

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

February 14, 2023- 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held February 14, 2023 at 10:00 a.m.

CALL TO ORDER Deputy Mayor Paré called the meeting to order at 10:03 a.m.

PRESENT

Paul Reutov	Mayor (<i>Participated electronically & in part</i>)
Kevin Paré	Councillor/Deputy Mayor
Colette Borgun	Councillor
Lorin Tkachuk	Councillor
Darlene Beniuk	Councillor
Jason Stedman	Councillor (<i>Participated electronically- Joined at 11:10 a.m. and exited at 12:11 p.m.</i>)
John Mondal	Councillor
Charlyn Moore	Councillor
Sterling Johnson	Councillor (<i>Participated electronically</i>)

**STAFF IN
ATTENDANCE**

Dan Small	Chief Administrative Officer
Melanie McConnell	Associate CAO, Corporate Services Division
Darrell Lessmeister	Associate CAO, Recreation and Community Services Division
Ron Fraser	Associate CAO, Infrastructure Services Division
Zeeshan Hasan	Associate CAO, Finance and Planning Division
Danielle Patenaude	Legislative Services Coordinator

ADOPTION OF AGENDA

23.110

MOVED

To adopt the February 14, 2023 agenda as amended:

Addition of item:

- 8.6- Elinor Lake Update (s.16 and s.17-FOIP)

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Councillor Moore

CARRIED

UNFINISHED BUSINESS

There were no unfinished business items.

URGENT MATTERS

There were no urgent matters.

ADOPTION OF MINUTES

3.1 Regular Council Meeting-February 7, 2023

23.111

MOVED

To adopt the February 7, 2023 Regular Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

DELEGATION

6.1 10:15 a.m. Delegation-FoodCycler Municipal Solutions (Food Waste, Counter-top Composting)

Mr. Jacob Hanlon, Municipal Program Coordinator, Food Cycle Science Corporation and Molly Fyten, Manager, Environmental Services and Ms. Randi Dupras, Environmental Services Coordinator presented the - FoodCycler Municipal Solutions (Food Waste, Counter-top Composting) item and responded to questions.

Councillor Tkachuk exited Council Chambers at 10:28 a.m. and returned at 10:29 a.m.

6.1.1 Disposition of Delegation Business

23.112 MOVED

To thank Mr. Hanlon for his presentation to Council.

CARRIED UNANIMOUSLY

23.113 MOVED

That Council approves the 2023 Environmental Services operating revenue budget increase of \$15,000 and operating expense budget increase of \$26,500 for a net investment in the program of \$11,500 towards the FoodCycler Municipal Solutions pilot project; funded from Accumulated Surplus.

In Favour (6): Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, and Councillor Tkachuk

Opposed (2): Mayor Reutov, and Councillor Johnson

CARRIED

NEW BUSINESS

7.1 Councillor Reports

Each Member of Council in attendance, except Mayor Reutov, provided an update as part of the Councillor Reports item.

23.114 MOVED

To accept the Councillor Reports item as information.

CARRIED UNANIMOUSLY

RECESS

Deputy Mayor Paré called a recess at 10:48 a.m.

RECONVENE

Deputy Mayor Paré reconvened the meeting at 10:53 a.m. with all those Members of Council previously listed in attendance except Councillor Beniuk.

Councillor Beniuk returned to Council Chambers at 10:54 a.m.

DELEGATION

6.2 11:00 a.m. Delegation-Mr. Nicholas Bartlett, Chair, Lac La Biche County's internal Focus Indigenous Committee- 2022 Update and 2023 Initiatives

Mr. Nicholas Bartlett, Chair and Ms. Melinda Gladue, Vice Chair, Lac La Biche County Internal Focus Indigenous Committee co-presented a 2022 Update and 2023 Initiatives to Council and responded to questions.

Councillor Stedman joined the meeting at 11:10 am.

6.2.1 Disposition of Delegation Business

23.115 MOVED
To thank Mr. Nicholas Bartlett, Chair, and Ms. Melinda Gladue, Vice Chair, Lac La Biche County Focus Indigenous (internal) Committee for their presentation to Council.

CARRIED UNANIMOUSLY

Councillor Beniuk exited Council Chambers at 11:12 a.m. and returned at 11:13 a.m.

NEW BUSINESS

7.2 Indigenous Collaboration Committee (ICC)-Update to Council
Ms. Melanie McConnell, Associate CAO, Corporate Services Division presented the Indigenous Collaboration Committee (ICC) Update to Council and responded to questions.

23.116 MOVED
To accept the Indigenous Collaboration Committee-Update to Council Report as information.

CARRIED UNANIMOUSLY

DELEGATION

6.3 11:30 a.m. McArthur Park-Three-year Capital plan
Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services Division and Mr. John Buchko, EDS Group Inc. co-presented the McArthur Park Three-Year Capital Plan and responded to questions.

6.3.1 Disposition of Delegation Business

23.117 MOVED
That County Council accepts the McArthur Park 3-year Capital Plan as presented.

CARRIED UNANIMOUSLY

23.118 MOVED
That County Council increases the McArthur Park development budget from \$6.3 to \$7.3 million funded from additional debentures.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Tkachuk

Opposed (1): Councillor Johnson

CARRIED

PUBLIC INPUT SESSION

6.4 12:00 p.m. Public Input Session

There were no registered speakers or public members available for the Public Input Session.

RECESS

Deputy Mayor Paré called a recess at 12:11 p.m.

RECONVENE

Deputy Mayor Paré reconvened the meeting at 1:11 p.m. with all those Members of Council previously listed in attendance, excluding Councillor Stedman and Mayor Reutov.

NEW BUSINESS

7.6 February 21, 2023 Special Council Meeting-Community Group Presentations (Discussion)

23.119 MOVED
To re-schedule the Special Council Meeting-Community Presentations to March 1, 2023 to be held in Council Chambers, McArthur Place, 10307-100 Street, Lac La Biche with a 10:00 a.m. start time.

CARRIED UNANIMOUSLY

7.3 Child Mind Policy Update

Ms. Anita Polturak, FCSS Manager and Ms. Amanda Cheyne, Young Family Connections Supervisor co-presented the Child Mind Policy Update item and responded to questions.

23.120 MOVED
That the revised Child Mind Policy be accepted as presented.

CARRIED UNANIMOUSLY

7.4 Auto Tower Reads-Councillor Addition Form

Councillor Mondal presented the Auto Tower Reads-Councillor Addition Form item and responded to questions.

23.121 MOVED

To direct Administration to gather further information pertaining to Water and Gas Meter Reading Systems upgrades to encompass real time data and usage of utilities and to bring forward this information during Budget 2024 deliberations for Councils consideration.

CARRIED UNANIMOUSLY

7.5 Clean Energy Improvement Program (CEIMP) Survey Results

Mr. Carl Kurppa, Grants and Community Funding Coordinator presented the Clean Energy Improvement Program (CEIMP) Survey Results item and responded to questions.

23.122 MOVED

To direct Administration to proceed with the development of a Clean Energy Improvement Program.

In Favour (5): Councillor Borgun, Councillor Moore, Councillor Mondal, Deputy Mayor Paré, and Councillor Tkachuk

Opposed (2): Councillor Beniuk, and Councillor Johnson

CARRIED

7.7 First Reading MDP Amendment Bylaw 23-008 and Rezoning Bylaw 23-009

Ms. Diane Cloutier, Manager, Planning and Development and Ms. Sheera Bourassa, Planning and Development Officer co-presented the First Reading MDP Amendment Bylaw 23-008 and Rezoning Bylaw 23-009 items and responded to questions.

23.123 MOVED

That Bylaw 23-008 be given first reading this 14th day of February, 2023.

CARRIED UNANIMOUSLY

23.124 MOVED

That Bylaw 23-009 be given first reading this 14th day of February, 2023.

CARRIED UNANIMOUSLY

Councillor Beniuk exited Council Chambers at 1:39 p.m.

7.8 Bylaw 22-014 Electronic Tax and Assessment Communications
Bylaw-Second and Third Reading

Mr. Zeeshan Hasan, Associate CAO, Finance and Planning Division and Ms. Sandra Charles, Supervisor co-presented the Bylaw 22-014 Electronic Tax and Assessment Communications Bylaw-Second and Third Reading item and responded to questions.

Councillor Beniuk returned to Council Chambers at 1:42 p.m.

23.125 MOVED
That Bylaw 22-014 be given second reading this 14th day of February, 2023.

CARRIED UNANIMOUSLY

23.126 MOVED
That Bylaw 22-014 be given third reading this 14th day of February, 2023.

CARRIED UNANIMOUSLY

7.9 Veteran's Memorial Highway Association Meeting Attendance

Ms. McConnell presented the Veteran's Memorial Highway Association Meeting Attendance item and responded to questions.

23.127 MOVED
That Councillor Tkachuk be appointed to attend the Veteran's Memorial Highway Association Meeting on March 3, 2023 at the Castor Legion.

CARRIED UNANIMOUSLY

7.10 Special Council Meeting-Meeting Procedures and Agenda
Development

Ms. McConnell presented the Special Council Meeting-Meeting Procedures and Agenda Development item and responded to questions.

23.128 MOVED
To schedule a Special Council Meeting, to discuss meeting procedures and agenda development matters, on Wednesday, March 29, 2023 at 10 am to be held in Council Chambers, McArthur Place, 10307-100 Street, Lac La Biche.

CARRIED UNANIMOUSLY

CLOSED SESSION

23.129 MOVED
To go into Closed Session at 1:49 p.m. pursuant to the
Freedom and Information and Protection of Privacy
(FOIP) Act.

CARRIED UNANIMOUSLY

The following Members of Administration were present during the Closed Session for presentation and recording purposes: Dan Small, Melanie McConnell, Zeeshan Hasan, Darrell Lessmeister, Diane Cloutier, Ron Fraser, Alanna Wowk (electronically), Carl Kurppa and Danielle Patenaude.

8.1 Waiver of First Right of Refusal-Plamondon and District Community Development Society Land Sale (s.24-Advice from officials-FOIP and s.25-Disclosure harmful to economic and other interest of a public body-FOIP)

Ms. Cloutier and Mr. Kurppa exited Council Chambers at 2:03 p.m. before the presentation of Item 8.2

8.2 Update to New Road Construction Request NW-15-63-11-W4M (s.17-Disclosure harmful to personal privacy, s.16-Disclosure harmful to the business interests of a third party and s.25-Disclosure harmful to economic and other interests of a public body-FOIP)

Councillor Tkachuk exited Council Chambers at 2:17 p.m. and returned at 2:18 p.m.

Mayor Reutov electronically re-joined the meeting at 2:22 p.m.

8.3 2022 General, Tax and Utility Accounts Receivable Write Offs (s.17-Disclosure harmful to personal privacy-FOIP)

Ms. Sandra Charles entered Council Chambers at 2:29 p.m. during the presentation of Item 8.3.

Ms. Charles exited Council Chambers at the concluded presentation of Item 8.3

Ms. Heather Reid entered Council Chambers at 2:32 p.m. at the commencement of Item 8.4.

8.4 Legal Advice-Legislative Process (s.27-Privileged Information-FOIP)

Ms. Reid exited Council Chambers at the conclusion of Item 8.4.

8.6 Elinor Lake Update (s.17-Disclosure harmful to personal privacy and s.16-Disclosure harmful to the business interests of a third party)-*Addition to the Agenda*

Mr. Hasan, Mr. Lessmeister, Mr. Fraser and Ms. Patenaude exited Council Chambers at 2:45 p.m., prior to the presentation of Item 8.5. Additionally, Ms. Wowk was moved into a ZOOM Waiting Room.

8.5 Legal Matter (s.27-Privileged Information-FOIP)

Councillor Mondal exited Council Chambers at 3:08 p.m. and returned at 3:09 p.m.

Mayor Reutov exited the Meeting at 3:15 p.m. and did not return.

Mr. Hasan, Mr. Lessmeister, Mr. Fraser and Ms. Patenaude returned to Council Chambers at 3:16 p.m. Ms. Wowk was entered back into the meeting.

BUSINESS ARISING OUT OF CLOSED SESSION

23.130 MOVED
To return to Open Session at 3:16 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 Waiver of First Right of Refusal-Plamondon and District Community Development Society Land Sale (s.24-FOIP and s.25-FOIP)

23.131 MOVED
That the County waive its option to purchase pursuant to the right of first refusal and option to purchase agreement and allow the Plamondon and District Community Development Society to complete the land transfer to the Plamondon Museum, subject to the County's preserving its right of first refusal and option to purchase should the Plamondon Museum wish to subsequently sell the parcel.

CARRIED UNANIMOUSLY

8.2 Update to New Road Construction Request NW-15-63-11-W4M (s.17, 16, and s.25-FOIP)

Mayor Reutov electronically joined the meeting at 2:22 pm.

23.132 **MOVED**
 To accept the report as information and extend an invitation to the landowner/s as a delegation pertaining to New Road Construction Request NW-15-63-11-W4M to a future Council Meeting.

CARRIED UNANIMOUSLY

8.3 2022 General, Tax and Utility Accounts Receivable Write Offs (s.17-FOIP)

23.133 **MOVED**
 That Council accepts the write-off listing presented in closed session as information pursuant to the disclosure requirement of Lac La Biche County Policy CS-10-013.

CARRIED UNANIMOUSLY

23.134 **MOVED**
 That Council authorizes Administration to write off the uncollectable general accounts receivable as listed below in the amount of \$104,315.36 as of December 31, 2022:

General Accounts Receivable	
Roll #	Amount
4XX5	\$99,515.03
7XX1	\$1,943.64
7XX2	\$1,255.59
8XX3	\$547.28
9XX7	\$1,053.82
TOTAL	\$104,315.36

CARRIED UNANIMOUSLY

8.4 Legal Advice-Legislative Process (s.27-FOIP)

23.135 **MOVED**
 To accept the Legal Advice – Legislative Process report as information.

CARRIED UNANIMOUSLY

8.5 Legal Matter (s.27-FOIP)

23.136 **MOVED**
 To accept the Legal Matter Report as information.

CARRIED UNANIMOUSLY

23.137 MOVED
 To proceed with Option D.

CARRIED UNANIMOUSLY

8.6- Elinor Lake Updates (s.16-FOIP)-*Addition to the Agenda*

23.138 MOVED
 To accept the Elinor Lake Updates (s16-FOIP) item as
 information.

CARRIED UNANIMOUSLY

ADJOURNMENT

23.139 MOVED
 To adjourn the February 14, 2023 Regular Council Meeting
 at 3:25 p.m.

CARRIED UNANIMOUSLY

Kevin Paré
Deputy Mayor

Dan Small
Chief Administrative Officer