

**LAC LA BICHE COUNTY**  
**PUBLIC WORKS COMMITTEE**

**DATE:** May 02, 2017  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers  
McArthur Place

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 April 04, 2017 Public Works Committee Meeting
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. DELEGATIONS & DISPOSITION OF DELEGATIONS
7. SEASONAL PROGRAMS UPDATE
  - 7.1 Environmental Services Manager's Report
  - 7.2 Utility Services Manager's Report
  - 7.3 Transportation Services Manager's Report
    - 7.31 Work Identification Process
8. WORKPLAN & CAPITAL PROJECTS UPDATE
  - 8.1 Transportation Summer Work Plan
  - 8.2 Capital Projects Update
9. NEW BUSINESS
  - 9.1 Options for Drainage Swale Design (Briefing);
  - 9.2 Optional Gradeline Design for Elinor Lake Road Base Paving

(Briefing);

9.3 Sidewalk and Resurfacing Plan (Discussion).

10. *IN CAMERA* SESSION (if necessary)

11. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY  
PUBLIC WORKS COMMITTEE MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**May 02, 2017 – 10:00 a.m.**

Minutes of the Lac La Biche County Public Works Committee Meeting held May 02, 2017 at 10:00 a.m.

**CALL TO ORDER** Councillor Richard called the meeting to order at 10:12 a.m.

<b>PRESENT</b>	Robert Richard	Councillor / Deputy Mayor / Chair
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor

<b>STAFF IN ATTENDANCE</b>	Brian Shapka	Senior Manager, Public Works
	Tom Kinderwater	Manager, Environmental Services
	Khalil Shaikh	Manager, Utilities
	Gary Mayhew	Manager, Transportation Services
	Ali Memon	Project Engineer, Transportation
	James Roy	Legislative Services Coordinator
	Mackenzie Girard	Interim Legislative Services Coordinator

<b>REGRETS</b>	Omer Moghrabi	Mayor
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**ADOPTION OF AGENDA**

PW.17.042 Motion by Haymour to approve the May 02, 2017 Public Works Committee Meeting agenda as presented.

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

3.1 April 04, 2017 – Public Works Committee Meeting.

PW.17.043 Motion by Councillor Thompson to adopt the April 04, 2017 Public Works Committee Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

**UNFINISHED BUSINESS**

*There was no unfinished business to discuss.*

## **URGENT MATTERS**

*There were no urgent matters to discuss.*

## **DELGATIONS & DISPOSITION OF DELEGATIONS**

*There were no delegations scheduled.*

## **SEASONAL PROGRAMS UPDATE**

### 7.1 Environmental Services Manager's Report

Mr. Tom Kinderwater, Manager, Environmental Services, presented the environmental services report, and responded to questions.

PW.17.044 Motion by Councillor Thompson to direct Administration to report on the permitting and the status of all License of Occupancy for all boat launches and summer work plan for boat launches, and report back to Council at its next meeting.

**CARRIED UNANIMOUSLY**

PW.17.045 Motion by Councillor Thompson to direct Administration to bring back an update on the big dock project, including its procurement status and construction timeline, and report to Council at its next meeting.

**CARRIED UNANIMOUSLY**

PW.17.046 Motion by Councillor Thompson to accept the Environmental Services Manager's report as information.

**CARRIED UNANIMOUSLY**

## **RECESS**

Councillor Richard called a recess at 10:51 a.m.

## **RECONVENE**

Councillor Richard reconvened the meeting at 11:02 a.m. with all those Members of the Committee previously listed in attendance.

## **SEASONAL PROGRAMS UPDATE**

### 7.2 Utility Services Manager's Report

Mr. Khalil Shaikh, Manager, Utilities, presented the utility services report, and responded to questions.

PW.17.047 Motion by Councillor Haymour to accept the Utility Services Manager's Report as information.

**CARRIED UNANIMOUSLY**

### 7.3 Transportation Services Manager's Report

Mr. Gary Mayhew, Manager, Transportation presented the committee the transportation services report, and responded to questions.

PW.17.048 Motion by Councillor Haymour to accept the Transportation Services Manager's Report as information.

**CARRIED UNANIMOUSLY**

## **WORKPLAN & CAPITAL PROJECTS UPDATE**

### 8.1 Transportation Summer Work Plan;

Mr. Mayhew presented the transportation summer work plan and responded to questions.

PW.17.049 Motion by Councillor Richard to direct Administration to bring forward an enhanced brushing program to Council for consideration.

**CARRIED UNANIMOUSLY**

PW.17.050 Motion by Councillor Haymour to accept the Transportation Summer Work Plan as information.

**CARRIED UNANIMOUSLY**

## **RECESS**

Councillor Richard called a recess at 12:24 p.m.

## **RECONVENE**

Councillor Richard reconvened the meeting at 1:35 a.m. with all those Members of the Committee previously listed in attendance.

Councillor Richard exited Council Chambers at 2:38 p.m. and returned at 2:41 p.m.

Councillor Thompson exited Council Chambers at 2:43 p.m. and returned at 2:44 p.m.

8.2 Capital Projects Update;

Mr. Ali Memon, Project Engineer, Transportation, presented the committee the capital projects update, and responded to questions.

PW.17.051 Motion by Councillor Haymour to accept the capital projects update as information.

**CARRIED UNANIMOUSLY**

Councillor Haymour exited Council Chambers at 2:49 p.m. and returned at 2:51 p.m.

**NEW BUSINESS**

9.1 Options for Drainage Swale Design (Briefing)

Mr. Memon presented a briefing on options for drainage swale design, and responded to questions.

PW.17.052 Motion by Councillor Thompson to accept the briefing on Options for the Drainage Swale Design as information.

**CARRIED UNANIMOUSLY**

Councillor Thompson exited Council Chambers at 3:14 p.m. and returned at 3:15 p.m.

9.2 Optional Gradeline Design for Elinor Lake Road Base Paving

Mr. Memon made a presentation to the committee on optional gradeline design for Elinor Lake road base paving, and responded to questions.

PW.17.053 Motion by Councillor Haymour to direct Administration to change the revised gradeline design and complete it for all 11 kilometers, and to bring forward the same to a future meeting of Council for its consideration.

**CARRIED UNANIMOUSLY**

9.3 Sidewalk and Resurfacing Plan (Discussion)

Mr. Memon made a presentation to the committee on the sidewalk and resurfacing plan, and responded to questions.

PW.17.054 Motion by Councillor Richard to accept the Sidewalk and Resurfacing Plan as information.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

PW.17.055 Motion by Councillor Haymour to adjourn the Public Works Committee Meeting of May 02, 2017 at 3:25 p.m.

**CARRIED UNANIMOUSLY**

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**Robert Richard, Chairperson**

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**Shadia Amblie  
Chief Administrative Officer**