

**LAC LA BICHE COUNTY
ORGANIZATIONAL MEETING
MCARTHUR PLACE, LAC LA BICHE**

**OCTOBER 25, 2022
FOLLOWING THE ADJOURNMENT OF THE REGULAR
COUNCIL MEETING**

Minutes of the Lac La Biche County Organizational Meeting held October 25, 2022 following the adjournment of the October 25, 2022 Regular Council Meeting.

CALL TO ORDER Mayor Reutov called the meeting to order at 3:03 p.m.

PRESENT	Paul Reutov	Mayor
	Colette Borgun	Councillor/Deputy Mayor
	Lorin Tkachuk	Councillor
	Darlene Beniuk	Councillor
	Sterling Johnson	Councillor
	Kevin Paré	Councillor
	Jason Stedman	Councillor
	John Mondal	Councillor
	Charlyn Moore	Councillor

STAFF IN ATTENDANCE	Dan Small	Chief Administrative Officer
	Melanie McConnell	Associate CAO, Corporate Services Division
	Heather Reid	Legislative Services Coordinator
	Danielle Patenaude	Legislative Services Coordinator

ADOPTION OF AGENDA

22.973 **MOVED**
To adopt the October 25, 2022 Organizational Meeting as presented.

CARRIED UNANIMOUSLY

CODE OF CONDUCT

3.1 Council Code of Conduct-Signing of Code of Conduct Acknowledgment

Ms. Melanie McConnell, Associate CAO, Corporate Services Division presented the Council Code of Conduct-Signing of Code of Conduct Acknowledgment item and responded to questions.

Each Council Member subsequently signed the Code of Conduct Acknowledgment Form.

22.974 MOVED
To accept the Council Code of Conduct Report as information.

CARRIED UNANIMOUSLY

DEPUTY MAYOR APPOINTMENT

4.1 Appointment of Deputy Mayor-November 1, 2022 to April 30, 2023

Ms. McConnell presented the Appointment of Deputy Mayor-November 1, 2022 to April 30, 2023 item and responded to questions.

22.975 MOVED
To proceed with a one-year rotation, instead of a six-month rotation, for the position of future Deputy Mayor Appointments with the appointments to be made by a vote of Council.

In Favour (4): Deputy Mayor Borgun, Councillor Tkachuk, Councillor Stedman and Councillor Moore.

In Opposition (5): Mayor Reutov, Councillor Paré, Councillor Mondal, Councillor Beniuk and Councillor Johnson.

DEFEATED

Mayor Reutov made three calls for nominations.

The following Members were nominated: Councillor Stedman and Councillor Paré.

Nominations ceased for the appointment of Deputy Mayor.

A vote by secret ballot for the position of Deputy Mayor was undertaken.

Ms. McConnell declared the result of the secret ballot vote.

22.976 MOVED
That Councillor Pare be appointed Deputy Mayor for a term starting November 1, 2022 to April 30, 2023.

CARRIED UNANIMOUSLY

MEETING SCHEDULES

5.1 Regular Meeting Schedule- Council and Municipal Planning Commission

Ms. McConnell presented the Regular Meeting Schedule- Council and Municipal Planning Commission item and responded to questions.

Councillor Stedman left the meeting at 3:28 pm.

22.977 MOVED
That Regular Council Meetings be held on the (1st, 2nd, and 4th) Tuesday at 10:00 a.m. in Council Chambers, Second Floor, 10307-100 Street, Lac La Biche.

CARRIED UNANIMOUSLY

22.978 MOVED
That the Municipal Planning Commission Meetings be held on the 2nd and 4th Wednesday at 1:30 p.m. in Council Chambers, Second Floor, 10307-100 Street, Lac La Biche.

CARRIED UNANIMOUSLY

22.979 MOVED
That the November 8, 2022 and January 3, 2023 Regular Council Meetings be cancelled.

CARRIED UNANIMOUSLY

PROCEDURAL INFORMATION

6.1 Process for Appointing Members

Ms. McConnell presented the Process for Appointing Members item and responded to questions.

COMMITTEE APPOINTMENTS

- 7.1 Committee Bylaw Update-Economic Development Advisory Committee (EDAC), Safer Municipality Advisory Committee (SMAC), Emergency Management and Agricultural Appeals

Ms. McConnell presented the Committee Bylaw Update-EDAC, SMAC, Emergency Management and Agricultural Appeals item and responded to questions.

- 22.980 MOVED
To accept items 6.1-Procedural Information and 7.1-Committee Bylaw Update-Economic Development Advisory Committee (EDAC), Safer Municipality Advisory Committee (SMAC), Emergency Management and Agricultural Appeals as information.

CARRIED UNANIMOUSLY

- 7.2 Council Appointments to Committees-Internal and External

Ms. McConnell presented the Council Appointments to Committees-Internal and External item and responded to questions.

Council reviewed each committee/board as outlined in the Internal and External listings.

7.2.1 INTERNAL COMMITTEES

- 7.2.1.10 Municipal Planning Commission

Mayor Reutov made three calls for nominations.

The following Members were nominated: Councillor Tkachuk, Councillor Beniuk, Councillor Moore, Councillor Johnson, Mayor Reutov and Councillor Borgun.

Nominations ceased for the appointment to the Municipal Planning Commission.

A vote by secret ballot for appointment to the Municipal Planning Commission was undertaken.

Ms. McConnell declared the result of the secret ballot vote.

22.981 MOVED
To appoint Councillor Tkachuk, Councillor Moore,
Councillor Johnson, Mayor Reutov and Councillor Borgun
to the Municipal Planning Commission.

CARRIED UNANIMOUSLY

Mayor Reutov made three calls for nominations for the position of Chair
and Vice-Chair of the Municipal Planning Commission.

The following Members were nominated: Councillor Moore for Chair and
Councillor Johnson for Vice-Chair.

Nominations ceased for the appointment of Chair and Vice-Chair of the
Municipal Planning Commission

22.982 MOVED
To appoint Councillor Moore as Chair and Councillor
Johnson as Vice-Chair.

CARRIED UNANIMOUSLY

Councillor Stedman exited Council Chambers at 3:27 p.m. and returned at
3:30 p.m.

7.2.2 EXTERNAL COMMITTEES

7.2.2.5 Lac La Biche Golf Club Society

Mayor Reutov made the calls for nominations for the Lac La Biche Golf
Club Society.

The following Member was nominated: Councillor Tkachuk.

Nominations ceased for the appointment to the Lac La Biche Golf Club
Society.

22.983 MOVED
To appoint Councillor Tkachuk to the Lac La Biche Golf
Club Society.

CARRIED UNANIMOUSLY

7.2.2.9 Lakeland Agricultural Research Association (LARA)

Discussion ensued respecting the “alternate” status of the Councillor appointments.

22.984 MOVED

To appoint Councillor Johnson and Councillor Borgun to the Lakeland Agricultural Research Association (LARA) with the recommendation that both members sit on LARA (instead of one alternate).

CARRIED UNANIMOUSLY

22.985 MOVED

To re-appoint the current Council Member Appointments to the following Committees/Boards, inclusive of existing appointments as Chair and Vice Chair and alternates:

- Agricultural Appeals Committee
 - Councillor Mondal, Councillor Beniuk and Councillor Stedman
- Agricultural Service Board and Veterinary Services Incorporated (VSI)/Soil Conservation Act Appeal Committee
 - Councillor Borgun-Chair and Councillor Paré
- Assessment Review Boards (Local Assessment Review Board/Composition Assessment Review Board)
 - Councillor Tkachuk-Chair
- Emergency Advisory Committee and State of Local Emergency (SOLE) Committee
 - Emergency Advisory Committee: Mayor Reutov, Councillor Tkachuk, Councillor Mondal and Councillor Stedman
 - State of Local Emergency: Mayor Reutov (or in absence of the Mayor, the Deputy Mayor), Councillor Paré and Councillor Stedman
- Family and Community Support Services (FCSS) Board
 - Councillor Mondal and Councillor Moore
- Lac La Biche County Economic Development Advisory Committee
 - Councillor Tkachuk and Mayor Reutov

- Lac La Biche County Indigenous Collaboration Committee
 - Mayor Reutov-Chair, Councillor Paré, Councillor Mondal and Councillor Johnson
- Lac La Biche Library Board
 - Councillor Beniuk and Councillor Borgun
- Lac La Biche Watershed Management Plan Implementation Committee
 - Councillor Borgun
- Safer Municipality Advisory Committee and Lac La Biche Traffic Safety Committee
 - Mayor Reutov-Chair, Councillor Mondal and Councillor Moore
- Subdivision and Development Appeal Board
 - Councillor Stedman-Chair and Councillor Paré
- Alberta Bilingual Municipalities Association (ABMA-Association Bilingue des Municipalities de l'Alberta)
 - Councillor Borgun
- Athabasca Watershed Council
 - Councillor Tkachuk
- Community Futures-Lac La Biche
 - Councillor Mondal
- Greater North Foundation
 - Councillor Beniuk and Councillor Borgun
- Lac La Biche Regional Attraction and Retention Society (RARS)
 - Councillor Mondal, Councillor Moore and Councillor Stedman
- Lac La Biche Regional Health Foundation
 - Councillor Stedman and Councillor Tkachuk
- Lac La Biche Region Watershed Stewardship Society
 - Councillor Borgun
- Lakeland Interpretive Society (Lac La Biche Museum & Discovery Centre)\
 - Councillor Beniuk
- Lakeland Industry and Community Association (LICA)
 - Councillor Tkachuk
- Joint Natural Gas Committee
 - Councillor Borgun and Councillor Paré

- Federation of Alberta Gas Co-ops Ltd.
 - Councillor Paré and Councillor Borgun (Alternate)
- Northeast Alberta Information HUB Ltd.
 - Councillor Tkachuk and Mayor Reutov (Alternate)
- Northern Lights Library Board System
 - Councillor Beniuk and Councillor Borgun (Alternate)
- Portage College Athletics Association
 - Councillor Tkachuk and Councillor Mondal (Alternate)
- Plamondon & District Community Development Society (PDCDS)
 - Councillor Borgun and Councillor Paré (Alternate)
- The Next Step Team-Underutilized Fish Stocks in NE Alberta
 - Councillor Johnson and Mayor Reutov

CARRIED UNANIMOUSLY

DESTROY THE SECRET BALLOTS

22.986

MOVED

To destroy all secret ballots.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.1 Procedural Bylaw Revisions

Ms. McConnell presented the Procedural Bylaw Revisions item and responded to questions.

22.987 MOVED

That Administration prepare revisions to the Procedural Bylaw 20-032, as follows:

- revise the delegation provisions to require presentation materials be submitted in advance,
- restructure the public hearing procedures to recognize individuals that may have general comments, in addition to individuals who may be in-favour or opposed,
- provide options for streamlined committee appointments through a consent process for organizational meetings held in years 2, 3 and 4 of the term; and
- deletion of the meeting length restriction.
- Revising the start time of the Public Input Session to commence at 12:00p.m.

CARRIED UNANIMOUSLY

ADJOURNMENT

22.988 MOVED

To adjourn the October 25, 2022 Organizational Meeting at 4:18 p.m.

CARRIED UNANIMOUSLY

Paul Reutov, Mayor

Dan Small
Chief Administrative Officer