Lac La Biche County Internal Committee Summary

Agricultural Appeals Committee

Description: To hear agricultural appeals with respect to notices issued under the *Weed Control Act*, the *Agricultural Pest Act*.

Legislation: *Weed Control Act / Agricultural Pests Act*
Lac La Biche County Bylaw 21-020

Meeting Frequency: As required

Council Members: To be determined annually at the Organizational Meeting (may be 3 Council members not on ASB **OR** 1 Council member and 2 Members at Large)

Other Members: NA

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Councillor Mondal	Org Meeting 2022	21.712
Council Member	Councillor Beniuk	Org Meeting 2022	21.712
Council Member	Councillor Stedman	Org Meeting 2022	21.712

Agricultural Service Board and Veterinary Services Incorporated (VSI) / Soil Conservation Act Appeal Committee

Description: The Agricultural Service Board is an advisory board of Lac La Biche County which reviews and makes recommendations on agricultural policies and other agriculture related matters of the County.

VSI's primary objectives are:(a) To promote and encourage the practice of veterinary medicine, (b) To assist the livestock industries of Alberta by encouraging and providing the means by which professional veterinary services can be provided, (c) To encourage preventative veterinary medicine and (d) To enter into agreements with municipal corporations to provide assistance, to livestock producers with the cost of veterinary services.

Members of the Agricultural Service Board are also appointed as the committee for appeals under the Soil Conservation Act. Term of appointment is January 1, 2021 to December 31, 2021 for this committee.

Legislation: *Agricultural Service Board Act*
Lac La Biche County Bylaw 15-036 – Agricultural Service Board
Lac La Biche County Agricultural Appeal Committee Bylaw 21-020
Soil Conservation Act

Meeting Frequency: Monthly – 1st Wednesday of each month at 10:00 a.m.

Council Members: 2 Council Members

Other Members: 3 Members at Large and one non-voting Agricultural Fieldman and/or their designate.

Appointments:

Position	Member	End of Term	Appointing Motion
Chair / Council Member	Councillor Borgun	Org Meeting 2022	21.711
Council Member	Councillor Paré	Org Meeting 2022	21.711
Area 1 Member	Lawrence Gingras	December 31, 2024	20.788
Area 2 Member	Jolene Yackimec	March 31, 2025	22.036
Area 3 Member	Linda Lauzon	March 31, 2024	21.210

Assessment Review Boards (Local Assessment Review Board/Composite Assessment Review Board)

Description: These boards have been established to hear and make decisions on complaints about any matter referred to in Section 460(5) of the Municipal Government Act that is shown on an assessment notice or tax notice other than property tax notice for:

- Residential properties with three or less dwelling units or farmland. (LARB)
- Non-residential property and residential property with four or more dwelling units. (CARB)

Legislation: *Municipal Government Act* / Matters Relating to Assessment Complaints Regulation / Lac La Biche County Bylaw 18-015 – Assessment Review Boards

Meeting Frequency: As required

Council Members: 1-2 Members – requires four days of training

Other Members: Members at Large (up to 10)

Appointments:

Position	Member	End of Term	Appointing Motion
Chairperson	Councillor Tkachuk	Org Meeting 2022 *	21.713
Member	Brian Bahry	April 20, 2025	22.035
Member	Lionel Cherniwchan	May 18, 2023	22.035
Member	Cliff Martin	February 17, 2025	22.035
Member	Ken Warkentin	May 26, 2025	22.035
Member	Colin Cote	March 24, 2024	22.035

Emergency Advisory Committee and State of Local Emergency (SOLE) Committee

Description: The Emergency Advisory Committee reviews the Municipal Emergency Plan and related plans and programs on an annual basis. This committee advises Council on the status of the Municipal Emergency Plan and related plans and programs, including mutual aid plans and programs.

The State of Local Emergency Committee Members are responsible for declaring a local state of emergency.

Legislation: *Emergency Management Act*
Lac La Biche County Bylaw 19-032 – Municipal Emergency Management Agency and an Emergency Advisory Committee

Meeting Frequency: As required

Council Members: Emergency Advisory Committee: 3 Members
State of Local Emergency Committee: Mayor or Deputy Mayor and 2 Members

Other Members: See Bylaw

Appointments Advisory Committee:

Position	Member	End of Term	Appointing Motion
Mayor	Mayor Reutov	Ex-officio	
Council Member	Councillor Tkachuk	Org Meeting 2022	21.715
Council Member	Councillor Mondal	Org Meeting 2022	21.715
Council Member	Councillor Stedman	Org Meeting 2022	21.715

Appointments SOLE Committee:

Position	Member	End of Term	Appointing Motion
Mayor/Deputy	Mayor/Deputy Mayor	*End of Council Term-Bylaw stipulates Mayor is on SOLE*	
Council Member	Councillor Paré	Org Meeting 2022	21.716
Council Member	Councillor Stedman	Org Meeting 2022	21.716

Family and Community Support Services (F.C.S.S.) Advisory Board

Description: The Family and Community Support Services Board promotes and encourages citizen awareness of social issues and recommendations for programming and prevention programs. The Board acts as a liaison between Council and Community groups, recommends social policies, and serves as an advisor to the Associate CAO-Recreation and Community Services by providing counsel in program development and management.

Legislation: *Family and Community Support Services Act*
Lac La Biche County Bylaw 19-026 – Lac La Biche County Family and Community Support Services Board

Meeting Frequency: Monthly – 2nd Monday of each month

Council Members: 2 Members

Other Members: 4 Members at Large

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Councillor Mondal	Org Meeting 2022	21.717
Council Member	Councillor Moore	Org Meeting 2022	21.717
Member	Linda Lauzon	December 1, 2023	20.1062
Member	Brenda Cote	June 26, 2024	21.211
Member	Trevor Cardinal	October 31, 2024	21.564
Member	Bailey Walsh	January 7, 2025	22.037

Lac La Biche County Economic Development Advisory Committee

Description: The role of the Economic Development Advisory Committee is to provide Lac La Biche County Council guidance on general section direction for the purpose of prioritization of policies, objectives and projects related to strategic goals and outcomes for economic development.

Legislation: Lac La Biche County Economic Development Advisory Committee (EDAC) Terms of Reference

Meeting Frequency: Minimum 4 quarterly meetings and maximum of 12 meetings per year

Council Members: 2 Members

Other Members: 8 Seats

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Councillor Tkachuk	Org Meeting 2022	21.718
Council Member	Mayor Reutov	Org Meeting 2022	22.683
Chair/Member-At-Large/Non-Resident Seat	Reuel Thomas	1-year term	21.213
Business Seat	Omer Moghrabi	1-year term	22.312
Vice-Chair/Non-Profit Seat	David Phillips	2-year term	21.213
Indigenous Seat	Donna Webster	2-year term	21.213
Member-At-Large Seat	Kal Polturak	2-year term	21.213
Member-At-Large/Non-Resident Seat	Amber Cook	2-year term	21.213
Public Sector Seat	Gene Wesley	1-year term-January 24, 2023	22.038
Industry Seat	Vacant	1-year term	

Lac La Biche County Indigenous Collaboration Committee

Description: The Indigenous Collaboration Committee (formerly the Aboriginal Liaison Committee) will host quarterly meetings with neighbouring Indigenous Communities and Organizations in a renewed commitment of reconciliation, strengthening relationships, gaining cultural perspectives and achieving equitable outcomes.

This committee will also include committee invitations from Indigenous Communities and Organizations such as the Buffalo Lake Metis Settlement Development Corporation and the Buffalo Lake Metis Settlement Mutual Cell Phone Tower Initiative

Legislation: Lac La Biche County Indigenous Collaboration Committee Terms of Reference

Meeting Frequency: Quarterly

Council Members: 3 Members plus Mayor

Other Members: None

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Mayor Reutov	Org Meeting 2022	
Council Member	Councillor Paré	Org Meeting 2022	21.719
Council Member	Councillor Mondal	Org Meeting 2022	21.719
Council Member	Councillor Johnson	Org Meeting 2022	21.719

Lac La Biche County Library Board

Description: The Lac La Biche County Library Board provides leadership in delivering a variety of quality materials and services to support the needs of the communities it serves in an atmosphere that is welcoming, respectful, and businesslike.

Legislation: *Libraries Act* / Bylaw 16-030 – Lac La Biche County Library Board

Meeting Frequency: 5-6 meetings per year

Council Members: 2 Members

Other Members: 1 Chairperson, 1 Vice Chairperson, 1 Treasurer, 4 Members at Large and 1 Youth Board Member. [Up to 10 members total, plus 2 "Youth Ambassadors", appointed by the Lac La Biche County Library Board]

Appointments:

Position	Member	End of Term	Appointing Motion
Chairperson	Loraine Anderton	April 20, 2025	20.041
Vice Chairperson	Janice Fulawka	September 19, 2024	21.565
Treasurer	Nancy Broadbent	April 22, 2025	22.040
Council Member	Councillor Beniuk	Org Meeting 2022	21.720
Council Member	Councillor Borgun	Org Meeting 2022	21.720
Member	Sandy Makokis	October 31, 2024	21.674
Member	Dylan Craig	October 31, 2024	21.674
Member	Roary Clark Youth Member	September 22, 2023	20.791
Member	Adrienne Peoples-Sprecker	November 2, 2023	20.1063
Member	Vacant		

Lac La Biche Watershed Management Plan Implementation Committee

Description: The purpose of the Implementation Committee is to implement the recommendations set out in the Lac La Biche Watershed Management Plan.

The Lac La Biche Watershed Management Plan was adopted by Lac La Biche County Council during the Regular Council Meeting held on May 25, 2021.

Legislation: Bylaw 22-018 – Watershed Management Plan Implementation Committee
Lac La Biche Watershed Management Plan

Meeting Frequency: TBD

Council Members: 1 Member of Council

Other Members: TBD

Appointments:

Position	Member	End of Term	Appointing Motion
Councillor	Councillor Borgun	Org Meeting 2022	22.663

Municipal Planning Commission

Description: The Municipal Planning Commission serves as the Subdivision Authority for all subdivision applications, with the exception of subdivisions under direct control.

The Municipal Planning Commission serves as the Development Authority for discretionary uses, and other applications which are referred by the Development Officer(s).

Legislation: *Municipal Government Act*
Lac La Biche County Bylaw 19-022 – Municipal Planning Commission

Meeting Frequency: Semi-Monthly – 2nd and 4th Wednesday of each month

Council Members: 5 Members

Other Members: 3 Members at Large

NOTE: *No person who is a Member of the Subdivision and Development Appeal Board is eligible for appointment to the Municipal Planning Commission.*

Appointments:

Position	Member	End of Term	Appointing Motion
Chairperson	Councillor Tkachuk	Org Meeting 2022	21.721/722
Vice Chairperson	Mayor Reutov	Org Meeting 2022	21.721/722
Council Member	Councillor Moore	Org Meeting 2022	21.721
Council Member	Councillor Borgun	Org Meeting 2022	21.721
Council Member	Councillor Johnson	Org Meeting 2022	21.721
Member	Brian Deheer	December 31, 2024	20.789
Member	Tim Polzin	December 31, 2024	20.789
Member	Sandy Makokis	December 31, 2024	20.789

Safer Municipality Advisory Committee & Lac La Biche Traffic Safety Committee

Description: To make recommendations with respect to the Enhanced Policing Agreement with the Royal Canadian Mounted Police, and any agreement with the Government of Canada for the use of the services of the Royal Canadian Mounted Police in the committee.

This Committee will serve as a conduit for both the RCMP and Enforcement Services Department to receive community input on plans, priorities and proposed direction.

The goal of the Lac La Biche Traffic Safety Committee is to prevent injuries, save lives and contribute positively to a safer traffic environment. This Committee is specific to Lac La Biche County and was started by the Alberta Department of Transportation.

Legislation: Safer Municipality Advisory Committee Bylaw 21-006 (formerly known as the Lac La Biche County Crime Reduction Committee)
Lac La Biche County Procedural Bylaw.

Meeting Frequency: Monthly – Second Monday of Every Month

Council Members: 2 Council Members plus Mayor

Other Members: Numerous external representatives of community groups and stakeholders

Appointments:

Position	Member	End of Term	Appointing Motion
Chair	Mayor Reutov	*Appointed in bylaw*	
Council Member	Councillor Mondal	Org Meeting 2022	21.723
Council Member	Councillor Moore	Org Meeting 2022	21.723
RCMP Representative	TBD	---	---
Community Member	Normand Durocher	July 10, 2023	21.212
Community Member	Jim Courtoreille	July 10, 2023	21.212
Community Member	Guy Lambert	July 10, 2023	21.212

Subdivision and Development Appeal Board

Description: The Subdivision & Development Appeal Board is a quasi-judicial board that hears appeals on subdivision and development decisions made by the subdivision and development authority.

Legislation: *Municipal Government Act* / Lac La Biche County Bylaw 21-007– Subdivision and Development Appeal Board

Meeting Frequency: As required

Note: No more than 5 Members will serve at any one hearing

Council Members: 2 Members, no more than 1 of whom shall serve at any one hearing

Other Members: 8 Members at Large, no more than 4 of whom shall be selected on a rotational and/or availability basis, shall serve at each hearing

NOTE: No person who is a Member of the Municipal Planning Commission shall be appointed to the Subdivision and Development Appeal Board.

Appointments:

Position	Member	End of Term	Appointing Motion
Chair	Councillor Stedman	Org Meeting 2022	21.724/21.725
Council Member	Councillor Paré	Org Meeting 2022	21.724
Member	Linda Lauzon	November 21, 2024	21.675
Member	Brian Bahry	January 30, 2024	21.323
Member	Ken Warkentin	October 11, 2024	21.675
Member	Brenda Skayman	November 31, 2024	21.675
Member	Colin Cote	December 2, 2024	21.815
Member	Vacant		
Member	Vacant		