

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**February 3, 2026**

Minutes of the Lac La Biche County Regular Council Meeting held February 3, 2026 at 10:00 a.m.

**CALL TO ORDER** Mayor Reutov called the meeting to order at 10:02 a.m.

*Mayor Reutov delivered the Lac La Biche County Land Acknowledgement: We respectfully acknowledge the traditional and ancestral lands of the First Nations peoples of Treaty 6, Treaty 8, and Treaty 10 territories and the Homeland of the Metis People. Lac La Biche County continues to be home to Indigenous peoples since time immemorial, and we recognize the vital contributions of Indigenous culture, history and perspectives in our shared past, present and future.*

<b>PRESENT</b>	Paul Reutov	Mayor
	Warren Young	Councillor
	Tony Marczak	Councillor
	Blair Norton	Councillor
	Travis Lansing	Councillor
	Victor Toutant	Councillor
	David McDonald	Councillor

<b>REGRETS</b>	John Mondal	Councillor/Deputy Mayor
	Omer Moghrabi	Councillor

<b>STAFF IN ATTENDANCE</b>	Manny Deol	Chief Administrative Officer
	John Kokotilo	GM, Protective Services
	Hafsah Moghrabi	GM, Corporate Services
	Gary Harman	GM, Recreation & Social Services
	Kashif Ijaz	GM, Strategy & Community Growth
	Heather Reid	Lead Legislative Officer
	Amanda Peterson	Legislative Services Officer

**ADOPTION OF AGENDA**

26.030            **MOVED**  
To adopt the February 3, 2026 Regular Council Meeting Agenda as presented.

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

**CONSENT AGENDA**

26.031

MOVED

That the recommendations contained in the following reports be approved:

- Item 4.1 - January 20, 2026 Regular Council Meeting Minutes

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

4.1 January 20, 2026 Regular Council Meeting Minutes

The following motion was approved on the Consent Agenda:

26.031

To adopt the January 20, 2026 Regular Council Meeting Minutes as presented.

**NEW BUSINESS**

8.1 Councillor Reports

The Councillor Reports updates were provided as information for Council's review.

**DELEGATION**

7.1 10:15 a.m. Delegation - Northern Lights Library System - Annual Update

Mr. James MacDonald, Executive Director presented the Northern Lights Library System - Annual Update and responded to any questions.

The Annual Update was received as information.

## **NEW BUSINESS**

### 8.3 Bylaw 26-001 - Land Use Bylaw Rezoning - First Reading

Sheera Bourassa, Supervisor Planning and Development presented Bylaw 26-001 – Land Use Bylaw Rezoning – First Reading item and responded to questions.

26.032            **MOVED**

That Bylaw 26-001 be given first reading this 3<sup>rd</sup> day of February, 2026.

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

### 8.4 Council Expense Claims - December 2025

Hafsah Moghrabi, General Manager Corporate Services presented the Council Expense Claims – December 2025 item and responded to questions.

26.033            **MOVED**

That Council approves the Council expense claims processed for the period of December 31, 2025.

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

### 8.5 Capital Projects Report for the Period Ended December 31, 2025

Hafsah Moghrabi, General Manager Corporate Services presented the Capital Projects Report for the Period Ended December 31, 2025 item and responded to questions.

This report was provided as information for Council's review.

8.6 Cancellation of the March 17, 2026 Regular Council Meeting and Strategic Committee of Council Meeting

Amanda Peterson, Legislative Services Officer presented the Cancellation of the March 17, 2026 Regular Council Meeting and Strategic Committee of Council Meeting item and responded to questions.

26.034 MOVED  
That Council cancel the March 17, 2026 Regular Council Meeting and Strategic Committee of Council Meeting.

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Reutov called a recess at 10:39 a.m.

**RECONVENE** Mayor Reutov reconvened the meeting at 11:00 a.m. with all those listed previously in attendance.

**PUBLIC HEARING**

7.1 11:00 a.m. Public Hearing – Bylaw 25-020 – Land Use Bylaw Rezoning

Mayor Reutov declared the Public Hearing open at 11:03 a.m.

Administration read into record the hearing procedures and confirmed the Public Hearing was advertised and notice was provided in accordance with the applicable legislation. There were no registered speakers or written submissions received.

Sherra Bourassa, Supervisor Planning and Development summarized the purposes for the hearing.

In accordance with the Public Hearing Procedures, Mayor Reutov went through the order of presentations.

There were no written submissions received on the proposed bylaw to be read into record.

There were no registered speakers who wished to speak on the proposed bylaw.

There were no individuals present who wished to speak on the proposed bylaw.

Mayor Reutov declared the Public Hearing closed at 11:08 a.m.

**NEW BUSINESS**

8.2 Bylaw 25-020 – Land Use Bylaw Rezoning – Second and Third Reading

Sheera Bourassa, Supervisor Planning and Development presented Bylaw 25-020 – Land Use Bylaw Rezoning – Second and Third Reading item and responded to any questions.

26.035 MOVED  
That Bylaw 25-020 be given second reading this 3<sup>rd</sup> day of February, 2026.

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

26.036 MOVED  
That Bylaw 25-020 be given third reading this 3<sup>rd</sup> day of February, 2026.

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

26.037 MOVED  
To go into Closed Session at 11:10 a.m. pursuant to the following sections of the Access to Information Act (ATIA):

- s.19 ATIA
- s.20 ATIA
- s.26 ATIA
- s.29 ATIA
- s.30 ATIA
- s.32 ATIA

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

Councillor Young declared a pecuniary interest due to family member's interests and exited Chambers at 11:12 a.m.

9.1 Reserve Bid for 2025 Public Auction of Tax Recovery Properties (s.29 ATIA, s.30 ATIA)

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Kashif Ijaz, Hafsa Moghrabi, John Kokotilo, Gary Harman, Amanda Peterson, and Heather Reid.

Councillor Young returned to Chambers at 11:21 a.m. at the conclusion of the discussion.

**RETURN TO REGULAR MEETING**

26.038 MOVED  
To return to Open Session at 11:21 a.m.

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

**DELEGATION**

7.3 11:15 a.m. Delegation - Metrix Group LLP - Council Orientation

Mr. Jeff Alliston presented the Metrix Group LLP – Council Orientation item and responded to any questions.

The Council Orientation was received as information.

**PUBLIC INPUT SESSION**

7.4 12:00 p.m. Public Input Session

There was no one registered for the Public Input Session or in the lobby.

**RECESS** Mayor Reutov called a recess at 12:20 p.m.

**RECONVENE** Mayor Reutov reconvened the meeting at 1:06 p.m. with all those listed previously in attendance.

## CLOSED SESSION

26.039

MOVED

To go into Closed Session at 1:06 p.m. pursuant to the following sections of the Access to Information Act (ATIA):

- s.19 ATIA
- s.20 ATIA
- s.26 ATIA
- s.29 ATIA
- s.30 ATIA
- s.32 ATIA

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

### 9.2 Committee Appointment (s.20 ATIA)

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Kashif Ijaz, Hafsa Moghrabi, Gary Harman, Amanda Peterson, and Heather Reid.

### 9.3 Alberta Advantage Immigration Program – Rural Renewal Stream (s.26 ATIA, s.29 ATIA)

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Kashif Ijaz, Hafsa Moghrabi, John Kokotilo, Gary Harman, Sue Welke, Amanda Peterson, and Heather Reid.

### 9.5 Mainstreet Parking (s.19 ATIA, s.29 ATIA)

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Kashif Ijaz, Hafsa Moghrabi, John Kokotilo, Gary Harman, Amanda Peterson, and Heather Reid.

### 9.4 Transitional Housing (s.29 ATIA, s.32 ATIA)

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Kashif Ijaz, Hafsa Moghrabi, John Kokotilo, Gary Harman, Amanda Peterson, and Heather Reid.

## RETURN TO REGULAR MEETING

February 3, 2026  
Regular Council Meeting

26.040            MOVED  
                      To return to Open Session at 2:16 p.m.

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING OUT OF CLOSED SESSION**

Councillor Young declared a pecuniary interest due to a family member's interests and exited Chambers at 2:18 p.m.

9.1     Reserve Bid for 2025 Public Auction of Tax Recovery Properties (s.29 ATIA, s.30 ATIA)

26.041            MOVED  
                      To direct Administration to postpone the auction and work with the property owners on a tax payment agreement.

In Favour (6): Mayor Reutov, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

Councillor Young returned to Chambers at 2:20 p.m. at the conclusion of the vote.

9.2     Committee Appointment (s.20 ATIA)

26.042            MOVED  
                      To appoint Dale Crossland to the MPC effective February 3, 2026 to December 31, 2027.

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

9.3     Alberta Advantage Immigration Program – Rural Renewal Stream (s.26 ATIA, s.29 ATIA)

This item was provided as information for Council's review.

9.4     Transitional Housing (s.29 ATIA, s.32 ATIA)

26.043            **MOVED**  
To direct Administration to bring forward additional options to a future Regular Council Meeting.

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

9.5      Mainstreet Parking (s.19 ATIA, s.29 ATIA)

26.044            **MOVED**  
That Council authorizes Administration to negotiate and execute a purchase agreement with the landowner for the acquisition of lands to support Main Street parking, subject to legal review and completion of standard due diligence.

In Favour (7): Mayor Reutov, Councillor Young, Councillor McDonald, Councillor Lansing, Councillor Norton, Councillor Toutant, and Councillor Marczak

**CARRIED UNANIMOUSLY**

## **NOTICES OF MOTION**

### **Amendment to Procurement Policy FIN-10-004**

Councillor Norton introduced the following Notice of Motion to be presented for debate and vote at the February 17, 2026 Regular Council Meeting:

**WHEREAS** Lac La Biche County is committed to fostering a vibrant and resilient local economy;

**AND WHEREAS** current purchasing practices often result in significant municipal spending directed toward out-of-county and online retailers rather than local businesses;

**AND WHEREAS** the County's current **Procurement Policy FIN-10-004** lacks a specific financial threshold to prioritize local vendors over non-resident competitors;

**THEREFORE BE IT RESOLVED THAT** Council direct Administration to bring forward an amendment to **Policy FIN-10-004** for Council's consideration that incorporates a **15% Local Preference Price Threshold**.

This amendment shall mandate that for all non-tendered purchases below trade agreement thresholds, County departments and entities must:

1. Prioritize sourcing goods and services from vendors located within Lac La Biche County; and
2. Award purchases to local vendors if their quoted price is within **15%** of a non-local or online alternative, provided quality and availability are comparable.

## **ADJOURNMENT**

Mayor Reutov adjourned the February 3, 2026 Regular Council Meeting at 2:27 p.m.

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Paul Reutov, Mayor

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Manny Deol, Chief Administrative Officer