

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**March 12, 2018  
10:00 am**

Minutes of the Lac La Biche County Regular Council Meeting held March 12, 2018, at 10:00 am.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:09 a.m.

**PRESENT**

Omer Moghrabi	Mayor
Colette Borgun	Councillor / Deputy Mayor
Darlene Beniuk	Councillor
Jason Stedman	Councillor
Charlyn Moore	Councillor
Sterling Johnson	Councillor
Colin Cote	Councillor

**STAFF IN  
ATTENDANCE**

Shadia Amblie	Chief Administrative Officer
Melanie McConnell	Assistant Chief Administrative Officer
Brian Shapka	Senior Manager, Public Works (in part)
Sheera Bourassa	Acting Manager, Planning & Development (in part)
Dan Small	Senior Manager, Finance & Grants (in part)
Alex Fuller	Communications Coordinator (in part)
Heather Reid	Legislative Services Coordinator

**REGRETS**

George L'Heureux	Councillor
Lorin Tkachuk	Councillor

**ADOPTION OF AGENDA**

18.413 Motion by Councillor Cote to approve the March 12, 2018 Regular Council Meeting agenda as amended:

o Addition of item:

8.3 Shop Contract (s.27 FOIP)

o Deletion of Item:

8.2 Negotiation on Memorandum of Understanding – Plan 658HW, Block A (s.25 FOIP)

**CARRIED UNANIMOUSLY**

## ADOPTION OF MINUTES

3.1 March 1, 2018 – Special Council Meeting.

18.414 Motion by Deputy Mayor Borgun to adopt the March 1, 2018 Special Council Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

## UNFINISHED BUSINESS

*There was no unfinished business.*

## URGENT MATTERS

*There were no urgent matters.*

## PUBLIC HEARINGS

*There were no public hearings scheduled.*

## DELEGATIONS

*There were no delegations scheduled.*

## NEW BUSINESS

7.1 Landowner Request to Waive Offsite Levies (Request for Decision);

Ms. Sheera Bourassa, Acting Manager of Planning & Development, presented the Landowner Request to Waive Offsite Levies Request for Decision and responded to questions.

18.415 Motion by Councillor Cote that the request to waive the off-site levies for Lot 3, Block 1, Plan 1022637 payable as per development approval file 2016-146 be denied and further to waive the penalty charges on the overdue off-site levies charges provided payment of the outstanding off-site levies is received within 60 days.

**In Favour**  
**Councillor Johnson**  
**Councillor Cote**

**Opposed**  
**Councillor Beniuk**  
**Councillor Moore**  
**Councillor Stedman**  
**Deputy Mayor Borgun**  
**Mayor Moghrabi**

**Defeated**

18.416 Motion by Mayor Moghrabi that the request to waive the off-site levies for Lot 3, Block 1, Plan 1022637 payable as per development approval file 2016-146 be denied and further to waive the penalty charges on the overdue off-site levies charges provided payment of the outstanding off-site levies is received within 3 equal payments by the end of 2018.

<b>In Favour</b>	<b>Opposed</b>
<b>Councillor Johnson</b>	<b>Councillor Cote</b>
<b>Deputy Mayor Borgun</b>	
<b>Mayor Moghrabi</b>	
<b>Councillor Stedman</b>	
<b>Councillor Moore</b>	
<b>Councillor Beniuk</b>	

**CARRIED**

7.2 FORTIS Alberta LED Streetlight Update (Briefing);

Mr. Dan Small, Senior Manager, Finance and Grants, presented the FORTIS Alberta LED Streetlight Update Briefing and responded to questions.

18.417 Motion by Councillor Beniuk to accept the briefing as information and direct Administration to bring forward a recommendation at the March 27, 2018, Regular Council Meeting.

**CARRIED UNANIMOUSLY**

7.4 Solid Waste Management Task Force – Engagement & Lobby Efforts (Briefing);

Ms. Melanie McConnell, Assistant Chief Administrative Officer, presented the Solid Waste Management Task Force – Engagement & Lobby Efforts Briefing and responded to questions.

18.418 Motion by Deputy Mayor Borgun to direct Administration to schedule a meeting of the Solid Waste Management Task Force prior to the April 5 strategic session to develop an engagement and lobby strategy for presentation to Council at a future meeting.

**CARRIED UNANIMOUSLY**

7.5 Councillor Conference Attendance Policy CS-11-004 (Request for Decision);

Ms. McConnell presented the Councillor Conference Attendance Policy CS-11-004 Request for Decision and responded to questions.

18.419 Motion by Councillor Stedman to approve the revised Councillor Conference Attendance Policy CS-11-004 as amended to remove reference to Clause 3(f), effective immediately and with a future review date of April 30, 2022.

**CARRIED UNANIMOUSLY**

18.420 Motion by Councillor Cote to approve all members of Council to attend the Spring 2018 AAMDC conference at their discretion.

**CARRIED UNANIMOUSLY**

7.6 Sustainability 101 and the Certificate in Rural Sustainability (Briefing);

Ms. McConnell presented the Sustainability 101 and the Certificate in Rural Sustainability Briefing and responded to questions.

18.421 Motion by Deputy Mayor Borgun to accept the briefing and direct Administration to bring back a budget revision at the March 27, 2018, Regular Council meeting and further to provide information on the County hosting a future session.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 11:09 am.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:19 am with all those members of Council previously listed in attendance.

**NEW BUSINESS**

7.7 Bylaw 18-004 to Repeal the Public Works Committee (Request for Decision);

Ms. McConnell presented Bylaw 18-004 to Repeal the Public Works Committee and responded to questions.

18.422 Motion by Councillor Stedman that Bylaw 18-004 be given first reading this 12th day of March, 2018.

**CARRIED UNANIMOUSLY**

18.423 Motion by Deputy Mayor Borgun that Bylaw 18-004 be given second reading this 12th day of March, 2018.

**CARRIED UNANIMOUSLY**

18.424 Motion by Councillor Beniuk that Bylaw 18-004 be submitted for third reading this 12th day of March, 2018.

**CARRIED UNANIMOUSLY**

18.425 Motion by Councillor Cote that Bylaw 18-004 be given third reading this 12th day of March, 2018.

**CARRIED UNANIMOUSLY**

7.8 Review of Council's Meeting Procedures Bylaw (Briefing);

Ms. McConnell presented the Review of Council's Meeting Procedures Bylaw and responded to questions.

18.426 Motion by Deputy Mayor Borgun to accept the briefing and to direct Administration to make changes as recommended by Council to Council's Meeting Procedure Bylaw and bring forward the bylaw for consideration at a future meeting of Council.

**CARRIED UNANIMOUSLY**

7.9 Rescheduling of the April 10, 2018, Regular Council Meeting (Discussion);

18.427 Motion by Councillor Beniuk to direct Administration to adjust the April 10<sup>th</sup> Regular Council Meeting agenda to adjourn by 2:00 pm.

**CARRIED UNANIMOUSLY**

18.428 Motion by Councillor Moore to direct Administration to register Councillors interested in attending the Power Up North event.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 11:56 am.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 12:08 p.m. with all those members of Council previously listed in attendance.

## **NEW BUSINESS**

7.10 Condition Assessment of Cast Iron Water Supply Pipes (Briefing);

Mr. Brian Shapka, Senior Manager, Public Works, and Mr. Khalil Shaikh, Manager of Utilities, presented the Condition Assessment of Cast Iron Water Supply Pipes briefing and responded to questions.

Discussion and presentation continued after the Public Input Session.

## **PUBLIC INPUT SESSION**

6.3 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:15 p.m.

Ms. Gail Broadbent, President of the Lac La Biche Chamber of Commerce, and Mr. Shawn MacDonald, President of Region One Aboriginal Business Association (ROABA) attended the public input session to extend an invitation to Council to attend a joint meeting of the three boards and noted some potential topics for future discussions at the joint meeting. A meeting date of April 16 was suggested tentatively pending availability.

Mayor Moghrabi thanked the presenters for their comments, and declared the public input session closed at 12:25 p.m.

## **NEW BUSINESS**

7.10 Condition Assessment of Cast Iron Water Supply Pipes (Briefing);

Mr. Shapka, and Mr. Shaikh continued their presentation on the Condition Assessment of Cast Iron Water Supply Pipes and responded to questions.

18.429 Motion by Councillor Stedman to accept the briefing as information.

**CARRIED UNANIMOUSLY**

## **RECESS**

Mayor Moghrabi called a recess at 12:55 pm.

## **RECONVENE**

Mayor Moghrabi reconvened the meeting at 1:40 p.m. with all those members of Council previously listed in attendance.

## ADDITIONS TO THE AGENDA

- 18.430 Motion by Councillor Johnson to add Item 8.4 – Sentinel Industrial Park (s.25 FOIP) under In Camera and Item 7.11 – Meetings with Ministers under New Business.

**CARRIED UNANIMOUSLY**

## NEW BUSINESS

- 7.3 2018 County Budget (Handout);

Mr. Dan Small and Mr. Zeeshan Hasan, Manager of Finance presented the 2018 County Budget Handout and responded to questions.

Deputy Mayor Borgun declared a pecuniary interest related to her spouse's potential employment with the department and exited Chambers during the discussion and vote at 1:56pm.

- 18.431 Motion by Councillor Johnson that County Council approves the 2018 operating budget expenditure for the Agriculture function's salaries, wages, and benefits of \$384,718.

**CARRIED UNANIMOUSLY**

Deputy Mayor Borgun returned to Chambers at 1:56pm.

Councillor Cote declared a pecuniary interest related to personal business interests and exited Chambers during the discussion and vote at 1:56pm.

- 18.432 Motion by Deputy Mayor Borgun that County Council approves the 2018 operating budget expenditure for Portage Pool facility maintenance of \$328,038.

**CARRIED UNANIMOUSLY**

Councillor Cote returned to Chambers at 1:57 pm.

Councillor Moore declared a pecuniary interest due to her personal business interests and exited Chambers during the discussion and vote at 1:57 pm.

- 18.433 Motion by Councillor Cote that County Council approves the 2018 community development grant for the Lakeland Out of the Elements Shelter Society of \$59,900.

**CARRIED UNANIMOUSLY**

Councillor Moore returned to Chambers at 1:58 pm.

Mayor Moghrabi declared a pecuniary interest due to his personal business interests and exited Chambers during the discussion and vote at 1:58 pm. Deputy Mayor Borgun assumed the Chair.

18.434 Motion by Councillor Cote that County Council approves the 2018 community development grant for lawn maintenance equipment to the Plamondon District Community Development Society of \$25,000.

**CARRIED UNANIMOUSLY**

Mayor Moghrabi remained out of Chambers due to his declared pecuniary interest related to personal business interests.

18.435 Motion by Councillor Moore that County Council approves the 2018 capital budget expenditure for boats, lawn mowers, and all-terrain vehicles of \$111,000.

**CARRIED UNANIMOUSLY**

Mayor Moghrabi returned to Chambers at 1:59 pm and resumed the Chair.

18.436 Motion by Councillor Stedman that County Council approves the 2018 operational budget as attached to and forming part of these minutes with operating revenues of \$79,928,615 and operating expenditures of \$56,980,018 excluding:

- Salaries, wages, and benefits of the Agriculture function of \$384,718,
- Portage Pool facility maintenance expenditures of \$328,038.
- The 2018 community development grant for the Lakeland Out of the Elements Shelter Society of \$59,900.
- The 2018 community development grant for lawn maintenance equipment to the Plamondon District Community Development Society of \$25,000.

**CARRIED UNANIMOUSLY**

18.437 Motion by Deputy Mayor Borgun that County Council approves the 2018 capital budget with estimated revenues from general revenues, grants and reserves, of \$7,064,081 and expenditures and transfers of \$31,273,752 excluding boats, lawnmowers, and all-terrain vehicles of \$111,000.

**CARRIED UNANIMOUSLY**



7.11 Meetings with Ministers.

Ms. Shadia Amblie, Chief Administrative Officer, provided Council with an update on the meetings that have been scheduled with Ministers.

18.438 Motion by Councillor Beniuk to appoint Mayor Moghrabi Councillor Moore, Councillor Beniuk and Councillor Stedman to attend the March 20, 2018 meeting with the Minister of Culture and Tourism and Councillor L'Heureux, Councillor Cote, Councillor Tkachuk and Mayor Moghrabi to attend the March 20, 2018, meeting with the Commanding Officer of RCMP's K-Division.

**CARRIED UNANIMOUSLY**

**IN CAMERA SESSION**

18.439 Motion by Councillor Stedman to go in camera at 2:09 p.m.

**CARRIED UNANIMOUSLY**

8.1 Reclassification of Waste & Recycling Operator Positions (s.24(1)(d) FOIP) (Request for Decision);

Mr. Shapka and Ms. Molly Fyten, Manager of Environmental Services, presented the Reclassification of Waste & Recycle Operator Positions Request for Decision and responded to questions.

Members of Administration present during the Reclassification of Waste & Recycling Operator Positions discussion were: Shadia Amblie, Melanie McConnell, Brian Shapka, and Molly Fyten.

8.3 Shop Contract (s.27 FOIP) (Discussion);

Ms. Amblie and Mr. Shapka provided an update on the Shop Contract and responded to questions.

Members of Administration present during the Shop Contract discussion were: Shadia Amblie, Melanie McConnell, Brian Shapka, Dan Small and Heather Reid.

8.4 Sentinel Industrial Park (s.25 FOIP) (Handout).

Mr. Shapka presented the Sentinel Industrial Park briefing and responded to questions.

Members of Administration present during the Shop Contract discussion were: Shadia Amblie, Melanie McConnell, Brian Shapka, Dan Small and Heather Reid.

#### **RETURN TO REGULAR MEETING**

18.440 Motion by Councillor Stedman to proceed with the meeting out of camera at 2:46 p.m.

**CARRIED UNANIMOUSLY**

#### **BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

8.1 Reclassification of Waste & Recycling Operator Positions (s.24(1)(d) FOIP) (Request for Decision);

18.441 Motion by Councillor Stedman that Council approves the reclassification of the existing 0.8 full-time equivalent (FTE) Waste & Recycling Operator position to a Full Time position, and that the three Casual Waste & Recycling Operators are reclassified into Temporary Full Time positions.

**CARRIED UNANIMOUSLY**

8.3 Shop Contract (s.27 FOIP) (Discussion);

18.442 Motion by Councillor Beniuk to accept the briefing as information.

**CARRIED UNANIMOUSLY**

8.4 Sentinel Industrial Park (s.25 FOIP) (Discussion).

18.443 Motion by Councillor Johnson to direct Administration to accept the briefing as information and further to bring back a Request for Decision with additional cost information and documentation at a future meeting of Council.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

18.444 Motion by Councillor Stedman to adjourn the Regular Council Meeting of March 12, 2018, at 2:48 pm.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**

ADOPTED