

LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING

DATE: January 14, 2014
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 December 6, 2013 Special Council Meeting – Budget;
 - 3.2 December 10, 2013 Regular Council Meeting;
 - 3.3 December 11, 2013 Special Council Meeting – Community Group Budget Presentations;
 - 3.4 December 13, 2013 Special Council Meeting – Budget;
 - 3.5 December 17, 2013 Special Council Meeting – Budget;
 - 3.6 December 19, 2013 Special Council Meeting – Budget.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS
 - 6.1 11:00 a.m. Tender Opening – Gravel Crushing & Stockpiling;
 - 6.2 1:30 p.m. Public Hearing – Rezoning Bylaw 13-034; JHO Holdings & Management Ltd.; Pt. NE 36-66-14-W4M; from Urban Reserve District (UR) to Low Density Hamlet Residential District (LDR);
 - 6.3 1:30 p.m. Public Hearing – Rezoning Bylaw 13-040; Lac La Biche County; Lot 1, Block 5, Plan 1222024; from Central Commercial District (C1) to Medium Density Hamlet Residential District (MDR);
 - 6.4 2:00 p.m. Public Input Session.

7. DISPOSITION OF DELEGATION BUSINESS

7.1 Public Input Session (moved to in-camera section as Item 10.3).

8. NEW BUSINESS

8.1 Briefing – Resource Recovery – Status Report;

8.2 RFD – Resource Recovery Refuse Compactor Vehicle Purchase;

8.3 RFD – Amendments to Policy PI-30-001 – Dust Abatement;

8.4 RFD – Amendments to Policy PI-30-009 – Snow Removal & Ice Control;

8.5 RFD – Amendments to Policy PI-30-015 – New Road Construction Request;

8.6 RFD – Lac La Biche County Redevelopment and Conceptual Plan;

8.7 RFD – Community Collaboration Initiative – Invitation to Participate;

8.8 RFD – Hiring for Vacant Planning and Development Department;

8.9 RFD – Filling Maternity Leave Position for Protective Services Clerk;

8.10 RFD – Request for Second Extension – Subdivision Approval for File 2012-S-006; Proposed Subdivision of SW 17-65-14-W4M;

8.11 Briefing – Madison Meadows Development (Part of Hudson Bay Company Reserve, Lac La Biche Settlement);

8.12 RFD – Rezoning Bylaw 13-034; JHO Holdings & Management Ltd.; Pt. NE 36-66-14-W4M; from Urban Reserve District (UR) to Low Density Hamlet Residential District (LDR) – 2nd and 3rd Readings;

8.13 Moved to after the in-camera session;

8.14 RFD – Awarding of 2013-32-21 Gravel Crushing and Stockpiling Tender (hand-out after 11 a.m.);

8.15 RFD – Bylaw 14-001 Procedures and Committees of the Whole Council;

8.16 RFD – Appointment to the AUMA Standing Committee;

8.17 RFD – Member at Large Appointments to Lac La Biche County Committees.

9. NOTICES OF MOTION

10. IN CAMERA SESSION

- 10.1 RFD – Request to Waive Property Tax Penalties (section 16.2 FOIP);
- 10.2 Land Sale Information (section 25 FOIP) – addition to agenda;
- 10.3 Item 7.1 Disposition of Delegation Business – Public Input Session (section 17 FOIP).

NEW BUSINESS

- 8.13 RFD – Rezoning Bylaw 13-040; Lac La Biche County; Lot 1, Block 5, Plan 1222024; from Central Commercial District (C1) to Medium Density Hamlet Residential District (MDR) – 2nd and 3rd Readings.

11. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

January 14, 2014 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held on January 14, 2014 at 10:00 a.m.

CALL TO ORDER Mayor Langevin called the meeting to order at 10:02 a.m.

PRESENT

Aurel Langevin	Mayor
Wanda Austin	Councillor
Robert Richard	Councillor / Deputy Mayor
Richard Olson	Councillor
David Phillips	Councillor
MJ Siebold	Councillor
Tim Thompson	Councillor
Hajar (Jerry) Haymour	Councillor
John Nowak	Councillor

**STAFF IN
ATTENDANCE**

Gordon Frank	Acting CAO/General Manager, Development & Community Services
Jeff Lawrence	General Manager, Operations (in part)
Shadia Amblie	Manager, Communications
Melanie Kanarek	Manager, Legislative Services
Joanne Onciul	Legislative Services Coordinator

ADOPTION OF AGENDA

14.013 Motion by Councillor Nowak to approve the January 14, 2014 Regular Council Meeting agenda as amended:

- Addition of Item 10.2 – Land Sale Information;
- Move Item 8.13 to after the in-camera session.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 December 6, 2013 Special Council Meeting – Budget;

Request to change last paragraph to read: “A discussion ensued regarding sports fields at the Bold Center”.

14.014 Motion by Councillor Thompson to adopt the Special Council Meeting minutes of December 6, 2013 as amended.

CARRIED UNANIMOUSLY

3.2 December 10, 2013 Regular Council Meeting;

14.015 Motion by Councillor Olson to adopt the Regular Council Meeting minutes of December 10, 2013 as circulated.

CARRIED UNANIMOUSLY

3.3 December 11, 2013 Special Council Meeting – Community Group Budget Presentations;

14.016 Motion by Councillor Haymour to adopt the Special Council Meeting – Community Group Budget Presentations minutes of December 11, 2013 as circulated.

CARRIED UNANIMOUSLY

3.4 December 13, 2013 Special Council Meeting – Budget;

14.017 Motion by Councillor Richard to adopt the Special Council Meeting minutes of December 13, 2013 as circulated.

CARRIED UNANIMOUSLY

3.5 December 17, 2013 Special Council Meeting – Budget;

14.018 Motion by Councillor Siebold to adopt the Special Council Meeting minutes of December 17, 2013 as circulated.

CARRIED UNANIMOUSLY

3.6 December 19, 2013 Special Council Meeting – Budget.

14.019 Motion by Councillor Austin to adopt the Special Council Meeting minutes of December 19, 2013 as circulated.

CARRIED UNANIMOUSLY

RECESS Mayor Langevin called a recess at 10:23 a.m.

RECONVENE Mayor Langevin reconvened the meeting at 10:29 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.1 Briefing – Resource Recovery – Status Report;

Barry Kolenosky, Manager, Resource Recovery, Environmental and Agricultural Services, provided an overview of the future of recycling within the Lac La Biche County.

The above noted discussion will continue after the Tender Opening.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.1 Tender Opening – Gravel Crushing & Stockpiling;

Brian Shapka, Manager, Transportation Services and Helen Wells, Transportation Services Coordinator, were present to open the tenders for Gravel Crushing and Stockpiling. Six tenders were opened and the unofficial results are as follows:

No.	Tenderer	Total Tender Amount without GST
1	Billy Taha Trucking Ltd.	\$3,391,000.00
2	Barsi Enterprises	\$4,205,000.00
3	Wapiti Gravel Suppliers	\$2,884,500.00
4	Surmont Sand & Gravel Ltd.	\$2,600,500.00
5	JMB Crushing	\$1,980,000.00
6	Hoban Equipment	\$2,145,000.00

RECESS Mayor Langevin called a recess at 11:14 a.m.

RECONVENE Mayor Langevin reconvened the meeting at 11:25 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.1 Briefing – Resource Recovery – Status Report (continued);

Discussions continued regarding the current status and future of recycling in Lac La Biche County.

14.020 Motion by Councillor Phillips to accept the briefing – Resource Recovery Status Report, as information.

CARRIED UNANIMOUSLY

8.2 RFD – Resource Recovery Refuse Compactor Vehicle Purchase;

A discussion ensued regarding the Resource Recovery Refuse Compactor Vehicle Purchase.

14.021 Motion by Councillor Nowak that Lac La Biche County Council approves the reallocation of funds from 6-651-31-23 to purchase one used refuse compactor vehicle with the estimated cost not to exceed \$40,000.

IN FAVOUR
Mayor Langevin
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Haymour
Councillor Nowak

OPPOSED
Councillor Thompson

CARRIED

RECESS Mayor Langevin called a recess at 12:15 p.m.

RECONVENE Mayor Langevin reconvened the meeting at 12:47 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.3 RFD – Amendments to Policy PI-30-001 – Dust Abatement;

Manager, Transportation, Brian Shapka reviewed the proposed Dust Abatement Policy PI-30-001. A discussion ensued regarding the same.

14.022 Motion by Councillor Nowak that County Council amends Policy PI-30-001 to provide dust abatement for County residents within the County, as attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

8.4 RFD – Amendments to Policy PI-30-009 – Snow Removal & Ice Control;

Mr. Shapka reviewed the proposed Snow Removal & Ice Control Policy PI-30-009. A discussion ensued regarding the same.

It was noted that Schedule A should reflect that the access to the hospital be treated as a designated route.

14.023 Motion by Councillor Nowak that County Council amends Policy PI-30-009 – Snow Removal and Ice Control, as attached to and forming part of these minutes, and further that the access to the hospital be treated as an arterial road.

CARRIED UNANIMOUSLY

8.5 RFD – Amendments to Policy PI-30-015 – New Road Construction Request;

14.024 Motion by Councillor Haymour to defer this item and bring forward Policy PI-30-015 to the Public Works Committee meeting on January 21, 2014.

CARRIED UNANIMOUSLY

8.14 RFD – Awarding of 2013-32-21 Gravel Crushing and Stockpiling Tender;

14.025 Motion by Councillor Olson that County Council approves the awarding of the 2013-32-21 Gravel Crushing and Stockpiling Tender to Hoban Equipment Ltd. at a cost of \$2,145,000.00 plus GST.

CARRIED UNANIMOUSLY

RECESS Mayor Langevin called a recess at 1:28 p.m.

RECONVENE Mayor Langevin reconvened the meeting at 1:30 p.m. with all those Members of Council previously listed in attendance.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.2 Public Hearing - Rezoning Bylaw 13-034; JHO Holdings & Management Ltd.; Pt. NE 36-66-14-W4M; from Urban Reserve District (UR) to Low Density Hamlet Residential District (LDR);

Mayor Langevin declared the public hearing open at 1:31 p.m.

Mayor Langevin asked the Manager, Legislative Services whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. The Manager, Legislative Services advised that this was the case.

Mayor Langevin asked the Manager, Legislative Services if any written submissions were received. The Manager, Legislative Services advised that no written submissions were received.

The Manager, Planning & Development, Doug Topinka, summarized the purpose for the hearing.

Mayor Langevin asked if there was anyone present wishing to speak to Rezoning Bylaw 13-034.

Jim Odishaw, developer, was present and expressed his opinion that this is the right time for this development as studies show there is a need for affordable residential homes in the area. Mr. Odishaw provided an overview of his proposed plans.

Mayor Langevin asked if there was anyone else present wishing to speak to Rezoning Bylaw 13-034. There was no one present wishing to speak.

Mayor Langevin thanked Mr. Odishaw for his comments, and declared the public hearing closed at 1:42 p.m.

6.3 Public Hearing - Rezoning Bylaw 13-040; Lac La Biche County; Lot 1, Block 5, Plan 1222024; from Central Commercial District (C1) to Medium Density Hamlet Residential District (MDR);

Mayor Langevin declared the public hearing open at 1:42 p.m.

Mayor Langevin asked the Manager, Legislative Services whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. The Manager, Legislative Services advised that this was the case.

The Manager, Planning & Development, Doug Topinka, summarized the purpose for the hearing.

Mayor Langevin asked the Manager, Legislative Services if any written submissions were received. The Manager, Legislative Services advised that no written submissions were received.

Mayor Langevin asked if there was anyone present wishing to speak to Rezoning Bylaw 13-040. There was no one present wishing to speak.

Mayor Langevin declared the public hearing closed at 1:44 p.m.

NEW BUSINESS

8.6 RFD – Lac La Biche County Redevelopment and Conceptual Plan;

14.026 Motion by Councillor Thompson that this item be deferred to the January 15, 2014 Special Council Meeting to allow Council time to receive a copy of the RFP and review same.

CARRIED UNANIMOUSLY

8.7 RFD – Community Collaboration Initiative – Invitation to Participate;

14.027 Motion by Councillor Thompson that Lac La Biche County Council authorizes the County's participation in The Banff Centre's Community Collaboration Initiative, which is sponsored by Cenovus Energy.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.4 Public Input Session.

Mayor Langevin declared the public input session open at 2:00 p.m.

Councillor Haymour left Council Chambers at 2:01 p.m.

Dan Leach was present and provided his view on the history of an incident that occurred at the Bold Center.

Councillor Haymour returned to Council Chambers at 2:02 p.m.

Mr. Leach provided his opinion of the events and raised concerns regarding actions of County staff.

Discussion ensued regarding the incident.

Mayor Langevin thanked Mr. Leach for his comments, and declared the public input session closed at 2:11 p.m.

RECESS

Mayor Langevin called a recess at 2:11 p.m.

RECONVENE

Mayor Langevin reconvened the meeting at 2:21 p.m. with all those Members of Council previously listed in attendance.

14.028 Motion by Councillor Olson to extend the meeting to the completion of the agenda.

IN FAVOUR

**Mayor Langevin
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Thompson
Councillor Haymour**

OPPOSED

Councillor Nowak

CARRIED

NEW BUSINESS

8.8 RFD – Hiring for Vacant Planning and Development Department;

14.029 Motion by Councillor Richard that Administration be authorized to fill the vacant Development Officer I position.

IN FAVOUR

**Mayor Langevin
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Siebold
Councillor Thompson
Councillor Nowak**

OPPOSED

**Councillor Phillips
Councillor Haymour**

CARRIED

8.8 RFD – Hiring for Vacant Planning and Development Department (continued);

14.030 Motion by Councillor Siebold that Administration be authorized to internally fill the vacant joint Planning & Development/Social Planning Clerk position.

IN FAVOUR

**Mayor Langevin
Councillor Austin
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Nowak**

OPPOSED

**Councillor Richard
Councillor Thompson
Councillor Haymour**

CARRIED

8.9 RFD – Filling Maternity Leave Position for Protective Services Clerk;

14.031 Motion by Councillor Olson to defer filling the Protective Services Clerk maternity leave position until Council can review the same after the 2014 Operations Budget has been approved.

IN FAVOUR

**Councillor Austin
Councillor Richard
Councillor Olson
Councillor Siebold
Councillor Thompson
Councillor Haymour
Councillor Nowak**

OPPOSED

**Mayor Langevin
Councillor Phillips**

CARRIED

Councillor Richard left Council Chambers at 3:00 p.m.

8.10 RFD – Request for Second Extension – Subdivision Approval for File 2012-S-006; Proposed Subdivision of SW 17-65-14-W4M;

14.032 Motion by Councillor Haymour that Lac La Biche County approves an extension to the Subdivision Approval for File 2012-S-006 until March 26, 2015.

CARRIED UNANIMOUSLY

8.11 Briefing – Madison Meadows Development (Part of Hudson Bay Company Reserve, Lac La Biche Settlement);

Doug Topinka provided an overview of the Madison Meadows File. A discussion ensued regarding the same.

14.033 Motion by Councillor Austin to accept the briefing – Madison Meadows Development (Part of Hudson Bay Company Reserve, Lac La Biche Settlement), as information.

CARRIED UNANIMOUSLY

8.12 RFD – Rezoning Bylaw 13-034; JHO Holdings & Management Ltd.; Pt. NE 36-66-14-W4M; from Urban Reserve District (UR) to Low Density Hamlet Residential District (LDR) – 2nd and 3rd Readings;

14.034 Motion by Councillor Siebold that Bylaw 13-034 be given second reading this 14th day of January, 2014.

CARRIED UNANIMOUSLY

14.035 Motion by Councillor Olson that Bylaw 13-034 be given third and final reading this 14th day of January, 2014.

CARRIED UNANIMOUSLY

DISPOSITION OF DELEGATION BUSINESS

7.1 Public Input Session.

14.036 Motion by Councillor Nowak that Council adds Item 7.1 Disposition of Delegation Business to the in-camera section as Item 10.3.

CARRIED UNANIMOUSLY

RECESS

Mayor Langevin called a recess at 3:24 p.m.

RECONVENE

Mayor Langevin reconvened the meeting at 3:35 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.15 RFD –Bylaw 14-001 Procedures and Committees of the Whole Council;

Melanie Kanarek, Manager, Legislative Services reviewed Bylaw 14-001 Procedures and Committees of the Whole Council.

Councillor Richard returned to Council Chambers at 3:39 p.m.

It was noted that reference to schedules B & C in the policy need to be reversed.

Councillor Nowak left Council Chambers at 3:56 p.m.

Discussion ensued regarding the time allotted for Public Input Sessions.

Councillor Phillips left Council Chambers at 3:59 p.m., and did not return to the meeting.

14.037 Motion by Councillor Siebold that Bylaw 14-001 be given first reading this 14th day of January, 2014.

CARRIED UNANIMOUSLY

14.038 Motion by Councillor Siebold that Bylaw 14-001 be amended so that the Public Information Session be extended to 10 minutes from 2 minutes.

CARRIED UNANIMOUSLY

8.16 RFD – Appointment to the AUMA Standing Committee;

14.039 Motion by Councillor Richard that Councillor Siebold be authorized to participate in the AUMA Municipal Governance Standing Committee for the upcoming year.

CARRIED UNANIMOUSLY

NEW BUSINESS

- 8.17 RFD – Member at Large Appointments to Lac La Biche County Committees.

Councillor Nowak returned to Council Chambers at 4:05 p.m.

Agricultural Service Board

- 14.040 Motion by Councillor Austin to ratify the appointment of Lawrence Gingras to the Agricultural Service Board, effective immediately and for a term ending December 31, 2017.

CARRIED UNANIMOUSLY

Environmental Stewardship Advisory Committee

- 14.041 Motion by Councillor Siebold to appoint Rae Boisvert to the Environmental Stewardship Advisory Committee, effective immediately and for a term ending December 31, 2017.

CARRIED UNANIMOUSLY

Municipal Planning Commission

- 14.042 Motion by Councillor Richard to vote by secret ballot.

CARRIED UNANIMOUSLY

Council members voted by secret ballot for the Municipal Planning Commission appointments.

Gordon Frank and Melanie Kanarek counted the ballots. Ms. Kanarek noted that Thomas Polzin, Victor Toutant and Tracy Lord were selected as members for the Municipal Planning Commission.

- 14.043 Motion by Councillor Nowak to appoint Thomas Polzin, Victor Toutant and Tracy Lord to the Municipal Planning Commission, effective immediately and for a term ending December 31, 2017.

CARRIED UNANIMOUSLY

- 14.044 Motion by Councillor Haymour to destroy the ballots of the Municipal Planning Commission election.

CARRIED UNANIMOUSLY

8.17 RFD – Member at Large Appointments to Lac La Biche County Committees (continued).

Subdivision & Development Appeal Board

14.045 Motion by Councillor Richard to re-advertise for the Subdivision and Development Appeal Board vacancies.

CARRIED UNANIMOUSLY

Municipal Planning Commission

14.046 Motion by Councillor Thompson to appoint Councillor Haymour, Councillor Richard and Mayor Langevin as Council Members on the Municipal Planning Commission.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

14.047 Motion by Councillor Siebold to go in camera at 4:23 p.m.

CARRIED UNANIMOUSLY

10.1 RFD – Request to Waive Property Tax Penalties (section 16.2 FOIP);

10.2 Land Sale Information (section 25 FOIP);

10.3 Item 7.3 Disposition of Delegation Business – Public Input Session (section 17 FOIP).

RETURN TO REGULAR MEETING

14.048 Motion by Councillor Austin to proceed with the meeting out of camera at 5:20 p.m.

CARRIED UNANIMOUSLY

RECESS

Mayor Langevin called a recess at 5:20 p.m.

RECONVENE

Mayor Langevin reconvened the meeting at 5:25 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.15 RFD –Bylaw 14-001 Procedures and Committees of the Whole Council (continued);

Amended Bylaw 14-001 was distributed to Council.

14.049 Motion by Councillor Austin that Bylaw 14-001 be given second reading this 14th day of January, 2014.

CARRIED UNANIMOUSLY

14.050 Motion by Councillor Olson that Bylaw 14-001 be submitted for third and final reading this 14th day of January, 2014.

CARRIED UNANIMOUSLY

14.051 Motion by Councillor Nowak that Bylaw 14-001 be given third and final reading this 14th day of January, 2014.

CARRIED UNANIMOUSLY

14.052 Motion by Councillor Haymour that Councillor Richard and Mayor Langevin be appointed as the Public Works Committee Chair and Vice Chair, respectively.

CARRIED UNANIMOUSLY

14.053 Motion by Councillor Siebold that the Public Works Committee meetings be held on the third Tuesday of each month at 10:00 a.m. in Council Chambers.

CARRIED UNANIMOUSLY

14.054 Motion by Councillor Olson that the Monthly Strategic Sessions be held on the third Tuesday of each month at 1:30 p.m. in Council Chambers.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

10.1 RFD – Request to Waive Property Tax Penalties (section 16.2 FOIP);

14.055 Motion by Councillor Nowak that Lac La Biche County declines the request of the property owners of the lot linked to tax roll no. 6613323086 to waive 2013 tax penalties of \$35.61.

CARRIED UNANIMOUSLY

10.2 Land Sale Information (section 25 FOIP);

No action required.

10.3 Item 7.1 Disposition of Delegation Business – Public Input Session (section 17 FOIP).

No action required.

NEW BUSINESS

8.13 RFD – Rezoning Bylaw 13-040; Lac La Biche County; Lot 1, Block 5, Plan 1222024; from Central Commercial District (C1) to Medium Density Hamlet Residential District (MDR) – 2nd and 3rd Readings;

14.056 Motion by Councillor Siebold that Bylaw 13-040 be given second reading this 14th day of January, 2014.

IN FAVOUR
Mayor Langevin
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Siebold
Councillor Nowak

OPPOSED
Councillor Thompson
Councillor Haymour

CARRIED

8.13 RFD – Rezoning Bylaw 13-040; Lac La Biche County; Lot 1, Block 5, Plan 1222024; from Central Commercial District (C1) to Medium Density Hamlet Residential District (MDR) – 2nd and 3rd Readings (continued);

14.057 Motion by Councillor Siebold that Bylaw 13-040 be given third and final reading this 14th day of January, 2014.

IN FAVOUR

**Mayor Langevin
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Siebold
Councillor Thompson
Councillor Nowak**

OPPOSED

Councillor Haymour

CARRIED

ADJOURNMENT

14.058 Motion by Councillor Siebold to adjourn the Regular Council Meeting of January 14, 2014 at 5:47 p.m.

CARRIED UNANIMOUSLY

Aurel Langevin, Mayor

**Gordon Frank
Acting Chief Administrative Officer**

LAC LA BICHE COUNTY POLICY

TITLE: DUST ABATEMENT	POLICY NO: PI-30-001
RESOLUTION: 14.022	EFFECTIVE DATE: MARCH 9, 2010
LEAD ROLE: MANAGER, TRANSPORTATION SERVICES	NEXT REVIEW DATE: JANUARY 14, 2016
SPECIAL NOTES/CROSS REFERENCE: IS-31-001/ PW-008	AMENDMENT DATE: JANUARY 14, 2014

POLICY STATEMENT:

In order to provide dust control applications on County roadways for the health and safety of the residents.

GENERAL:

1. Lac La Biche County shall implement the use of Calcium Chloride as a dust abatement product. Dust abatement will be on a cost share with the applicant's portion being that of a \$50.00 Administrative Fee per 200 meters as set out in Policy CS-10-012, Schedule of Fees and Charges.
2. Lac La Biche County may supply dust control applications for a distance of up to 200 meters on municipal roadways, directly in front of farmsteads, residences, cemeteries, community organizations, churches and businesses.
3. If the resident requests treatment for more than 200 meters, they will be responsible for the total additional cost of the additional product as established yearly in the Schedule of Fees and Charges Policy approved by council. Lac La Biche County may be responsible for only one application per year dependent on annual budget constraints.
4. Lac La Biche County will advertise the procedures for dust control, requiring that all interested residents submit an application before April 30 of each year. Late requests may be considered until June 1 dependent on the number of requests received
5. In instances where the Transportation Services Department determines that dust control will not be effective due to road and material conditions, or that the application will degrade the current road status to an unsafe condition, the work shall not be completed and the resident will be notified by the Manager of Transportation Services.
6. Lac La Biche County does not guarantee in any way the effectiveness of the dust control agent or the application.
7. Lac La Biche County reserves the right to maintain and grade the treated sections of any roadway as necessary to ensure a safe driving surface. Lac La Biche County may restore

the dust control application at the County's discretion, should damages occur through the county maintenance activities.

8. The application of dust control on gravel haul roads is at the discretion of Manager of Transportation Services.
9. In areas where dust control measures are not warranted by this policy, dust control measures may be completed upon customer's request, however the customer shall bear the total cost as established in the Schedule of Fees and Charges Policy.
10. Lac La Biche County may offer dust control services to residents solely dependent on annual budgetary constraints.
11. At the CAO's or designates discretion, dust control may be applied on any County Road as applicable.

Chief Administrative Officer

Date

Mayor

Date

LAC LA BICHE COUNTY POLICY

TITLE: SNOW REMOVAL AND ICE CONTROL	POLICY NO: PI-30-009
RESOLUTION: 14.023	EFFECTIVE DATE: JANUARY 12, 2010
LEAD ROLE: MANAGER, TRANSPORTATION SERVICES	NEXT REVIEW DATE: JANUARY 14, 2016
SPECIAL NOTES/CROSS REFERENCE:	AMENDMENT DATE: JANUARY 14, 2014

POLICY STATEMENT:

Lac La Biche County recognizes the need to provide a consistent snow removal and ice control procedure throughout the County.

General:

- i. The purpose of this policy is to provide Transportation Services guidelines for reducing or eliminating snow and ice hazards and to minimize the inconvenience of winter conditions for motorists and pedestrians, to the greatest degree possible, within available resources of the County.
- ii. Snow Removal Priorities:
 1. Priority #1: Arterial Roads
 2. Priority #2: Collector Roads
 3. Priority #3: Local Residential Roads, Seasonal Roads and County Properties
 4. Priority #4: Back Alleys. If conditions are such that some alleys are deemed impassable, equipment will be sent to clear only identified alleys. The remainder will be cleared after Priority #2 areas are completed and only if the alleys are deemed to require clearing.
- iii. Roadway snow removal operations will normally be undertaken during regular work hours and workdays except when one of the following circumstances occurs:
 1. Wind and drifting creates problems for traffic movement, or
 2. Roadways have not been cleared within the time periods established in this policy, at which time clearing operations will begin immediately and then become continuous, or

3. If weather conditions during a storm are such that Priority #1 roadways become icy or accumulate 5 centimeters of snow, the necessary equipment will be mobilized until these priority areas have been cleared and/or sanded.
- iv. Unless there are unusual circumstances or additional interfering snowfalls, upon cessation of a major storm, priority #1 roadways are to be cleared within twenty-four (24) hours, priority #2 roadways within seventy-two (72) hours, and priority #3 within five (5) days.
- v. In order to ensure a reasonable level of safety to motorists and pedestrians, sanding operations shall be initiated when the roadways have been deemed hazardous to public safety. Sanding shall be continued until a reasonable level of ice control has been attained.

Urban:

- i. The Urban Snow and Ice Control Policy describe snow removal priorities and the level of service that will be provided.
- ii. The criteria for setting snow removal priorities will be based on the following as shown in Schedule A and B:
 1. Downtown Business District with defined parking
 2. Commercial Business District
 3. Residential District
 4. Special conditions (terrain, emergency services, drifting, drainage).
- iii. Snow and ice control will commence when accumulation of five (5) centimeters of snow occurs in the business district and commercial district and ten (10) centimeters in the residential district.
- iv. Snow removal shall occur when hard packed snow and ice reaches ten (10) centimeters in the business district and commercial district and fifteen (15) centimeters in the residential district.
- v. Snow that has accumulated on the streets shall not be placed onto any developed lots, or sidewalks. Snow may be windrowed on the street, medians or boulevards until removed. Snow may be windrowed and placed in ditches and undeveloped lots to minimize expenditures.

Rural:

- i. Lac La Biche County will clear the snow from all local roads within five (5) days after the end of a snow event and twenty four (24) hours from all paved and oiled surface roads. The following priority will apply as shown in Schedule C:

1. Arterial Roads
 2. Collector Roads
 3. Local Roads and Seasonal Roads
 4. Fire Halls and Parking areas
 5. Fire Department water pick up points
 6. County Utilities Buildings or Lift Stations
 7. Community Halls
 8. Graveyard Access
 9. Rural Private Driveways with Snowplow Flags
- ii. The following are locations where Lac La Biche County will not complete snow removal and ice control:
1. Schools
 2. Private and Commercial driveways in Residential Areas
 3. Private and Commercial driveways in Subdivisions
 4. Private and Oil Lease Roads

Sidewalks:

- i. It is the responsibility of the residents, institutions and businesses to adequately remove all snow and ice from adjacent sidewalks.
- ii. To ensure that no damage is done to the paving stones on main street, the following guidelines shall be adhered to:
 1. No powered equipment utilizing metal blades are permitted on architectural sidewalks.
 2. Powered equipment with sweeping or snow blowing apparatus is permitted only with prior approval from the County. Size, weight, and condition of equipment will be the determining factors.
 3. The use of metal blades on architectural sidewalks is prohibited. Only plastic shovels are permitted.
 4. No salt shall be used for ice control.

Airport:

- i. Snow clearing at the airport is considered a high priority due to the accident potential at this facility.
- ii. The Transportation Manager, Maintenance Foreman or their designate (with input from the local flight service operator) are responsible for initiating snow clearing at the airport.
- iii. Snow clearing at the airport shall be performed as soon as can be reasonably accommodated after the weather clears. (If an air ambulance is required to land the runway maybe cleared during a storm).
- iv. A NOTAM (Notice to Airmen) will be issued with Edmonton Flight Service each morning after the airport inspection, if in the opinion of the person authorized to conduct daily inspections, snow accumulation on the runway could present danger to aircraft. A NOTAM will also be issued prior to each snow clearing operation or prior to any other maintenance activity which will require operation of equipment on the airport runway for an extended period.
- v. The airport runway, taxiway and the apron adjacent to the terminal building will be cleared as a first priority. If a heavy snowfall results in a shortage of equipment, the clearing of the access road to the airport may be delayed.
- vi. Snow will be cleared to a distance of three (3) meters behind the runway lights with a snow depth of no more than three hundred (300) millimeters.
- vii. **Sand or salt is not to be used** on the runway for ice control; urea or other approved de-icing agents may be used.

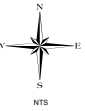
Chief Administrative Officer

Date

Mayor

Date




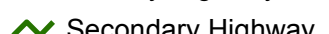


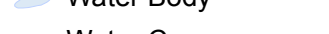


Schedule A

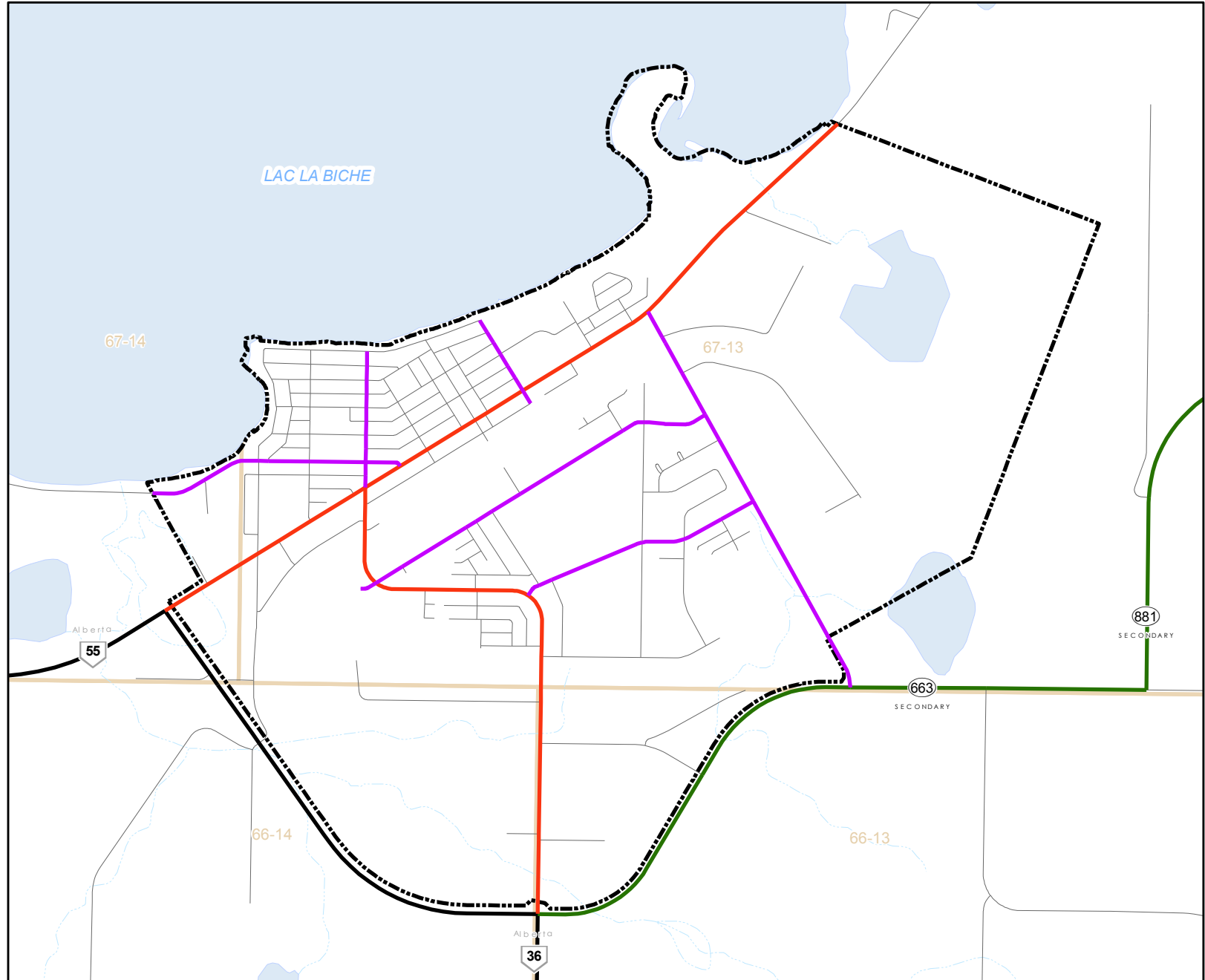


Hamlet of Lac La Biche Snow Removal and Ice Control

Location of Arterial and Collector Roads

Legend

-  Hamlet Arterial Roads
-  Hamlet Collector Roads
-  Primary Highway
-  Secondary Highway
-  Roads
-  Water Body
-  Water Course
-  Township
-  Hamlet Boundary



Base Map compiled from the Provincial Title Mapping Digital Base.
Universal Transverse Mercator Projection, Zone 12, NAD 83 datum.
Spatial Data Warehouse Ltd., July 2009
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Map produced: July 9, 2009









Schedule B

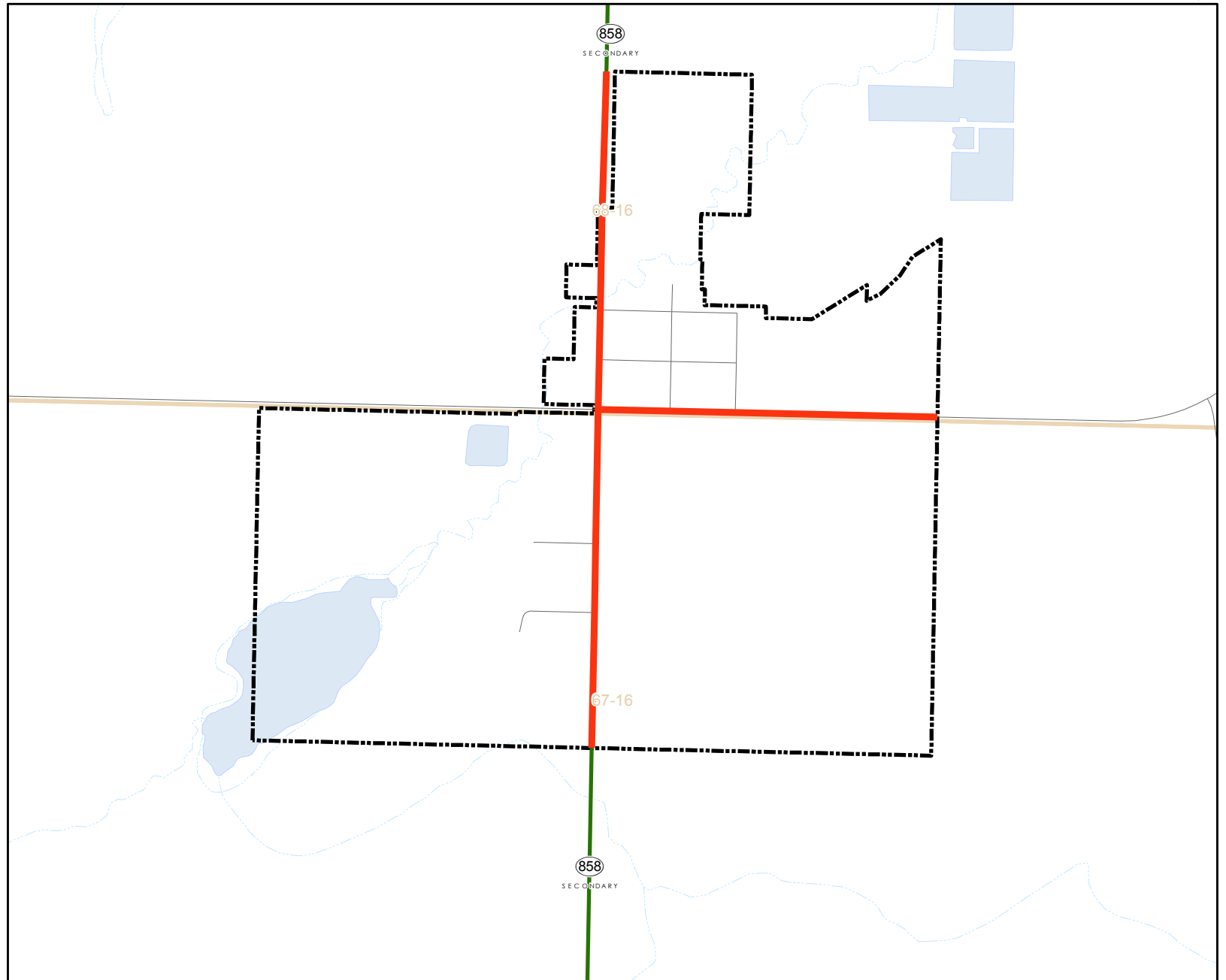


Hamlet of Plamondon Snow Removal and Ice Control

Location of Arterial Roads

Legend

-  Arterial Hamlet Roads
-  Primary Highway
-  Secondary Highway
-  Roads
-  Water Course
-  Water Body
-  Township
-  Hamlet Boundary



Schedule C



Lac La Biche County Snow Removal and Ice Control

Location of Arterial and Collector Roads

Legend

-  Arterial Roads
-  Collector Roads
-  Roads
-  Water Course
-  Water Body
-  Prov. Park
-  Prov. Rec. Area
-  Air Weapons Range
-  Indian Reserves
-  Township
-  Hamlets

