION**

8.1      Delegation – Alberta Counsel (s.21 FOIP – Disclosure harmful to  
intergovernmental relations, s.24 FOIP - Advice from officials)

21.877            MOVED  
That Lac La Biche County Council thank Alberta Counsel  
for their delegation and to direct Administration to bring  
back the finalized version of the Government Relations  
Plan to a future Regular Council Meeting.

**CARRIED UNANIMOUSLY**

8.2 CAO Contract (s.17 FOIP – Disclosure harmful to personal privacy)

21.878 MOVED  
To direct the Mayor and Deputy Mayor to proceed as discussed in Closed Session.

**CARRIED UNANIMOUSLY**

8.3 Legal Matter Update (s.27 FOIP - Privileged Information)

21.879 MOVED  
To accept the Legal Matter Update as information.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

21.880 MOVED  
To adjourn the Regular Council Meeting of December 7, 2021 at 4:14 pm.

**CARRIED UNANIMOUSLY**

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Paul Reutov, Mayor

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Ken Van Buul, Chief Administrative Officer