

LAC LA BICHE COUNTY

**MONTHLY
STRATEGIC SESSION**

DATE: October 1, 2013
TIME: 9:30 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. NEW BUSINESS
 - 3.1 Economic Development Update;
 - 3.2 10:00 a.m. Delegation – Plamondon Recreation, Parks & Open Spaces Master Plan (Paper copies provided);
 - 3.3 Discussion – MGA Review – Questionnaires for Municipal Councillors.
4. IN CAMERA SESSION
 - 4.1 Report on Leadership Performance Appraisal (section 17 FOIP).
5. ADJOURNMENT

**LAC LA BICHE COUNTY
MONTHLY
STRATEGIC SESSION**

COUNTY CENTRE, LAC LA BICHE

October 1, 2013 – 9:30 a.m.

Minutes of the Lac La Biche County Strategic Session held on October 1, 2013 at 9:30 a.m.

CALL TO ORDER Mayor Langevin called the meeting to order at 9:30 a.m.

PRESENT

Aurel Langevin	Mayor
Alvin Kumpula	Councillor
Guy Piquette	Councillor
Eugene Uganecz	Councillor
MJ Siebold	Councillor
Tim Thompson	Councillor (entered at 10:27 a.m.)
Gail Broadbent-Ludwig	Councillor / Deputy Mayor

**STAFF IN
ATTENDANCE**

Roy Brideau	Chief Administrative Officer
Gordon Frank	General Manager, Development & Community Services
Shadia Amblie	General Manager, Communications & Human Services
Joanne Onciul	Legislative Services Coordinator

REGRETS

Robert Richard	Councillor
John Nowak	Councillor

ADOPTION OF AGENDA

SS.13.055	Motion by Councillor Piquette to approve the October 1, 2013 Monthly Strategic Session agenda as presented.
-----------	--

CARRIED UNANIMOUSLY

NEW BUSINESS

3.1 Economic Development Update;

Economic Development Officer, Karen Gingras provided an Economic Development update highlighting the following:

- Municipal Profiles are being used and suggestions have been received to include additional information. These profiles will be updated quarterly to ensure statistics are up to date;
- Lac La Biche County will be the site of a pilot project to identify best practices in securing contracts in the supply chain to industry;
- The final report for public distribution by Nicholls Applied Management for population forecasts indicates that in a medium growth scenario we can expect the hamlet of Lac La Biche to grow by 15% between now and 2023 and the County to grow by 22.7% during the same time period. The report focuses only on the SAGD operations and does not consider the growth from oil field service and construction companies;
- An RFP has been issued for the Visitor Information Centre purpose and location consultation and a contract will be awarded later this week;
- An RFP will be developed for the beautification and revitalization consultation this week;
- Lac La Biche County will be posting billboards announcing land sales and land available for sale;
- An overview was provided of the Alberta Tourism Parks and Recreation's recently completed study about the potential demand for rural vacation experiences in Alberta.

Councillor Broadbent-Ludwig left Council Chambers at 9:46 a.m.

Councillor Broadbent-Ludwig returned to Council Chambers at 9:46 a.m.

RECESS

Mayor Langevin called a recess at 9:46 a.m.

RECONVENE

Mayor Langevin reconvened the meeting at 9:59 a.m. with all those Members of Council previously listed in attendance.

3.2 Delegation – Plamondon Recreation, Parks & Open Spaces Master Plan;

Richard Mahe, Chair, Plamondon District Community Development Society, was present and introduced members of the Project Steering Committee and Consultant Team who were present.

Justin Rousseau, Managing Director, Expedition Management Consulting Ltd.; Megan Turnock, Environmental Specialist, LEES + Associates Landscape Architects; and Greg Baeker, Director, Cultural Development, Millier Dickinson Blais Inc. presented a Powerpoint presentation regarding Lac La Biche County Recreation, Parks and Open Space Master Plan – Plamondon Region to all present, as attached to and forming part of these minutes.

Councillor Thompson entered Council Chambers at 10:27 a.m.

A discussion ensued regarding the Lac La Biche County Recreation, Parks and Open Space Master Plan – Plamondon Region. It was noted that, although this plan will be presented to public in Plamondon on October 7, 2013, it is a draft plan until approved by Council.

Mayor Langevin thanked the delegation for their presentation.

RECESS

Mayor Langevin called a recess at 10:59 a.m.

RECONVENE

Mayor Langevin reconvened the meeting at 11:07 a.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Broadbent-Ludwig and Councillor Kumpula.

NEW BUSINESS

3.3 Discussion – MGA Review – Questionnaires for Municipal Councillors.

Councillor Broadbent-Ludwig returned to Council Chambers at 11:10 a.m.

Councillor Kumpula returned to Council Chambers at 11:10 a.m.

Chief Administrative Officer, Roy Brideau reviewed the Questionnaires for Municipal Councillors with Council, as attached to and forming part of these minutes.

A discussion ensued, comments and suggestions were made. Mayor Langevin requested that comments be forwarded to Mr. Brideau for compilation to be discussed at a future meeting of Council, prior to the submission of the same.

IN CAMERA SESSION

SS.13.056 Motion by Councillor Kumpula to go in camera at 11:22 a.m.

CARRIED UNANIMOUSLY

4.1 Report on Leadership Performance Appraisal (section 17 FOIP).

RETURN TO REGULAR MEETING

SS.13.057 Motion by Councillor Uganecz to proceed with the meeting out of camera at 12:01 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

4.1 Report on Leadership Performance Appraisal (section 17 FOIP).

No action required.

ADJOURNMENT

SS.13.058 Motion by Councillor Thompson to adjourn the Monthly Strategic Session of October 1, 2013 at 12:03 p.m.

CARRIED UNANIMOUSLY

Aurel Langevin, Mayor

**J. Roy Brideau, CLGM, CMM
Chief Administrative Officer**



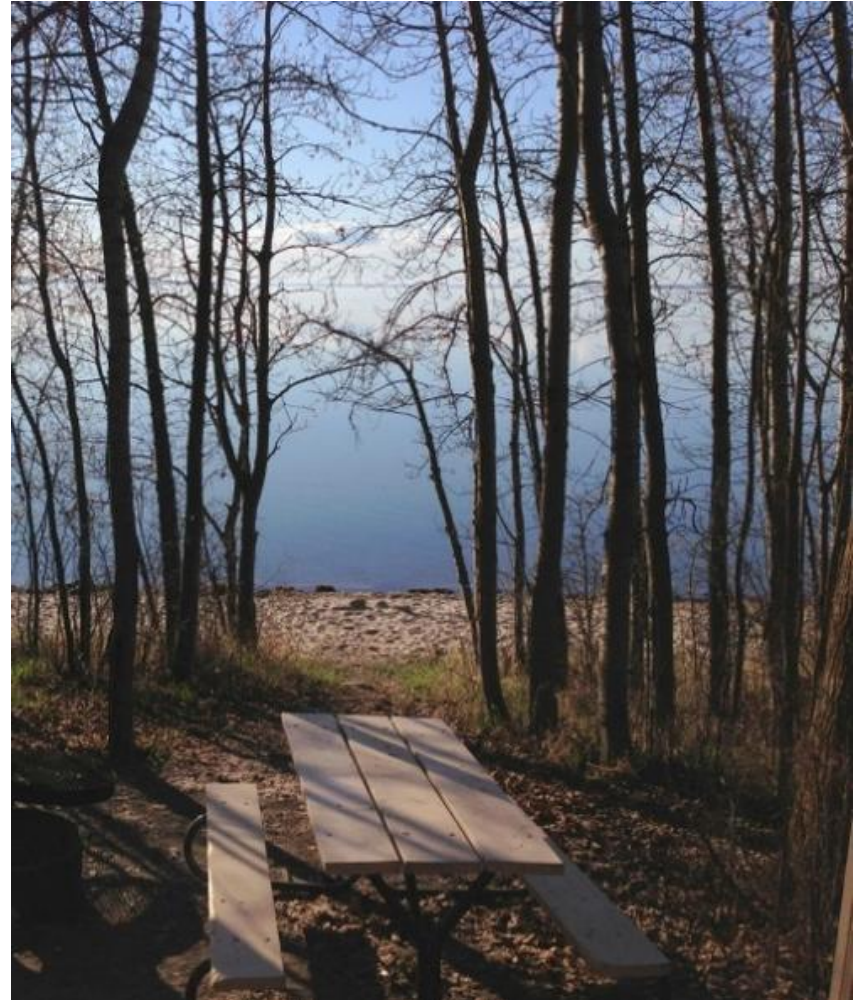
**Lac La Biche County
Recreation, Parks and
Open Space Master Plan**

PLAMONDON REGION

Council Meeting Council Meeting Oct. 1/13

Agenda

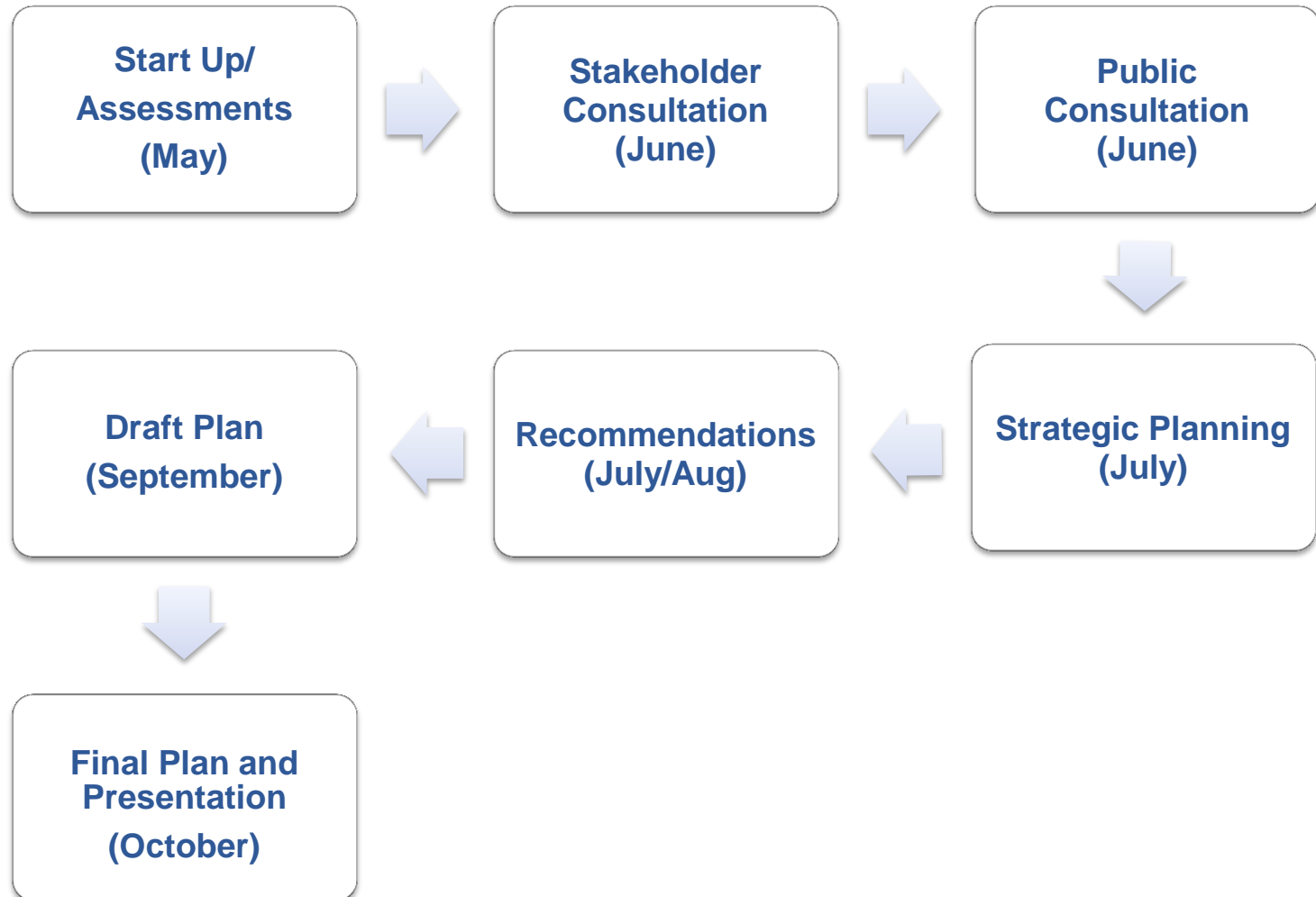
1. Review of Process
2. Outdoor Recommendations
3. Indoor Recommendations
4. Service Delivery Recommendations
5. Discussion



Project Objective

Produce a comprehensive Recreation, Parks and Open Spaces Master Plan document that will guide decisions related to recreation, parks and open spaces in Plamondon in the short, medium and long term.

Master Plan Process



Community Input



Community Input Results

KEY THEMES

1. Volunteer Fatigue
2. Sustainability an Issue
3. More County Involvement Needed
4. Need a Balance Between County and Local Decision Making
5. Trails Are the Most Requested Facility

PLAMONDON'S VISION

Building from a position of strength, Plamondon will develop a thriving community that is an active and creative hub. The community will be a great place to raise a family and will have recreation, parks and cultural amenities that will nourish its vibrant culture and encourage enthusiastic volunteerism in generations to come.

Master Plan Recommendation Format

TIMEFRAME

- **Short Term** 1 - 5 years
- **Medium Term** 5 - 10 Years
- **Long Term** 10 - 20 Years

INDICATORS SUPPORTING RECOMMENDATION

- All recommendations are supported by analysis of relevant indicators

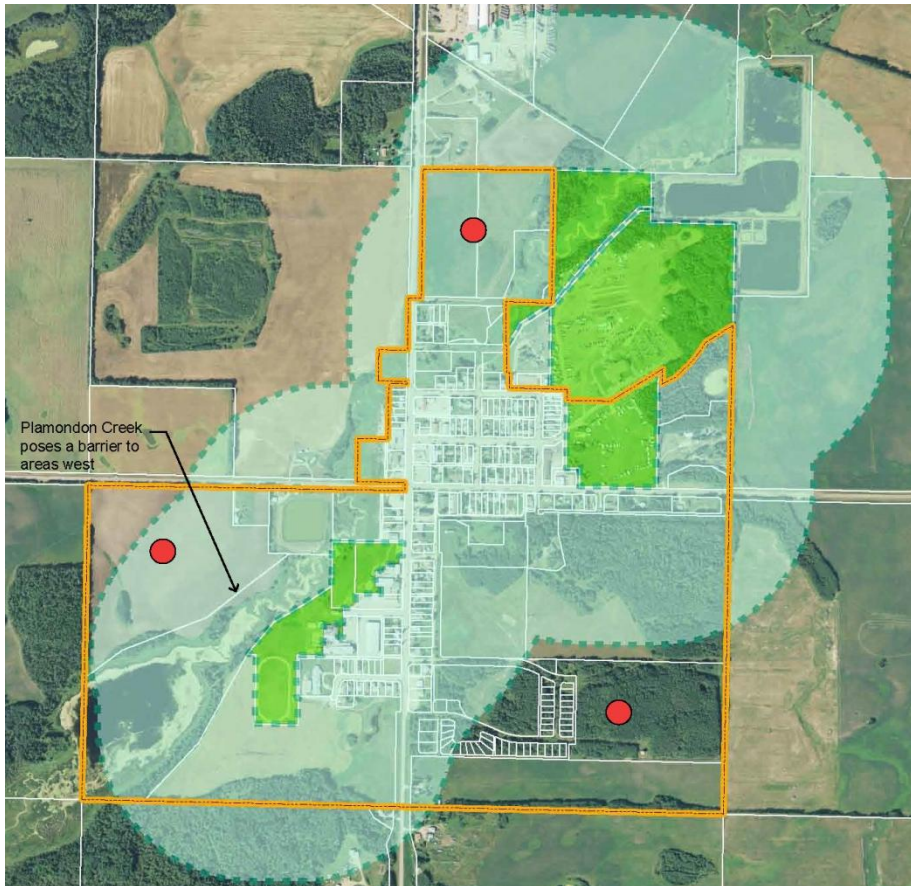
DETAILED OPTION ANALYSIS AND FACILITY ASSESSMENT

- Available in a Separate Facility Assessment Document

Outdoor



Outdoor Recommendations



PARK DISTRIBUTION ANALYSIS MAP

Parkland quantity: 32 ha

- 12.8 ha/1,000 residents
- Festival Centre grounds
- Schools

9.1.1A – Change Festival Centre site zoning to “parks, recreation and open space”

9.1.1B – Plan for neighbourhood parks in future development zones

9.1.1C – Adopt park acquisition guidelines

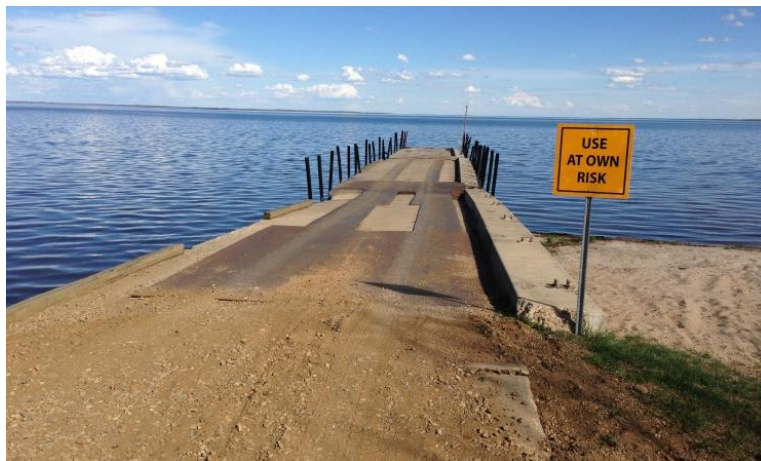
Outdoor Recommendations



9.1.1D + 9.1.15 – Acquire and develop a waterfront park and boat launch

PARK AMENITIES:

- Picnic tables
- BBQs
- Open play area
- Boat launch with turn around + parking
- Washrooms



Outdoor Recommendations



FESTIVAL CENTRE CONCEPT

9.1.2 – Site plan for the Festival Centre

- Unified community vision
- Maximize efficient use of the site
- Coordinate existing uses
- New opportunities
- Relates to 9.1.3 - 9.1.8, 9.1.13

Short-term capital plan items:

- ‘Quick wins’: picnic tables, bbq, benches, waste bins, storage bldg
- RV Camping amenities
- Small loop trail
- 1 Ball diamond

Outdoor Recommendations

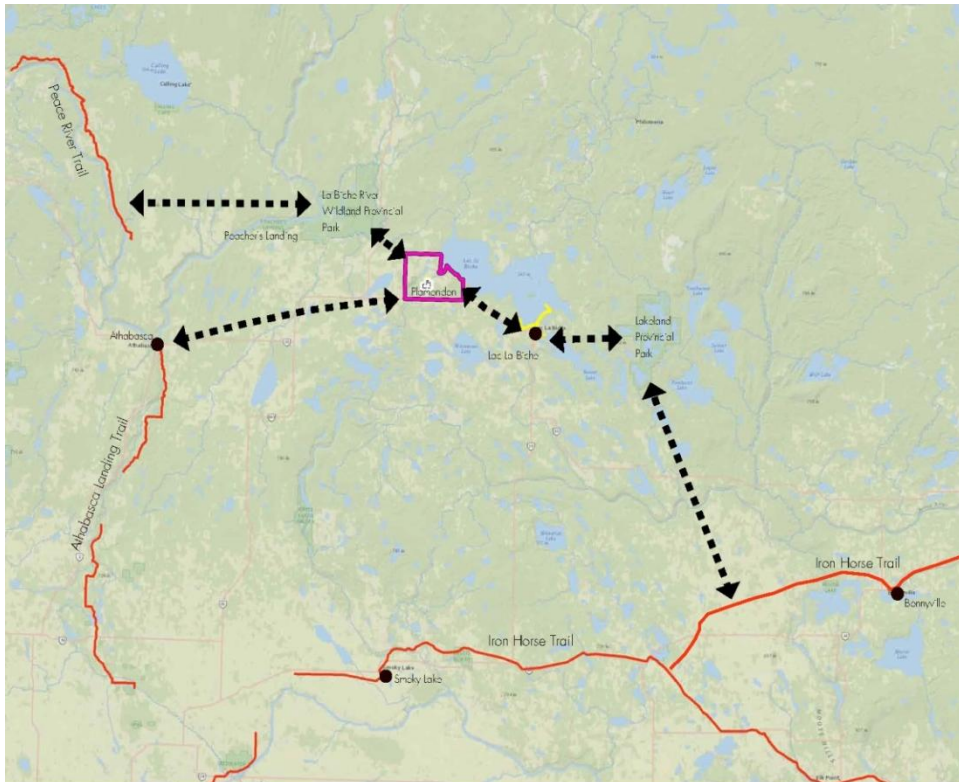


Hamlet Trails Concept

9.1.9A – Hamlet Trail Network

- Priority: Paved pedestrian trails
- Connect recreation, culture and school sites
- Phased in over time

Outdoor Recommendations



Regional Trail Linkages

9.1.9B – Regional Trails

- Motorized and non-motorized
- Link Plamondon and Lac La Biche
- Active participation in planning the Lower Athabasca Regional Trail System

9.1.9C – OHV Strategy

- County-wide
- Identify new recreation areas
- Avoid environmental impacts

Outdoor Recommendations



9.1.16A – Plamondon Creek Corridor

- Trails and wildlife viewing areas
- Outdoor education

9.1.16B – Sensitive Environmental Areas Inventory (County-wide)

9.1.16C – Biodiversity Strategy (County-wide)

- Connected network of habitats
- Provincial strategy (under development)



Indoor



Indoor Facility Recommendations

Festival Centre – Community Hub

- New facility / very well designed



Indoor Facility Recommendations

Festival Centre



- Expansion for Pioneer Centre
- Expansion for museum
- Expansion for youth activities and fitness
- Washroom shower facility
- Storage garage



Indoor Facility Recommendations

Festival Centre

- Maximizing utilization
- Minimizing expensive features
- Improve operations

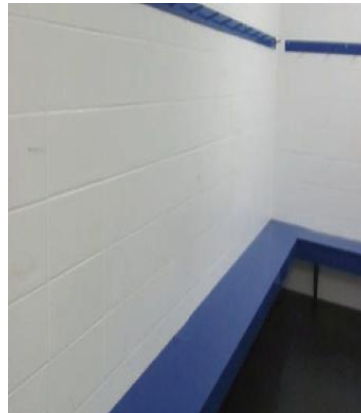


Indoor Facility Recommendations

Agriplex – Renewal and Expansion



- The arena is solid but in need of required upgrades



Indoor Facility Recommendations

Agriplex



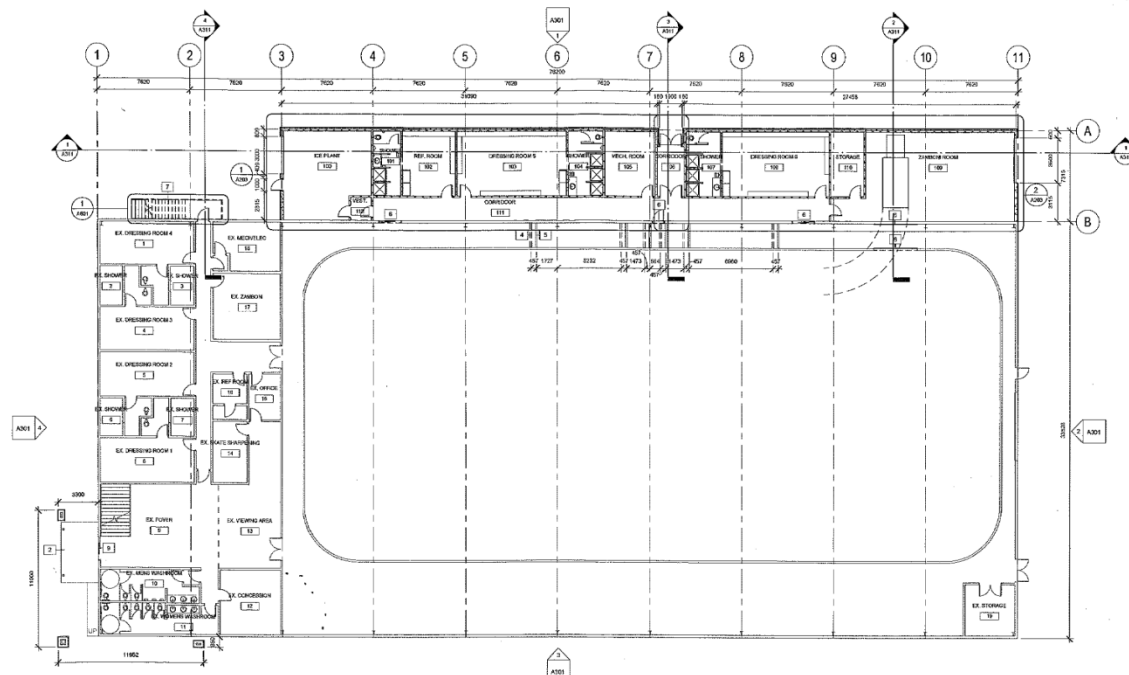
- Envelope issues
- Venting
- Weather stripping
- Sidewalks



Indoor Facility Recommendations

Agriplex

- Development of new change rooms
- Development of new ice plant
- Development of a new ice melt pit and Zamboni room



Indoor Facility Recommendations

Pioneer Centre - Decommission

- Building has emerging needs



Indoor Facility Recommendations

Pioneer Centre - Decommission



- Roof
- Mechanical
- Drainage
- Parking
- Code compliance

Indoor Facility Recommendations

Pioneer Centre - Decommission



- Improve Utilization
- Lower area & cost
- Improve operations



Indoor Facility Recommendations

Curling Club – Status Quo

- Purpose built, functional, good condition



Indoor Facility Recommendations

Curling Club – Status Quo



Indoor Facility Recommendations

Curling Club – Status Quo



- Modest renewal costs pending
- Upgrade ventilation
- Replace mechanical systems (5-10 years)



Indoor Facility Recommendations

Museum – Status Quo

New building however has functional challenges.



Indoor Facility Recommendations

Museum – Status Quo



Options:

- Status Quo
- Move building to Festival Site
- New stand-alone building at Festival Site
- **Add on to Festival Centre**

Indoor Facility Recommendations

Former Water Treatment Facility – Status Quo



- Potential fish pond and ecological park could utilize the equipment building and storage shed



Indoor Facility Recommendations

Former Water Treatment Facility



- Provide upgrades to equipment building and storage shed
- Pump Building is a candidate for demolition



Service Delivery



Service Delivery Recommendations

Delivery Model

INDIRECT PROVIDER

Others Assume Lead Responsibility

Short
Term



PARTNER

Municipality Shares Responsibility With Others



FACILITATOR

Municipality Supports the Efforts of Others



Medium
Term

DIRECT PROVIDER

Municipality Assumes Lead Responsibility



Service Delivery Recommendations

1. Redevelop Policy CM-71-001
(Recreation and Culture Operational Funding Request)
2. Clarify the mandate of the Lac La Biche County Recreation Department in relation to the provision of recreation services for Plamondon
3. Encourage the PDCDS to re-organize its operations to ensure resources are shared, support services are centralized and efficiencies are maximized

Service Delivery Recommendations

4. Identify administrative assistance the County can provide to Plamondon
5. Enter into a formal agreement with the PDCDS
6. The PDCDS and those organizations it represents should enter into a formal agreement
7. County should consider hiring a Community Development Officer

Service Delivery Recommendations

8. County Should Consider Providing Maintenance Services in Plamondon
9. Complete Business Cases for New Capital Projects
10. County and PDCDS Joint Planning (Annual Business Plan, Maintenance Plan and Capital Plan)
11. Establish a Steering Committee to Oversee Implementation of the Master Plan

Program Recommendations

1. County and PDCDS develop a joint recreation program plan for Plamondon
2. Expand heritage programming – community archives and locally significant buildings

Capital Plan

FORMAT

- Prioritized List - Short Term, Medium and Long Term Projects
- Estimated Capital Costs
- Estimated Operating Costs
- Proposed Lead for the Project
- Implementation Steps

FUNDING

- Projects With Strong Business Cases Have the Best Chance of Being Funded
- Multiple Partners Key

Next Steps

APPROVAL OF FINAL PLAN:

- Date – Council Decision

IMPLEMENTATION COMMITTEE:

- Recommend Appointing a Committee to Oversee Implementation

COMMUNITY PRESENTATION OF FINAL PLAN:

- October 7, 2013

QUESTIONS?



Thank You

Contact: Justin Rousseau
justin@expeditionconsulting.ca
780-266-7888
www.expeditionconsulting.ca

expedition
MANAGEMENT CONSULTING

Extra Slides

Service Delivery Approach

INDIRECT PROVIDER

Municipalities have limited or no involvement in the provision of recreation facilities and programs. These services are provided by the private sector and/or non-profit associations.

FACILITATOR

Municipalities primarily influence the development and delivery of recreation and culture opportunities through planning, counsel, support and promotion. Municipalities may provide some operational or capital funding to support services and may own some facilities. Facilities owned by the municipality are often leased out for delivery of services. Management of facilities and programs is primarily the responsibility of other sectors.

Service Delivery Approach

PARTNER

Municipalities primarily partner with organizations and share responsibility for the provision of recreation facilities and programs with other sectors. Municipalities provide considerable operational and capital funding to support services and may own many facilities. Management of facilities and programs is a shared responsibility.

DIRECT PROVIDER

Municipalities primarily assume the lead responsibility for the direct provision of recreation facilities and programs.

Municipalities provide all operational and capital funding to support services and own facilities. Management of facilities and programs is the responsibility of the municipality.



***MGA* Review**

•ASSESSMENT AND TAXATION•

The *Municipal Government Act (MGA)* sets out the legislative framework for the operations of municipalities in Alberta. The *MGA* is intended to empower municipalities with the authority and flexibility to provide services in the best interests of the community. The review of the *MGA* will proceed along the three major themes of the Act: *governance and administration; assessment and taxation; and planning and development.*

In this questionnaire, you are invited to comment on any aspects of the *MGA* related to assessment and taxation in municipalities. Municipalities have powers and responsibilities under the Act to engage in assessment and taxation according to the legislative provisions of Parts 9, 10 and 11 of the *MGA*.

Your comments are appreciated on the content of the *MGA* as it pertains to any of the matters below or others of your choosing:

- assessment and taxation of residential property
- assessment and taxation of non-residential property
- property tax exemptions
- business tax and revitalization zones
- taxation procedures
- competitiveness
- revenue sources
- complaints and appeals
- tax recovery

Thinking specifically on Assessment and Taxation in the *MGA*...

- What **is** working well?
- What **is not** working well?
- Thinking to the future, what types of transformative changes are required in the *MGA*?

Optional information (please enter any information you wish to share)

Your name

Municipality

Rural or urban?

The *Municipal Government Act (MGA)* sets out the legislative framework for the operations of municipalities in Alberta. The MGA is intended to empower municipalities with the authority and flexibility to provide services in the best interests of the community. The review of the MGA will proceed along the three major themes of the Act: *governance and administration; assessment and taxation; and planning and development.*

In this questionnaire, you are invited to comment on legislative provisions in the MGA that do not fit specifically into one of the Act's three main themes. Your comments are appreciated on the content of the MGA as it relates to any of the matters below or others of your choosing:

- public participation
- intermunicipal co-operation
- dispute resolution
- Municipal Government Board
- compliance and accountability
- provincial powers
- Special Areas
- Improvement Districts

Thinking specifically on the considerations mentioned above...

- What **is** working well?

- What **is not** working well?

- Thinking to the future, what types of transformative changes are required in the MGA?

Optional information (please enter any information you wish to share)

Your name

Municipality

Rural or urban?

The *Municipal Government Act* (MGA) sets out the legislative framework for the operations of municipalities in Alberta. The MGA is intended to empower municipalities with the authority and flexibility to provide services in the best interests of the community. The review of the MGA will proceed along the three major themes of the Act: *governance and administration; assessment and taxation; and planning and development.*

In this questionnaire, you are invited to comment on any topics related to how the MGA provides for the governance and administration of municipalities. Municipalities have powers and responsibilities under the Act to make and implement decisions on a range of matters to best serve their communities.

Your comments are appreciated on the content of the MGA as it relates to any of the matters below or others of your choosing:

- municipal powers
- municipal councils and the role of councillors
- municipal administration
- municipal finance and budgeting
- municipal operations and services
- structures/types of municipalities
- restructuring of municipalities
- annexations
- rules for petitions
- election of municipal councils
- accountability of elected officials and municipal staff

Thinking specifically on Governance and Administration in the MGA...

- What is working well?

- What is **not** working well?

- Thinking to the future, what types of transformative changes are required in the MGA?

Optional information (please enter any information you wish to share)

Your name

Municipality

Rural or urban?

The *Municipal Government Act (MGA)* sets out the legislative framework for the operations of municipalities in Alberta. The MGA is intended to empower municipalities with the authority and flexibility to provide services in the best interests of the community. The review of the MGA will proceed along the three major themes of the Act: *governance and administration; assessment and taxation; and planning and development.*

In this questionnaire, you are invited to comment on any aspects of the MGA related to land-use planning and development. Municipalities have powers and roles to fulfill under the Act for the responsible use of land to achieve orderly, economical and beneficial development, and to maintain and improve the quality of the physical environment. This legislation is set out in Part 17 of the MGA.

Your comments are appreciated on the content of the MGA as it pertains to any of the matters below or others of your choosing:

- purpose of planning
- planning policy
- planning bylaws
- statutory plans
- planning authorities
- fees and levies
- reserve land
- landowner rights
- planning appeals
- intermunicipal planning and appeals

Thinking specifically on Planning and Development in the MGA...

- What is working well?

- What is **not** working well?

- Thinking to the future, what types of transformative changes are required in the MGA?

Optional information (please enter any information you wish to share)

Your name

Municipality

Rural or urban?