

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**September 4, 2018 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held September 4, 2018 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:04 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Colette Borgun	Councillor / Deputy Mayor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor
	Lorin Tkachuk	Councillor
	Jason Stedman	Councillor (entered at 10:27 a.m.)
<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer
		Senior Manager, Finance & Grants
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement ( <i>in part</i> )
	Brian Shapka	Senior Manager, Public Works ( <i>in part</i> )
	Clayton Kittlitz	Senior Manager, Planning & Development
	Alex Fuller	Communications Coordinator
	Danielle Cardinal	Legislative Services Coordinator

**ADOPTION OF AGENDA**

18.1038 Motion by Councillor L'Heureux to move agenda item 7.1- Public Works Discussion- 10:00 a.m. to 12:15 p.m. to the end of the New Business Items for the September 4, 2018 meeting agenda.

**CARRIED UNANIMOUSLY**

18.1039 Motion by Deputy Mayor Borgun to approve the September 4, 2018 Regular Council Meeting agenda as amended:

- Adjusting the agenda to move New Business item 7.1- Public Works Discussion- 10:00 a.m. to 12:15 to the end of the meeting agenda as per Motion 18.1038.

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 August 28, 2018 – Regular Council Meeting.

18.1040 Motion by Councillor Tkachuk to adopt the August 28, 2018 Regular Council Meeting minutes as amended:

- Revise Motion 18.1011 - 2019 County Budget Guidelines to state the following:
  - That Council adopts the following guidelines to develop the Lac La Biche County Budget for the 2019 fiscal year and 2020 to 2024 capital and operational financial plans.
    - Budget at existing mill rate.
    - Same package format as 2018.
    - Align major budget items with the endorsed Strategic Plan focusing on:
      - Maintenance of infrastructure;
      - Personnel/enforcement services;
      - Funding of services;
      - Support of FCSS and youth programming;
      - Gravel hauling;
      - Improved subdivision road standards;
      - Tourism plan;
      - Community lighting program;
      - Bold Center sports fields timeline/plan.
    - Prioritize discussion time allocated to items based on dollar value; reduce the number of line items to be reviewed - consolidate department requests.
- Revise page 6 of the draft minutes regarding Golf Board to reflect the correct title which is: Lac La Biche Golf Club Society.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

*There were no unfinished business items.*

## **URGENT MATTERS**

*There were no urgent matters.*

## **NEW BUSINESS**

### **7.2 Draft Rural Municipalities of Alberta District 5 Resolution- September 28, 2018 (Request for Decision)**

Mr. Dan Small, Assistant Chief Administrative Officer presented Council with the Draft Resolution to the Rural Municipalities of Alberta requesting the Orphan Wells Association to prioritize the abandonment and reclamation of orphan wells on farmland. This matter is a direct result from Motion 18.680 that was passed during the May 8, 2018 Regular Council Meeting.

18.1041 Motion by Councillor L'Heureux that Council accept the draft resolution on reclamation of non – producing oil and gas sites owned by bankrupt companies on agricultural lands and directs Administration to submit this resolution to the District 5 meeting of the Rural Municipalities of Alberta in Innisfree on September 28, 2018.

**CARRIED UNANIMOUSLY**

18.1042 Motion by Councillor Tkachuk to authorize members of Council to attend the District 5 meeting of the Rural Municipalities of Alberta in Innisfree on September 28, 2018.

**CARRIED UNANIMOUSLY**

### **7.3 Cultural Operating Funding Request Policy CM-71-001 (Request for Decision)**

Mr. Small and Mr. Carl Kurppa, Policy and Grants Coordinator presented amendments to the Recreation/Operating Program Policy CM-71-021 whereby the amended policy incorporates a funding formula pertinent to the Plamondon District Community Development Society (PDCDS), clarifies reporting requirements, removes the requirement that event sponsorship applications are submitted with the operational grant application, and removes reference to multi year funding.

Councillor Stedman entered Council Chambers at 10:27 a.m.

18.1043 Motion by Councillor Cote that Council approve the amendments to CM-71-021 Recreational/Cultural Operating Program Policy regarding the Plamondon District Community Development Society (PDCDS) funding formula and other amendments to the Procedure as drafted.

**In Favour**

Mayor Moghrabi  
Deputy Mayor Borgun  
Councillor Johnson  
Councillor L'Heureux  
Councillor Stedman  
Councillor Cote  
Councillor Tkachuk  
Councillor Moore

**Opposed**

Councillor Beniuk

**CARRIED**

7.4 Cancellation of September 25, 2018, December 25, 2018 and January 1, 2019 Regular Council Meetings (Request for Decision)

Mr. Small presented Council with a Request for Decision recommending the cancellation of the September 25, 2018, December 25, 2018 and January 1, 2019 Regular Council Meetings.

The rationale for recommendation cancelation of these three meetings is attributed to two of the meetings falling on a statutory holiday and the 2018 Alberta Urban Municipalities Convention (AUMA), which is scheduled for the fourth week in September.

18.1044 Motion by Councillor Moore that Council cancels the following Regular Council Meetings: September 25, 2018, December 25, 2018 and January 1, 2019.

**CARRIED UNANIMOUSLY**

7.5 County of St. Paul Intermunicipal Collaboration Framework (ICF) Committee Member Appointment (Request for Decision)

Mr. Small explained that the modernized *Municipal Government Act* requires all municipalities to adopt Intermunicipal Collaboration Frameworks (ICFs) with each municipality that shares a common border.

The ICFs must align with the requirements of the Act and the Intermunicipal Collaboration Framework Regulation, as such there is a need to appoint a Council Member to the County of St. Paul Intermunicipal Collaboration Framework (ICF) Committee.

- 18.1045 Motion by Councillor Cote that Councillor Beniuk be appointed to the County of St. Paul Intermunicipal Collaboration Framework Committee.

**CARRIED UNANIMOUSLY**

- 18.1046 Motion by Councillor Tkachuk that Mayor Moghrabi be appointed as an alternate to the County of St. Paul Intermunicipal Collaboration Framework Committee.

**CARRIED UNANIMOUSLY**

- 7.6 Bylaw 18-023: Land Use Bylaw 17-004 Amendment; Retail and Production of Recreational Cannabis-First Reading (Request for Decision)

Mr. Clayton Kittlitz, Senior Manager, Planning & Development and Ms. Sheera Bourassa, Acting Manager, Planning & Development presented for first reading Bylaw 18-023, an amendment to Land Use Bylaw 17-004; Retail and Production of Recreational Cannabis and responded to Council questions.

- 18.1047 Motion by Councillor Tkachuk that Bylaw 18-023 be given first reading this 4<sup>th</sup> day of September, 2018.

**CARRIED UNANIMOUSLY**

- 18.1048 Motion by Councillor Stedman to direct Administration to schedule a Special Council Meeting, on Monday, October 1, 2018 at 7:00 p.m. at the McArthur Room, 1<sup>st</sup> Floor, McArthur Place, for the purpose of hosting a public hearing to gather input on the proposed Bylaw 18-023.

**CARRIED UNANIMOUSLY**

- 7.7 Request to Amend Community Standards Bylaw (18-024) to include laws pertaining to the consumption of Cannabis in public and other items (Request for Decision)

Mr. John Kokotilo, Manager, Protective Services and Mr. Chris Clark, Supervisor, Enforcement Services presented for first reading the Request

to Amend Community Standards Bylaw (18-024) to include laws pertaining to the consumption of Cannabis in public and other items and responded to Council questions.

- 18.1049 Motion by Deputy Mayor Borgun that Bylaw 18-024 be given first reading this 4<sup>th</sup> day of September 2018 with the following amendments:
- Revising Section 23(1) to read: This Bylaw shall come into effect upon passing of the third reading, or October 17, 2018, whichever date is later;
  - Incorporating a unit of measurement length in association with Specified Penalty 3(10)(a)- Failing to cut grass \$200.00;
  - To revise Section 10(1) to incorporate a seventy two (72) hour limit instead of forty eight (48) hours with respect to Snow Removal, and
  - Removal of the term “dandelion”, and instead solely use the term noxious weed.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 11:41 a.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:52 a.m. with all those Members of Council previously listed in attendance, except Councillor Moore.

Councillor Moore returned to Council Chambers at 11:53 a.m.

**NEW BUSINESS**

7.8 Interim Walking Path by Alexandra Renaissance Condominium (Briefing)

Mr. Brian Shapka, Senior Manager, Public Works and Mr. Gary Mayhew, Manager, Transportation Services provided Council with an update in response to an August 14, 2018 delegation from the Alexandra Renaissance Condominium whereby there is no defined walking path for pedestrian traffic.

Mr. Mayhew advised Council that the cost of constructing a temporary walking area along the shoulder of the paved road on 101 Avenue would cost under \$2000; this is an interim measure until the Recreation Master Plan is completed, at which time this matter will be further assessed.

18.1050 Motion by Councillor Moore to direct Administration with the construction of a temporary walking area at a cost of \$2,000.

**CARRIED UNANIMOUSLY**

7.9 Summary of the 2018 Transportation Services Programs (Briefing)

Mr. Mayhew presented Council with a Summary of the 2018 Transportation Services Programs inclusive of accomplishments for 2018, gravel analysis, 2018 sidewalk overlay, bridge work 2018 and dust suppression for 2018. Mr. Mayhew also responded to questions.

### **PUBLIC INPUT SESSION**

6.2 Public Input Session.

Mayor Moghrabi declared the Public Input Session open at 12:15 p.m.

There was no one in attendance for the Public Input Session; Administration also checked the lobby to determine if there was anyone in attendance for the Public Input Session, there was not.

Mayor Moghrabi declared the Public Input Session closed at 12:17 p.m.

### **NEW BUSINESS**

7.9 Summary of the 2018 Transportation Services Programs (Briefing)

Discussion ensued regarding the Summary of the 2018 Transportation Services Programs

18.1051 Motion by Councillor Johnson to transfer the remaining balance from the Poplar Point Access oiling project towards the 2018 oiling program.

**CARRIED UNANIMOUSLY**

### **RECESS**

Mayor Moghrabi called a recess at 12:28 p.m.

### **RECONVENE**

Mayor Moghrabi reconvened the meeting at 1:34 p.m. with all those Members of Council previously listed in attendance, except Councillor Stedman.

Councillor Stedman returned to Council Chambers at 1:35 p.m.

## DELEGATIONS

### 6.1 Delegation – Lakeland Out of the Elements Shelter- Ms. Grace Miller

Ms. Grace Miller, Board Chair, Lakeland Out of the Elements Shelter and Ms. Tamara Kellen, Vice Chair, Lakeland Out of the Elements Shelter requested a delegation before County Council to discuss additional operational funding.

#### 6.1.1 Disposition of Delegation Business

18.1052 Motion by Councillor L’Heureux to fund the Lakeland Out of the Elements Shelter at \$14,000 per month until the end of November 2018, on the condition that the Lakeland Out of the Elements Shelter pursues other sources of funding in the interim.

#### **In Favour**

Mayor Moghrabi  
Deputy Mayor Borgun  
Councillor Johnson  
Councillor L’Heureux  
Councillor Stedman  
Councillor Moore

#### **Opposed**

Councillor Cote  
Councillor Tkachuk  
Councillor Beniuk

**CARRIED**

18.1053 Motion by Deputy Mayor Borgun to thank Ms. Grace Miller, Board Chair and Ms. Tamara Kellen, Vice Chair, Lakeland Out of the Elements Shelter for their presentation to Council.

**CARRIED UNANIMOUSLY**

## NEW BUSINESS

### 7.9 Summary of the 2018 Transportation Services Programs (Briefing)

Discussion continued regarding the Summary of the 2018 Transportation Services Programs. Mr. Shapka and Mr. Mayhew also responded to questions.

Councillor Tkachuk exited Council Chambers at 2:30 p.m. and returned at 2:32 p.m.

Councillor Tkachuk exited Council Chambers at 2:46 p.m. and returned at 2:52 p.m.



7.10 Mulch Removal Poplar Point Road (Range Road 144) (Request for Decision)

Mr. Mayhew presented Council with options to complete the full scope of work for the Poplar Point Road before the onset of winter. The Poplar Point Road was reconstructed as part of the 2017 capital program. The road for 6.4 kilometers was paved and the right of way was cleared of all brush, with the mulching of the brush generating substantial volume. The expense to remove, load and haul the mulch was not budgeted and at the time the extent of the mulch problem was unknown, therefore budget funding was not requested.

18.1054 Motion by Councillor L'Heureux to defer the Mulch Removal Poplar Point Road (Range Road 144) item to the September 11, 2018 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 3:32 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 3:46 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

7.11 Bold Center Sports Field Geotechnical (Request for Decision)

Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement presented Council with a recommendation that Council increases the budget for the Bold Center Sports Field from \$3 million to \$4.5 million given that the original budget did not include base work for the area of the ball diamonds, in addition to the removal and replacement of pit run materials.

18.1055 Motion by Councillor Cote to direct Administration to conduct further analysis on this item, including information on turf products and costs relating to rough grade landscaping near the Bold Center and neighboring County properties, and to bring forward those results to the September 11, 2018 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

**EXTENSION OF MEETING**

18.1056 Motion by Councillor Stedman to extend the September 4, 2018 Regular Council Meeting until all items on the agenda are addressed.

**In Favour**

Deputy Mayor Borgun  
Councillor Johnson  
Councillor Beniuk  
Councillor L’Heureux  
Councillor Stedman  
Councillor Cote  
Councillor Moore

**Opposed**

Mayor Moghrabi  
Councillor Tkachuk

**CARRIED**

7.1 10:00 a.m. – 12:15 p.m. Public Works Discussion

7.1.1 Capital Project List

The Public Works Discussion meeting item was a result of Motion 18.1025 from the August 28, 2018 Regular Council Meeting, and Mr. Shapka available to respond to Council questions with the assistance of Mr. Khalil Shaikh, Manager, Utilities, and Mr. Ali Memon, Manager, Engineering Services.

18.1057 Motion by Councillor Tkachuk to accept the Public Works Manager Reports and Capital Project Listing as information.

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

18.1058 Motion by Deputy Mayor Borgun to go into Closed Session at 4:30 p.m.

**CARRIED UNANIMOUSLY**

Councillor Stedman declared a pecuniary interest based on employment interests, and exited Council Chambers at 4:30 p.m. prior to the discussion of the Real Estate Acquisition item.

8.1 Real Estate Acquisition (s.25 FOIP) (Request for Decision)

Staff in attendance during the Closed Session included: Ms. Amblie, Mr. Small, Mr. Lessmeister, Mr. Kittlitz, Mr. Kokotilo, Mr. Clark and Mr. Newhook, and Ms. Cardinal for presentation and recording purposes.

**RETURN TO REGULAR MEETING**

18.1059 Motion by Councillor Cote to proceed with the meeting in open session at 5:24 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF “CLOSED SESSION”**

8.1 Real Estate Acquisition (s.25 FOIP) (Request for Decision);

18.1060 Motion by Councillor Cote to direct Administration to negotiate the purchase of the property at the price discussed in closed session and bring back to Council for final approval on the purchase.

**In Favour**

Deputy Mayor Borgun  
Councillor Johnson  
Councillor Cote

**Opposed**

Mayor Moghrabi  
Councillor Tkachuk  
Councillor Moore  
Councillor L’Heureux  
Councillor Beniuk

**DEFEATED**

18.1061 Motion by Councillor Tkachuk to direct Administration to bring forward a complete costing of a new protective services building to a future Council meeting.

**CARRIED UNANIMOUSLY**

Councillor Stedman returned to Council Chambers at 5:29 p.m. following the end of the discussion of Real Estate Acquisition (s.25 FOIP)

**RECESS**

Mayor Moghrabi called a recess at 5:29 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 5:35 p.m. with all those Members of Council previously listed in attendance.

**CLOSED SESSION**

18.1062 Motion by Councillor Cote to go into Closed Session at 5:36 p.m.

**CARRIED UNANIMOUSLY**

8.2 Code of Conduct (s.17 FOIP) (Discussion)

There was no staff in attendance during the discussion of 8.2-Code of Conduct.

**RETURN TO REGULAR MEETING**

18.1063 Motion by Councillor Cote to proceed with the meeting in open session at 6:35 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF “CLOSED SESSION”**

8.2 Code of Conduct (s.17 FOIP) (Discussion)

*No action required on this item.*

**ADJOURNMENT**

18.1064 Motion by Councillor Beniuk to adjourn the Regular Council Meeting of September 4, 2018 at 6:36 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**