

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

July 8, 2025-10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held July 8, 2025 at 10:00 a.m.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:00 a.m.

PRESENT	Paul Reutov	Mayor
	John Mondal	Councillor
	Kevin Paré	Councillor
	Lorin Tkachuk	Councillor
	Charlyn Moore	Councillor
	Jason Stedman	Councillor/Deputy Mayor
	Sterling Johnson	Councillor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
STAFF IN ATTENDANCE	Manny Deol	Chief Administrative Officer
	Ali Memon	GM, Infrastructure
	Hafsah Moghrabi	GM, Corporate Services
	Gary Harman	GM, Recreation & Social Services
	John Kokotilo	GM, Protective Services
	Mackenzie Zilinski	Senior Executive Assistant
	Heather Reid	Lead Legislative Officer
	Danielle Patenaude	Legislative Officer

ADOPTION OF AGENDA

25.296

MOVED

To adopt the July 8, 2025 Regular Council Meeting Agenda as amended.

Addition:

- 8.7 - Flag Protocol

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

25.297

MOVED

That Council adopts the June 24, 2025 Regular Council Meeting Minutes as presented.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

NEW BUSINESS

8.1 Councillor Reports

Each Member of Council presented their Councillor Reports and responded to questions.

Councillor Borgun exited Chambers at 10:12 a.m. and returned at the same time.

DELEGATIONS

7.1 10:15 a.m. Delegation-STARS

Ms. Glenda Farnden, Sr. Municipal Relations Liaison presented the Stars Delegation Update and responded to questions.

This item was received as information.

RECESS

Mayor Reutov called a recess at 10:31 a.m.

RECONVENE

Mayor Reutov reconvened the meeting at 10:39 a.m. with all those Members of Council previously listed in attendance.

EMPLOYEE INTRODUCTION

Mr. John Kokotilo, GM Protective Services introduced to Council the new Manager, Law Enforcement Training Centre Mr. Alex Brann.

NEW BUSINESS

8.2 Naming of County Streets and Road Policy and Procedure Update

Ms. Randi Dupras Manager, Infrastructure Services and Mr. Ali Memon, GM, Infrastructure Services both presented the Naming of County Streets and Road Policy and Procedure Update and responded to questions.

Deputy Mayor Stedman exited Chambers at 10:50 a.m. and returned at the same time.

25.298

MOVED

That Council endorse the revised PW-30-023 Naming of County Streets and Roads Policy as presented, and further direct Administration to return to an upcoming Regular Council Meeting with amendments to the Residential Milestone and Achievement Recognition Policy and Procedure.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Councillor Tkachuk, and Councillor Johnson
Opposed (1): Deputy Mayor Stedman

CARRIED

8.3 Residential and Non Residential Assessment Subclass Bylaw 25-007

Ms. Hafsah Moghrabi, GM, Corporate Services presented the Residential and Non Residential Assessment Subclass Bylaw 25-007 item and responded to questions.

Mayor Reutov exited Chambers at 11:02 and Deputy Mayor Stedman assumed the role of chair.

Mayor Reutov returned to Chambers at 11:06 and resumed the role of chair.

25.299

MOVED

That Bylaw 25-007 be given first reading this 8th Day of July, 2025.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

8.4 Capital Projects Report as of May 31, 2025

Ms. Hafsah Moghrabi, GM, Corporate Services and Mr. Ali Memon, GM, Infrastructure Services both presented the Capital Projects Report as of May 31, 2025 and responded to questions.

Councillor Beniuk exited Chambers at 11:27 a.m.

Deputy Mayor Stedman exited Chambers at 11:29 a.m.

This item was received as information.

8.5 Amending Schedule of Fees Bylaw 25-014

Ms. Hafsah Moghrabi, GM, Corporate Services presented the Amending Schedule of Fees Bylaw 25-014 and responded to questions.

Councillor Beniuk returned to Chambers at 11:31 a.m.

Deputy Mayor Stedman returned to Chambers at 11:32 a.m.

25.300 MOVED
To give first reading to Bylaw 25-014 this 8th day of July, 2025.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (2): Councillor Moore, and Councillor Beniuk

CARRIED

25.301 MOVED
To give second reading to Bylaw 25-014 this 8th day of July, 2025.

In Favour (6): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Paré, Deputy Mayor Stedman, and Councillor Johnson

Opposed (3): Councillor Moore, Councillor Beniuk, and Councillor Tkachuk

CARRIED

25.302 MOVED
To submit Bylaw 25-014 for third reading this 8th day of July, 2025.

In Favour (3): Councillor Paré, Deputy Mayor Stedman, and Councillor Johnson

Opposed (6): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, and Councillor Tkachuk

DEFEATED

8.6 Request for Council approval to approve amendment to the Responsible Pet Ownership Bylaw 20-003

Mr. John Kokotilo, GM Protective Services and Mr. Austin Szmidt both presented the Request for Council approval to approve amendment to the Responsible Pet Ownership Bylaw 20-003 and responded to questions.

25.303

MOVED

That Council approve recommendations for the proposed amendments to Bylaw 20-003 – The Responsible Pet Ownership Bylaw and to present the bylaw for readings at a future Regular Council Meeting.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

7.4 12:00 p.m. Public Input Session

Administration confirmed that there were no individuals to speak or pre-registered for the Public Input Session.

RECESS

Mayor Reutov called a recess at 12:04 p.m.

RECONVENE

Mayor Reutov reconvened the meeting at 12:30 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.7 Flag Protocol

Discussion on this item was continued in Closed Session.

CLOSED SESSION

25.304

MOVED

To go into Closed Session at 12:38 p.m. pursuant to the Access to Information Act.

- s.26 ATIA – Disclosure harmful to intergovernmental relations
- s.29 ATIA – Advice from officials

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

8.7 Flag Protocol

Member of Administration present for the purposes of presenting and recording: Manny Deol, Hafsah Moghrabi, John Kokotilo, Gary Harman and Mackenzie Zilinski.

RETURN TO REGULAR MEETING

25.305 MOVED
To return to Open Session at 1:21 p.m.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

NEW BUSINESS

8.7 Flag Protocol continued.

25.306 MOVED
To direct Administration to place the Canadian, Alberta and County Flag as per Government protocol, and further to communicate with community partners about the order they wish to follow within their flag placements at McArthur Park.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson
Opposed (1): Councillor Paré

CARRIED

CLOSED SESSION

25.307

MOVED

To go into Closed Session at 1:29 p.m. pursuant to the Access to Information Act.

- s.19 ATIA – Disclosure harmful to business interests of a third party
- s.20 ATIA – Disclosure harmful to personal privacy
- s.29 ATIA – Advice from officials
- s.30 ATIA – Disclosure harmful to economic and other interests of a public body

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.1 Transitional Housing - Location Review (s.29-ATIA)

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Gary Harman, Hafsah Moghrabi, Anita Polturak, Ali Memon, John Kokotilo, Sheera Bourassa, Mackenzie Zilinski, Heather Reid, and Danielle Patenaude.

Councillor Borgun exited Chambers at 1:48 p.m. and returned at the same time.

9.5 Elected Official Matter (s.20-ATIA, s.29-ATIA).

All Members of Administration exited Chambers at 2:03 p.m. and returned at 2:13 p.m.

9.2 Bayview Beach Land Exchange (s.29-ATIA, s.30-ATIA, s.19-ATIA)

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Heather Reid, Danielle Patenaude, Gary Harman, Hafsah Moghrabi, Randi Dupras, and Mackenzie Zilinski.

9.3 Plamondon Museum Letter (s.29-ATIA, s.30-ATIA)

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Heather Reid, Danielle Patenaude, Gary Harman, Hafsah Moghrabi, and Mackenzie Zilinski.

Mayor Reutov left Chambers at 2:27 p.m. and returned at the same time. Deputy Mayor Stedman assumed the role of the Chair. Mayor Reutov returned to Chambers at 2:30 p.m. and resumed the role of the Chair.

Councillor Paré left Chambers at 2:35 p.m. and returned at the same time.

9.4 Road Construction Request NE-2-64-12-W4M (s.20-ATIA, s.29-ATIA)

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Heather Reid, Danielle Patenaude, Gary Harman, Hafsah Moghrabi, Ali Memon, Randi Dupras and Mackenzie Zilinski.

RETURN TO REGULAR MEETING

25.308 MOVED
To return to Open Session at 2:42 p.m.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

9.1 Transitional Housing-Location Review (s.29-ATIA)

25.309 MOVED
To direct Administration to draft a finalized agreement and to present the proposed agreement at a future Council meeting.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.2 Bayview Beach Land Exchange (s.29-ATIA, s.30-ATIA, s.19-ATIA)

25.310 MOVED

That Council approves the land exchange proposal for the Bayview Beach access road, authorizing Administration to proceed with the public hearing process, and registration to complete the transfer of municipal land reserved for parks in exchange for the land currently used as public road access

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.3 Plamondon Museum Letter (s.29-ATIA, s.30-ATIA)

25.311 MOVED

To direct Administration to provide a response to the Plamondon and District Museum.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.4 Road Construction Request NE-2-64-12-W4M (s.20-ATIA, s.29-ATIA)

25.312 MOVED

Council approves fully funding the road improvement costs for the first 650 m to NE-2-64-12-W4, not to exceed \$170,000, as per the General Municipal Servicing Standards (PW-31-003).

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

25.313 MOVED

Council approves to cost share the remaining 70 m of new road construction, not to exceed \$16,000 (80%) to NE-2-

64-12-W4, as per the current New Road Construction Request Policy (PI-30-015).

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

9.5 Elected Official Matter (s.20-ATIA, s.29-ATIA).

This item was received as information.

ADJOURNMENT

Mayor Reutov adjourned the July 8, 2025 Regular Council Meeting at 2:47 p.m.

Paul Reutov, Mayor

Manny Deol, Chief Administrative Officer