

LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE

DATE: May 6, 2014
TIME: 10:00 a.m.
PLACE: Council Chambers
COUNTY CENTRE

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 April 1, 2014 Policy and Priorities Committee Meeting.
4. COUNCILLOR REPORTS
5. FOLLOW-UP ACTION LIST
 - 5.1 Follow-Up Action List.
6. UNFINISHED BUSINESS
7. URGENT MATTERS
 - 7.1 Mayor Resignation (addition to agenda).
8. DELEGATIONS/PUBLIC INPUT SESSION
 - 8.1 2:00 p.m. Briefing – Delegation – Alberta Electric System Operator (AESO);
 - 8.2 2:30 p.m. Public Input Session.
9. DISPOSITION OF DELEGATION BUSINESS
 - 9.1 Briefing – Delegation – Alberta Electric System Operator (AESO);
 - 9.2 Public Input Session.

10. NEW BUSINESS

- ~~10.1 Briefing – Utilities Bylaws and Rate Changes (deleted from the agenda);~~
- 10.2 Briefing – CN Eco Connexions Sponsor Recognition Event;
- 10.3 Briefing – Final Mile Community Program Update;
- 10.4 Briefing – Hylo and Venice Centennial Event;
- 10.5 Briefing – 2014 Mill Rates;
- 10.6 Briefing – Council Meeting Schedule;
- 10.7 Briefing – Work Camp Fees (hand-out);
- 10.8 Briefing – Review of the Employee Transitional Housing Policy & Procedure.

11. BOARDS AND COMMITTEES – REPORTS & MINUTES

- 11.1 January 29, 2014 Pow Wow & Fish Derby Association Minutes;
- 11.2 February 4, 2014 Pow Wow & Fish Derby Association Minutes;
- 11.3 February 14, 2014 Northern Alberta Mayors and Reeves Caucus Minutes;
- 11.4 February 19, 2014 Municipal Planning Commission Minutes;
- 11.5 February 23, 2014 Pow Wow & Fish Derby Association Minutes;
- 11.6 February 24, 2014 Plamondon District Community Development Society Minutes;
- 11.7 March 3, 2014 Pow Wow & Fish Derby Association Minutes;
- 11.8 March 12, 2014 Pow Wow & Fish Derby Association Minutes;
- 11.9 April 2, 2014 Municipal Planning Commission Minutes;
- 11.10 April 4, 2014 Veteran's Memorial Highway Annual General Meeting;
- 11.11 April 4, 2014 Veteran's Memorial Highway Board Meeting.

12. CORRESPONDENCE

- Received March 24, 2014 from Northern Lights School Division – Re: NLSD intent regarding Dr. Swift Middle School building and lands;

- Sent March 27, 2014 to Big Brothers Big Sisters Mentoring Programs Lac La Biche and Area – Re: Approved funding request;
- Sent March 27, 2014 to Lac La Biche Safety Awareness Society – Re: Approved funding request;
- Sent March 27, 2014 to Plamondon & Wandering River Community Resource Society – Re: Approved funding request;
- Received March 31, 2014 from Enbridge – Re: Norlite Pipeline Project update-recent changes to the project scope;
- Received March 31, 2014 from Gordon McIntosh, Cenovus Community of Leaders Program, Leadership Development at the Banff Centre;
- Received March 31, 2014 from Lac La Biche County Planning & Development Dept. – Re: Summary of Development Permits;
- Received April 2, 2014 from Alberta Rural Development Network – Re: Municipal Sustainability Event on May 26, 2014;
- Received April 2, 2014 from Lac La Biche County Planning & Development Dept. – Re: Monthly Services Report;
- Received April 2, 2014 from ISL Engineering and Land Services Ltd. – Re: Lac La Biche County Land Use Bylaw Stakeholder Session;
- Sent on April 3, 2014 to the Program for Adult Learning – Re: The release of contributory payment to this community group;
- Received April 3, 2014 from Alberta Municipal Affairs – Re: Invitation to provide submissions for the 13th annual Minister's Awards for Municipal Excellence;
- Received April 7, 2014 from The Stollery Children's Hospital – Re: 2012 – 2013 Report to the Community;
- Received April 7, 2014 from FCSS – Re: Lack of funding increase to FCSS in Human Services 2014-15 budget and projected budgets for the next two years;
- Received April 9, 2014 from Alberta Municipal Affairs – Re: Consolidation of grants under the MSI Capital program;
- Sent on April 10, 2014 to all volunteers who attended the Vince Gowmon Seminars on April 10, 2014 at the Bold Center – Re: National Volunteer Week;
- Received April 10, 2014 from Grand Rapids Pipeline GP Ltd. – Re: Project update;
- Received April 11, 2014 from Land Use Secretariat – Re: Expression of Interest in Candidate Roster for Regional Plan Review Panels;
- Received April 15, 2014 from TransCanada – Re: Leismer to Kettle River Crossover Pipeline;
- Received April 15, 2014 from Lac La Biche Planning & Development department – Re: Summary of Development Permits;
- Received April 17, 2014 from the Northern Lights Library System – Re: Request for funding for "Tales and Treasures" conference;
- Received April 22, 2014 from Operation Lifesaver, A Partnership in Public-Rail Safety – Re: Resolution in support of Public-Rail Safety Week, April 28 to May 4, 2014;
- Received April 22, 2014 from Alberta Municipal Affairs – Re: Bill 27 the Flood Recovery and Reconstruction Act;

- Sent on April 24, 2014 to the Lac La Biche Golf Society – Re: Capital Budget Allocations;
- Received April 24, 2014 from J.A. Williams High School – Re: Invitation to Class of 2014 Graduation Ceremonies;
- Received April 28, 2014 from Jenny Gerbasi, City Councillor, Winnipeg – Re: Candidate for FCM election.

13. IN CAMERA SESSION

13.1 Discussion – Land Sales/Acquisitions (section 25 FOIP);

13.2 Discussion – Development Negotiations (section 25 FOIP).

14. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE MEETING
COUNTY CENTRE, LAC LA BICHE**

MAY 6, 2014 – 10:00 a.m.

Minutes of the Lac La Biche County Policy and Priorities Committee Meeting held on May 6, 2014 at 10:00 a.m.

CALL TO ORDER Acting Mayor Richard called the meeting to order at 10:01 a.m.

PRESENT	Robert Richard	Councillor / Acting Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
STAFF IN ATTENDANCE	Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Manager, Legislative Services
	Gordon Frank	General Manager, Development & Community Services (in part)
	Dan Small	Senior Manager (in part)
	Joanne Onciul	Legislative Services Coordinator
REGRETS	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor

ADOPTION OF AGENDA

P.14.050 Motion by Councillor Thompson to approve the May 6, 2014 Policy and Priorities Committee Meeting agenda as amended:

- Deletion of Item 10.1 Briefing – Utilities Bylaws and Rate Changes;
- Move Urgent Matters to after the Adoption of the Agenda;
- Addition of Item 7.1 Mayor Resignation.

CARRIED UNANIMOUSLY

URGENT MATTERS

7.1 Mayor Resignation.

Melanie McConnell, Interim Assistant Chief Administrative Officer and Manager, Legislative Services read Mayor Langevin's letter of resignation dated May 6, 2014 into record.

Deputy Mayor Richard will assume the position of Acting Mayor. An Acting Deputy Mayor will be appointed at the next Regular Council meeting.

P.14.051 Motion by Councillor Olson to accept Mayor Langevin's letter of resignation.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 April 1, 2014 Policy and Priorities Committee Meeting.

On page two of the above noted minutes, under Councillor Reports – Councillor Richard – Rachelle Rempel should read as Michelle Rempel.

P.14.052 Motion by Councillor Siebold to adopt the April 1, 2014 Policy and Priorities Committee Meeting minutes as amended.

CARRIED UNANIMOUSLY

COUNCILLOR REPORTS

4.1 Councillor Reports.

Councillor Austin

- Attended the Beaver River Watershed Alliance Annual General Meeting;
- Toured the Stewart McPherson Public Library;
- Attended the April 9, 2014 Agricultural Service Board meeting;
- Attended the Alberta Library Conference in Jasper, Alberta;
- Attended the Beaver River Watershed Alliance General Meeting on April 29, 2014;
- Attended the Library Board meeting on May 1, 2014.

Councillor Phillips

- Attended meeting with Justice Minister Denis on April 16, 2014;
- Met with developers regarding the development on the South side of Lac La Biche County;
- Attended the Annual General Meeting of the Lac La Biche Mission on April 23, 2014.

Councillor Siebold

- Will be attending the AUMA Municipal Governance Standing Committee Meeting on May 9, 2014;
- Attended the Community Collaboration with Gordon McIntosh;
- Attended the Library Board meeting on May 1, 2014.

Councillor Olson

- Attended a meeting with the Manager of Lac La Biche Gas Coop – discussed the potential future upgrades to the County's gas system.

Councillor/Acting Mayor Richard

- Attended the Municipal Government Act Review;
- Attended meeting with Justice Minister Denis to discuss traffic, policing and sheriffs for highways 63 and 881;
- Attended BNR Plant meeting;
- Attended Veteran's Memorial Highway Association Annual General Meeting on April 4, 2014;
- Attended Cenovus forum;
- Attended meetings with developers regarding the Stratichuk and Diamond Ridge developments.

Upon request, Mrs. McConnell provided clarification to Council with respect to the purpose of Councillor Reports by reading sections 9.5, 9.6 and 9.7 of Bylaw 14-001 – Procedures and Committees of the Whole Council.

FOLLOW UP ACTION LIST

5.1 Follow-Up Action List.

P.14.053 Motion by Councillor Austin to accept the Follow-Up Action List as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

10.1 Briefing – Utilities Bylaws and Rate Changes;

Item 10.1 was removed from the agenda to be brought forward at a subsequent meeting.

10.2 Briefing – CN Eco Connexions Sponsor Recognition Event;

P.14.054 Motion by Councillor Siebold to accept the briefing regarding CN Eco Connexions Sponsor Recognition Event as information.

CARRIED UNANIMOUSLY

10.3 Briefing – Final Mile Community Program Update;

P.14.055 Motion by Councillor Thompson to accept the briefing regarding the Final Mile Community Program Update as information.

CARRIED UNANIMOUSLY

10.4 Briefing – Hylo and Venice Centennial Event;

P.14.056 Motion by Councillor Phillips to accept the briefing regarding the Hylo and Venice Centennial Event as information.

CARRIED UNANIMOUSLY

RECESS

Acting Mayor Richard called a recess at 10:40 a.m.

RECONVENE

Acting Mayor Richard reconvened the meeting at 10:51 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

10.5 Briefing – 2014 Mill Rates;

Discussion ensued regarding mill rates.

P.14.057 Motion by Councillor Siebold to combine the general municipal with the fire rate in all classes, and further, that Administration prepare a Request for Decision for the 2014 tax bylaws based on the proposed rates presented in the briefing.

CARRIED UNANIMOUSLY

P.14.058 Motion by Councillor Siebold that Council schedules a Strategic Session on long term capital planning and the allocation of reserves.

CARRIED UNANIMOUSLY

Discussion ensued regarding the assessment of industrial property.

P.14.059 Motion by Councillor Thompson that Administration sets up an information session with the County's assessors.

CARRIED UNANIMOUSLY

RECESS

Acting Mayor Richard called a recess at 11:57 a.m.

RECONVENE

Acting Mayor Richard reconvened the meeting at 12.11 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

10.6 Briefing – Council Meeting Schedule;

P.14.060 Motion by Councillor Phillips that the cancelled Policy and Priorities Committee Meetings of June 3, 2014 and July 1, 2014 be rescheduled to June 5, 2014 and July 3, 2014 respectively and further, that these meetings be held at 10:00 a.m. in Council Chambers.

CARRIED UNANIMOUSLY

10.7 Briefing – Work Camp Fees;

P.14.061 Motion by Councillor Phillips to direct Administration to conduct further research on work camp licencing fees and to bring forward the information to Council.

CARRIED UNANIMOUSLY

10.8 Briefing – Review of the Employee Transitional Housing Policy & Procedure.

P.14.062 Motion by Councillor Olson to accept the briefing regarding Review of the Employee Transitional Housing Policy & Procedure as information, and further that Administration bring back the Employee Transitional Housing Policy with the proposed changes as discussed.

CARRIED UNANIMOUSLY

RECESS Acting Mayor Richard called a recess at 12:50 p.m.

RECONVENE Acting Mayor Richard reconvened the meeting at 1:37 p.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

P.14.063 Motion by Councillor Austin to go in camera at 1:38 p.m.

CARRIED UNANIMOUSLY

13.1 Discussion – Land Sales/Acquisitions (section 25 FOIP);

Discussion regarding Land Sales/Acquisitions will continue following the Delegations / Public Input Session.

RETURN TO REGULAR MEETING

P.14.064 Motion by Councillor Siebold to proceed with the meeting out of camera at 2:00 p.m.

CARRIED UNANIMOUSLY

DELGATIONS/PUBLIC INPUT SESSION

8.1 Briefing – Delegation – Alberta Electric System Operator (AESO);

Paul Deleske, Community Relations Advisor for Alberta Electric System Operator introduced himself to all those present. Council was introduced to the delegation.

Mr. Deleske provided a PowerPoint presentation regarding the Fort McMurray West 500 kV Transmission Project outlining the background of the AESO, what the AESO's mandate is, an overview of the project, and the role of the AESO during the RFP process for the noted project.

Acting Mayor Richard thanked Mr. Deleske for his presentation.

RECESS Acting Mayor Richard called a recess at 2:45 p.m.

RECONVENE Acting Mayor Richard reconvened the meeting at 2:55 p.m. with all those Members of Council previously listed in attendance.

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- 11.11 April 4, 2014 Veteran’s Memorial Highway Board Meeting.

P.14.065 Motion by Councillor Siebold to accept the Boards and Committees – Reports & Minutes, items 11.1 to 11.11, as information.

CARRIED UNANIMOUSLY

CORRESPONDENCE

12.0 CORRESPONDENCE

- Received March 24, 2014 from Northern Lights School Division – Re: NLSD intent regarding Dr. Swift Middle School building and lands;
- Sent March 27, 2014 to Big Brothers Big Sisters Mentoring Programs Lac La Biche and Area – Re: Approved funding request;
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- Received April 28, 2014 from Jenny Gerbasi, City Councillor, Winnipeg – Re: Candidate for FCM election.

P.14.066 Motion by Councillor Thompson to accept the Correspondence items listed under item 12.0 as information.

CARRIED UNANIMOUSLY

DISPOSITION OF DELEGATION BUSINESS

9.1 Briefing – Delegation – Alberta Electric System Operator (AESO);

P.14.067 Motion by Councillor Austin to send a letter of thank you to Mr. Deleske for his presentation.

CARRIED UNANIMOUSLY

DELGATIONS/PUBLIC INPUT SESSION

8.2 Public Input Session.

There was no one present for the public input session.

IN CAMERA SESSION

P.14.068 Motion by Councillor Austin to go in camera at 2:57 p.m.

CARRIED UNANIMOUSLY

13.1 Discussion – Land Sales/Acquisitions (section 25 FOIP);

RETURN TO REGULAR MEETING

P.14.069 Motion by Councillor Olson to return to the regular meeting at 3:38 p.m.

CARRIED UNANIMOUSLY

P.14.070 Motion by Councillor Siebold to extend the Policy and Priorities Committee meeting to the end of the agenda.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

P.14.071 Motion by Councillor Austin to go in camera at 3:38 p.m.

CARRIED UNANIMOUSLY

13.2 Discussion – Development Negotiations (section 25 FOIP).

RETURN TO REGULAR MEETING

P.14.072 Motion by Councillor Thompson to proceed with the meeting out of camera at 4:52 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

13.1 Discussion – Land Sales/Acquisitions (section 25 FOIP);

No action required.

13.2 Discussion – Development Negotiations (section 25 FOIP).

No action required.

ADJOURNMENT

P.14.073 Motion by Councillor Austin to adjourn the Policy and Priorities Committee Meeting of May 6, 2014 at 4:52 p.m.

CARRIED UNANIMOUSLY

Robert Richard, Acting Mayor

**Shadia Amblie
Interim Chief Administrative Officer**