

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

September 5, 2023- 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held September 5, 2023, at 10:00 a.m.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:05 a.m.

PRESENT	Paul Reutov	Mayor
	Sterling Johnson	Councillor/Deputy Mayor
	John Mondal	Councillor
	Kevin Paré	Councillor (<i>Arrived at 12:45 p.m. Participated electronically and in-part</i>)
	Jason Stedman	Councillor
	Lorin Tkachuk	Councillor
	Colette Borgun	Councillor (<i>Arrived at 1:17 p.m.</i>)
	Charlyn Moore	Councillor

REGRETS	Darlene Beniuk	Councillor
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STAFF IN ATTENDANCE	Melanie McConnell	Acting Chief Administrative Officer / Associate CAO, Corporate Services
	Darrell Lessmeister	Associate CAO, Recreation and Community Services
	Ron Fraser	Associate CAO, Infrastructure Services
	Zeeshan Hasan	Associate CAO, Finance and Planning/Acting Director, Human Resources (<i>Participated electronically and in-part</i>)
	Danielle Patenaude	Legislative Services Coordinator

ADOPTION OF AGENDA

23.622	MOVED To adopt the September 5, 2023 Regular Council Meeting Agenda as presented.
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In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

23.623

MOVED

To adopt the following minutes as presented:

- Special Council Meeting-August 21, 2023
- Regular Council Meeting-August 22, 2023
- Special Council Meeting-August 31, 2023

In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There were no Unfinished Business items.

URGENT MATTERS

There were no Urgent Matters.

NEW BUSINESS

7.1 Councillor Reports

Each Member of Council in attendance provided an update as part of the Councillor Reports item.

23.624

MOVED

To accept the Councillor Reports as information.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

DELEGATION

6.1 10:15 a.m.-Lakeland Archery Association-World's Largest Arrow

Mr. Rene Schaub, President Lakeland Archers presented the Lakeland Archery Association-World's Largest Arrow item and responded to questions.

6.1.1 Disposition of Delegation Business

23.625 MOVED

To approve up to \$15,000 in support of the World's Largest Arrow Guinness World Record submission with funding to come from the Resident Response Fund.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

23.626 MOVED

That County Council thank the Lakeland Archers and their supports for the creation of the World's Largest Arrow at the Lac La Biche Gun and Archery Range.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.2 Boat Launch Master Plan Assessment

Mr. Gary Harman, Manager, Parks and Facilities presented the Boat Launch Master Plan Assessment item and responded to questions.

23.627 MOVED

That County Council approve the boat launch classification system and the installation of required signage.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.3 Recreation Services Manager Reports

Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services Division presented the Recreation Services Manager Reports item and responded to questions.

23.628 MOVED
To accept the Recreation and Community Services Division
– Monthly Report as information.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor
Mondal, Councillor Stedman, Councillor Tkachuk, and
Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.4 Infrastructure Services Manager Report

Mr. Ron Fraser, Associate CAO, Infrastructure Services Division
presented the Infrastructure Services Manager Reports item and responded
to questions.

23.629 MOVED
To accept the Infrastructure Services – Manager Reports
and Capital Projects Update as information.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor
Mondal, Councillor Stedman, Councillor Tkachuk, and
Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.5 Contract Management

Mr. Fraser presented the Contract Management item and responded to
questions.

Councillor Tkachuk exited Council Chambers at 10:56 a.m. and returned
at 11:01 a.m.

Councillor Stedman exited Council Chambers at 11:07 a.m. and returned
at 11:08 a.m.

23.630 MOVED
That Council accepts the briefing on Administration
measures regarding Project Management, Robust
Contracting, Engineering Standards and Contract Quality
Controls on County Capital Projects.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor
Mondal, Councillor Stedman, Councillor Tkachuk, and
Deputy Mayor Johnson

CARRIED UNANIMOUSLY

RECESS

Mayor Reutov called a recess at 11:09 a.m.

RECONVENE

Mayor Reutov reconvened the meeting at 11:21 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.6 Review of Content in Main Street Contract

Mr. Fraser presented the Review of Content in Main Street Contract item and responded to questions.

23.631 **MOVED**

That Council accepts the Review of Content in the Main Street Contract briefing as information.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.7 Emergency Main Lift Station Pump Replacement

Mr. Jon Skjersven, Manager, Utilities presented the Emergency Main Lift Station Pump Replacement item and responded to questions.

23.632 **MOVED**

That Council approve the budget request of \$65,000 from accumulated surplus to purchase a new sanitary lift station pump for the Main Lift Station that has catastrophically failed.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.8 2024 Reschedule Budget Deliberation Dates

Ms. Hafsah Moghrabi, Manager, Finance presented the 2024 Reschedule Budget Deliberation Dates item and responded to questions.

23.633 MOVED
That Council cancels the Special Council Meeting on November 24, 2023, and schedule a Special Council Meeting on November 15, 2023, to be held in Council Chambers, Second Floor, McArthur Place, for 2024 budget deliberations.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.9 Capital Projects Report for the period ended July 31, 2023

Ms. Moghrabi presented the Capital Projects Report for the period ended July 31, 2023 item and responded to questions.

Councillor Mondal exited Council Chambers at 11:41 a.m. and returned at 11:42 a.m.

23.634 MOVED
That Council accept the Capital Projects Report for the period ended July 31, 2023 as information.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

7.10 Follow Up Action List Reporting-Quarter 2

Ms. Mackenzie Zilinski, CAO Executive Assistant presented the Follow Up Action List Reporting-Quarter 2 item and responded to questions.

23.635 MOVED
That Council accept the Follow Up Action List Reporting Quarter 2 2023 as information.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

CLOSED SESSION

23.636 MOVED
To go into Closed Session at 11:47 a.m. in accordance with the *Freedom and Information and Protection of Privacy (FOIP) Act*.

In Favour (6): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

Members of Administration present for the purposes of presenting and recording: Melanie McConnell, Zeeshan Hasan (electronically), Mackenzie Zilinski (electronically), and Danielle Patenaude.

8.3 Adoption of Government Relations Plan (s.24 Advice from officials and s.21- Intergovernmental Relations-FOIP)

Ms. Heather Stromquist entered Council Chambers at 11:56 a.m.

8.4 Minister Meeting Requests (s.24-Advice from officials-FOIP and s.21-Intergovernmental Relations-FOIP)

PUBLIC INPUT SESSION

Administration checked the lobby during Closed Session to confirm if anyone was present for the Public Input Session, there was no one present, nor were there any pre-registered speakers.

RECESS Mayor Reutov called a recess at 12:10 p.m.

RECONVENE Mayor Reutov reconvened the meeting at 12:45 p.m.

Councillor Paré electronically joined the meeting at 12:45 p.m.

CLOSED SESSION

Mr. Zeeshan Hasan, electronically joined at 12:50 p.m. before Item 8.1.

8.1 1:00 p.m. Delegation-ECL Group-Chief Administrative Officer Recruitment (s.17-Disclosure harmful to personal privacy-FOIP, s.24-Advice from officials-FOIP)

All Members of Administration exited Council Chambers at 12:51 p.m. except for Mr. Hasan. Ms. Zilinski was moved into a ZOOM Waiting Room.

Mr. Robert Boyd, ECL Group of Companies electronically joined the meeting.

- 8.2 Economic Development Matters (s.16-Disclosure harmful to business interests of a third party-FOIP and s.25-Disclosure harmful to economic and other interests of a public body-FOIP)

Members of Administration present for the purposes of presenting and recording: Melanie McConnell, Ron Fraser, Heather Stromquist Mackenzie Zilinski (electronically), and Danielle Patenaude.

RETURN TO REGULAR MEETING

- 23.637 **MOVED**
To return to open session at 1:56 p.m.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

- 8.1 Delegation-ECL Group of Companies - Chief Administrative Officer Recruitment (s.17-FOIP, s.24-FOIP)

- 23.638 **MOVED**
To proceed as discussed in Closed Session.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

- 8.2 Economic Development Matters (s.16-FOIP and s.25-FOIP)

- 23.639 **MOVED**
That Lac La Biche County Council directs Administration to continue to work with the Tourism Infrastructure Group to determine Terms of Reference for a working group.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

CARRIED UNANIMOUSLY

23.640 MOVED
To proceed as discussed in Closed Session.

In Favour (7): Mayor Reutov, Councillor Borgun,
Councillor Moore, Councillor Mondal, Councillor
Stedman, Councillor Tkachuk, and Deputy Mayor Johnson

Opposed (1): Councillor Paré

CARRIED

8.3 Adoption of Government Relations Plan (s.21-FOIP and s.24-
FOIP)

23.641 MOVED
That Council adopt the proposed Government Relations
Plan.

In Favour (8): Mayor Reutov, Councillor Borgun,
Councillor Moore, Councillor Mondal, Councillor Paré,
Councillor Stedman, Councillor Tkachuk, and Deputy
Mayor Johnson

CARRIED UNANIMOUSLY

8.4 Minister Meeting Requests (s.24-FOIP and s.21-FOIP)

23.642 MOVED
That Council direct Administration to proceed as discussed
in Closed Session with respect to the Minister meeting
requests.

In Favour (8): Mayor Reutov, Councillor Borgun,
Councillor Moore, Councillor Mondal, Councillor Paré,
Councillor Stedman, Councillor Tkachuk, and Deputy
Mayor Johnson

CARRIED UNANIMOUSLY

ADJOURNMENT

23.643 MOVED
To adjourn the Regular Council Meeting of September 5,
2023 at 2:00 p.m.

In Favour (8): Mayor Reutov, Councillor Borgun,
Councillor Moore, Councillor Mondal, Councillor Paré,
Councillor Stedman, Councillor Tkachuk, and Deputy
Mayor Johnson

CARRIED UNANIMOUSLY

Mayor

Chief Administrative Officer

ADOPTED