

LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING

DATE: March 24, 2015
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 March 10, 2015 Regular Council Meeting Minutes;
 - 3.2 March 11, 2015 Special Council Meeting Minutes – Budget;
 - 3.3 March 12, 2015 Special Council Meeting Minutes – Budget.
4. UNFINISHED BUSINESS
 - 4.1 RFD – Building Canada Fund – Small Communities Component (SCF) (hand-out).
5. URGENT MATTERS
6. PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS
 - 6.1 10:15 a.m. Delegation – Lac La Biche Regional Humane Society;
 - 6.2 12:15 p.m. Public Input Session.
7. DISPOSITION OF DELEGATION BUSINESS
 - 7.1 Delegation – Lac La Biche Regional Humane Society;
 - 7.2 Public Input Session.
8. IN CAMERA SESSION
 - 8.1 Briefing – LEED Boundary – Next Steps (section 25 FOIP);
 - 8.2 RFD – Spray Park Washroom and Mechanical Facility Costs (section 25 FOIP);

- 8.3 RFD – Vending Services Agreement (section 25 FOIP);
- 8.4 RFD – Endeavour to Assist (section 25 FOIP);
- 8.5 RFD – Legal Matters – File 2013-001 (section 27 FOIP);
- 8.6 RFD – Legal Matters – File 2013-003 (section 27 FOIP);
- 8.7 RFD – Legal Matters – File 78930-016-028 (section 27 FOIP).

9. NEW BUSINESS

- 9.7 Briefing – Hamlet of Plamondon Area Structure Plan (moved from later in the agenda);
- 9.9 Briefing – Land Use Bylaw Amendments (moved from later in the agenda);
- 9.1 RFD – Awarding of Plamondon RV Disposal Site and 101 Avenue Extension;
- 9.2 RFD – Rezoning Bylaw 15-011; SE-4-68-16-W4M; from Agricultural District (AG) to On-Site Estate Residential District 1 (OE1) and Natural Open Space District (NOS) – First Reading;
- 9.3 RFD – Rezoning for Bylaw 15-013; Lot 9, Block 4, Plan 1220985; from Country Residential District (CR) to Rural Industrial District (RI) – First Reading;
- 9.4 RFD – Request for First Extension to the Subdivision Approval for File 2014-S-009; RL-68-67-13-W4M;
- 9.5 RFD – Paving Requirements for NW & SW 11-68-16-W4M; Voyageur Electric Ltd. subdivision; Subdivision File: 2013-S-036;
- 9.6 RFD – Land Use Secretariat Invitation to Participate;
- 9.8 Briefing – South Oil Sands Regional Coalition report on Supply Chain Development Opportunities for the South Athabasca Oil Sands Region.

10. ADJOURNMENT

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

March 24, 2015 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held on March 24, 2015 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:04 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor (entered at 10:08 a.m.)
	Hajar (Jerry) Haymour	Councillor (entered at 10:08 a.m.)
	John Nowak	Councillor / Deputy Mayor (entered at 10:21 a.m.)

STAFF IN ATTENDANCE	Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Senior Manager, Legislative & Information Services
	Karen Gingras	Interim Senior Manager, Planning & Economic Development
	Jeff Lawrence	Senior Manager, Recreation & Community Enhancement
	Brian Shapka	Interim Senior Manager, Public Works
	Dan Small	Senior Manager, Finance & Community Services
	Julie MacIsaac	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

ADOPTION OF AGENDA

15.198 Motion by Councillor Phillips to approve the March 24, 2015 Regular Council Meeting agenda as amended:

- Move Agenda Items 9.7 and 9.9 to the beginning of New Business.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 March 10, 2015 – Regular Council Meeting;

Councillor Thompson and Councillor Haymour entered Council Chambers at 10:08 a.m.

It was noted that the following amendments to the March 10, 2015 Regular Council Meeting minutes were required:

- After the Reconvene of the meeting at 10:48 a.m., Councillor Thompson returned to the meeting at 10:49 a.m. as opposed to 10:46 a.m.; and
- Councillor Haymour left Council Chambers at 2:48 p.m.; it should be noted that he returned shortly thereafter as he made a motion to go in camera at 2:54 p.m.

15.199 Motion by Councillor Olson to adopt the March 10, 2015 Regular Council Meeting minutes as amended.

CARRIED UNANIMOUSLY

3.2 March 11, 2015 – Special Council Meeting – Budget;

15.200 Motion by Councillor Phillips to adopt the March 11, 2015 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

3.3 March 12, 2015 – Special Council Meeting – Budget.

15.201 Motion by Councillor Richard to adopt the March 12, 2015 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS

6.1 10:15 a.m. Delegation – Lac La Biche Regional Humane Society;

Councillor Siebold left the Council table to make a presentation from the delegation table as a member of the Lac La Biche Regional Humane Society (“the Society”).

Ms. Siebold introduced Nancy Litzenberger as a member of the Society and provided a PowerPoint presentation that included the following information:

- Who the Humane Society is and what their objective is;
- Why a Humane Society/Animal Shelter is needed in the Lac La Biche Region;
- Cat and dog problems in the region and what the potential options are to assist in rectifying the problems;
- Community Partnering Opportunities;

Councillor Nowak entered Council Chambers at 10:21 a.m.

- Opportunities to Partner with Municipalities;
- Asks from the Society including:
 - That Council amends the Animal Control Bylaw to a Responsible Pet Owner Bylaw, inclusive of cats;
 - Land for a permanent regional animal shelter to be operated by the Humane Society (or existing facility); and
 - For Council to explore the possibility of insuring the Humane Society and its programs under the County's insurance umbrella.

Discussion ensued regarding the proposed regional animal shelter.

Councillor Olson left Council Chambers at 10:35 a.m.

Councillor Olson returned to Council Chambers at 10:36 a.m.

Discussion ensued regarding the pending Charitable Organization status of the Society and the potential to partner with other organizations/businesses in the region.

Ms. Siebold handed-out a pamphlet on the Lac La Biche Regional Humane Society and thanked Council for their time.

Mayor Moghrabi thanked Ms. Siebold for her presentation.

Councillor Siebold returned to the Council table.

NEW BUSINESS

9.9 Briefing – Land Use Bylaw Amendments.

Karen Gingras, Interim Senior Manager, Planning & Economic Development and Dave McRae from ISL Engineering and Land Services,

were in attendance to provide a PowerPoint presentation on the Land Use Bylaw proposed amendments.

The following topics were discussed:

- Milestone Dates;
- Work Camps;
- Parking Stall Size comparables, downtown parking;

RECESS

Mayor Moghrabi called a recess at 11:30 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:41 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

9.9 Briefing – Land Use Bylaw Amendments (continued).

Discussion continued on the following topics:

- Downtown Parking, Cash in Lieu of Parking, Retail, Multi Unit Residential, and School Drop Off Parking Stalls;
- RV Accommodation and Storage;
- Environment – Definitions;
- Environmentally Significant Area Protection (ESAP) Overlay;
- Tree Clearing;

PUBLIC INPUT SESSION/DELEGATIONS

6.2 Public Input Session.

At 12:15 p.m., Melanie McConnell, Interim Assistant Chief Administrative Officer, confirmed there were no persons in attendance for the Public Input Session.

Councillor Olson left Council Chambers at 12:22 p.m.

Councillor Olson returned to Council Chambers at 12:23 p.m.

NEW BUSINESS

9.9 Briefing – Land Use Bylaw Amendments (continued).

Discussion continued on the following topics:

- Tree Clearing;
- Medical Marijuana buffer zones;
- Campgrounds – Major v. Minor and Power Requirements;
- Sea-Cans;

- Home Based Businesses;
- Design Guidelines; and
- Communication Towers.

RECESS Mayor Moghrabi called a recess at 12:45 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:11 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Haymour, Olson, and Richard.

NEW BUSINESS

9.7 Briefing – Hamlet of Plamondon Area Structure Plan;

Councillor Richard returned to Council Chambers at 2:12 p.m.

Ms. Gingras provided an overview of the briefing for the Hamlet of Plamondon Area Structure Plan.

Councillors Haymour and Olson returned to Council Chambers at 2:13 p.m.

Chris Sargent and Gary Buchanan, representatives of Opus Stewart Weir, were in attendance and provided a PowerPoint presentation outlining the following:

- Purpose of the Area Structure Plan (ASP);
- Reviewed maps of the draft Plamondon ASP and Existing Land Use Municipal Development Plan (MDP) Land Use Concept;
- Scope of boundaries.

Discussion ensued regarding the scope of the boundaries of the Plamondon ASP and whether the boundaries account for future growth.

15.202 Motion by Councillor Haymour to direct Administration to bring forward recommendations on the expanded scope of the Plamondon Area Structure Plan.

CARRIED UNANIMOUSLY

9.2 RFD – Rezoning Bylaw 15-011; SE-4-68-16-W4M; from Agricultural District (AG) to On-Site Estate Residential District 1 (OE1) and Natural Open Space District (NOS) – First Reading;

15.203 Motion by Councillor Haymour that Bylaw 15-011 be given first reading this 24th day of March, 2015.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.3 RFD – Rezoning for Bylaw 15-013; Lot 9, Block 4, Plan 1220985; from Country Residential District (CR) to Rural Industrial District (RI) – First Reading;

15.204 Motion by Councillor Thompson that Bylaw 15-013 be given first reading this 24th day of March, 2015.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Thompson
Councillor Haymour

OPPOSED
Councillor Nowak

CARRIED

9.4 RFD – Request for First Extension to the Subdivision Approval for File 2014-S-009; RL-68-67-13-W4M;

15.205 Motion by Councillor Haymour that County Council grants a one (1) year extension to the Subdivision Approval for File 2014-S-009 until May 21, 2016.

CARRIED UNANIMOUSLY

9.5 RFD – Paving Requirements for NW & SW 11-68-16-W4M; Voyageur Electric Ltd. subdivision; Subdivision File: 2013-S-036;

15.206 Motion by Councillor Thompson to approve the request made by Voyageur Electric Ltd. to finish the internal roadway as cold mix for NW & SW 11-68-16 W4M for subdivision file number 2013-S-036.

CARRIED UNANIMOUSLY

9.1 RFD – Awarding of Plamondon RV Disposal Site and 101 Avenue Extension;

15.207 Motion by Councillor Olson that County Council approves the awarding of the construction contract for the 2015 Plamondon RV Disposal Site and 101 Ave Extension Project for an estimated cost of \$546,854.52, to NEC Contractors (2012) Inc.

CARRIED UNANIMOUSLY

9.6 RFD – Land Use Secretariat Invitation to Participate;

15.208 Motion by Councillor Siebold that Lac La Biche County accepts the invitation of the Land Use Secretariat to be a regional plan implementation champion for the Lower Athabasca Region.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

4.1 Briefing – Building Canada Fund – Small Communities Component (SCF) (hand-out).

15.209 Motion by Councillor Haymour that Council designates the Lac La Biche water/wastewater distribution/collection line replacement project and the emergency electrical generator project for funding under the Building Canada – Small Communities Fund (SCF).

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Thompson
Councillor Haymour**

OPPOSED

Councillor Nowak

CARRIED

Councillor Richard left Council Chambers at 3:21 p.m.

Councillor Haymour left Council Chambers at 3:25 p.m.

Councillor Haymour returned to Council Chambers at 3:26 p.m.

URGENT MATTERS

5.1 There were no urgent matters.

RECESS

Mayor Moghrabi called a recess at 3:27 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:38 p.m. with all those Members of Council previously listed in attendance, including Councillor Richard.

DISPOSITION OF DELEGATION BUSINESS

7.1 Delegation – Lac La Biche Regional Humane Society

Councillor Siebold declared a conflict of interest due to her participation on the Lac La Biche Regional Humane Society and left Council Chambers at 3:39 p.m.

15.210 Motion by Councillor Nowak to send a letter of thanks to the Lac La Biche Regional Humane Society for their presentation.

CARRIED UNANIMOUSLY

Councillor Siebold returned to Council Chambers at 3:47 p.m.

7.2 Public Input Session.

There was no one in attendance for the public input session.

EXTEND MEETING

15.211 Motion by Councillor Nowak to extend the March 24, 2015 Regular Council Meeting to the end of the agenda.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

15.212 Motion by Councillor Phillips to go in camera at 3:48 p.m.

CARRIED UNANIMOUSLY

8.1 Briefing – LEED Boundary – Next Steps (section 25 FOIP);

8.3 RFD – Vending Services Agreement (section 25 FOIP);

Councillor Phillips declared a conflict of interest due to personal business interests and left Council Chambers at 4:10 p.m.

Councillor Phillips returned to Council Chambers at 4:15 p.m.

Councillor Olson left Council Chambers at 4:15 p.m.

IN CAMERA SESSION

8.2 RFD – Spray Park Washroom and Mechanical Facility Costs (section 25 FOIP);

Councillor Olson returned to Council Chambers at 4:17 p.m.

8.4 RFD – Endeavour to Assist (section 25 FOIP);

Councillor Thompson left Council Chambers at 4:37 p.m. and did not return to the meeting.

Councillor Haymour left Council Chambers at 5:01 p.m. and did not return to the meeting.

Councillor Olson left Council Chambers at 5:15 p.m.

Councillor Olson returned to Council Chambers at 5:16 p.m.

8.5 RFD – Legal Matters – File 2013-001 (section 27 FOIP);

Councillor Siebold left Council Chambers at 5:35 p.m.

Councillor Siebold returned to Council Chambers at 5:37 p.m.

8.6 RFD – Legal Matters – File 2013-003 (section 27 FOIP);

Councillor Austin left Council Chambers at 5:50 p.m.

Councillor Austin returned to Council Chambers at 5:53 p.m.

Councillor Phillips left Council Chambers at 5:59 p.m.

8.7 Briefing – Legal Matters – File 78930-016-028 (section 27 FOIP).

RETURN TO REGULAR MEETING

15.213 Motion by Councillor Siebold to proceed with the meeting out of camera at 6:21 p.m.

CARRIED UNANIMOUSLY

NEW BUSINESS

- 9.8 Briefing – South Oil Sands Regional Coalition report on Supply Chain Development Opportunities for the South Athabasca Oil Sands Region;

Councillor Phillips returned to Council Chambers at 6:28 p.m.

- 15.214 Motion by Councillor Olson to accept the Briefing regarding South Oil Sands Regional Coalition report on Supply Chain Development Opportunities for the South Athabasca Oil Sands Region, as information, and further that the complete report be provided to Council.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

- 8.1 Briefing – LEED Boundary – Next Steps (section 25 FOIP);

- 15.215 Motion by Councillor Olson that Administration arranges a meeting with Clark’s Builders inviting Mayor Moghrabi, Deputy Mayor Nowak, Councillor Richard, Administration, and the LEEDS Consultant to discuss the options regarding the LEED boundaries.

CARRIED UNANIMOUSLY

- 8.2 RFD – Spray Park Washroom and Mechanical Facility Costs (section 25 FOIP);

- 15.216 Motion by Councillor Siebold to endorse the recommendations made by Administration to complete the necessary upgrades to the existing washrooms and for the construction of a mechanical facility for the Richard Memorial Spray Park.

CARRIED UNANIMOUSLY

- 8.3 RFD – Vending Services Agreement (section 25 FOIP);

Councillor Phillips declared a conflict of interest as he is a party to the Agreement being discussed and left Council Chambers at 6:33 p.m.

- 15.217 Motion by Councillor Richard that County Council approves the Vending Services Agreement with Dave Phillips, operating as Lac La Biche Vending, as presented.

CARRIED UNANIMOUSLY

Councillor Phillips returned to Council Chambers at 6:34 p.m.

8.4 RFD – Endeavour to Assist (section 25 FOIP);

15.218 Motion by Councillor Richard to direct Administration to bring forward the costs of the engineering and consultant fees for the Endeavour to Assist dating back to 2014.

CARRIED UNANIMOUSLY

15.219 Motion by Councillor Phillips that Lac La Biche County approves the Endeavor to Assist with Subdivision File Project number 1208161 as presented, and including the amendment of the 2010 assessment (2009 assessed value), as discussed in camera.

CARRIED UNANIMOUSLY

8.5 RFD – Legal Matters – File 2013-001 (section 27 FOIP);

No action required.

8.6 RFD – Legal Matters – File 2013-003 (section 27 FOIP);

15.220 Motion by Councillor Austin that Administration forwards the MGB ruling and legal opinions with respect to File 2013-003 to Council.

CARRIED UNANIMOUSLY

15.221 Motion by Councillor Siebold that Administration prepares and brings forward for Council's review a draft development agreement with respect to File 2013-003 as discussed in camera.

CARRIED UNANIMOUSLY

8.7 Briefing – Legal Matters – File 78930-016-028 (section 27 FOIP).

15.222 Motion by Mayor Moghrabi to accept the briefing regarding Legal Matters – File 78930-016-028 (section 27 FOIP) as information.

IN FAVOUR

Mayor Moghrabi

Councillor Austin

Councillor Olson

Councillor Phillips

Councillor Siebold

Councillor Nowak

OPPOSED

Councillor Richard

CARRIED

8.7 Briefing – Legal Matters – File 78930-016-028 (section 27 FOIP)
(continued).

15.223 Motion by Councillor Siebold that Councillor Phillips and Councillor Austin are appointed to attend the Alberta HUB meeting in St. Paul on March 27, 2015.

CARRIED UNANIMOUSLY

ADJOURNMENT

15.224 Motion by Councillor Nowak to adjourn the Regular Council Meeting of March 24, 2015 at 6:39 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Interim Chief Administrative Officer**