

LAC LA BICHE COUNTY REGULAR COUNCIL MEETING

April 7, 2020

Minutes of the Lac La Biche County Regular Council Meeting held April 7, 2020 at 10:00 a.m.

Public access to this meeting was provided via electronic means through telephone conferencing and video conferencing in accordance with Lac La Biche County Council Procedure Bylaw 19-027, and amendments thereto, and the *Municipal Government Act*.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:08 a.m.

PRESENT	Omer Moghrabi	Mayor
	Charlyn Moore	Councillor / Deputy Mayor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Colette Borgun	Councillor (<i>participated by video conference / departed the meeting at 4:08 p.m.</i>)
	Jason Stedman	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor (<i>participated by video conference</i>)
	Lorin Tkachuk	Councillor

STAFF IN ATTENDANCE	Ken Van Buul	Interim Chief Administrative Officer
	<i>The following members of Administration participated by video conference:</i>	
	Dan Small	Assistant Chief Administrative Officer
	Melanie McConnell	Senior Manager, Legislative & Information Services
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement
	Brian Shapka	Senior Manager, Public Works
	Jihad Moghrabi	Communications Manager
	Heather Reid	Legislative Services Coordinator

REGRETS

ADOPTION OF AGENDA

20.271

MOVED

To approve the April 7, 2020 Regular Council Meeting agenda as amended:

Addition of Items:

- 5.1 Urgent Matter – Rural Physicians (Discussion)
- 5.2 Urgent Matter - Greater North Foundation (Discussion)
- 7.2.1 Staff Resourcing (Discussion)
- 7.11 Grader Utilization (Discussion)
- 7.14 Mystic Beach Update (Discussion)
- 8.1 Personnel Matters (s.17 FOIP) (Discussion)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 Regular Council Meeting - March 24, 2020

3.2 Special Council Meeting - March 27, 2020

20.272

MOVED

To adopt the March 24, 2020 Regular Council Meeting minutes and the March 27, 2020 Special Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

5.1 Rural Physicians (Discussion)

Mayor Moghrabi provided information to Council related to the Rural Physicians discussion item.

5.2 Greater North Foundation (Discussion)

Mayor Moghrabi provided information to Council related to the Greater North Foundation discussion item.

20.273

MOVED

To accept the Greater North Foundation and Rural Physicians discussion items as information.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS

There were no public hearings.

DELEGATIONS

There were no delegations.

NEW BUSINESS

7.1 Councillor Reports-April 7, 2020 (Briefing)

Councillor Stedman:

- Economic Development Strategies Webinar
- Lac La Biche Regional Health Foundation

Councillor Tkachuk:

- Alberta Counsel Webinar – Calling a State of Local Emergency
- Economic Development Strategies Webinar
- National Conference Call with Municipal Network on Crime Prevention
- Conference call with Buffalo Lake Metis Settlement

Councillor Johnson:

- Economic Development Strategies Webinar

Councillor L'Heureux:

- Submitted a written report, as shared on screen

Councillor Beniuk – Economic Development Conference Call

Deputy Mayor Moore:

- Submitted a written report of activities, as distributed with the agenda
- Lac La Biche Bilingual Post Secondary Skills Weekend Post Event Update

Councillor Borgun:

- Submitted a written report of activities, as distributed with the agenda

Councillor Cote:

- Alberta Counsel Webinar – Calling a State of Local Emergency

- AUMA/RMA COVID-19 Webinars
- Economic Development Strategies Webinar & Council workshop

Mayor Moghrabi:

- AUMA/RMA webinars
- Telephone town hall with the Premier & Minister Toews, Minister Shandro, Minister Madu and Dr. Hinshaw
- Conference call on the First Nations/Metis Settlements
- Lac La Biche Regional Health Foundation
- Economic Development Strategies Webinar

20.274 MOVED
 To accept the Councillor Reports – April 7, 2020
 Briefing as information.

CARRIED UNANIMOUSLY

7.2 COVID-19 Temporary Homeless Shelter (Briefing)

Mr. Ken Van Buul, Interim Chief Administrative Officer, presented the COVID-19 Temporary Homeless Shelter Briefing and responded to questions.

20.275 MOVED
 To accept the COVID-19 Temporary Homeless
 Shelter Briefing as information.

In Favour

Mayor Moghrabi
 Deputy Mayor Moore
 Councillor Beniuk
 Councillor L'Heureux
 Councillor Borgun
 Councillor Stedman
 Councillor Johnson
 Councillor Tkachuk

Opposed

Councillor Cote

CARRIED

20.276 MOVED
 To direct Administration to bring forward plans for
 enforcing social distancing and loitering to a future
 meeting.

CARRIED UNANIMOUSLY

7.2.1 Staff Resources (Discussion)

A discussion on Staff Resources was held with Council.

20.277 MOVED
To accept the Staff Resources Discussion Item as information.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:52 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 12:06 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Stedman.

NEW BUSINESS

7.3 CAO Quarterly Department Highlights (Briefing)

Mr. Van Buul presented the CAO Quarterly Department Highlights Briefing and responded to questions.

20.278 MOVED
To accept the CAO Quarterly Department Highlights Briefing as information.

CARRIED UNANIMOUSLY

7.4 Follow Up Action List-First Quarter Review (Request for Decision)

Mr. Van Buul presented the Follow Up Action List – First Quarter Review Request for Decision and responded to questions.

Councillor Stedman returned to Chambers at 12:12 p.m.

20.279 MOVED
That Council accepts the Follow up Action List first quarter review as information and further directs Administration to remove the recommended items from the List.

CARRIED UNANIMOUSLY

7.5 Ward Open House Discussion Summary-Wards 1, 2, and 4 (Briefing)

Ms. Melanie McConnell, Senior Manager, Legislative & Information Services, presented the Ward Open House Discussion Summary – Wards 1, 2, and 4 Briefing and responded to questions.

20.280 MOVED
To accept the Ward Open House Discussion Summary-Wards 1, 2, and 4 Briefing as information.

CARRIED UNANIMOUSLY

7.6 Bylaw 20-011 Public Hearing Submissions (Request for Decision)

Ms. McConnell presented the Bylaw 20-011 Public Hearing Submissions Request for Decision and responded to questions.

20.281 MOVED
That Bylaw 20-011 be given first reading this 7th day of April, 2020.

CARRIED UNANIMOUSLY

20.282 MOVED
To revise Bylaw 20-011 Schedule “A” section 7 to read:
“Presentations shall be directed to the Chair and be limited to ten (10) minutes in duration.”

CARRIED UNANIMOUSLY

The amendment to Schedule A was displayed on Council screens for their review prior to proceeding with the second and third readings.

20.283 MOVED
That Bylaw 20-011 be given second reading, as amended, this 7th day of April, 2020.

CARRIED UNANIMOUSLY

20.284 MOVED
That Bylaw 20-011 be submitted for third reading, as amended, this 7th day of April, 2020.

CARRIED UNANIMOUSLY

20.285 MOVED
That Bylaw 20-011 be given third reading, as amended, this 7th day of April, 2020.

CARRIED UNANIMOUSLY

7.7 Public Works Manager's Reports-April 7, 2020 (Briefing)

Mr. Brian Shapka, Senior Manager Public Works, presented the Public Works Manager's Reports – April 7, 2020 Briefing and responded to questions.

20.286 MOVED
To accept the Public Works Managers' Reports – April 7, 2020 Briefing as information.

CARRIED UNANIMOUSLY

7.8 Shovel Ready Projects (Briefing)

Mr. Shapka presented the Shovel Ready Projects Briefing and responded to questions.

20.287 MOVED
To accept the Shovel Ready Projects Briefing as information.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 12:52 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:30 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Stedman.

NEW BUSINESS

7.9 Road Naming Policy (Briefing)

Mr. Shapka presented the Road Naming Policy Briefing and responded to questions.

20.288 MOVED
To accept the Road Naming Policy Briefing as information and further to direct Administration to bring forward the Policy for adoption to a future meeting.

CARRIED UNANIMOUSLY

7.10 Brushing for Mystic Beach Road TWP 682A (Request for Decision Following Notice of Motion)

Councillor Johnson presented the Brushing for Mystic Beach Road TWP 682A Request for Decision Following Notice of Motion and responded to questions.

20.289 MOVED
That Administration bring forward a report on the Mystic Beach Road brushing and mulching contract, inclusive of the procurement process, contractor submissions, and project engineering costs.

CARRIED UNANIMOUSLY

7.11 Grader Utilization (Discussion)

Councillor Johnson presented the Grader Utilization discussion item.

20.290 MOVED
To accept the Grader Utilization Discussion item as information.

CARRIED UNANIMOUSLY

7.12 Engineering Consultant Evaluation (Request for Decision Following Notice of Motion)

Councillor Johnson presented the Engineering Consultant Evaluation Request for Decision Following Notice of Motion and responded to questions.

20.291 MOVED
That Administration bring forward the completed scoring from the engineering consultant performance evaluations; and further that Administration bring forward a summary of capital projects, from October 2017 to present which are greater than \$500,000, detailing: budget, tender price, contingencies, engineering costs, completion price and timeline to completion, and that the information be provided by June 1, 2020.

CARRIED UNANIMOUSLY

7.13 Frequency of Meetings during Pandemic (Discussion)

Mr. Van Buul presented the Frequency of Meetings during Pandemic discussion item and responded to questions.

20.292 MOVED
To cancel the April 14, 2020 Regular Council Meeting.

In Favour

Mayor Moghrabi
Deputy Mayor Moore
Councillor Beniuk
Councillor L'Heureux
Councillor Borgun
Councillor Johnson

Opposed

Councillor Cote
Councillor Tkachuk

CARRIED

7.14 Mystic Beach Hours of Work Update (Discussion)

20.293 MOVED
To direct Administration to report back to Council on how complaints are handled and investigated and further to provide an update on the See Click Fix program.

CARRIED UNANIMOUSLY

CLOSED SESSION

20.294 MOVED
To go into closed session at 2:48 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP) Act*:

8.1 Personnel Matters (s.17 FOIP – Disclosure harmful to personal privacy) (Discussion)

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 2:48 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 3:02 p.m. with all those Members of Council previously listed in attendance, including Councillor Stedman.

CLOSED SESSION

8.1 Personnel Matter (s.17 FOIP – Disclosure harmful to personal privacy) (Discussion)

Members of Administration present for the purpose of presenting: Ken Van Buul

RETURN TO REGULAR MEETING

20.295 MOVED
To proceed with the meeting in open session at 3:56 p.m.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

20.296 MOVED
To extend the April 7, 2020 Regular Council Meeting until all items on the agenda are addressed.

CARRIED UNANIMOUSLY

CLOSED SESSION

20.297 MOVED
To go into closed session at 3:59 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP) Act*:

8.1 Personnel Matters (s.17 FOIP – Disclosure harmful to personal privacy) (Discussion)

CARRIED UNANIMOUSLY

8.1 Personnel Matter (s.17 FOIP – Disclosure harmful to personal privacy) (Discussion) continued...

Members of Administration present for the purpose of presenting: Ken Van Buul

RETURN TO REGULAR MEETING

20.298 MOVED
To proceed with the meeting in Open Session at
4:08 p.m

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 4:08 p.m.

Time was provided to allow members of the public to join the public portion of the meeting through electronic means. Notice that the public meeting was resuming was provided by through social media.

RECONVENE Mayor Moghrabi reconvened the meeting at 4:25 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Borgun.

BUSINESS ARISING OUT OF “CLOSED SESSION”

Councillor Borgun exited the meeting at 4:08 p.m.

8.1 Personnel Matter (s.17 FOIP) (Discussion)

20.299 MOVED
To proceed with the personnel matter as discussed
in Closed Session.

CARRIED UNANIMOUSLY

ADJOURNMENT

20.300 MOVED
To adjourn the Regular Council Meeting of April 7,
2020 at 4:27 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Ken Van Buul
Interim Chief Administrative Officer**