

LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE

DATE: October 1, 2013
TIME: 1:30 p.m.
PLACE: Council Chambers
COUNTY CENTRE

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 September 3, 2013 Policy & Procedures Committee Meeting.
4. COUNCILLOR REPORTS
5. FOLLOW-UP ACTION LIST
6. URGENT MATTERS
7. DELEGATIONS/PUBLIC HEARINGS
8. DISPOSITION OF DELEGATIONS
9. NEW BUSINESS
 - 9.1 Briefing – Council Orientation;
 - 9.2 Briefing – Amendment to Classification of Work Relationships Standard Operating Procedure CS-03-014-12;
 - 9.3 Briefing – Presentation of August 31, 2013 Financial Statements with Variance Analysis;
 - 9.4 Briefing – Lac La Biche Traffic Safety Committee;
 - 9.5 Briefing – Work Camps (hand-out);
 - 9.6 Council Continuation (addition to agenda);
 - 9.7 Status of Committees and Notifications (addition to agenda);
 - 9.8 Airport Discussion (addition to agenda).

10. BOARDS AND COMMITTEES – REPORTS & MINUTES

- 10.1 13 04 02 – Alberta Association of Municipal Districts & Counties;
- 10.2 13 04 18 – Federation of Alberta Gas Co-ops Ltd.;
- 10.3 13 06 05 – Municipal Planning Commission;
- 10.4 13 06 19 – Municipal Planning Commission;
- 10.5 13 07 03 – Municipal Planning Commission;
- 10.6 13 07 15 – Greater North Foundation;
- 10.7 13 07 17 – Municipal Planning Commission;
- 10.8 13 08 07 – Municipal Planning Commission;
- 10.9 13 08 21 – Municipal Planning Commission;
- 10.10 13 09 01 – Environmental Stewardship Advisory Committee Snapshot;
- 10.11 13 09 04 – Municipal Planning Commission;
- 10.12 13 09 04 – Northern Lights School Division No. 69;
- 10.13 13 09 19 – Lac La Biche County Library Board.

11. CORRESPONDENCE

- Sent August 27, 2013 from Mayor Langevin to Canadian Natural Resources – Re: The Kirby Expansion Project;
- Received August 28, 2013 from Cenovus – Re: Amendment to the Sunday Creek 539S Substation, Christina Lake Project;
- Received August 30, 2013 from Canadian Breast Cancer Foundation – Re: Proclaim the Month of October as Breast Cancer Awareness Month;
- Received August 30, 2013 from the Lac La Biche Planning & Development Department – Re: Summary of Development Permits;
- Received August 31, 2013 from the Lac La Biche Planning & Development Department – Re: Services Report;

- Received September 3, 2013 from Lac La Biche County Libraries – Re: Proposed Timelines for Bold Center Construction Completion and Impact on Library Relocation;
- Received September 5, 2013 from Alberta Association of Municipal Districts and Counties – Re: Editorial: Why Picking Rural Alberta's Pocket is a Bad Idea;
- Sent September 9, 2013 from Mayor Langevin to Hope Haven Society – Re: Grant Request;
- Sent September 9, 2013 from Mayor Langevin to J.A. Williams High School – Re: Grant Request;
- Received September 11, 2013 from Alberta Municipal Affairs – Re: Invitation to apply for the fifth annual Minister's Awards for Excellence and Innovation in Public Library Service;
- Sent September 11, 2013 from Mayor Langevin to The Men's Shelter Society – Re: Letter of Support;
- Received September 12, 2013 from County of Two Hills No. 21 – Re: Invitation to 50th Anniversary Celebration;
- Received September 13, 2013 from the Lac La Biche Planning & Development Department – Re: Summary of Development Permits;
- Received September 16, 2013 from Alberta Health Services – Re: Air Ambulance Service Delivery Model Update;
- Received September 16, 2013 from Alberta Transportation – Re: Request to Renumber Highway 881 to Highway 36;
- Received September 16, 2013 from Alberta Municipal Affairs – Re: MGA Review-Assessment and Taxation;
- Received September 16, 2013 from Robert Hux, Committee for the Republic of Canada – Re: the "Four Pillars" policy;
- Received September 17, 2013 from Stony Mountain Pipeline Project – Re: Project Information;
- Sent September 18, 2013 from Mayor Langevin to Vera M. Welsh Elementary School and the Lac La Biche Active Kids Society – Re: Support of Playground Project;
- Received September 19, 2013 from the Lac La Biche Canadian Native Friendship Centre – Re: the 5th Annual Friendship Centre Aboriginal Achievement Awards Banquet;
- Received September 26, 2013 from Alberta Municipal Services – Re: Police and Peace Officers' National Memorial Day, September 29, 2013.

12. IN CAMERA

12.1 Land Matter (section 16 FOIP) (addition to agenda).

13. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE MEETING
COUNTY CENTRE, LAC LA BICHE**

October 1, 2013 – 1:30 p.m.

Minutes of the Lac La Biche County Policy and Priorities Committee Meeting held on October 1, 2013 at 1:30 p.m.

CALL TO ORDER Mayor Langevin called the meeting to order at 1:30 p.m.

PRESENT

Aurel Langevin	Mayor
Alvin Kumpula	Councillor
Guy Piquette	Councillor
Eugene Uganecz	Councillor
MJ Siebold	Councillor
Tim Thompson	Councillor
Gail Broadbent-Ludwig	Councillor / Deputy Mayor
John Nowak	Councillor

**STAFF IN
ATTENDANCE**

Roy Brideau	Chief Administrative Officer
Nancy Broadbent	General Manager, Corporate Services
Gordon Frank	General Manager, Development & Community Services
Shadia Amblie	General Manager, Communications & Human Services
Melanie Kanarek	Manager, Legislative Services
Joanne Onciul	Legislative Services Coordinator

REGRETS

Robert Richard	Councillor
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ADOPTION OF AGENDA

P.13.100 Motion by Councillor Broadbent-Ludwig to approve the October 1, 2013 Policy and Priorities Committee Meeting agenda as amended:

- Addition of Item 9.6 Council Continuation;
- Addition of Item 9.7 Status of Committees and Notifications;
- Addition of Item 9.8 Airport Discussion;
- Addition of Item 12.1 Land Matter (section 16 FOIP).

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 Policy and Priorities Committee Meeting of September 3, 2013.

P.13.101 Motion by Councillor Uganecz to adopt the Policy and Priorities Committee Meeting minutes of September 3, 2013 as presented.

CARRIED UNANIMOUSLY

COUNCILLOR REPORTS

4.1 Councillor Reports.

Councillor Kumpula;

- Attended the Beaver River Watershed Alliance conference in Cold Lake and provided an overview;
- Attended scheduled meetings.

Councillor Piquette;

- Attended Alberta Service Board meetings;
- Attended the Greater North Foundation meeting;
- Attended Transportation Master Plan Committee meetings.

Councillor Uganecz;

- Attended Northern Lights Library Systems meetings.

Mayor Langevin;

- Attending Alberta Development Officers Conference;
- Attended AAMDC District 5 meeting;
- Attended and presented at the Lakeland Community Health Advisory Council meeting;
- Attended the Northern Lights School Division Reconfiguration meeting.

Councillor Siebold;

- Attended the MGA workshop held by Municipal Affairs;
- Attended the Library Board meeting held on September 18 and provided a recap on donations from Stat Oil.

Councillor Thompson;

- Nothing to report

Councillor Broadbent-Ludwig;

- Participated in VIC (Visitor Information Centre) webinar and provided highlights of the same;
- Attended R.C.M.P. Regimental Ball in Plamondon;
- Attended the Lakeland Community Health Advisory Council meeting.

Councillor Nowak.

- Participated in the VIC (Visitor Information Centre) webinar and made some recommendations for the County's VIC;
- Attended Chamber of Commerce meeting and noted it is changing its style of business;
- Attended the Emergency Advisory Committee meeting;
- Attended the Alberta Care Conference with Councillors Kumpula and Richard.

FOLLOW UP ACTION LIST

5.1 Follow-Up Action List.

P.13.102 Motion by Councillor Kumpula to accept the Follow-Up Action List as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.1 Briefing – Council Orientation;

P.13.103 Motion by Councillor Piquette to accept Briefing – Council Orientation as information.

CARRIED UNANIMOUSLY

9.2 Briefing – Amendment to Classification of Work Relationships Standard Operating Procedure CS-03-014-12;

P.13.104 Motion by Councillor Siebold to accept Briefing – Amendment to Classification of Work Relationships Standard Operating Procedure CS-03-014-12 as information.

CARRIED UNANIMOUSLY

9.3 Briefing – Presentation of August 31, 2013 Financial Statements with Variance Analysis;

P.13.105 Motion by Councillor Kumpula to accept Briefing – Presentation of August 31, 2013 Financial Statements with Variance Analysis as information.

CARRIED UNANIMOUSLY

9.4 Briefing – Lac La Biche Traffic Safety Committee;

P.13.106 Motion by Councillor Kumpula to accept Briefing – Lac La Biche Traffic Safety Committee as information and further that this appointment be brought back to the Organizational meeting.

CARRIED UNANIMOUSLY

RECESS

Mayor Langevin called a recess at 2:20 p.m.

RECONVENE

Mayor Langevin reconvened the meeting at 2:35 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Broadbent-Ludwig.

9.5 Briefing – Work Camps (hand-out);

Councillor Broadbent-Ludwig entered Council Chambers at 2:36 p.m.

General Manager, Development and Community Services, Gordon Frank distributed the Work Camp Briefing.

Manager, Planning & Development, Doug Topinka reviewed information contained in the Work Camps Briefing and a discussion ensued regarding the same.

Councillor Siebold and Councillor Nowak left Council Chambers at 2:55 p.m.

Economic Development Officer, Karen Gingras reviewed Attachment “C” – Lac La Biche County Economic Development’s Comments.

Councillor Nowak entered Council Chambers at 2:55 p.m. and temporarily excused himself from the Policy & Priorities Committee Meeting.

Councillor Siebold entered Council Chambers at 2:56 p.m.

9.5 Briefing – Work Camps (hand-out) (continued);

P.13.107 Motion by Councillor Uganecz to accept Briefing – Work Camps as information.

CARRIED UNANIMOUSLY

9.6 Council Continuation;

Councillor Nowak returned to Council Chambers at 3:23 p.m.

A discussion ensued regarding the possibility of cancelling the October 22, 2013 Regular Council Meeting.

9.7 Status of Committees and Notifications;

A discussion ensued regarding the status of Committees and notifications of the same.

9.8 Airport Discussion.

A discussion ensued regarding hanger issues brought up by airport stakeholders.

P.13.108 Motion by Councillor Nowak that Administration invites the airport stakeholders to an upcoming November Council Meeting.

CARRIED UNANIMOUSLY

BOARDS AND COMMITTEES – REPORTS & MINUTES

10.1 13 04 02 – Alberta Association of Municipal Districts & Counties;

10.2 13 04 18 – Federation of Alberta Gas Co-ops Ltd.(naming error);

10.3 13 06 05 – Municipal Planning Commission;

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- 10.10 13 09 01 – Environmental Stewardship Advisory Committee Snapshot;
- 10.11 13 09 04 – Municipal Planning Commission;
- 10.12 13 09 04 – Northern Lights School Division No. 69;
- 10.13 13 09 19 – Lac La Biche County Library Board.
- P.13.109 Motion by Councillor Siebold to accept the Boards and Committees – Reports & Minutes, items 10.1 to 10.13, exclusive of item 10.2 due to naming error, as information.

CARRIED UNANIMOUSLY

CORRESPONDENCE

11.0 Correspondence

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- Received August 28, 2013 from Cenovus – Re: Amendment to the Sunday Creek 539S Substation, Christina Lake Project;
- Received August 30, 2013 from Canadian Breast Cancer Foundation – Re: Proclaim the Month of October as Breast Cancer Awareness Month;
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- Received September 26, 2013 from Alberta Municipal Services – Re: Police and Peace Officers’ National Memorial Day, September 29, 2013.

P.13.110 Motion by Councillor Uganecz to accept the Correspondence items listed under item 11.0 as information.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

P.13.111 Motion by Councillor Kumpula to go in camera at 3:36 p.m.

CARRIED UNANIMOUSLY

12.1 Land Matter (section 16 FOIP).

RETURN TO REGULAR MEETING

P.13.112 Motion by Councillor Piquette to proceed with the meeting out of camera at 3:40 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

12.1 Land Matter (section 16 FOIP).

No action required.

ADJOURNMENT

P.13.113 Motion by Councillor Uganecz to adjourn the Policy and Priorities Committee Meeting of October 1, 2013 at 3:40 p.m.

CARRIED UNANIMOUSLY

Aurel Langevin, Mayor

**J. Roy Brideau, CLGM, CMM
Chief Administrative Officer**