

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**June 24, 2025-10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held June 24, 2025 at 10:00 a.m.

**CALL TO ORDER** Mayor Reutov called the meeting to order at 10:00 a.m.

**PRESENT**

Paul Reutov	Mayor
John Mondal	Councillor
Kevin Paré	Councillor
Lorin Tkachuk	Councillor
Charlyn Moore	Councillor
Jason Stedman	Councillor/Deputy Mayor
Sterling Johnson	Councillor
Colette Borgun	Councillor
Darlene Beniuk	Councillor

**STAFF IN  
ATTENDANCE**

Manny Deol	Chief Administrative Officer
Ali Memon	GM, Infrastructure
Hafsah Moghrabi	GM, Corporate Services
Gary Harman	GM, Recreation & Social Services
John Kokotilo	GM, Protective Services
Mackenzie Zilinski	Senior Executive Assistant
Heather Reid	Lead Legislative Officer
Danielle Patenaude	Legislative Officer
Abigail Hilligas	Legislative Support Clerk

**ADOPTION OF AGENDA**

25.273

**MOVED**

To adopt the June 24, 2025 Regular Council Meeting Agenda as amended:

Addition:

- Closed Session- 9.5 - Request for Direction Regarding Sale of Excess County Dirt Stock to Local Contractors (s.19, s.29, s.30-ATIA)

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

**CONSENT AGENDA**

25.274

**MOVED**

That the recommendations contained in the following reports be approved:

- Item 4.1 - June 10, 2025 Regular Council Meeting Minutes
- Item 8.6 - Council Expense Claims - May 2025
- Item 8.7 - Quarterly Financial Reports as of March 31, 2025

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

4.1 June 10, 2025 Regular Council Meeting

The following motion was approved on the Consent Agenda:

25.274

To adopt the June 10, 2025 Regular Council Meeting Minutes as presented.

**NEW BUSINESS**

8.1 Councillor Reports

Each member of Council presented their Councillor Reports and answered any questions.

Deputy Mayor Stedman exited Chambers at 10:04 a.m.

Councillor Tkachuk exited Chambers at 10:25 a.m. and returned at the same time.

Deputy Mayor Stedman returned to Chambers at 10:25 a.m.

## **DELEGATIONS**

7.1 10:15 a.m. Delegation - Resource One Aboriginal Business Association - Funding Request

Mr. Shawn McDonald, President, ROABA and Mr. Ab Biesel, ROABA Board Member, co-presented the Resource One Aboriginal Business Association - Funding Request delegation and answered any questions.

25.275 **MOVED**  
To approve funding to the Resource One Aboriginal Business Association (ROABA) in the amount of \$10,000 to be funded from accumulated surplus.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Reutov called a recess at 10:48 a.m.

**RECONVENE** Mayor Reutov reconvened the meeting at 11:00 a.m. with all those Members of Council previously listed in attendance.

## **PUBLIC HEARING**

7.2 11:00 a.m. Public Hearing - Bylaw 25-011 - Rezoning +/- 1.8 Ha (4.5 Ac) from Narrow Lot Single Detached Dwelling District (NSD) to High Density Residential District (HDR) - Lot 5, Block 1, Plan 2518ET

Mayor Reutov declared the Public Hearing open at 11:01 a.m.

Administration read into record the hearing procedures and confirmed the Public Hearing was advertised and notice was provided in accordance with the applicable legislation. There were no registered speakers or written submissions received.

Ms. Sheera Bourassa, Supervisor, Planning and Development summarized the purposes for the hearing.

In accordance with the Public Hearing Procedures, Mayor Reutov went through the order of presentations.

There was no one present to speak in opposition of the proposed bylaws.

There were no written submissions received for the proposed bylaws.

Mayor Reutov declared the Public Hearing closed at 11:04 a.m.

## **NEW BUSINESS**

### **8.3 Bylaw 25-011 - Land Use Bylaw Rezoning - Second and Third Reading**

Ms. Sheera Bourassa, Supervisor Planning & Development presented the Bylaw 25-011 - Land Use Bylaw Rezoning - Second and Third Reading item and answered any questions.

25.276            **MOVED**  
That Bylaw 25-011 be given second reading this 24<sup>th</sup> day of June, 2025.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

25.277            **MOVED**  
That Bylaw 25-011 be given third reading this 24<sup>th</sup> day of June, 2025.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

### **8.2 Workplace Violence and Harassment Policy HR-34-006 Amendments**

Ms. Shirley Huffman, Health & Safety Advisor and Mr. Kyle Brooks, Health & Safety Coordinator presented the Workplace Violence and Harassment Policy HR-34-006 Amendments item and answered any questions.

25.278

MOVED

To direct Administration to bring forward the amendment to the Definition section and to present the amended Policy at a future Council Meeting.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

8.4 Alberta Trappers Association - 50th Annual Rendezvous and Outdoorsman Show Funding

Ms. Hafsah Moghrabi, GM Corporate Services presented the Alberta Trappers Association - 50th Annual Rendezvous and Outdoorsman Show Funding item and answered any questions.

25.279

MOVED

That Council approves \$15,000 in Event Grant Funding for the 50<sup>th</sup> Annual Rendezvous and Outdoorsman Show Event.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

8.5 Community Cemetery Improvement Program 2025 – Recommendations

Ms. Hafsah Moghrabi, GM Corporate Services presented the Community Cemetery Improvement Program 2025 - Recommendations item and answered any questions.

25.280

MOVED

That Council approves funding for the 2025 Community Cemetery Improvement Program as per the following:

- \$13,545 to the Fork Lake Cemetery Society for the Fork Lake Cemetery (SW-4-11-63-14)

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

8.6 Council Expense Claims – May 2025

The following motion was approved on the consent agenda:

25.274

That Council approves the Council expense claims processed for the period of May 31, 2025.

8.7 Quarterly Financial Reports as of March 31, 2025

This item was received as information.

8.8 EDAC Meeting - Inclusion of Main Street in Parking Study, Bold Centre Passes for Committee Members, Derelict Building Bylaw Update

25.281

MOVED

To direct Administration to include main street parking including time limits and bylaws as part of the Parking Needs Assessment that was passed by County Council on June 10, 2025.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Paré, Deputy Mayor Stedman, and Councillor Tkachuk

Opposed (2): Councillor Beniuk, and Councillor Johnson

**CARRIED**

25.282            MOVED  
To direct Administration to include the EDAC Members as part of the Bold Center Pass initiative given that EDAC Members are not remunerated.

Opposed (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**DEFEATED**

25.283            MOVED  
To direct Administration to provide an update to the EDAC of the draft Derelict Building Bylaw at the time it is presented to Council.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

## **DELEGATIONS**

7.3            11:30 a.m. Presentation - Main Street Updates

Representatives from V3 and Mr. Ali Memon presented the Mainstreet Update - June 2025 delegation and answered any questions.

25.284            MOVED  
To direct Administration to pause the final layer of asphalt until 2026 until all warranty concerns are addressed and corrected.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

## **PUBLIC INPUT SESSION**

### 7.4 12:00 p.m. Public Input Session

Administration confirmed that there were no individuals to speak or pre-registered for the Public Input Session.

## **NEW BUSINESS**

### 8.9 Agricultural Service Board Rental Equipment Requests

Mr. Dan Gaudet, Public Works Supervisor and Mr. Brennan Scott, Agricultural Fieldman presented the Agricultural Service Board Rental Equipment Requests item and answered any questions.

#### 25.285 **MOVED**

That Lac La Biche County Council approves \$55,000 for an additional solar waterer, portable electric fence unit and bull/cow tipping table with funding to come from the Resident Response Fund.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

### 8.10 Purchase of Self-Loading Trailer for Ditch Debris Management

Mr. Ali Memon, GM Infrastructure and Randi Dupras, Manager Public Works presented the Purchase of Self-Loading Trailer for Ditch Debris Management item and answered any questions.

Councillor Beniuk exited Chambers at 12:31 p.m.

Councillor Paré exited Chambers at 12:31 p.m. and returned at the same time.

#### 25.286 **MOVED**

That County Council approves the purchase of a self-loading logging trailer for the purpose of managing ditch blowdown and debris removal, at a cost of \$110,000 (to account for shipping), with funding to be drawn from the Stabilization Reserves.



In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Reutov called a recess at 12:35 p.m.

**RECONVENE** Mayor Reutov reconvened the meeting at 1:20 p.m. with all those Members of Council previously listed in attendance.

**CLOSED SESSION**

25.287 **MOVED**  
To go into Closed Session at 1:31 p.m. for the following items and pertinent exceptions pursuant to the *Access to Information Act*.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

9.1 Delegation – McGrane Society of Lac La Biche

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Heather Reid, Danielle Patenaude, Gary Harman, Kashif Ijaz, and Mackenzie Zilinski.

The following Members of the public were present for presenting purposes: Ray Ewaskiw, and Normand Durocher.

Deputy Mayor Stedman exited Chambers at 1:41 p.m. and returned to Chambers at 1:49 p.m.

9.2 Transitional Housing (s.29 ATIA – Advice from officials; s.19 ATIA – Disclosure harmful to business interests of a third party).

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Heather

Reid, Danielle Patenaude, Gary Harman, Kashif Ijaz, Mackenzie Zilinski, and John Kokotilo.

- 9.3 Canecotred Memorandum of Understanding (s.29 ATIA – Advice from officials; s.19 ATIA – Disclosure harmful to business interests of a third party; s.30 ATIA – Disclosure harmful to economic and other interests of a public body).

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Heather Reid, Danielle Patenaude, Gary Harman, Kashif Ijaz, and Mackenzie Zilinski

- 9.4 Committee Matter (s.29 ATIA – Advice from officials; s.20 ATIA – Disclosure harmful to personal privacy).

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Heather Reid, Danielle Patenaude, Gary Harman, Ali Memon, Randi Dupras, Kashif Ijaz, and Mackenzie Zilinski.

- 9.5 Request for Direction Regarding Sale of Excess County Dirt Stock to Local Contractors (s.19 ATIA - Disclosure harmful to business interests of a third party; s.29 ATIA - Advice from officials; s.30 ATIA - Disclosure harmful to economic and other interests of a public body).

The following Members of Administration were present during Closed Session for presenting and recording purposes: Manny Deol, Heather Reid, Danielle Patenaude, Gary Harman, Ali Memon, Randi Dupras, Kashif Ijaz, and Mackenzie Zilinski.

## **RETURN TO REGULAR MEETING**

- 25.288                      MOVED  
To return to Open Session at 2:39 p.m.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

## NEW BUSINESS

### 8.11 Election Bylaw 25-013 - Third Reading

Ms. Heather Reid, Lead Legislative Officer presented the Election Bylaw 25-013 - Third Reading item and answered any questions.

#### 25.289 MOVED

That Bylaw 25-013 be given third reading this this 24<sup>th</sup> day of June, 2025.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

### 8.12 Mandate Document

Mr. Manny Deol, Chief Administrative Officer presented the Mandate Document item and answered any questions.

Councillor Paré exited Chambers at 3:00 p.m. and returned at the same time.

#### 25.290 MOVED

To direct Administration to incorporate the discussed amendments to the draft Mandate Document prior to its circulation.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

## BUSINESS ARISING OUT OF CLOSED SESSION

### 9.1 Delegation – McGrane Society of Lac La Biche

This item was received as information.

9.2 Transitional Housing (s.29 ATIA – Advice from officials; s.19 ATIA – Disclosure harmful to business interests of a third party).

25.291 MOVED

That Council direct Administration to continue working with the Transitional Housing representatives, and FCSS, to review options for assisting non-resident shelter occupants to return to their home communities.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

25.292 MOVED

To direct Administration to continue working with the Transitional Housing representatives to explore options prior to the month of November 2025.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

9.3 Canecotred Memorandum of Understanding (s.29 ATIA – Advice from officials; s.19 ATIA – Disclosure harmful to business interests of a third party; s.30 ATIA – Disclosure harmful to economic and other interests of a public body).

25.293 MOVED

That Council endorse the proposed Memorandum of Understanding with Canecotred, and further that Administration is directed to execute the MOU.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

9.4 Committee Matter (s.29 ATIA – Advice from officials; s.20 ATIA – Disclosure harmful to personal privacy).

25.294 **MOVED**  
To uphold provision 3-Eligibility of the Committee Member Selection Policy as it relates to the recommended appointment to the Indigenous Collaboration Committee.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

9.5 Request for Direction Regarding Sale of Excess County Dirt Stock to Local Contractors (s.19 ATIA - Disclosure harmful to business interests of a third party; s.29 ATIA - Advice from officials; s.30 ATIA - Disclosure harmful to economic and other interests of a public body).

25.295 **MOVED**  
That County Council approve the sale of excess County stockpiled dirt material of \$5.00 per cubic meter, under the same terms and conditions as previously approved and discussed, while quantities last, and to bring back an updated Schedule of Fees bylaw to the July 8<sup>th</sup> Regular Council Meeting and to develop a policy to provide for the consistent offering of surplus material to local contractors, ensuring fairness, transparency, and alignment with Council's objective of supporting local business and generating revenue from surplus resources.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Stedman, Councillor Tkachuk, and Councillor Johnson

**CARRIED UNANIMOUSLY**

## **ADJOURNMENT**

Mayor Reutov adjourned the June 24, 2025 Regular Council Meeting at 3:12 p.m.

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Paul Reutov, Mayor

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Manny Deol, Chief Administrative Officer

ADOPTED