

LAC LA BICHE COUNTY

REGULAR COUNCIL MEETING

DATE: February 23, 2016
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 Amendments to Draft January 22, 2016 Special Council Meeting – Budget Minutes;
 - 3.2 Amendments to Draft January 25, 2016 Special Council Meeting – Budget Minutes.
4. UNFINISHED BUSINESS
 - 4.1 RFD – Reimbursement of Expenses and Remuneration to Environmental Stewardship Advisory Committee (ESAC) Member at Large for the Year 2015.
5. URGENT MATTERS
6. PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS
 - 6.1 10:15 a.m. Public Hearing – Rezoning Bylaw 15-037; Pt. of NW-3-67-13-W4M; from Agricultural District (AG) to Highway Commercial District (HWC);
 - 6.2 10:45 a.m. Public Hearing – Rezoning Bylaw 15-038; Pt. of SE-3-69-16-W4M; from Agricultural District (AG) to On-Site Estate Residential 2 (OE2);
 - 6.3 11:15 a.m. In-Camera Delegation – Briefing – Animal Control (s. 16 FOIP);
 - 6.3.1 Disposition of In-Camera Delegation – Briefing – Animal Control (s. 16 FOIP).
 - 6.4 12:15 p.m. Public Input Session;
 - 6.4.1 Disposition of Public Input Session.
 - 6.5 2:30 p.m. In-Camera Delegation – RFD – Government Relations Plan (s. 24 FOIP).

6.5.1 Disposition of In-Camera Delegation – RFD – Government Relations Plan (s. 24 FOIP).

7. IN CAMERA SESSION

- 7.1 Briefing – Specialized Municipality Update (s. 24 FOIP);
- 7.2 Briefing – Whistle Blowing Annual Update (s. 17 FOIP);
- 7.3 Discussion – Personnel Matters (s. 17 FOIP);
- 7.4 Discussion – CAO Six-Month Probation Review (s. 17 FOIP).

8. NEW BUSINESS

- 8.1 RFD – Request for Second Extension – Subdivision Approval for File 2013-S-025; Proposed Subdivision of SW-30-66-13-W4M;
- 8.2 RFD – Request for Deferral of Off-Site Levies Charged to Lot 4, Block 3, Plan 1325100; Development Permit Number 2015-157;
- 8.3 RFD – Rezoning Bylaw 15-037; Pt. of NW-3-67-13-W4M; from Agricultural District (AG) to Highway Commercial District (HWC) – 2nd and 3rd Reading;
- 8.4 RFD – Rezoning Bylaw 15-038; Pt. of SE-3-69-16-W4M; from Agricultural District (AG) to On-Site Estate Residential 2 (OE2) – 2nd and 3rd Reading;
- 8.5 Briefing – East Lac La Biche Area Structure Plan Boundary Adjustment;
- 8.6 Briefing – Requesting the Sale of Stored Assets (4 Basketball Nets) – Supplementary Information;
- ~~8.7 RFD – Awarding of Contract for RFP #2 15 Waste Container Provision and Transportation of Waste and Recycling Materials (deleted from agenda);~~
- 8.8 RFD – 2016 Budget Adoption;
- 8.9 RFD – Tax Reduction for Loss of Property from Fire Damage;
- 8.10 Briefing – Lakeland Interpretive Society Request for a Task Force;
- 8.11 RFD – Council Appointment to Public Works Committee;
- 8.12 RFD – Appointment to the Lac La Biche County Library Board;
- 8.13 Discussion – Letter of Recognition for the Lakeland Out of the Elements Shelter (addition to agenda).

9. ADJOURNMENT

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

February 23, 2016 – 10 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held February 23, 2016 at 10 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:05 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor/Deputy Mayor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Jeff Lawrence	Senior Manager, Recreation & Community Enhancement
	Gordon Shaw	Senior Manager, Planning & Development
	Dan Small	Senior Manager, Finance & Grants
	Jihad Moghrabi	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

ADOPTION OF AGENDA

16.279

Motion by Councillor Richard to approve the February 23, 2016 Regular Council Meeting agenda as amended:

- Deletion of Item 8.7 RFD – Awarding of Contract for RFP #2-15 Waste Container Provision and Transportation of Waste and Recycling Materials (defer to March 8, 2016);
- Addition of Item 8.13 Discussion – Letter of Recognition for the Lakeland Out of the Elements Shelter.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 Amendments to Draft Minutes of the January 22, 2016 – Special Council Meeting – Budget.
- 3.2 Amendments to Draft Minutes of the January 25, 2016 – Special Council Meeting – Budget.
- 16.280 Motion by Councillor Phillips to adopt the January 22 and January 25, 2016 Special Council Meeting minutes as amended.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

- 4.1 RFD – Reimbursement of Expenses and Remuneration to Environmental Stewardship Advisory Committee (ESAC) Member at Large for the Year 2015.
- 16.281 Motion by Councillor Thompson to compensate Mr. Brian Deheer a total amount of \$2,897.25 for his attendance and participation as an active member of the Environmental Stewardship Advisory Committee for the year 2015.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Phillips
Councillor Siebold
Councillor Thompson

OPPOSED
Councillor Olson
Councillor Haymour
Councillor Nowak

CARRIED

URGENT MATTERS

- 5.1 There were no urgent matters to discuss.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

- 6.1 Public Hearing – Rezoning Bylaw 15-037; Pt. of NW-3-67-13-W4M; from Agricultural District (AG) to Highway Commercial District (HWC);

Mayor Moghrabi declared the public hearing open at 10:21 a.m.

Mayor Moghrabi asked Melanie McConnell, Assistant Chief Administrative Officer whether or not the public hearing was advertised

and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case, and further noted there were no written submissions.

Dustin Robson, Planning & Development Officer, summarized the purpose for the hearing.

Mayor Moghrabi asked if the Applicant was present and wishing to speak to the proposed bylaw.

The Applicant did not wish to speak to the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

There was no one present wishing to speak in support of the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

There was no one present wishing to speak in opposition of the proposed bylaw.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments.

Mr. Robson clarified that the proposed use of the property falls under General Contractor Services – a discretionary use under section 121(2)(b) of the Land Use Bylaw (Highway Commercial District), and therefore would require approval of the Municipal Planning Commission.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 10:26 a.m.

NEW BUSINESS

8.1 RFD – Request for Second Extension – Subdivision Approval for File 2013-S-025; Proposed Subdivision of SW-30-66-13-W4M;

Councillor Olson left Council Chambers at 10:36 a.m.

Councillor Olson returned to Council Chambers at 10:36 a.m.

8.1 RFD – Request for Second Extension – Subdivision Approval for File 2013-S-025; Proposed Subdivision of SW-30-66-13-W4M (continued);

16.282 Motion by Councillor Haymour that Lac La Biche County Council approve a one year extension for Subdivision File 2013-S-025 to February 5, 2017.

IN FAVOUR
Mayor Moghrabi
Councillor Richard
Councillor Olson
Councillor Thompson
Councillor Haymour

OPPOSED
Councillor Austin
Councillor Phillips
Councillor Siebold
Councillor Nowak

CARRIED

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.2 Public Hearing – Rezoning Bylaw 15-038; Pt. of SE-3-69-16-W4M; from Agricultural District (AG) to On-Site Estate Residential 2 (OE2);

Mayor Moghrabi declared the public hearing open at 10:45 a.m.

Mayor Moghrabi asked Melanie McConnell, Assistant Chief Administrative Officer whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case, and further noted there were no written submissions.

Dustin Robson, Planning & Development Officer, summarized the purpose for the hearing.

Mayor Moghrabi asked if the Applicant was present and wishing to speak to the proposed bylaw.

The Applicant did not wish to speak to the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

There was no one present wishing to speak in support of the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

There was no one present wishing to speak in opposition of the proposed bylaw.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments.

The Applicant did not wish to make any closing comments.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 10:49 a.m.

NEW BUSINESS

8.2 RFD – Request for Deferral of Off-Site Levies Charged to Lot 4, Block 3, Plan 1325100; Development Permit Number 2015-157;

16.283 Motion by Councillor Olson that Council approve the immediate collection of half the payable off-site levies for the development on Lot 4, Block 3, Plan 1325100; Development File Number 2015-157, and further, that any subsequent development be subject to the remaining balance of off-site levies in an amount prescribed by the County’s off-site levy bylaw at the time of development.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Thompson
Councillor Haymour
Councillor Nowak

OPPOSED
Councillor Siebold

CARRIED

RECESS Mayor Moghrabi called a recess at 11:10 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:19 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.3 RFD – Rezoning Bylaw 15-037; Pt. of NW-3-67-13-W4M; from Agricultural District (AG) to Highway Commercial District (HWC) – 2nd and 3rd Reading;

16.284 Motion by Councillor Thompson that Bylaw 15-037 be given second reading this 23rd day of February, 2016.

CARRIED UNANIMOUSLY

16.285 Motion by Councillor Nowak that Bylaw 15-037 be given third and final reading this 23rd day of February, 2016.

CARRIED UNANIMOUSLY

8.4 RFD – Rezoning Bylaw 15-038; Pt. of SE-3-69-16-W4M; from Agricultural District (AG) to On-Site Estate Residential 2 (OE2) – 2nd and 3rd Reading;

16.286 Motion by Councillor Olson that Bylaw 15-038 be given second reading this 23rd day of February, 2016.

CARRIED UNANIMOUSLY

16.287 Motion by Councillor Richard that Bylaw 15-038 be given third and final reading this 23rd day of February, 2016.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

16.288 Motion by Councillor Haymour to go in camera at 11:22 a.m.

CARRIED UNANIMOUSLY

Councillor Siebold declared a conflict of interest as she is the Chair of the Humane Society and left Council Chambers at 11:23 a.m.

6.3 In-Camera Delegation – Briefing – Animal Control (s. 16 FOIP);

RECESS

Mayor Moghrabi called a recess at 12:10 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 12:16 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Richard.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.4 Public Input Session.

There was no one present for the public input session.

IN CAMERA SESSION

6.3 In-Camera Delegation – Briefing – Animal Control (s. 16 FOIP);

RETURN TO REGULAR MEETING

16.289 Motion by Councillor Haymour to proceed with the meeting out of camera at 12:42 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

6.3.1 Disposition of In-Camera Delegation – Briefing – Animal Control (s. 16 FOIP).

16.290 Motion by Councillor Nowak to send a letter of thanks to the delegate for her presentation, and further, that a letter be sent to the Lac La Biche Regional Humane Society outlining the County’s contracted service with respect to animal control.

CARRIED UNANIMOUSLY

Councillor Siebold returned to Council Chambers at 12:45 p.m. after the disposition and motion regarding the in-camera delegation on animal control was concluded.

RECESS Mayor Moghrabi called a recess at 12:44 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:04 p.m. with all those Members of Council previously listed in attendance, including Councillor Richard and with the exception of Councillors Haymour and Nowak.

NEW BUSINESS

- 8.5 Briefing – East Lac La Biche Area Structure Plan Boundary Adjustment;

Councillors Haymour and Nowak entered Council Chambers at 2:11 p.m.

- 16.291 Motion by Councillor Thompson that the Lac La Biche Area Structure Plan Boundary Adjustment be referred to the Municipal Planning Commission.

CARRIED UNANIMOUSLY

- 8.6 Briefing – Requesting the Sale of Stored Assets (4 Basketball Nets) – Supplementary Information;

- 16.292 Motion by Councillor Haymour that the County offer the four surplus mobile basketball nets to community groups for their use.

CARRIED UNANIMOUSLY

- 8.7 RFD – Awarding of Contract for RFP #2-15 Waste Container Provision and Transportation of Waste and Recycling Materials;

Deferred to March 8, 2016 Regular Council Meeting.

IN CAMERA SESSION

- 16.293 Motion by Councillor Olson to go in camera at 2:31 p.m.

CARRIED UNANIMOUSLY

Agenda Items 6.5 and 7.1 were discussed simultaneously.

- 6.5 In-Camera Delegation – RFD – Government Relations Plan (s. 24 FOIP).

- 7.1 Briefing – Specialized Municipality Update (s. 24 FOIP);

Councillor Thompson left Council Chambers at 2:56 p.m.

Councillor Thompson returned to Council Chambers at 2:58 p.m.

Councillor Olson left Council Chambers at 3:10 p.m.

Councillor Olson returned to Council Chambers at 3:13 p.m.

7.2 Briefing – Whistle Blowing Annual Update (s. 17 FOIP);

Mayor Moghrabi left Council Chambers at 3:23 p.m. Deputy Mayor Nowak assumed the Chair.

Mayor Moghrabi returned to Council Chambers at 3:23 p.m. and resumed the Chair.

7.3 Discussion – Personnel Matters (s. 17 FOIP);

RETURN TO REGULAR MEETING

16.294 Motion by Councillor Haymour to proceed with the meeting out of camera at 3:47 p.m.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.11 RFD – Council Appointment to Public Works Committee;

Councillor Thompson resigned from the Public Works Committee. In order to fill the vacancy on the Committee, Mayor Moghrabi opened the floor for nominations.

Councillor Haymour nominated Councillor Phillips. Councillor Phillips accepted the nomination.

Mayor Moghrabi asked three times if there were any further nominations, there were none.

16.295 Motion by Councillor Richard that nominations cease.

CARRIED UNANIMOUSLY

16.296 Motion by Councillor Haymour to appoint Councillor Phillips to the Public Works Committee, effective immediately.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

16.297 Motion by Councillor Thompson to go in camera at 3:50 p.m.

CARRIED UNANIMOUSLY

7.4 Discussion – CAO Six-Month Probation Review (s. 17 FOIP).

RETURN TO REGULAR MEETING

16.298 Motion by Councillor Haymour to proceed with the meeting out of camera at 3:57 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

7.4 Discussion – CAO Six-Month Probation Review (s. 17 FOIP).

16.299 Motion by Councillor Olson to conclude the probation period of the CAO’s employment contract.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 4:01 p.m.

RECONVENE

Deputy Mayor Nowak reconvened the meeting at 4:04 p.m. with all those Members of Council previously listed in attendance, with the exception of Mayor Moghrabi and Councillors Haymour and Richard.

Mayor Moghrabi, and Councillors Haymour and Richard did not return to the meeting.

EXTENSION OF MEETING

16.300 Motion by Councillor Olson to extend the February 23, 2016 Regular Council Meeting until such time that all agenda items are brought forward.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.8 RFD – 2016 Budget Adoption;

16.301 Motion by Councillor Thompson to defer the 2016 Budget Adoption to the March 22, 2016 Regular Council Meeting.

CARRIED UNANIMOUSLY

8.9 RFD – Tax Reduction for Loss of Property from Fire Damage;

16.302 Motion by Councillor Siebold that Lac La Biche County Council reduces the amount owed on Roll #6614343019 for property taxes in the 2015 tax year from \$608.22 to \$244.95.

CARRIED UNANIMOUSLY

8.10 Briefing – Lakeland Interpretive Society Request for a Task Force;

Ms. Shirley Klyne, Representative for the Lakeland Interpretive Society was in attendance to field any questions of Council.

16.303 Motion by Councillor Thompson to deny the creation of a Task Force for the Museum to find a home, and further that a permanent location for the museum be discussed at a future Council Meeting.

IN FAVOUR

Councillor Austin

Councillor Olson

Councillor Phillips

Councillor Thompson

Councillor Nowak

OPPOSED

Councillor Siebold

CARRIED

8.12 RFD – Appointment to the Lac La Biche County Library Board;

16.304 Motion by Councillor Siebold that County Council re-appoints Nancy Broadbent to the Lac La Biche County Library Board, for a term ending April 20, 2019.

CARRIED UNANIMOUSLY

8.13 Discussion – Letter of Recognition for the Lakeland Out of the Elements Shelter (addition to agenda).

An email from Lakeland Out of the Elements Shelter requesting a letter of recognition and support from the County and a draft letter in response to the request were presented to Council.

16.305 Motion by Councillor Siebold to approve the letter of recognition for the Lakeland Out of the Elements Shelter, with an additional clause outlining the potential rezoning, development, and public consultation requirements under the Land Use Bylaw.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

6.5.1 Disposition of In-Camera Delegation – RFD – Government Relations Plan (s. 24 FOIP).

16.306 Motion by Councillor Thompson to approve the Government Relations Plan, as presented *in-camera*.

CARRIED UNANIMOUSLY

7.1 Briefing – Specialized Municipality Update (s. 24 FOIP);

16.307 Motion by Councillor Siebold to accept the update regarding specialized municipalities as information.

CARRIED UNANIMOUSLY

7.2 Briefing – Whistle Blowing Annual Update (s. 17 FOIP);

16.308 Motion by Councillor Olson to accept the whistle blowing annual update as information.

CARRIED UNANIMOUSLY

7.3 Discussion – Personnel Matters (s. 17 FOIP);

No action required.

Airport House matter.

16.309 Motion by Deputy Mayor Nowak to approve a final three-month extension to the lessee of the Airport House, up to July 31, 2016.

CARRIED UNANIMOUSLY

ADJOURNMENT

16.310 Motion by Councillor Thompson to adjourn the Regular Council Meeting of February 23, 2016 at 4:37 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**

ADOPTED