

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

April 23, 2024- 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held April 23, 2024, at 10:00 a.m.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:02 a.m.

PRESENT

Paul Reutov	Mayor
Jason Stedman	Councillor
Sterling Johnson	Councillor
Lorin Tkachuk	Councillor
Charlyn Moore	Councillor/Deputy Mayor
Darlene Beniuk	Councillor
John Mondal	Councillor

**STAFF IN
ATTENDANCE**

Manny Deol	Chief Administrative Officer
Melanie McConnell	Associate CAO, Corporate Services
Hafsah Moghrabi	Acting Associate CAO, Finance
Darrell Lessmeister	Associate CAO, Recreation and Community Services
Heather Reid	Legislative Services Coordinator

REGRETS

Kevin Paré	Councillor
Colette Borgun	Councillor

ADOPTION OF AGENDA

24.167 **MOVED**
To adopt the April 23, 2024 Regular Council Meeting agenda as presented.

In Favour (7): Mayor Reutov, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

CONSENT AGENDA

24.168

MOVED

That the recommendations contained in the following reports be approved:

- Item 4.1 – April 2, 2024 Regular Council Meeting Minutes and April 8, 2024 Special Council Meeting Minutes
- Item 8.6 – Quarterly Financial Reports as of March 31, 2024

In Favour (7): Mayor Reutov, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 4.1 April 2, 2024 Regular Council Meeting and April 8, 2024 Special Council Meeting Minutes

The following motion was approved on the consent agenda:

24.168

To adopt the April 2, 2024 Regular Council Meeting minutes and April 8, 2024 Special Council Meeting minutes as presented.

NEW BUSINESS

- 8.1 Councillor Reports

Each Member of Council in attendance presented their Councillor Reports update to Council as information.

Councillor Stedman exited Chambers at 10:18 a.m.

SCHEDULED PRESENTATION

- 7.1 10:15 a.m. Presentation - Aquatic Center Update - Geoff Watson and Alex Godfrey, Turnbull Construction Project Managers

Geoff Watson and Alex Godfrey presented an update to Council on the Aquatic Centre and responded to questions.

The presentation was provided as information for Council's review.

Councillor Stedman returned to Chambers at 10:24 a.m.

NEW BUSINESS

8.5 Bylaw 24-017 - 2024 Tax Rate Bylaw

Ms. Hafsah Moghrabi, Acting Associate CAO Finance, presented Bylaw 24-017 - 2024 Tax Rate Bylaw and responded to questions.

24.169 **MOVED**
That Bylaw 24-017 be given first reading this 23rd day of April 2024.

In Favour (7): Mayor Reutov, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.170 **MOVED**
That Bylaw 24-017 be given second reading on the 23rd day of April 2024.

In Favour (7): Mayor Reutov, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.171 **MOVED**
That Bylaw 24-017 be submitted for third and final reading this 23rd day of April 2024.

In Favour (7): Mayor Reutov, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.172 MOVED
That Bylaw 24-017 be given third and final reading this 23rd
day of April 2024.

In Favour (7): Mayor Reutov, Deputy Mayor Moore, Councillor Mondal,
Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and
Councillor Johnson

CARRIED UNANIMOUSLY

8.9 Funding for Events Outside of Lac La Biche County

Mr. Carl Kurppa, Grants and Community Funding Coordinator, presented the Funding for Events Outside of Lac La Biche County item and responded to questions.

The report was provided as information for Council's review.

Councillor Tkachuk exited Chambers at 10:50 a.m.

8.10 Lac La Biche Agricultural Society - 2024 Capital Grant Funding

Mr. Kurppa presented the Lac La Biche Agricultural Society - 2024 Capital Grant Funding and responded to questions.

Deputy Mayor Moore exited Chambers at 10:50 a.m.

Councillor Tkachuk returned to Chambers at 10:51 a.m.

Councillor Tkachuk declared a pecuniary interested related to business interests and exited Chambers at 10:51 a.m. in advance of the discussion and vote on the Lac La Biche Agricultural Society - 2024 Capital Grant Funding.

24.173 MOVED
That Council approve an additional \$7,806 for the Lac La
Biche Agricultural Society's 2024 Capital Grant request.

In Favour (5): Mayor Reutov, Councillor Mondal, Councillor Beniuk,
Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

Councillor Tkachuk returned to Chambers at 11:02 a.m. at the conclusion of the discussion and vote.

7.2 11:00 a.m. Public Hearing:

- Bylaw No. 24-012: Amend Map 3 of the Municipal Development Plan (MDP) from Commercial to Institutional/Recreational.
- Bylaw No. 24-013: Amend Figure 2 of the Lac La Biche East Area Structure Plan (ASP) from Commercial to Public Institution.
- Bylaw No. 24-014: Rezoning +/- 1.93 Ha (4.76 Ac) from Central Commercial District (CC) to Public/Institutional District (PI).

Mayor Reutov declared the Public Hearing open at 11:04 a.m.

Administration read into record the hearing procedures and confirmed the Public Hearing was advertised and notice was provided in accordance with the applicable legislation. There were no registered speakers or written submissions received.

Ms. Sheera Bourassa, Planning and Development Officer, summarized the purposes for the hearing.

In accordance with the Public Hearing Procedures, Mayor Reutov went through the order of presentations. There was no present to speak on the proposed bylaws and no written submissions received.

Mayor Reutov closed the Public Hearing at 11:08 a.m.

NEW BUSINESS

8.2 Bylaw 24-012 Municipal Development Plan Amendment, Bylaw 24-013 Lac La Biche East Area Structure Plan Amendment and Bylaw 24-014 Land Use Bylaw Rezoning - Second and Third Readings

Ms. Sheera Bourassa, Planning & Development Officer presented Bylaw 24-012 Municipal Development Plan Amendment, Bylaw 24-013 Lac La Biche East Area Structure Plan Amendment and Bylaw 24-014 Land Use Bylaw Rezoning - Second and Third Readings and responded to questions.

24.174 MOVED
 That Bylaw 24-012 be given second reading this 23rd day of April, 2024.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.175 MOVED
That Bylaw 24-012 be given third reading this 23rd day of April, 2024.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.176 MOVED
That Bylaw 24-013 be given second reading this 23rd day of April, 2024.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.177 MOVED
That Bylaw 24-013 be given third reading this 23rd day of April, 2024.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.178 MOVED
That Bylaw 24-014 be given second reading this 23rd day of April, 2024.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.179 MOVED
That Bylaw 24-014 be given third reading this 23rd day of April, 2024.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

8.3 Bylaw 24-016 - Redesignation to Municipal Reserve - Three Readings

Ms. Diane Cloutier, Manager of Planning & Development, presented Bylaw 24-016 - Redesignation to Municipal Reserve - Three Readings and responded to questions.

24.180 MOVED
 That Bylaw 24-016 be given first reading this 23rd day of April, 2024.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.181 MOVED
 That Bylaw 24-016 be given second reading this 23rd day of April, 2024.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.182 MOVED
 That Bylaw 24-016 be submitted for third and final reading this 23rd day of April, 2024.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.183 MOVED
 That Bylaw 24-016 be given third and final reading this 23rd day of April, 2024.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

8.4 Road Closure Bylaw 23-018 - Second and Third Readings

Ms. Cloutier presented Road Closure Bylaw 23-018 - Second and Third Readings and responded to questions.

24.184 MOVED
 That Bylaw 23-018 be given second reading this 23rd day of April, 2024.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

24.185 MOVED
 That Bylaw 23-018 be given third reading this 23rd day of April, 2024.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

RECESS Mayor Reutov called a recess at 11:18 a.m.

RECONVENE Mayor Reutov reconvened the meeting at 11:32 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.6 Quarterly Financial Reports as of March 31, 2024

The Quarterly Financial Reporting for the Period Ended March 31, 2024 was provided as information for Council's review.

8.11 La Biche Walleye Cup 2024 - Event Grant Program Funding

Mr. Kurppa presented the La Biche Walleye Cup 2024 - Event Grant Program Funding and responded to questions.

24.186 **MOVED**
That the La Biche Walleye Cup be added to Schedule A of Event Grant Program Policy FIN-71-024 as a Signature Event; and further that Lac La Biche County approves \$10,000 in Event Grant Program Funding for the La Biche Walleye Cup for the 2024 event.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

SCHEDULED PRESENTATIONS

7.3 11:15 a.m. Presentation - Lac La Biche Main Street Revitalization Review

Mr. Ali Memon, Assistant Associate CAO Infrastructure Services and Ms. Deborah Kaleikini-Johnson, V3 Companies of Canada presented the Lac La Biche Main Street Revitalization Review and responded to questions.

PUBLIC INPUT SESSION

7.4 12:00 p.m. Public Input Session

Ms. Jolene Yackimec presented to Council on advancing agriculture in our County.

Mayor Reutov thanked Ms. Yackimec on behalf of Council.

RECESS Mayor Reutov called a recess at 12:27 p.m.

RECONVENE Mayor Reutov reconvened the meeting at 1:01 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Tkachuk.

NEW BUSINESS

8.8 2023 Accumulated Surplus

Ms. Moghrabi presented the 2023 Accumulated Surplus and responded to questions.

24.187 MOVED
That Council Approves the allocation of 2023 Accumulated Surplus of \$1,000,000 allocated to the Resident Response fund in the amount of \$595,000 and remaining allocated to the Stabilization Fund.

In Favour (5): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

CLOSED SESSION

Councillor Tkachuk returned to Chambers at 1:13 pm.

24.188 MOVED
To go into Closed Session at 1:14 p.m. in accordance with the *Freedom and Information and Protection of Privacy (FOIP) Act*.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.2 Committee Matters (s.17 FOIP - Disclosure harmful to personal privacy)

Members of Administration present for the purposes of presenting and recording: Manny Deol, Melanie McConnell, Darrell Lessmeister, Mackenzie Zilinski, Dan Gaudet, Randi Dupras, Hafsah Moghrabi, and Heather Reid.

9.6 Waste to Energy for Lac La Biche County (s.16 FOIP - Disclosure harmful to business interests of a third party; s.25 FOIP - Disclosure harmful to economic and other interests of a public body; s.24 FOIP - Advice from officials)

Members of Administration present for the purposes of presenting and recording: Manny Deol, Melanie McConnell, Darrell Lessmeister, Mackenzie Zilinski, Dan Gaudet, Randi Dupras, Hafsah Moghrabi, and Heather Reid.

Councillor Tkachuk declared a pecuniary interest related to business interests and exited Chambers at 1:30 p.m. in advance of the discussion on the Land Matter Lot 1A, Block 1, Plan 0823626.

9.3 Land Matter Lot 1A, Block 1, Plan 0823626 (s.17 FOIP - Disclosure harmful to personal privacy; s.24 FOIP - Advice from officials; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Manny Deol, Melanie McConnell, Darrell Lessmeister, Mackenzie Zilinski, Dan Gaudet, Randi Dupras, Hafsa Moghrabi, Diane Cloutier and Heather Reid.

Mayor Reutov exited Chambers at 1:40 p.m. Quorum was lost and the meeting was suspended.

Mayor Reutov returned to Chambers at 1:44 p.m. and the meeting resumed.

Councillor Tkachuk returned to Chambers at 2:02 p.m. at the conclusion of the discussion.

- 9.4 Red Wolf Agreement - Land Transfer (s.24 FOIP - Advice from officials; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Manny Deol, Melanie McConnell, Darrell Lessmeister, Mackenzie Zilinski, Heather Stromquist, Diane Cloutier, Hafsa Moghrabi, and Heather Reid.

- 9.5 Alberta RTM Trials (iART) Airport Partners Network (s.16 FOIP - Disclosure harmful to business interests of a third party; s.25 FOIP - Disclosure harmful to economic and other interests of a public body; s.24 FOIP - Advice from officials)

Members of Administration present for the purposes of presenting and recording: Manny Deol, Melanie McConnell, Darrell Lessmeister, Mackenzie Zilinski, Heather Stromquist, Diane Cloutier, Hafsa Moghrabi, and Heather Reid.

RETURN TO OPEN SESSION

24.189 MOVED
To return to Open Session at 2:25 p.m.

In Favour (6): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

SCHEDULED PRESENTATIONS

- 7.5 2:30 p.m. Presentation - Lac La Biche County Audit Findings and 2023 Financial Statements - Jeff Alliston, Metrix Group LLP (Open and Closed Session)

The presentation was provided as information for Council's review.

Deputy Mayor Moore returned to Chambers at 2:33 p.m.

CLOSED SESSION

24.190 MOVED

To go into Closed Session at 2:44 p.m. in accordance with the *Freedom and Information and Protection of Privacy (FOIP) Act*.

In Favour (7): Mayor Reutov, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.1 2:30 p.m. Presentation - Auditors (s.26 FOIP - Testing procedures, tests and audits)

Members of Administration present for the purposes of presenting and recording: Manny Deol, Melanie McConnell, Darrell Lessmeister, Mackenzie Zilinski, Hafsah Moghrabi, and Heather Reid.

RETURN TO OPEN SESSION

24.191 MOVED

To return to Open Session at 3:03 p.m.

In Favour (7): Mayor Reutov, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

RECESS

Mayor Reutov called a recess at 3:03 p.m.

RECONVENE

Mayor Reutov reconvened the meeting at 3:12 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Tkachuk.

NEW BUSINESS

8.7 Approval of 2023 Financial Statements

Ms. Moghrabi presented the Approval of 2023 Financial Statements and responded to questions.

Councillor Tkachuk returned to Chambers at 3:15 p.m.

24.192

MOVED

That County Council:

1. Approves the 2023 Annual Financial Statements of Lac La Biche County, as presented in draft form;
2. Accepts the Auditor's Report of the 2023 Annual Financial Statements of Lac La Biche County as information;
3. Accepts the audit findings report as presented in closed session as information;
4. And directs Administration to make the 2023 Annual Financial Statements and the Auditor's Report available to the public via the County's website, <http://www.laclabichecounty.com/>.

In Favour (7): Mayor Reutov, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

- 9.1 2:30 p.m. Presentation - Auditors (s.26 FOIP – Testing procedures, tests and audits)

The report was provided as information for Council's review.

- 9.2 Committee Matters (s.17 FOIP - Disclosure harmful to personal privacy)

24.193

MOVED

To refer this matter back to the Agricultural Services Board as per policy.

In Favour (7): Mayor Reutov, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

Councillor Tkachuk declared a pecuniary interested related to business interests and exited Chambers at 3:17 p.m. in advance of the discussion and vote on the Land Matter Lot 1A, Block 1, Plan 0823626.

- 9.3 Land Matter Lot 1A, Block 1, Plan 0823626 (s.17 FOIP -Disclosure harmful to personal privacy; s.24 FOIP - Advice from officials; s.25FOIP - Disclosure harmful to economic and other interests of a public body)

24.194 MOVED
To direct Administration to bring forward cost estimates for work completion as discussed in Closed Session to a Regular Council Meeting in May 2024.

In Favour (5): Mayor Reutov, Deputy Mayor Moore, Councillor Mondal, Councillor Stedman, and Councillor Johnson
Opposed (1): Councillor Beniuk

CARRIED

Councillor Tkachuk returned to Chambers at 3:18 p.m. at the conclusion of the discussion and vote.

9.4 Red Wolf Agreement - Land Transfer (s.24 FOIP - Advice from officials; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

24.195 MOVED
That Council approve the agreement for a land transfer as presented by Administration and attached here within for our records.

In Favour (7): Mayor Reutov, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.5 Alberta RTM Trials (iART) Airport Partners Network (s.16 FOIP- Disclosure harmful to business interests of a third party; s.25 FOIP -Disclosure harmful to economic and other interests of a public body; s.24 FOIP- Advice from officials)

24.196 MOVED
That Lac La Biche County enters into the agreement with AIRmarket, to become a member in the iART Alliance Airport Partners Network, and sign the Partnership Agreement and Mutual Non-disclosure Agreement.

In Favour (5): Deputy Mayor Moore, Councillor Mondal, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson
Opposed (2): Mayor Reutov, and Councillor Beniuk

CARRIED

- 9.6 Waste to Energy for Lac La Biche County (s.16 FOIP -Disclosure harmful to business interests of a third party; s.25 FOIP -Disclosure harmful to economic and other interests of a public body; s.24 FOIP- Advice from officials)

24.197 **MOVED**
That Council approves the CAO to enter into an Non-disclosure Agreement for a Waste to Energy Project for Lac La Biche County.

In Favour (7): Mayor Reutov, Deputy Mayor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

ADJOURNMENT

Mayor Reutov adjourned the April 23, 2024 Regular Council Meeting at 3:23 p.m.

Mayor

Chief Administrative Officer