

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

March 11, 2025-10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held March 11, 2025 at 10:00 a.m.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:01 a.m.

PRESENT	Paul Reutov	Mayor
	John Mondal	Councillor
	Darlene Beniuk	Councillor
	Kevin Paré	Councillor
	Colette Borgun	Councillor
	Lorin Tkachuk	Councillor (<i>Participated electronically</i>)
	Charlyn Moore	Councillor
	Jason Stedman	Councillor/Deputy Mayor
	Sterling Johnson	Councillor (<i>Participated electronically</i>)

STAFF IN ATTENDANCE	Kashif Ijaz	Acting Chief Administrative Officer
	Ali Memon	GM, Infrastructure
	Hafsah Moghrabi	GM, Corporate Services
	Gary Harman	GM, Recreation & Social Services
	John Kokotilo	GM, Protective Services
	Mackenzie Zilinski	Senior Executive Assistant
	Heather Reid	Lead Legislative Officer
	Danielle Patenaude	Legislative Officer

ADOPTION OF AGENDA

25.074

MOVED

To adopt the March 11, 2025 Regular Council Meeting Agenda as amended:

Addition of item:

- 9.9 Letter of Concern-Indigenous Collaboration Committee (s.21 and s.24-FOIP)

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

25.075

MOVED

To adopt the March 4, 2025 Regular Council Meeting Minutes as presented.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

NEW BUSINESS

8.1 Councillor Reports

Each Council Member in attendance provided their Councillor Report item and it was received as information.

SCHEDULED PRESENTATION

7.1 10:15 a.m. EDS Presentation-Mr. John Buchko-Phase 3 Construction Update

Mr. John Buchko, EDS presented the McArthur Park Phase 3 Construction Update item and responded to questions.

25.076

MOVED

To direct Administration to proceed with direct purchasing of materials only for the McArthur Park Phase 3 Construction project for the purpose of expediting construction timelines for this project.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

25.077

MOVED

To direct Administration to proceed with hard surfaced paths throughout the design elements of the McArthur Park Phase 3 Construction project.

In Favour (8): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Councillor Borgun

CARRIED

25.078

MOVED

To direct Administration to delete the hard surfaced trail for the north east hill, and to maintain grass surfaces as outlined in the design elements of the McArthur Park Phase 3 Construction project.

In Favour (4): Councillor Borgun, Councillor Moore, Councillor Mondal, and Councillor Paré

Opposed (5): Mayor Reutov, Councillor Beniuk, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

DEFEATED

RECESS

Mayor Reutov called a recess at 11:15 a.m.

RECONVENE

Mayor Reutov reconvened the meeting at 11:23 a.m. with all those Members of Council previously listed in attendance, except Councillor Johnson.

CLOSED SESSION

25.079

MOVED

To go into Closed Session at 11:23 a.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the *Freedom and Information and Protection of Privacy (FOIP) Act*:

- s.16-Disclosure harmful to business interests of a third party-FOIP
- s.17- Disclosure harmful to personal privacy-FOIP
- s.21- Disclosure harmful to intergovernmental relations FOIP
- s.24-Advice from officials-FOIP
- s.25-Disclosure harmful to economic and other interests of a public body-FOIP

- s.27-Privileged information

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, and Councillor Tkachuk

CARRIED UNANIMOUSLY

9.1 Business Proposal for Daycare (s.16 and s.24-FOIP)

Councillor Johnson returned to the meeting at 11:26 a.m.

The following Members of Administration were in attendance for presenting and recording purposes: Anita Polturak, Amanda Cheyne, Alanna Wowk, John Kokotilo, Danielle Patenaude, Heather Reid, Gary Harman, Mackenzie Zilinski, Hafsah Moghrabi and Kashif Ijaz.

PUBLIC INPUT SESSION

7.3 12:00 p.m. Public Input Session

Administration confirmed that there was no one in the lobby or registered for the Public Input Session.

CLOSED SESSION

9.2 11:30 a.m. Delegation-Daycare Proposal (s.24-FOIP)

The following Members of Administration were in attendance for presenting and recording purposes: Anita Polturak, Amanda Cheyne, Alanna Wowk, John Kokotilo, Danielle Patenaude, Heather Reid, Gary Harman, Mackenzie Zilinski, Hafsah Moghrabi and Kashif Ijaz.

The following public members were in attendance for presenting purposes: Shauna Hannin and Anna Hamilton.

RECESS

Mayor Reutov called a recess at 12:19 p.m.

RECONVENE

Mayor Reutov reconvened the meeting at 1:01 p.m. with the exception of Councillor Mondal, and Councillor Tkachuk.

CLOSED SESSION

9.3 Land Matter (s.21 and s.24-FOIP)

The following Members of Administration were in attendance for presenting and recording purposes: Ali Memon, John Kokotilo, Danielle Patenaude, Heather Reid, Gary Harman, Mackenzie Zilinski, Hafsah Moghrabi and Kashif Ijaz.

9.4 1:00 p.m. Catholic School Division Delegation-Land Matter (s.21 and s.25-FOIP)

The following Members of Administration were in attendance for presenting and recording purposes: Ali Memon, John Kokotilo, Sheera Bourassa, Danielle Patenaude, Heather Reid, Gary Harman, Mackenzie Zilinski, Hafsa Moghrabi and Kashif Ijaz.

The following public members were in attendance for presenting purposes: Sheldon Germain, Anna Brockhoff, and Tessa Hetu.

Councillor Tkachuk returned to the meeting at 1:14 p.m.

Councillor Mondal returned to the meeting at 1:15 p.m.

Councillor Tkachuk exited the meeting at 1:31 p.m.

RETURN TO REGULAR MEETING

25.080 MOVED
To return to open session at 1:35 p.m.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Johnson, Councillor Paré, and Deputy Mayor Stedman

CARRIED UNANIMOUSLY

NEW BUSINESS

8.2 First Reading Municipal Development Plan Amendment Bylaw 25-001, Lac La Biche East ASP Amendment Bylaw 25-002 and LUB Amendment-Rezoning 25-003

Ms. Sheera Bourassa, Supervisor, Planning and Development presented the First Reading Municipal Development Plan Amendment Bylaw 25-001, Lac La Biche East ASP Amendment Bylaw 25-002 and LUB Amendment-Rezoning 25-003 items and responded to questions.

25.081 MOVED
That Bylaw 25-001 be given first reading this 11th day of March, 2025.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

25.082 MOVED
That Bylaw 25-002 be given first reading this 11th day of March, 2025.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

25.083 MOVED
That Bylaw 25-003 be given first reading this 11th day of March, 2025.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

NEW BUSINESS

8.3 Protective Services Statistical Report

Mr. John Kokotilo, General Manager, Protective Services presented the Protective Services Statistical Report item and responded to questions.

Deputy Mayor Stedman exited Council Chambers at 1:38 p.m. and returned at 1:40 p.m.

Deputy Mayor Stedman exited Council Chambers at 1:53 p.m. and returned at 1:54 p.m.

The Protective Services statistical report was received as information.

8.4 Economic Development Advisory Committee Terms of Reference

Ms. Alanna Wowk, Coordinator, Agriculture and Strategy and Ms. Najiah Moghrabi, Coordinator, Tourism co-presented the Economic Development Advisory Committee Terms of Reference item and responded to questions.

25.084

MOVED

That Lac La Biche County approves the Economic Development Advisory Committee Terms of Reference as presented.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

8.5 Council Addition Form-Did You Know Handout re: Municipal Elections and Municipal Government Act

Councillor Borgun presented her Council Addition Form and responded to questions.

25.085

MOVED

To direct Administration to prepare Did you Know materials relating to Elected Official duties by April 22, 2025.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

CLOSED SESSION

25.086

MOVED

To go into Closed Session at 2:08 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the *Freedom and Information and Protection of Privacy (FOIP) Act*:

- s.16-Disclosure harmful to business interests of a third party-FOIP
- s.17- Disclosure harmful to personal privacy-FOIP
- s.21- Disclosure harmful to intergovernmental relations FOIP
- s.24-Advice from officials-FOIP
- s.25-Disclosure harmful to economic and other interests of a public body-FOIP
- s.27-Privileged information

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

9.5 2024 Gravel Audit Findings (s.26-FOIP)

The following Members of Administration were in attendance for presenting and recording purposes: Ali Memon, Alanna Wowk, John Kokotilo, Danielle Patenaude, Heather Reid, Gary Harman, Mackenzie Zilinski, Clinton Benson, Hafsah Moghrabi and Kashif Ijaz.

9.6 Elinor Lake Property Acquisition Request (s.17 and s.21-FOIP)

The following Members of Administration were in attendance for presenting and recording purposes: Ali Memon, John Kokotilo, Danielle Patenaude, Heather Reid, Gary Harman, Mackenzie Zilinski, Hafsah Moghrabi and Kashif Ijaz.

9.7 Legal Matter Follow Up (s.27-FOIP)

Councillor Tkachuk returned to the meeting at 3:11 p.m.

The following Members of Administration were in attendance for presenting and recording purposes: Ali Memon, Alanna Wowk, John Kokotilo, Danielle Patenaude, Heather Reid, Gary Harman, Mackenzie Zilinski, Hafsah Moghrabi and Kashif Ijaz.

9.9 Letter of Concern (s.21 and s.24-FOIP)

The following Members of Administration were in attendance for presenting and recording purposes: John Kokotilo, Danielle Patenaude, Heather Reid, Gary Harman, Mackenzie Zilinski, Hafsah Moghrabi, Najiah Moghrabi and Kashif Ijaz.

9.8 Legal Matter (s.27-FOIP)

The following Members of Administration were in attendance for presenting and recording purposes: John Kokotilo, Danielle Patenaude, Heather Reid, Gary Harman, Mackenzie Zilinski, Hafsah Moghrabi, Najiah Moghrabi and Kashif Ijaz.

Councillor Mondal exited Council Chambers at 3:38 p.m.

CLOSED SESSION

25.087

MOVED

To return to Open Session at 3:40 p.m.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

9.1 Business Proposal for Daycare (s.16-FOIP, s.24-FOIP)

25.088

MOVED

That Council directs Administration to bring back the necessary information, in Open Session, pertaining to childcare in Lac La Biche County at a future Regular Council Meeting.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.2 11:30 a.m. Delegation-Daycare Proposal (s.24-FOIP and s.16-FOIP)

Councillor Mondal returned to Council Chambers at 3:43 pm.

25.089

MOVED

To direct Administration to prepare a Letter of Support regarding the shortage of child care spaces for infants and toddlers in Lac La Biche County.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.3 Land Matter (s.21-FOIP and s.24-FOIP)

25.090 MOVED

That Council direct Administration to proceed with option A.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.4 1:00 p.m. Catholic School Division Delegation-Land Matter (s.21-FOIP, s.25-FOIP)

25.091 MOVED

To direct Administration to prepare a Letter of Support for the Lakeland Catholic School Division respecting lands for a new school.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

25.092 MOVED

To direct Administration to present costing relating to the presented options respecting the new school land for the Lakeland Catholic School Division.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.5 2024 Gravel Audit Findings (s.26-FOIP)

25.093 MOVED

To direct Administration to present an update regarding the 2024 Gravel Audit Findings along with a plan for the 2025 year by April 22, 2025.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.6 Elinor Lake Property Acquisition Request (s.17-FOIP, s.21-FOIP)

This item was received as information.

9.7 Legal Matter Follow Up (s.27-FOIP)

25.094 MOVED

That Council award the Highway 881 Upgrade – Grading, Granular Base Course, Asphalt Concrete Pavement and Other Work to E Construction, a Division of CWC Inc. (E Construction) for \$353,436.00 plus applicable taxes.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

25.095 MOVED

That Council approve the capital fund reallocation request of \$440,000 from the Chip Seal Program Reserve.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.8 Legal Matter (s.27-FOIP)

25.096 MOVED

To direct Administration to bring back information, including full costing, to the March 25, 2025 RCM.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.9 Letter of Concern from the ICC-*Addition to the Agenda*

This item was received as information.

ADJOURNMENT

Mayor Reutov adjourned the March 11, 2025 Regular Council Meeting at 3:48 p.m.

Paul Reutov, Mayor

Kashif Ijaz Acting Chief Administrative Officer