

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**JANUARY 24, 2023- 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held January 24, 2023 at 10:00 a.m.

**CALL TO ORDER** Mayor Reutov called the meeting to order at 10:04 a.m.

<b>PRESENT</b>	Paul Reutov	Mayor
	Kevin Paré	Councillor/Deputy Mayor
	Colette Borgun	Councillor
	Lorin Tkachuk	Councillor ( <i>Participated electronically</i> )
	Darlene Beniuk	Councillor
	Jason Stedman	Councillor
	John Mondal	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor

**STAFF IN  
ATTENDANCE**

Dan Small	Chief Administrative Officer
Melanie McConnell	Associate CAO, Corporate Services Division
Darrell Lessmeister	Associate CAO, Recreation and Community Services Division
Ron Fraser	Associate CAO, Infrastructure Services Division
Zeeshan Hasan	Associate CAO, Finance and Planning Division
Danielle Patenaude	Legislative Services Coordinator

**ADOPTION OF AGENDA**

23.034            **MOVED**  
To adopt the January 24, 2023 Regular Council Meeting  
Agenda as presented.

**CARRIED UNANIMOUSLY**

*Council subsequently deferred agenda items 7.18/8.1 and  
8.2 through Motion #23.068*

## **ADOPTION OF MINUTES**

3.1 Regular Council Meeting-January 10, 2023

23.035 **MOVED**  
To adopt the January 10, 2023 Regular Council Meeting minutes as presented.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

*There were no unfinished business items.*

## **URGENT MATTERS**

*There were no urgent matters.*

## **NEW BUSINESS**

7.1 Councillor Reports

Each Member of Council in attendance provided an update as part of the Councillor Reports item.

Councillor Stedman exited Council Chambers at 10:07 a.m. and returned at 10:10 a.m.

23.036 **MOVED**  
To accept the Councillor Reports item as information.

**CARRIED UNANIMOUSLY**

7.2 Councillor Expense Claims-December 2022

Mr. Zeeshan Hasan, Associate CAO, Finance and Planning Division presented on the Councillor Expense Claims-December 2022 item and responded to questions.

23.037 **MOVED**  
That Council approves the Councillor expense claims processed for the period December 2022.

**CARRIED UNANIMOUSLY**

7.3 Revised Amending Schedule of Fees Bylaw 23-002 (Utility Rates)

Mr. Hasan presented the Revised Amending Schedule of Fees Bylaw 23-002 (Utility Rates) item and responded to questions.

23.038 **MOVED**  
That Council gives first reading to Bylaw 23-002 on January 24, 2023.

**CARRIED UNANIMOUSLY**

23.039            MOVED  
To Amend Bylaw 23-002, Section 3-Effective Date from  
“3. This Bylaw shall come into force and effect January 10,  
2023, unless otherwise indicated in Schedule “A”, to read:

- “3. This Bylaw shall come into force and effect upon passing of third reading, unless otherwise indicated in Schedule “A”.

**CARRIED UNANIMOUSLY**

23.040            MOVED  
That Council gives second reading to Bylaw 23-002, as amended, on January 24<sup>th</sup>, 2023.

**CARRIED UNANIMOUSLY**

23.041            MOVED  
That Bylaw 23-002 be submitted for third reading, as amended, on January 24<sup>th</sup>, 2023.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Councillor Beniuk

**DEFEATED**

*Council subsequently passed Motion #23.045*

7.4      2023 Approved Budget Correction

Mr. Hasan presented the 2023 Approved Budget Correction item and responded to questions.

23.042            MOVED  
That County Council decreases the approved 2023 operating revenue by \$50,799 going from \$80,657,615 to \$80,606,816.

**CARRIED UNANIMOUSLY**

23.043            MOVED  
That County Council increases the operating expenditures by \$10,250 going from \$63,045,906 to \$63,056,156.

**CARRIED UNANIMOUSLY**

23.044            **MOVED**  
That County Council increases the approved the 2023 capital expenditures of \$180,000 going from \$42,465,819 to \$42,645,819.

**CARRIED UNANIMOUSLY**

7.3      Revised Amending Schedule of Fees Bylaw 23-002 (Utility Rates)

23.045            **MOVED**  
To direct Administration to bring forward the Amended Schedule of Fees Bylaw 23-002 to the February 7, 2023 Regular Council Meeting for third and final reading.

**CARRIED UNANIMOUSLY**

Councillor Stedman exited Council Chambers at 10:47 a.m. and returned at 10:49 a.m.

7.5      Summary of Grant Application Submissions for 2023

Mr. Carl Kurppa, Grants and Community Funding Coordinator presented the Summary of Grant Application Submissions for 2023 item and responded to questions.

23.046            **MOVED**  
That Council directs Administration to schedule a Special Council Meeting on February 21, 2023, with a 10:00 a.m. start time and to be held in Council Chambers, to hear presentations from those organizations which express interest to present to Council.

**CARRIED UNANIMOUSLY**

7.6      Venice/Hylo Heritage Historical and Preservation Society

Mr. Kurppa presented the Venice/Hylo Heritage Historical and Preservation Society item and responded to questions.

23.047            **MOVED**  
That the Venice/Hylo Heritage Historical and Preservation Society be considered eligible for funding under the Recreational/Cultural Operating Program.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Reutov called a recess at 11:12 a.m.

**RECONVENE**

Mayor Reutov reconvened the meeting at 11:22 a.m. with all those Members of Council previously listed in attendance.

Councillor Stedman exited Council Chambers at 11:22 a.m.

**NEW BUSINESS** 7.7 Agricultural Appeal Committees Bylaw 23-001

Councillor Stedman returned to Council Chambers at 11:24 a.m.

Ms. Molly Fyten, Manager, Environmental Services and Mr. Jacob Marfo, Agricultural Fieldman co-presented the Agricultural Appeal Committees Bylaw 23-001 item and responded to questions.

23.048 **MOVED**  
That the Agricultural Appeal Committees Bylaw 23-001 be given first reading on this 24<sup>th</sup> day of January, 2023

**CARRIED UNANIMOUSLY**

23.049 **MOVED**  
That the Agricultural Appeal Committees Bylaw 23-001 be given second reading on this 24<sup>th</sup> day of January, 2023.

**CARRIED UNANIMOUSLY**

23.050 **MOVED**  
That the Agricultural Appeal Committees Bylaw 23-001 be given second reading this 24<sup>th</sup> day of January, 2023.

**CARRIED UNANIMOUSLY**

23.051 **MOVED**  
That the Agricultural Appeal Committees Bylaw 23-001 be submitted for third reading on this 24<sup>th</sup> day of January, 2023.

**CARRIED UNANIMOUSLY**

23.052 **MOVED**  
That the Agricultural Appeal Committees Bylaw 23-001 be given third and final reading on this 24<sup>th</sup> day of January, 2023.

**CARRIED UNANIMOUSLY**

7.8 Agricultural Service Board's 2022 Report to Council

Ms. Fyten and Mr. Marfo co-presented the Agricultural Service Board's 2022 Report to Council item and responded to questions.

23.053 **MOVED**  
That Council accepts the 2022 Agricultural Service Board Report, as approved and recommended by Agricultural Services Board (ASB).

**CARRIED UNANIMOUSLY**

7.9 Heart Lake Secondary Access Road Project

Mr. Ali Memon, Manager, Engineering Services presented the Heart Lake Secondary Access Road Project item and responded to questions.

23.054 MOVED

That the Heart Lake First Nation Secondary Access Road Project be included as part of the Capital Project Planning discussions on February 6, 2023.

**CARRIED UNANIMOUSLY**

23.055 MOVED

That the County continue to examine funding options for its portion of the Access Road Project and to proceed only if the project costs can be fully supported by 3<sup>rd</sup> party funding.

**CARRIED UNANIMOUSLY**

**PUBLIC INPUT SESSION**

6.1 12:00 p.m. Public Input Session

*There were no registered speakers or public members available for the Public Input Session.*

**NEW BUSINESS**

7.10 Vehicle Usage Policy and Procedure

Mr. Ron Fraser, Associate CAO, Infrastructure Services Division and Mr. Les Cote, Manager, Equipment Services co-presented the Vehicle Usage Policy and Procedure HR-34-004 item and responded to questions.

23.056 MOVED

That Council approves the proposed Vehicle Usage Policy HR-34-004 as presented.

In Favour (6): Mayor Reutov, Councillor Borgun, Councillor Moore, Deputy Mayor Paré, Councillor Stedman, and Councillor Tkachuk

Opposed (3): Councillor Mondal, Councillor Beniuk, and Councillor Johnson

**CARRIED**

23.057 MOVED

That Council accepts the Vehicle Use Procedure HR-34-004 as information.

**CARRIED UNANIMOUSLY**

23.058            MOVED  
To direct Administration to identify all County vehicles and positions with job descriptions demonstrating on-call/after hours responsibilities and to present the results of this review during a February 2023 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Reutov called a recess at 12:42 p.m.

**RECONVENE**

Mayor Reutov reconvened the meeting at 1:36 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

7.11    101 Avenue (Main Street Lac La Biche) Rehabilitation and Revitalization

Mr. Fraser presented the 101 Avenue (Main Street Lac La Biche) Rehabilitation and Revitalization item and responded to questions.

Councillor Johnson exited Council Chambers at 1:37 p.m. and returned at 1:38 p.m.

23.059            MOVED  
That County Council increases the Main Street Revitalization Project budget by \$5,516,179 to a total of \$32,516,179 from \$27,000,000 and with the additional funding to be allocated as follows:

- \$2,000,000 Stabilization Reserve
- \$2,000,000 from the Water and Sewer Replacement Reserve
- \$1,516,179 from accumulated surplus.

**CARRIED UNANIMOUSLY**

23.060            MOVED  
That County Council approves awarding the Main Street Lac La Biche Revitalization construction contract to Carmacks Enterprises Ltd. in the amount of \$24,978,345 plus GST.

**CARRIED UNANIMOUSLY**

7.12    Bridge File 75684 (Imperial Mills Walking Bridge) Construction Options

Mr. Fraser presented the Bridge File 75684 (Imperial Mills Walking Bridge) Construction Options item and responded to questions.

Councillor Beniuk exited Council Chambers at 1:55 p.m.

23.061            **MOVED**  
That Council approve the reconstruction and widening of Bridge File 75684 when salvaged girders become available from the replacement of Bridge File 8807 and to approve allocating \$80,000 from the Resident Response Fund for Bridge File 75684.

**CARRIED UNANIMOUSLY**

**DELEGATION**

6.2      2:00 p.m. Delegation- 2024 Archery Event Delegation-Ms. Aimee Barnabe, Executive Producer, Smile Productions and Mr. Rene Schaub, Lakeland Archers

Councillor Beniuk returned to Council Chambers at 2:05 p.m.

Ms. Aimee Barnabe, Executive Producer, Smile Productions and Mr. Rene Schaub, Lakeland Archers co-presented on the 2024 World Archery event and responded to questions.

6.2.      Disposition of Delegation Business

23.062            **MOVED**  
To thank Ms. Barnabe and Mr. Schaub for their presentation to Council.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Reutov called a recess at 2:21 p.m.

**RECONVENE**

Mayor Reutov reconvened the meeting at 2:25 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

7.13      First Reading Road Closure Bylaw 23-003

Ms. Diane Cloutier, Manager, Planning and Development presented the First Reading Road Closure Bylaw 23-003 item and responded to questions.

Councillor Stedman exited Council Chambers at 2:25 p.m. and returned at 2:27 p.m.

23.063            **MOVED**  
That Bylaw 23-003 be given first reading this 24<sup>th</sup> day of January 2023.

**CARRIED UNANIMOUSLY**



7.14 First Reading-Road Closure Bylaw 23-004

Ms. Cloutier presented the First Reading-Road Closure Bylaw 23-004 item and responded to questions.

23.064 MOVED

That Bylaw 23-004 be given first reading this 24<sup>th</sup> day of January 2023.

**CARRIED UNANIMOUSLY**

7.15 McArthur Park Plan (Discussion)

Councillor Beniuk exited Council Chambers at 2:33 p.m. and returned at 2:35 p.m.

Mayor Reutov presented the McArthur Park Plan discussion item. Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services Division was available for questions.

23.065 MOVED

To accept the McArthur Park Plan as information.

**CARRIED UNANIMOUSLY**

7.16 Childcare Information

Mr. Lessmeister and Ms. Anita Polturak, Manager, FCSS co- presented the Childcare Information item and responded to questions.

23.066 MOVED

To direct Administration to bring forward options for attraction and retention for childcare providers/organizations to attract and retain qualified childcare professionals, inclusive of granting programs, or educational assistance, from other municipalities.

**CARRIED UNANIMOUSLY**

7.17 Recreational and Summer Childcare Programming Report

Mr. Lessmeister and Ms. Staci Lattimer, Manager, Recreation co-presented the Recreational and Summer Childcare Programming Report item and responded to questions.

Deputy Mayor Paré exited Council Chambers at 3:21 p.m. and returned at 3:23 p.m.

- 23.067            **MOVED**  
That Council directs Administration to plan and facilitate a full day summer camp with required staff resources and budget to action the request based on the pre-registration requirements outlined in the Recreational and Summer Childcare Programming Council Report.

**CARRIED UNANIMOUSLY**

- 7.18    Temporary Homeless Camp and Transitional Housing Project Update-Open and Closed Session

- 23.068            **MOVED**  
To defer Item 7.18/8.1-Temporary Homeless Camp Site and Transitional Housing Project Site Locations (s.24-Advice from officials-FOIP and s.25-Disclosure harmful to economic and other interests of a public body-FOIP) and 8.2 -Development Approval Process-Service Station on Highway 55 (s.27-Privileged Information-FOIP) to the February 7, 2023 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

- 23.069            **MOVED**  
To go into Closed Session at 3:27 p.m. pursuant to the *Freedom and Information and Protection of Privacy Act*.

**CARRIED UNANIMOUSLY**

The following Members of Administration were present during the Closed Session for presentation and recording purposes: Dan Small, Melanie McConnell, Zeeshan Hasan, Diane Cloutier, Ron Fraser Alanna Wowk (electronically), and Danielle Patenaude.

- 8.3      Economic Development Land Matter (s.24-Advice from officials-FOIP)

Mr. Ron Fraser and Mr. Zeeshan Hasan and Ms. Cloutier exited Council Chambers prior to the presentation of Item 8.4.

- 8.4      Integrity Commissioner Request for Proposal Update (s.16-Disclosure harmful to the business interests of a third party-FOIP)

Mr. Kashif Ijaz, Director, Human Resources, entered Council Chambers during the presentation of Item 8.4, in addition to Ms. Deborah Prowse (electronically) and Mr. Jarret Janis, Method and Mr. Anthony Purgas, RMRF.

8.5 Personnel Matter (s.17-Disclosure harmful to personal privacy-FOIP)

All Members of Administration exited Council Chambers at 3:40 p.m. Members of Administration participating on ZOOM were moved into a ZOOM Waiting Room.

The following individuals were in Council Chambers for presentation purposes: Ms. Deborah Prowse (electronically) and Mr. Jarret Janis, Method and Mr. Anthony Purgas, RMRF.

Councillor Mondal exited Council Chambers at 4:03 p.m. and returned at 4:04 p.m.

Mr. Janis exited Council Chambers at 4:52 p.m. and did not return.

Mr. Purgas exited Council Chambers at 4:59 p.m. and did not return.

Mayor Reutov exited Council Chambers at 5:08 p.m. Deputy Mayor Paré assumed the position of Chair.

Mayor Reutov returned to Council Chambers at 5:09 p.m. and returned to position of Chair.

All Members of Administration returned to Council Chambers at 5:40 p.m.

**BUSINESS ARISING OUT OF CLOSED SESSION**

23.070 MOVED  
To return to Open Session at 5:41 p.m.

**CARRIED UNANIMOUSLY**

8.3 Economic Development Land Matter (s.24-FOIP)

23.071 MOVED  
To accept the Economic Development Land Matter item as information.

**CARRIED UNANIMOUSLY**

Councillor Beniuk exited Council Chambers at 5:42 p.m. and returned at same time.

8.4 Integrity Commissioner Request for Proposal Update (s.16-FOIP)

23.072 MOVED  
To proceed as recommended by Administration.

**CARRIED UNANIMOUSLY**

8.5 Personnel Matter (s.17-FOIP)

23.073 MOVED

To proceed as per legal advice.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

23.074 MOVED

To adjourn the Regular Council Meeting of January 24,  
2023 at 5:45 p.m.

**CARRIED UNANIMOUSLY**

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Paul Reutov, Mayor

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Dan Small, Chief Administrative Officer