

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
November 23, 2021**

Minutes of the Lac La Biche County Regular Council Meeting held November 23, 2021 at 10:00 a.m.

In accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Lac La Biche County Council held this meeting electronically.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:02 a.m.

PRESENT

Paul Reutov	Mayor
Jason Stedman	Councillor
John Mondal	Councillor
Colette Borgun	Councillor
Darlene Beniuk	Councillor (<i>participated electronically</i>)
Kevin Paré	Councillor
Charlyn Moore	Councillor
Lorin Tkachuk	Councillor / Deputy Mayor
Sterling Johnson	Councillor

**STAFF IN
ATTENDANCE**

Ken Van Buul	Chief Administrative Officer
Melanie McConnell	Associate Chief Administrative Officer, Corporate Services (<i>participated electronically</i>)
Dan Small	Associate Chief Administrative Officer, Finance and Planning (in part, participated electronically)
Darrell Lessmeister	Associate Chief Administrative Officer, Recreation & Community Services (in part)
Brian Shapka	Associate Chief Administrative Officer, Infrastructure Services (in part, participated electronically)
Heather Reid	Legislative Services Coordinator
Mackenzie Zilinski	CAO Executive Assistant (<i>participated electronically</i>)

ADOPTION OF AGENDA

21.802

MOVED

To adopt the November 23, 2021 Regular Council Meeting agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

21.803

MOVED

To adopt the following minutes as presented:

- November 9, 2021 Regular Council Meeting
- November 12, 2021 Special Council Meeting-2022 Budget
- November 15, 2021 Special Council Meeting-2022 Budget
- November 16, 2021 Special Council Meeting-2022 Budget

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

4.1 Outstanding Questions of Council - November 2, 2021 Regular Council Meeting

Mr. Ken Van Buul, Chief Administrative Officer, presented the Outstanding Questions of Council - November 2, 2021 Regular Council Meeting and responded to questions.

21.804

MOVED

That Council accept the report as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Mayor Reutov exited Chambers at 10:12 a.m. and Deputy Mayor Tkachuk assumed the role of the Chair. Mayor Reutov returned to Chambers at 10:13 a.m. and resumed the role of the Chair.

Councillor Paré:

- Alberta Municipalities Convention
- Special Council Meetings – Budget 2022
- MNA Region One Meeting and Metis Flag Raising Ceremony at Portage College

- Ward Two Tour
- Kids Sport Meeting

DELEGATIONS

6.1 10:15 a.m. Delegation - Telus, Mr. Brian Bettis

Mr. Brian Bettis with Telus presented the Lac La Biche County Connectivity Update Presentation and responded to questions.

Councillor Mondal exited Chambers at 10:28 a.m. and returned at 10:29 a.m.

Councillor Stedman exited Chambers at 11:03 a.m.

21.805 **MOVED**
 To thank Mr. Bettis for his presentation to Council.

CARRIED UNANIMOUSLY

6.2 10:45 a.m. Delegation - Metrix Group, Mr. Jeff Alliston

Mr. Jeff Alliston, Metrix Group, presented information to Council on the municipal audit and responded to questions.

Deputy Mayor Tkachuk exited Chambers at 11:01 a.m. and returned at 11:02 a.m.

Mayor Reutov exited Chambers at 11:03 a.m. and Deputy Mayor Tkachuk assumed the role of the Chair. Mayor Reutov returned to Chambers at 11:06 a.m. and resumed the role of the Chair.

CLOSED SESSION

21.806 **MOVED**
 To go into Closed Session at 11:39 a.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom and Information and Protection of Privacy (FOIP) Act:

8.1 11:30 a.m. Delegation - Metrix Group (s.26 FOIP – Testing Procedures, tests and audits)

CARRIED UNANIMOUSLY

8.1 11:30 a.m. Delegation – Metrix Group (s.26 FOIP – Testing Procedures, tests and audits)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Melanie McConnell, Dan Small, Zeeshan Hasan, John Andersen, Mackenzie Girard, Darrell Lessmeister, Anita Polturak and Heather Reid.

RETURN TO OPEN SESSION

21.807 **MOVED**
To return to Open Session at 12:03 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 11:30 a.m. Delegation - Metrix Group (s.26 FOIP – Testing Procedures, tests and audits)

21.808 **MOVED**
To thank Mr. Alliston for the presentation to Council, and further to accept the presented 2021 Year-End Audit Plan.

CARRIED UNANIMOUSLY

21.809 **MOVED**
To continue with the direction indicated at the April 27, 2021 meeting related to the audit including the procurement component.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports (continued)

Mayor Reutov exited Chambers at 12:13 p.m. and Deputy Mayor Tkachuk assumed the role of the Chair. Mayor Reutov returned to Chambers at 12:14 p.m. and resumed the role of the Chair.

Councillor Mondal:

- Alberta Municipalities Convention
- Metis Flag Raising Ceremony at Portage College
- Special Council Meetings – Budget 2022
- Alberta Municipalities Convention
- Discussions with Ward residents
- Community Futures Board Meeting

Councillor Borgun:

- Alberta Municipalities Convention
- Special Council Meetings – Budget 2022
- Capital Projects Workshop
- Rural Women’s Conference
- Library Board Meeting
- Metis Flag Raising Ceremony at Portage College
- Alberta Bilingual Municipalities Association meeting
- Plamondon Fundraiser Event for Plamondon Wandering River Boys and Girls Clubs

Councillor Moore

- Alberta Municipalities Convention
- Light Up The Night Event preparations

Councillor Johnson:

- Owl River Recreation Society meeting
- Alberta Municipalities Convention virtual participation

Deputy Mayor Tkachuk:

- Lac La Biche Healthy Waters Meeting
- Metis Flag Raising Ceremony at Portage College
- Special Council Meetings – Budget 2022
- Municipal Planning Commission
- Attended the Alberta Municipalities Convention; meeting with Minister Nixon, meeting with RCMP Senior Officer and Justice and Solicitor General’s office; discussions with other Ministries

Councillor Beniuk:

- Special Council Meetings – Budget 2022
- Capital Projects Workshop
- Library Board Meetings
- Alberta Municipalities Convention virtual participation

Mayor Reutov:

- Provided remarks at the Remembrance Day Ceremony
- Provided remarks at the Metis Flag Raising Ceremony at Portage College
- Attended the Alberta Municipalities Convention; meeting with Minister Nixon, meeting with RCMP Senior Officer and Justice and Solicitor General’s office; discussions with other Ministries
- Met with the Mayor’s of several neighbouring municipalities
- Tour of County project/boat launch locations around the lake
- Meeting with Russian Community Hall representative

21.810 MOVED
To accept the Councillor Reports item as information.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

There was no one registered for the public input session.

RECESS Mayor Reutov called a recess at 12:20 p.m.

RECONVENE Mayor Reutov reconvened the meeting at 1:23 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Stedman.

NEW BUSINESS

7.2 Owl River Campground Completion

Councillor Johnson presented the Owl River Campground Completion item.

Councillor Stedman returned to Chambers at 1:35 pm.

21.811 MOVED
To accept the Owl River Campground Completion item as information.

CARRIED UNANIMOUSLY

7.3 Parks Project Budget - Update on Owl River Campground, Bold Center Campground and Cemetery Program

Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services, presented the Parks Project Budget - Update on Owl River Campground, Bold Center Campground and Cemetery Program and responded to questions.

21.812 MOVED
That County Council accept the Capital Park Projects Budget as information.

CARRIED UNANIMOUSLY

7.4 Policy Review - CS-10-017 (Transfers Between Budgeted Line Items)

Mr. Zeeshan Hasan, Manager of Finance, presented the Policy Review - CS-10-017 (Transfers Between Budgeted Line Items) item and responded to questions.

21.813 MOVED
That revised policy no. CS-10-017 be adopted by Council
as presented.

CARRIED UNANIMOUSLY

7.5 Councillor Expense Claims - September and October 2021

Mr. Hasan presented the Councillor Expense Claims - September and October 2021 item and responded to questions.

21.814 MOVED
That Council expense claims processed for the period of
September and October 2021 be approved.

CARRIED UNANIMOUSLY

7.6 Member at Large Appointment - Subdivision and Development Appeal Board
(SDAB)

Ms. Melanie McConnell, Associate CAO, Corporate Services, presented the Member at Large Appointment - Subdivision and Development Appeal Board (SDAB) and responded to questions.

21.815 MOVED
To appoint Mr. Colin Cote to the Lac La Biche County
Subdivision and Development Appeal Board (SDAB) for a
three-year term consistent with Mr. Cote's SDAB
certification date.

CARRIED UNANIMOUSLY

CLOSED SESSION

21.816

MOVED

To go into Closed Session at 2:09 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom and Information and Protection of Privacy (FOIP) Act:

- 8.2 County Dollars Initiative (s.24 FOIP – Advice from officials)
- 8.3 Transitional Housing Project (s.25 FOIP – Disclosure harmful to economic and other interests of a public body, s.24 FOIP – Advice from officials)

CARRIED UNANIMOUSLY

8.2 County Dollars Initiative (s.24 FOIP – Advice from officials)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Melanie McConnell, John Andersen, Mackenzie Girard, Darrell Lessmeister, Anita Polturak, Lauren Kehoe and Heather Reid.

8.3 Transitional Housing Project (s.25 FOIP – Disclosure harmful to economic and other interests of a public body, s.24 FOIP – Advice from officials)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Melanie McConnell, John Andersen, Mackenzie Girard, Darrell Lessmeister, Anita Polturak, Lauren Kehoe and Heather Reid.

Councillor Stedman exited Chambers at 2:46 p.m. and returned at 2:49 p.m.

Councillor Borgun exited Chambers at 3:02 p.m. and returned at 3:04 p.m.

Councillor Moore exited Chambers at 3:10 p.m. and returned at 3:10 p.m.

RETURN TO OPEN SESSION

21.817

MOVED

To return to Open Session at 3:22 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 Transitional Housing Project

21.818 **MOVED**
To accept the Transitional Housing Project Report as information.

CARRIED UNANIMOUSLY

8.2 County Dollars Initiative

21.819 **MOVED**
That Council direct Administration to implement the County Dollars initiative for 2021, and further utilize \$9,000 from accumulated surplus to conduct the act of kindness initiative.

CARRIED UNANIMOUSLY

ADJOURNMENT

21.820 **MOVED**
To adjourn the Regular Council Meeting of November 23, 2021 at 3:25 p.m.

CARRIED UNANIMOUSLY

Paul Reutov, Mayor

Ken Van Buul, Chief Administrative Officer