

**LAC LA BICHE COUNTY**

**PUBLIC WORKS COMMITTEE**

**DATE:** May 19, 2015  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers  
County Centre

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 April 21, 2015 Public Works Committee Minutes.
4. URGENT MATTERS
5. ENVIRONMENTAL SERVICES
  - 5.1 Consultant Summary of Solid Waste Management Action Steps;
  - 5.2 Waste Reduction Goals;
  - 5.3 Solid Waste Task Force Mandate;
  - 5.4 Waste and Resource Recovery Management Bylaw 12-050;
  - 5.5 Landfill Hours (Plamondon & Beaver Lake);
  - 5.6 Revisions to Tipping Fee Policy PI-43-001;
  - 5.7 Curbside Pickup Program and Curbside Support Funding;
  - 5.8 24/7 Recycling Site;
  - 5.9 Processing of Non-Hazardous Recyclable Material;
  - 5.10 Class 3 Beaver Lake Landfill Cell Application.

6. DELEGATION

6.1 2:15 p.m. – XCG Consultants Ltd.

7. DISPOSITION OF DELEGATION BUSINESS

7.1 XCG Consultants Ltd.

8. COUNCIL ITEMS

8.1 Land Use Bylaw Strategic Session;

8.2 Follow Up Inquiry from April 21, 2015 Public Works Committee Meeting.

9. IN CAMERA SESSION

9.1 Briefing - Plamondon RV Disposal Site and 101 Avenue Extension (s. 16 FOIP);

9.2 Land Sale Matter – Parcel 3 (s. 27 FOIP).

10. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY  
PUBLIC WORKS COMMITTEE MEETING  
COUNTY CENTRE, LAC LA BICHE**

**May 19, 2015 – 10:00 a.m.**

Minutes of the Lac La Biche County Public Works Committee Meeting held May 19, 2015 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:04 a.m.

**PRESENT**

Omer Moghrabi	Mayor
Wanda Austin	Councillor
Robert Richard	Councillor
Richard Olson	Councillor
David Phillips	Councillor
MJ Siebold	Councillor
Tim Thompson	Councillor
John Nowak	Councillor / Deputy Mayor

**STAFF IN  
ATTENDANCE**

Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
Melanie McConnell	Interim Assistant Chief Administrative Officer/Senior Manager, Legislative & Information Services
Barry Kolenosky	Manager, Environmental Services
Lyle Hoffman	Consultant, Hoffman Consulting
Bob Macor	Construction & Projects Coordinator
Les Cote	Manager, Equipment Maintenance
Gary Siebold	Manager, Utilities (in part)
Julie MacIsaac	Communications Coordinator
Vicki Versteeg	Legislative Services Coordinator

**REGRETS**

Hajar (Jerry) Haymour	Councillor
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## **ADOPTION OF AGENDA**

PW.15.040 Motion by Councillor Phillips to approve the May 19, 2015 Public Works Committee Meeting agenda as amended:

- Addition of Item 8.1 – Land Use Bylaw Strategic Session;
- Addition of Item 8.2 – Follow Up Inquiry from April 21, 2015 Public Works Committee Meeting;
- Addition of Item 9.1 – Briefing – Plamondon RV Disposal Site and 101 Avenue Extension (s. 16 FOIP).

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 April 21, 2015 – Public Works Committee Meeting.

PW.15.041 Motion by Councillor Siebold to adopt the April 21, 2015 Public Works Committee Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

## **URGENT MATTERS**

4.1 There were no urgent matters for discussion.

## **ENVIRONMENTAL SERVICES**

Introduction of Mr. Lyle Hoffman, Consultant, Hoffman Consulting.

5.1 Consultant Summary of Solid Waste Management Action Steps;

Mr. Barry Kolenosky, Manager of Environmental Services, introduced Mr. Lyle Hoffman, Consultant with Hoffman Consulting. Mr. Hoffman provided Council and Administration with an overview of his credentials and experience in municipal solid waste management planning.

Mr. Hoffman presented his categorization of Lac La Biche County's waste management objectives into long term and short term goals, and discussion ensued regarding reasonable waste management objectives and approaches to achieve the same.

5.2 Waste Management Reduction Goals;

Mr. Barry Kolenosky provided an overview of current waste management and reduction goals and progress made in achieving the same. Discussion followed regarding reasonable goals and approaches to reduce waste.

**RECESS**

Mayor Moghrabi called a recess at 11:23 a.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:35 a.m. with all those Members of Council previously listed in attendance.

**ENVIRONMENTAL SERVICES**

5.2 Waste Management Reduction Goals (continued);

PW.15.042 Motion by Councillor Nowak to recommend to County Council an overall Waste Management Reduction Goal of 40%, as part of a 10 year plan, of total waste reduction and utilize existing landfill airspace as efficiently as possible.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Richard  
Councillor Olson  
Councillor Phillips  
Councillor Siebold  
Councillor Thompson  
Councillor Nowak**

**OPPOSED**

**Councillor Austin**

**CARRIED**

5.3 Solid Waste Task Force Mandate;

Mr. Barry Kolenosky presented the proposed mandate for a Solid Waste Task Force. Discussion ensued regarding the optimal structure and administration of a Solid Waste Task Force.

Councillor Thompson exited Council Chambers at 11:42 a.m.

Councillor Thompson returned to Council Chambers at 11:44 a.m.

PW.15.043 Motion by Councillor Richard to direct Administration to prepare a Bylaw and Terms of Reference for a Solid Waste Task Force and prepare for the termination of the Solid Waste Management Committee.

**CARRIED UNANIMOUSLY**

5.4 Waste and Resource Recovery Management Bylaw 12-050;

Mr. Barry Kolenosky presented the proposed amendments to Bylaw 12-050 and rationale for Bylaw amendments. Discussion ensued regarding the same.

PW.15.044 Motion by Councillor Olson to refer amendments to Bylaw 12-050 to the Solid Waste Committee for recommendations prior to the termination of the Solid Waste Committee.

**CARRIED UNANIMOUSLY**

5.5 Landfill Hours (Plamondon & Beaver Lake);

Discussion ensued regarding the optimal operating hours for the Plamondon and Beaver Lake landfill sites, with consideration given to operating costs and needs of clients.

PW.15.045 Motion by Councillor Richard to recommend amending the hours of landfills as follows:

- Open Beaver Lake landfill at 8:00 a.m. daily;
- Close the Beaver Lake landfill on Sundays through the winter season, and open the landfill on Sundays during the summer season from 1:00 – 5:00 p.m.;
- Open the Beaver Lake landfill from 8:00 a.m. – 5:00 p.m. on Thursdays and Fridays year round; and
- Open the Plamondon landfill at 8:00 a.m. as per the current days of operation.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Siebold**

**OPPOSED**  
**Councillor Thompson**  
**Councillor Nowak**

**CARRIED**

5.6 Revisions to Tipping Fee Policy PI-43-001;

Discussion ensued regarding Tipping Fee schedules of other select Alberta municipalities and analysis of Lac La Biche County's expenses and cost recovery.

PW.15.046 Motion by Councillor Nowak to refer revisions to Tipping Fee Policy PI-43-001 to the Solid Waste Management Committee, prior to termination of the Committee, following public consultation on proposed policy changes.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 1:00 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 2:10 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Richard and Siebold.

**DELGATIONS**

6.1 Delegation – XCG Consultants Ltd. (2:15 p.m.)

Mayor Moghrabi introduced Council and Administration to the delegate, Mr. Michel Lefebvre.

Councillor Siebold entered Council Chambers at 2:14 p.m.

Councillor Richard entered Council Chambers at 2:16 p.m.

Michel Lefebvre, Consultant with XCG Consultants Ltd., reviewed the need, proposal, strategy, and future steps for a resource recovery facility at the Beaver Lake Waste Management site.

Councillor Nowak exited Council Chambers at 2:34 p.m.

Councillor Nowak returned to Council Chambers at 2:35 p.m.

Mayor Moghrabi thanked the presenter for his presentation.

PW.15.047 Motion by Councillor Thompson to accept the presentation by Michel Lefebvre as information.

**CARRIED UNANIMOUSLY**

**ENVIRONMENTAL SERVICES**

5.10 Class 3 Beaver Lake Landfill Cell Application.

PW.15.048 Motion by Councillor Thompson to continue with the Class 3 Landfill Cell Application.

**CARRIED UNANIMOUSLY**

5.7 Curbside Pickup Program and Curbside Support Funding;

Councillor Richard exited Council Chambers at 3:16 p.m.

PW.15.049 Motion by Councillor Olson to direct Administration to prepare a business case and job description for the Curbside Support position.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 3:18 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 3:32 p.m. with all those Members of Council previously listed in attendance including Councillor Richard.

**ADDITION TO AGENDA**

PW.15.050 Motion by Councillor Austin to add item 9.2 – Land Sale Matter – Parcel 3 (s. 27 FOIP) to the Agenda.

**CARRIED UNANIMOUSLY**

**ENVIRONMENTAL SERVICES**

5.8 24/7 Recycling Site;

PW.15.051 Motion by Councillor Thompson to refer the matter of a 24/7 recycling station location to the Solid Waste Management Committee prior to the termination of said committee.

**CARRIED UNANIMOUSLY**



5.9 Processing of Non-Hazardous Recyclable Material;

PW.15.052 Motion by Councillor Thompson to refer the matter of processing non-hazardous recyclable material for consideration by the Solid Waste Management Committee prior to the termination of said committee.

**CARRIED UNANIMOUSLY**

#### **EXTENSION OF MEETING**

PW.15.053 Motion by Councillor Nowak to extend the meeting until all business of the agenda has been addressed.

**CARRIED UNANIMOUSLY**

#### **DISPOSITION OF DELEGATION BUSINESS**

7.1 Delegation – XCG Consultants Ltd.

PW.15.054 Motion by Councillor Thompson to send a thank you letter to Michel Lefebvre for his presentation.

**CARRIED UNANIMOUSLY**

#### **COUNCIL ITEMS**

8.1 Land Use Bylaw Strategic Session;

Discussion ensued regarding logistics and timeline for a strategic session on the new Land Use Bylaw.

Councillor Olson exited Council Chambers at 4:08 p.m.

Councillor Olson returned to Council Chambers at 4:12 p.m.

8.2 Follow Up Inquiry from April 21, 2015 Public Works Committee Meeting (Addition to Agenda).

Discussion ensued regarding the dust control program and longstanding road maintenance issues.

**IN CAMERA SESSION**

PW.15.055 Motion by Councillor Siebold to go in camera at 4:32 p.m.

**CARRIED UNANIMOUSLY**

9.1 Plamondon RV Disposal Site and 101 Avenue Extension (s. 16 FOIP);

Councillor Phillips exited Council Chambers at 4:58 p.m.

Councillor Phillips returned to Council Chambers at 5:00 p.m.

9.2 Land Sale Matter – Parcel 3 (s. 27 FOIP) (Addition to Agenda).

Councillor Olson exited Council Chambers at 5:08 p.m.

Councillor Olson returned to Council Chambers at 5:09 p.m.

Councillor Olson exited Council Chambers at 5:10 p.m. and did not return to the meeting.

Mayor Moghrabi exited Council Chambers at 5:10 p.m.; Deputy Mayor Nowak assumed the Chair.

Mayor Moghrabi returned to Council Chambers at 5:11 p.m. and resumed the Chair.

**RETURN TO REGULAR MEETING**

PW.15.056 Motion by Councillor Siebold to proceed with the meeting out of camera at 5:27 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

9.1 Plamondon RV Disposal Site and 101 Avenue Extension (s. 16 FOIP);

PW.15.057 Motion by Councillor Austin to accept the briefing as information, and further, that Administration prepare a Request for Decision for the May 26, 2015 Regular Council Meeting for the purposes discussed *in camera*.

**CARRIED UNANIMOUSLY**

9.2 Land Sale Matter – Parcel 3 (s. 27 FOIP).

PW.15.058 Motion by Councillor Siebold to direct Administration to consult with legal counsel and for selected members of council to meet with the developer for the purposes discussed *in camera*.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

PW.15.059 Motion by Councillor Richard to adjourn the Public Works Committee Meeting of May 19, 2015 at 5:32 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Interim Chief Administrative Officer**