

**LAC LA BICHE COUNTY**  
**POLICY AND PRIORITIES COMMITTEE**

**DATE:** August 5, 2014  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers  
COUNTY CENTRE

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 July 3, 2014 Policy and Priorities Committee Meeting.
4. COUNCILLOR REPORTS
5. FOLLOW-UP ACTION LIST
  - 5.1 Follow-Up Action List.
6. UNFINISHED BUSINESS
7. URGENT MATTERS
8. DELEGATIONS/PUBLIC INPUT SESSION
  - 8.1 1:30 p.m. Public Input Session.
9. DISPOSITION OF DELEGATION BUSINESS
  - 9.1 Public Input Session.
10. NEW BUSINESS
  - 10.1 Briefing – Aggregate Haul and Supply Loading Tenders;
  - 10.2 Briefing – Lac La Biche County Encroachment Policy and Procedure;
  - 10.3 Briefing – History of the Antique Society;
  - 10.4 Briefing – Creation of Health Foundation – Next Steps;

10.5 Briefing – Draft Ice Allocation Policy and Procedure;

10.6 Briefing – Social Media Policy;

10.7 Briefing – Job Evaluation and Compensation Plan Design.

## 11. BOARDS AND COMMITTEES – REPORTS & MINUTES

11.1 May 12, 2014 FCSS Board Minutes;

11.2 June 18, 2014 Municipal Planning Commission.

## 12. CORRESPONDENCE

- Received May 21, 2014 from Mr. Patrick LaForge, Hope Haven – Re: Hope Haven Charity Golf Tournament;
- Received June 13, 2014 from Mr. Raymond Danyluk, Portage College – Re: Mayor Invited to Board and Senior Administration meeting;
- Received June 13, 2014 from Mr. Scott Clements and Mr. Sheldon Schroeder, YMM Fort McMurray Airport - Re: Invite to Oilsands Banquet VIII;
- Received June 20, 2014 from Mr. Sean Finn, CN – Re: Annual Mayor’s Luncheon;
- Received June 23, 2014 from Mr. Stephen Hunt, United Steelworkers – Re: Letter of Support;
- Received June 23, 2014 from Mr. Dan Pagely, Alberta Recreation & Parks Association – Re: Invite to Conference and Energize Workshop;
- Received June 25, 2014 from H.J Baskerville, National Defence – Re: Invite to 6<sup>th</sup> Annual Military Police National Motorcycle Relay Ride;
- Received June 26, 2014 from Mr. Trent Keough, Portage College – Re: Portage College’s 14<sup>th</sup> Annual Golf Tournament;
- Received July 4, 2014 from Honorable Dan Hancock, Office of the Premier – Re: Status update on Alberta’s progress with the Government of Canada on the New Building Canada Fund;
- Received July 8, 2014 from Honorable Greg Weadick, Minister of Municipal Affairs – Re: Alberta Municipal Affairs 2013-14 Annual Report;
- Received July 9, 2014 from Mr. Roger Littlechilds, Kikino Métis Settlement - Re: Mayor Invited to Kikino Celebration Days Opening Ceremony;
- Sent July 10, 2014 to Mrs. Colleen Pierce, Lac La Biche Pow Wow and Fish Derby Association – Re: Obtaining Liquor Licence for Pow Wow festivities;
- Received July 15, 2014 from Ms. Melissa Danielson, Travel Alberta Team – Re: Travel Alberta’s 2014-2017 Strategy;
- Sent July 17, 2014 to Mr. Bernice Ulliach, Plamondon and District Agricultural Society – Re: Capital Grant Approval;
- Sent July 17, 2014 to Mr. Bernice Ulliach, Plamondon and District Agricultural Society – Re: Capital Grant Payment Schedule of Disbursements and Conditions;

- Sent July 17, 2014 to Mr. Don Kossey, Rich Lake Recreation & Agricultural Society – Re: Capital Grant Approval;
- Sent July 17, 2014 to Honorable David Yurdiga, MLA for Fort McMurray; Honorable Leona Aglukkaq, Minister of the Environment – Athabasca; Honorable Robin Campbell, Minister of Environment and Sustainable Resource Development; Honorable Wayne Drysdale, Minister of Infrastructure; Honorable Greg Weadick, Minister of Municipal Affairs; Honorable Shane Saskiw, MLA St. Paul-Two Hills; Honorable Denis Lebel, Minister of Infrastructure and Honorable Dave Hancock, Premier of Alberta – Re: Invite to Lac La Biche County Biological Nutrient Removal Waste Water Treatment Plant Grand Opening;
- Sent July 22, 2014 to Bell Canada, Telus Corporation, Rogers Communications Inc., MCS Net and CCI Wireless – Re: Internet and Cellphone providers for Elinor Lake Condo Association;
- Received July 22, 2014 from Richard Mahé, Plamondon District Community Development Society Re: Mud Bog 2014 Invitation and Thank you;
- Received July 29, 2014 from Planning & Development Re: Planning & Development Summary.

13. IN CAMERA SESSION

14. ADJOURNMENT

**LAC LA BICHE COUNTY  
POLICY AND PRIORITIES COMMITTEE MEETING  
COUNTY CENTRE, LAC LA BICHE**

**August 5, 2014 – 10:00 a.m.**

Minutes of the Lac La Biche County Policy and Priorities Committee Meeting held on August 5, 2014 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:30 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Manager, Legislative Services
	Jeff Lawrence	General Manager, Operations (in part)
	Dan Small	Senior Manager
	Julie MacIsaac	Communications Coordinator

**ADOPTION OF AGENDA**

P.14.102 Motion by Councillor Thompson to approve the August 5, 2014 Policy and Priorities Committee Meeting agenda as presented.

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

3.1 July 3, 2014 Policy and Priorities Committee Meeting.

P.14.103 Motion by Councillor Siebold to adopt the July 3, 2014 Policy and Priorities Committee Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

## COUNCILLOR REPORTS

### 4.1 Councillor Reports.

#### **Councillor Nowak**

- Met with developers on a development near the airport on Highway 55. Advised the developers to contact Administration on the development process.
- Attended Pow Wow Days, including the Strong Man Competition. Is of the opinion that it was a successful weekend and event overall. Noted County staff contributions to the Pow Wow weekend.

#### **Councillor Haymour**

- Attended the utility facility tour. Advised that it was good to see everything running well and indicated that he was impressed with the water treatment plant and BNR plant.
- Congratulated Mayor Moghrabi and Councillor Richard for being elected to Council.
- Advised that he is looking forward to working with Council and serving the taxpayers.

#### **Councillor Thompson**

- Nothing to report.

#### **Councillor Siebold**

- Expressed appreciation for the recent road and utility tours.
- Noted that she is looking forward to working with Mayor Moghrabi and Councillor Richard.
- Advised that the Environmental Stewardship Advisory Committee (ESAC) recently received an environmental law presentation, and was of the opinion that the presentation was of value. In addition, she advised that two (2) bylaws will be drafted as a result of this presentation.

#### **Councillor Phillips**

- Reported that he volunteered for the Pow Wow Fish Derby and enjoyed the weekend.
- Was of the opinion that the utility tour was of value to Council.
- Reported that County staff members were an incredible help during the Pow Wow event.
- Welcomed the new and returning Members to the Council table.

**Councillor Olson**

- Advised that the road tour was a good experience for Council.
- Reported that the Greater North Foundation (GNF) is experiencing boiler issues at facilities.
- Also attended the ESAC environmental law presentation, and reported that it was excellent. Advised that the presentation also touched on peat moss harvesting and carbon credits.
- Commented that the water treatment plant is amazing in regard to what it removes to produce safe drinking water.
- Commented on the BNR plant percentage of capacity.

**Councillor Richard**

- Nothing to report.

**Councillor Austin**

- Attended the Agricultural Service Board provincial tour in Brooks.
- Attended the LARA meeting in St. Paul.
- Advised that she enjoyed the recent airport meeting, bio energy tour in Athabasca, road tour and utility facility tour.

**Mayor Moghrabi**

- Provided opening remarks at the Archery Nationals and Pow Wow Fish Fry.
- Reported that he was impressed with the utility tour.
- Advised that he was responsible for organizing the Pow Wow baseball tournament.
- Thanked County employees for their work at the Pow Wow event.

P.14.104 Motion by Councillor Haymour to accept the Councillor reports as information.

**CARRIED UNANIMOUSLY**

**FOLLOW UP ACTION LIST**

5.1 Follow-Up Action List.

P.14.105 Motion by Councillor Thompson that Administration prepares a briefing for the next Public Works Committee regarding project construction penalties, specific to liquidation damages.

**CARRIED UNANIMOUSLY**

P.14.106 Motion by Councillor Phillips to accept the Follow-Up Action List as information.

**CARRIED UNANIMOUSLY**

## NEW BUSINESS

### 10.1 Briefing – Aggregate Haul and Supply Loading Tenders;

Brian Shapka, Manager, Transportation Services provided an overview of the Aggregate Haul and Supply Loading Tender briefing.

P.14.107 Motion by Councillor Nowak to accept the Briefing regarding Aggregate Haul and Supply Loading Tenders as information.

**CARRIED UNANIMOUSLY**

### 10.2 Briefing – Lac La Biche County Encroachment Policy and Procedure;

Karen Gingras, Acting Manager, Planning & Economic Development provided an overview of the Encroachment Policy and Procedure Briefing.

Councillor Haymour left Council Chambers at 11:15 a.m., and returned to Council Chambers at 11:15 a.m.

Ms. Gingras continued with her presentation.

Councillor Olson left Council Chambers at 11:25 a.m.

Discussion ensued regarding amending the procedure so that the application for fees is still applicable if the application requires referral to County Departments and/or utilities.

Councillor Olson returned to Council Chambers at 11:27 a.m.

Discussion ensued regarding approval authorities and management of existing encroachments.

Discussion ensued with respect to the authority of the municipality in terms of temporary structures relating to recreation (piers, boat launches, etc.) versus the role of Sustainable Resource Development (SRD).

P.14.108 Motion by Councillor Nowak to accept the Briefing regarding Lac La Biche County Encroachment Policy and Procedure as information, and further that this policy and procedure be referred to the Environmental Stewardship Advisory Committee (ESAC) for comment.

**CARRIED UNANIMOUSLY**

10.3 Briefing – History of the Antique Society;

Karen Gingras, Acting Manager, Planning & Economic Development provided an overview of the History of the Antique Society briefing.

P.14.109 Motion by Councillor Austin to accept the Briefing regarding History of the Antique Society as information.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 11:50 a.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 1:35 p.m. with all those Members of Council previously listed in attendance.

**DELEGATIONS/PUBLIC INPUT SESSION**

8.1 Public Input Session.

Mayor Moghrabi declared the Public Input Session open at 1:35 p.m.

There was no one present for the Public Input Session.

Mayor Moghrabi declared the Public Input Session closed at 1:35 p.m.

**DISPOSITION OF DELEGATION BUSINESS**

9.1 Public Input Session.

No action required.

**NEW BUSINESS**

10.4 Briefing – Creation of Health Foundation – Next Steps;

Dan Small, Senior Manager, provided an overview of the Creation of Health Foundation – Next Steps briefing.

P.14.110 Motion by Councillor Haymour that Administration continues liaising with Alberta Health Services for the creation of a Health Foundation, with a mandate that includes, but is not limited to: program development, equipment purchase and healthcare personnel recruitment.

**CARRIED UNANIMOUSLY**



Councillor Richard left Council Chambers at 2:10 p.m.

P.14.111 Motion by Councillor Nowak that monthly Health Foundation updates be provided to Council at the Policy and Priorities Committee Meetings.

**CARRIED UNANIMOUSLY**

Councillor Haymour left Council Chambers at 2:12 p.m.

**RECESS**

Mayor Moghrabi called a recess at 2:12 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 2:18 p.m. with all those Members of Council previously listed in attendance, including Councillor Richard and Councillor Haymour.

**NEW BUSINESS**

10.5 Briefing – Draft Ice Allocation Policy and Procedure;

Staci Lattimer, Manager, Parks & Recreation provided an overview of the Draft Ice Allocation Policy and Procedure briefing.

A discussion ensued regarding amending the procedure such that it is clarified that it is for primetime ice allocation.

P.14.112 Motion by Councillor Olson to accept the Briefing regarding Draft Ice Allocation Policy and Procedure as information.

**CARRIED UNANIMOUSLY**

10.6 Briefing – Social Media Policy;

Jihad Moghrabi, Communications Coordinator provided an overview of the Social Media Policy briefing.

Councillor Olson left Council Chambers at 2:37 p.m. and did not return to the meeting.

10.6 Briefing – Social Media Policy (continued);

P.14.113 Motion by Councillor Phillips to accept the Briefing regarding Social Media Policy as information.

**In Favour**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Phillips**  
**Councillor Siebold**  
**Councillor Haymour**  
**Councillor Nowak**

**Opposed**  
**Councillor Thompson**

**CARRIED**

10.7 Briefing – Job Evaluation and Compensation Plan Design.

Shadia Amblie, Interim Chief Administrative Officer provided an overview of the Job Evaluation and Compensation Plan Design briefing.

P.14.114 Motion by Councillor Haymour to accept the Briefing regarding Job Evaluation and Compensation Plan Design as information.

**CARRIED UNANIMOUSLY**

## **BOARDS AND COMMITTEES – REPORTS & MINUTES**

11.1 May 12, 2014 FCSS Board Minutes;

11.2 June 18, 2014 Municipal Planning Commission.

P.14.115 Motion by Councillor Nowak to accept the Boards & Committees – Reports and Minutes, items 11.1 and 11.2, as information.

**CARRIED UNANIMOUSLY**

## **CORRESPONDENCE**

- Received May 21, 2014 from Mr. Patrick LaForge, Hope Haven – Re: Hope Haven Charity Golf Tournament;
- Received June 13, 2014 from Mr. Raymond Danyluk, Portage College – Re: Mayor Invited to Board and Senior Administration meeting;
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P.14.116 Motion by Councillor Richard to accept the Correspondence items listed under item 12.0 as information.

**CARRIED UNANIMOUSLY**

## **ADJOURNMENT**

P.14.117 Motion by Councillor Haymour to adjourn the Policy and Priorities Committee Meeting of August 5, 2014 at 3:21 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Interim Chief Administrative Officer**