

LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING

DATE: September 26, 2017
TIME: 10:00 a.m.
PLACE: Council Chambers
McArthur Place

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 September 12, 2017 Regular Council Meeting
 - 3.2 September 19, 2017 Regular Council Meeting
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. DELEGATIONS
 - 6.1 11:45 a.m. Lac La Biche Homelessness Reduction Task Force – Presentation of Final Report;
 - 6.1.1 Disposition of Delegation Business.
 - 6.2 2:00 p.m. Tender Opening – TR-32-2017-04 – Plamondon/Caslan Connector Base & Pave
Ali Memon, Engineering Projects Manager, and Erwin Miranda, AMEC Foster-Wheeler;
 - 6.2.1 Disposition of Delegation Business.
 - 6.3 2:15 p.m. Tender Opening – TR-32-2016-17 – Township Road 652 (Elinor Lake Paving)
Ali Memon, Engineering Projects Manager, and Brad Grant, WSP;
 - 6.3.1 Disposition of Delegation Business.

6.4 2:30 p.m. Tender Opening – UT-41-2017-06 – Highway 858 (Water & Sewer Extension)
Ali Memon, Engineering Projects Manager, and Stephen Reichert, V3;

6.4.1 Disposition of Delegation Business.

PUBLIC HEARINGS

PUBLIC INPUT SESSION

6.5 12:15 p.m. Public Input Session;

6.5.1 Disposition of Public Input Session.

7. IN CAMERA SESSION

7.1 Doubtful Utilities Write-off (Request for Decision)
(s. 24 – Advice from Officials);

7.2 Notice of Intention to Expropriate (Request for Decision)
(s. 27 FOIP – Privileged Information);

7.3 Purchase of Additional Shop Space (Request for Decision)
(s. 25 FOIP – Public Body Economic Interests);

7.4 Tourism Marketing Contract with *Community Futures* (Request for Decision)
(s. 25 FOIP – Public Body Economic Interests);

7.5 Pow Wow Financial Statements and Recommendations (Request for Decision)
(s. 16 FOIP – Economic Interests of a Third Party)
(s. 24 FOIP – Advice from Officials);

7.6 Bold Center Sports Field Property Exchange (Request for Decision)
(s. 25 FOIP – Public Body Economic Interests);

7.7 Performance Review of the Chief Administrative Officer (Discussion)
(s. 17 FOIP – Personnel Matters).

8. NEW BUSINESS

8.1 Bylaw 17-004 (Land Use Bylaw) – 2nd and 3rd Readings;

8.2 Request for Extension on the Subdivision Approval for File 2013-S-018;
Subdivision of Lot 01, Block 01, Plan 0324568;

- 8.3 Capital Projects List (Briefing);
 - 8.4 Beaver Lake Landfill Site Redesign Funding (Request for Decision);
 - 8.6 Bylaw #17-024 (Bylaw to Amend Bylaw #15-001, Water & Sewer Services) (Request for Decision);
 - 8.7 Bylaw #17-023 (Bylaw to Repeal Bylaw #14-022, Utility Fees) (Request for Decision);
 - 8.8 Liquidation of Assets Policy (Request for Decision);
 - 8.9 Council Expense Claims (Briefing);
 - 8.10 Statement of Revenues & Expenditures (Request for Decision);
 - 8.11 Chief Administrative Officer's Report to Council;
 - 8.12 Rural Health Professions Action Plan Conference (Discussion) (addition to agenda).
9. ADJOURNMENT

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

September 26, 2017 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held September 26, 2017 at 10 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:11 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor / Deputy Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor
STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer and Senior Manager, Finance & Grants
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Alex Fuller	Communications Coordinator (in part)
	Jihad Moghrabi	Communications Coordinator (in part)
	Joanne Onciul	Legislative Services Coordinator
REGRETS	MJ Siebold	Councillor
	Tim Thompson	Councillor

ADOPTION OF AGENDA

17.886 Motion by Councillor Haymour to approve the September 26, 2017 Regular Council Meeting agenda as amended:

- Addition of Item 8.12 Rural Health Professions Action Plan Conference (Discussion)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 September 12, 2017 – Regular Council Meeting.

17.887 Motion by Councillor Nowak to adopt the September 12, 2017 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

3.2 September 19, 2017 – Regular Council Meeting.

17.888 Motion by Councillor Richard to adopt the September 19, 2017 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business to discuss.

URGENT MATTERS

There were no urgent matters to discuss.

NEW BUSINESS

8.1 Bylaw No. 17-004 (Land Use Bylaw) – 2nd and 3rd Readings

Mr. Gordon Shaw, Senior Manager, Planning & Development, provided an overview of the proposed amendments to the draft Land Use Bylaw No. 17-004, and fielded questions of Council.

Councillor Olson abstained from voting on motions 17.889 through to 17.895 as he was not present for the Public Hearing for Bylaw No. 17-004, held on September 7, 2017.

Councillor Olson left Council Chambers at 10:34 a.m.

17.889 Motion by Councillor Nowak that Bylaw No. 17-004 is amended by deleting the wording in clause 3 of section C1.11 – DEVELOPMENT NEAR WATER BODIES, and substituting it with the following wording, “*Notwithstanding the land use district regulations, development shall not be allowed within the distance of the high water mark adjacent to a water body specified by the Riparian Setback Matrix Model*”.

CARRIED UNANIMOUSLY

8.1 Bylaw No. 17-004 (Land Use Bylaw) – 2nd and 3rd Readings
(continued)

17.890 Motion by Councillor Richard that Bylaw No. 17-004 is amended by deleting the wording in clauses 1 through 8 of section C2.22 – RECREATIONAL VEHICLE ACCOMMODATION AND STORAGE, and substituting it with the following wording:

- 1) No person shall keep a recreational vehicle in any part of a front yard in a hamlet residential district from May 1 to October 31 unless it is parked on a driveway or parking pad.
- 2) Only one (1) recreational vehicle is permitted on a hamlet residential district lot at any time between May 1 and October 31.
- 3) No recreational vehicles shall be permitted in the front yard or side yard of a hamlet residential district from November 1 to April 30.
- 4) Recreational vehicles cannot be continuously occupied for more than fourteen (14) days within a hamlet residential district unless they are providing accommodation while a residence is being constructed for which a development permit has been issued. Development permit approval is required for occupancy in excess of fourteen (14) days.
- 5) Development approval is required for the following:
 - i. Where there are more than four (4) recreational vehicles parked for more than seven (7) continuous days on a lot used as temporary accommodation whether or not there is a fee charged: or,
 - ii. The storage of four (4) or more recreational vehicles for more than seven (7) continuous days on a lot whether or not there is a fee charged.
- 6) Notwithstanding (3), any recreational vehicle that is placed on a residential lot for the purpose of rental accommodation shall require a development permit.
- 7) A maximum of one (1) unoccupied recreational vehicle may be stored on a lot in the ES1 District, or on a lot of 0.4 ha (1.0 ac) or less in size in the CR District. A maximum of four (4) unoccupied recreational vehicles may be stored on a lot in the AG, ES2, OE1 and OE2 districts, or on a lot in excess of 0.4 ha (1.0 ac) in size in the CR District.

Motion 17.890 continued:

- 8) A maximum of four (4) occupied recreational vehicles may be located at any one time on a lot in the AG, CR, OE1 and OE2 districts unless otherwise authorized by the Development Authority.
- 9) In all cases where recreational vehicles are required during building construction, the terms of recreational vehicle occupancy shall be specified in the conditions of the development permit.
- 10) Any recreational vehicle required under the provisions of subsection (9) shall be removed within forty-eight (48) hours of the completion of the development for which the permit has been issued, or the suspension or expiry of the development permit.

CARRIED UNANIMOUSLY

Councillor Olson returned to Council Chambers at 10:36 a.m. and abstained from voting on motions 17.891 to 17.895 as he was not present during the Public Hearing for Bylaw No. 17-004 held on September 7, 2017.

- 17.891 Motion by Councillor Haymour that Bylaw No. 17-004 is amended by adding the following wording to the end of Clause 5 of Section C2.24 – SEA CANS STORAGE: “...*a commercial district with the exception of the Rural Commercial District (RC) where a maximum of two (2) sea cans are permitted.*”

CARRIED UNANIMOUSLY

- 17.892 Motion by Councillor Nowak that Bylaw No. 17-004 is amended by adding a new section entitled “*C2.22 PEAT EXTRACTION AND PROCESSING*” within the C2 SPECIAL LAND USE REGULATIONS and renumbering the remaining sections accordingly:

C2.22 PEAT EXTRACTION AND PROCESSING

- 1) In addition to the application requirements of Section D1.4 DEVELOPMENT PERMIT APPLICATIONS, applications for peat extraction and processing shall include:
 - i. The location and area of the site on which the peat extraction and/or processing is to take place;
 - ii. The expected life of the deposit, if available;
 - iii. The existing land use and proposed end land use (post reclamation);

Motion 17.892 continued:

- iv. A site analysis of the geology, groundwater, surface water, natural vegetation and features of a site as determined by the Development Authority;
 - v. The proposed extraction, operation, and staging of the peat extraction (including years, dates, hours of operation, guidelines for meeting recommended noise levels, aesthetics or other matters determined by the Development Authority;
 - vi. The proposed access and hauling activities (including number of trucks, tonnage, hours of hauling, methods of preventing/controlling/reducing the creation of fine peat particles;
 - vii. A copy of the development and reclamation plans. For any approvals required from Alberta Environment and Parks, the development and reclamation plan should be the same as the one submitted by the applicant(s) to Alberta Environment and Parks for the development and reclamation of the peat extraction. A copy of the approved reclamation plan from the Crown is required as a condition of the development approval; and,
 - viii. The results of public pre-application consultation, subject to the satisfaction of the Development Authority.
- 2) The hours for the operation shall be specified by the Development Authority.
 - 3) Development associated with the peat extraction and processing shall be screened from view from a roadway by a minimum 10.0 m (32.8 ft) wide buffer area which may include a berm, landscaping and/or fence. The height of the berm and/or fence, or the amount of landscaping, with be at the discretion of the Development Authority.
 - 4) No peat extraction and processing shall occur within 1,000 meters of a multi-lot residential subdivision unless otherwise varied by the Development Authority.
 - 5) A development approval for peat extraction development shall not be valid until all required provincial and federal approvals have been obtained and a copy provided to the Development Authority.

CARRIED UNANIMOUSLY

8.1 Bylaw No. 17-004 (Land Use Bylaw) – 2nd and 3rd Readings
(continued)

17.893 Motion by Councillor Haymour that Bylaw No. 17-004 is amended by altering maps in PART 7 – SCHEDULES by changing various reserve designated parcels adjacent to water bodies from Park and Recreation Districts (PR) to Natural Area Protection District (NAP) as shown in the following schedules:

Schedule A:

Pages 4, 5, 24, 25, 26, 38, 31, 43, 51, 60, 61, 63, 65, 69, 70, 73 and 74.

Schedule B

Pages 3, 6 and 7.

CARRIED UNANIMOUSLY

17.894 Motion by Councillor Haymour that Bylaw No. 17-004 as amended, be given second reading this 26th day of September, 2017.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Haymour
Councillor Nowak**

OPPOSED

Councillor Phillips

CARRIED

17.895 Motion by Councillor Austin that Bylaw No. 17-004 as amended, be given third and final reading this 26th day of September, 2017.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Haymour
Councillor Nowak**

OPPOSED

Councillor Phillips

CARRIED

NEW BUSINESS

8.2 Request for Extension on the Subdivision Approval for File 2013-S-018; Subdivision of Lot 01, Block 01, Plan 0324568;

17.896 Motion by Councillor Olson that Lac La Biche County Council approves an extension to the Subdivision Approval for File 2013-S-018 until September 26, 2018.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 10:47 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 10:55 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.3 Capital Projects List (Briefing)

Mr. Brian Shapka, Senior Manager, Public Works, answered questions of Council regarding the 2016 Capital Project Carry Over Summary presented.

17.897 Motion by Councillor Haymour to accept the 2016 Capital Project Carry Over summary and 2017 Capital Project Assignment List as information.

CARRIED UNANIMOUSLY

8.4 Beaver Lake Landfill Site Redesign Funding (Request for Decision)

17.898 Motion by Councillor Richard that \$30,000 be allocated to the Beaver Lake and the Plamondon Landfill 2017 Operational Engineering budget from general revenue for Landfill site redesigns.

CARRIED UNANIMOUSLY

8.6 Bylaw No. 17-024 (Bylaw to Amend Bylaw No. 15-001, Water & Sewer Services) (Request for Decision)

17.899 Motion by Councillor Olson that Bylaw No. 17-024 be given first reading this 26th day of September, 2017.

CARRIED UNANIMOUSLY

8.6 Bylaw No. 17-024 (Bylaw to Amend Bylaw No. 15-001, Water & Sewer Services) (Request for Decision) (continued)

17.900 Motion by Councillor Haymour that Bylaw No. 17-024 be given second reading this 26th day of September, 2017.

CARRIED UNANIMOUSLY

17.901 Motion by Councillor Richard that Bylaw No. 17-024 be submitted for third and final reading this 26th day of September, 2017.

CARRIED UNANIMOUSLY

17.902 Motion by Councillor Austin that Bylaw No. 17-024 be given third and final reading this 26th day of September, 2017.

CARRIED UNANIMOUSLY

8.7 Bylaw No. 17-023 (Bylaw to Repeal Bylaw No. 14-022, Utility Fees) (Request for Decision)

Councillor Olson left Council Chambers at 11:37 a.m. and returned at 11:39 a.m.

17.903 Motion by Councillor Haymour that Bylaw No. 17-023 be given first reading this 26th day of September, 2017.

CARRIED UNANIMOUSLY

17.904 Motion by Councillor Olson that Bylaw No. 17-023 be given second reading this 26th day of September, 2017.

CARRIED UNANIMOUSLY

17.905 Motion by Councillor Richard that Bylaw No. 17-023 be submitted for third and final reading this 26th day of September, 2017.

CARRIED UNANIMOUSLY

17.906 Motion by Councillor Phillips that Bylaw No. 17-023 be given third and final reading this 26th day of September, 2017.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:41 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:48 a.m. with all those Members of Council previously listed in attendance.

DELEGATIONS

6.1 Lac La Biche Homeless Reduction Task Force – Presentation of Final Report

Ms. Heather Stromquist, Chair, and Ms. Donna Webster, Co-Chair of the Lac La Biche Homeless Reduction Task Force, introduced themselves and Ms. Bernice Mechor, Constable Joe Greer, Mr. Darrell Lessmeister, Ms. Aimee Gauthier, Ms. Melissa Green, and Mr. Karuna Kesavan as members sitting in the gallery.

Ms. Stromquist and Ms. Webster presented a video called *Change* as well as a PowerPoint presentation giving an overview of the following:

- Homelessness and what it means in our community;
- Background Information and Demographics;
- Best Practices from Other Communities;
- Task Force Limitations;
- Task Force Recommendations;
- Summary

Mayor Moghrabi thanked the delegation for their presentation.

PUBLIC INPUT SESSION

6.5 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:35 p.m.

Councillor Olson left Council Chambers at 12:35 p.m.

Councillor Haymour left Council Chambers at 12:36 p.m.

Mr. Mel Kuprowsky and Ms. Pat Desjarlais provided a document to Council titled, *Lac La Biche Pow Wow and Fish Derby Association Audit of 2016 Pow Wow Days*.

Councillor Haymour returned to Council Chambers at 12:39 p.m.

Mr. Kuprowsky expressed his concern and questioned Council as to why the Lac La Biche Pow Wow and Fish Derby Association (LLB Pow Wow)

Audit for 2016 is not being shared publicly. Mayor Moghrabi reminded Mr. Kuprowsky that the public input session was not a question and answer session, but a presentation period.

Councillor Olson returned to Council Chambers at 12:39 p.m.

Mr. Kuprowsky continued to request information regarding the said audit despite Council's efforts to remind him that the public input session was not the venue to be asking questions regarding the audit.

Mr. Kuprowsky advised Council that the 2016 board members of the Lac La Biche Pow Wow and Fish Derby Association are more than happy to have the audit report released to the public.

Mayor Moghrabi advised Mr. Kuprowsky that a discussion will be had later in the meeting (during an in camera session) to discuss the release of the 2016 LLB Pow Wow audit.

Mr. Kuprowsky and Ms. Desjarlais expressed concern that their names were being "dragged through the mud" and asked when Council will clear their names.

Mayor Moghrabi advised Mr. Kuprowsky and Ms. Desjarlais that the audit was not done to victimize anyone, but was completed to provide clarity.

Mayor Moghrabi thanked Mr. Kuprowsky and Ms. Desjarlais for their presentation.

Mr. Brian Deheer provided his gratitude for the excellent initiatives this Council has accomplished with respect to the new Land Use Bylaw, various area structure plans and other matters. He further expressed gratitude to County staff for their role in the aforementioned accomplishments. Mr. Deheer commended the Lac La Biche Homeless Reduction Task Force for their presentation and advised Council of the initiatives that Medicine Hat has in place to eliminate homelessness.

Mayor Moghrabi thanked Mr. Deheer for his presentation and declared the public input session closed at 12:52 p.m.

DISPOSITION OF DELEGATION BUSINESS

6.1.1 Disposition of Delegation Business – Lac La Biche Homelessness Reduction Task Force – Presentation of Final Report

This matter will be discussed later in the meeting.

RECESS

Mayor Moghrabi called a recess at 1:00 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:17 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Olson and Haymour.

DELEGATIONS

6.2 Tender Opening – TR-32-2017-04 – Plamondon/Caslan Connector Base & Pave

Mr. Erwin Miranda, and Mr. Gabe Rohr, representatives of AMEC Foster-Wheeler, Mr. Ali Memon, Engineering Services Manager, and Ms. Jennifer Jackson, Project Services Clerk were present to open the tenders for the Plamondon/Caslan Connector Base & Pave project. The unofficial tender results are as follows:

Councillors Olson and Haymour entered Council Chambers at 2:19 p.m.

Contractor	Option 1 (LLB County supplies aggregate for base) Amount without GST	Option 2 (Contractor supplies aggregate for base) Amount without GST
Ledcor	\$8,522,264.76	N/A
E Construction	\$7,512,270.99	\$8,779,113.23
Border Paving	\$7,165,988.00	\$8,700,188.00
Carmacks Enterprises Ltd. (addendum included)	\$7,270,330.50 <u>-\$102,648.50</u> \$7,167,682.00	\$8,366,984.00 <u>-\$121,901.50</u> \$8,245,082.50
Knelsen Sand & Gravel (addendum included)	\$10,066,755.00 <u>-\$1,293,087.50</u> \$8,773,667.50	N/A

Mr. Rohr confirmed that all tenders submitted would be reviewed for accuracy by the consultants, and shortly thereafter, contractors will be advised of the results by Administration.

6.2.1 Disposition of Delegation Business

No action required.

6.3 Tender Opening – TR-32-2016-17 – Township Road 652 (Elinor Lake Paving)

Mr. Brad Grant and Mr. Dylan Evans representatives of WSP, Mr. Memon, and Ms. Jackson were present to open the tenders for the Township Road

652 (Elinor Lake Paving) project. The unofficial tender results are as follows:

Contractor	Amount without GST
E Construction	\$8,755,265.00
Knelsen Sand and Gravel (addendum included)	\$13,742,410.00 <u>-\$5,365,154.50</u> \$8,377,255.50
Ledcor Group Companies	\$9,023,068.62
PME Inc. (addendum included)	\$14,087,030.90 <u>-\$2,725,466.90</u> \$11,361,564.00
Consun Contracting	\$11,403,424.00
Heavy North Construction	\$11,047,270.60
Thompson Bros. (Constr.) LP	\$10,996,716.50
Carmacks Enterprises	\$8,740,895.00

Mr. Grant confirmed that all tenders submitted would be reviewed for accuracy by the consultants, and shortly thereafter, contractors will be advised of the results by Administration.

6.3.1 Disposition of Delegation Business

No action required.

6.4 Tender Opening – UT-41-2017-06 – Highway 858 (Water & Sewer Extension)

Mr. Stephen Reichert, representative of V3 Companies of Canada, Mr. Memon, and Ms. Jackson were present to open the tenders for UT-41-2017-06 – Highway 858 (Water & Sewer Extension) project. The unofficial tender results are as follows:

Contractor	Amount without GST
Kichton Contracting	\$6,467,809.96
Thompson Infrastructure Ltd.	\$4,299,793.97
Pidherney's Inc.	\$5,356,931.80
Consun Contracting Ltd.	\$6,284,140.70
PSA Construction Inc. (addendum included)	\$3,158,463.02 <u>+\$1,004,481.75</u> \$4,162,944.77

Mr. Reichert confirmed that all tenders submitted would be reviewed for accuracy by the consultants, and shortly thereafter, contractors will be advised of the results by Administration.

6.4.1 Disposition of Delegation Business

No action required.

PUBLIC HEARINGS

There were no public hearings scheduled.

RECESS

Mayor Moghrabi called a recess at 3:02 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:10 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Phillips and Haymour.

DISPOSITION OF DELEGATION BUSINESS

6.1.1 Disposition of Delegation Business – Lac La Biche Homeless Reduction Task Force – Presentation of Final Report (continued)

Councillor Phillips returned to Council Chambers at 3:12 p.m.

Councillor Haymour returned to Council Chambers at 3:13 p.m.

17.907 Motion by Councillor Nowak that Administration consult with Alberta Works regarding immediate homeless shelter requirements.

CARRIED UNANIMOUSLY

17.908 Motion by Mayor Moghrabi that Council endorse the Lac La Biche Homeless Reduction Task Force recommendations, and further to direct Administration to follow up with the recommendations for the 2018 budget year.

CARRIED UNANIMOUSLY

6.5.1 Disposition of Public Input Session

No action required.

NEW BUSINESS

8.8 Liquidation of Assets Policy (Request for Decision)

17.909 Motion by Councillor Olson that Council approve policy and procedure CS-10-018 Liquidation of Assets, as presented.

CARRIED UNANIMOUSLY

8.9 Council Expense Claims (Briefing)

17.910 Motion by Councillor Haymour to approve the Councillor Expense Claims processed in August 2017, as presented.

CARRIED UNANIMOUSLY

8.10 Statement of Revenues & Expenditures (Request for Decision)

Mayor Moghrabi left Council Chambers at 3:36 p.m. with Deputy Mayor Richard assuming the Chair.

Mayor Moghrabi returned to Council Chambers at 3:43 p.m. Deputy Mayor Richard continued to Chair the meeting.

Mayor Moghrabi assumed the Chair.

Councillor Olson left Council Chambers at 3:45 p.m.

17.911 Motion by Councillor Richard to direct Administration to look at options to recover construction costs for 90th Avenue, East of Beaverhill Road, from adjacent properties.

CARRIED UNANIMOUSLY

Councillor Olson returned to Council Chambers at 3:57 p.m.

17.912 Motion by Councillor Phillips that County Council accepts the Lac La Biche County Statement of Revenues & Expenditures for the Period Ended August 31, 2017, as presented.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

- 17.913 Motion by Councillor Austin to extend the September 26, 2017 Regular Council Meeting to such time that all agenda items have been brought forward.

CARRIED UNANIMOUSLY

NEW BUSINESS

- 8.11 Chief Administrative Officer's Report to Council

- 17.914 Motion by Councillor Nowak to accept the Chief Administrative Officer's Report at information.

CARRIED UNANIMOUSLY

- 8.12 Rural Health Professions Action Plan Conference (Discussion) (addition to agenda)

- 17.915 Motion by Councillor Haymour to direct Administration to communicate that Lac La Biche County expresses interest in hosting and submits an application for the Rural Health Professions Action Plan 2018 Conference.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 4:05 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 4:17 p.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

- 17.916 Motion by Councillor Nowak to go *in camera* at 4:17 p.m.

CARRIED UNANIMOUSLY

- 7.1 Doubtful Utilities Write-off (Request for Decision) (s. 24 – Advice from Officials)

Mayor Moghrabi and Councillor Richard both declared a pecuniary interest as they have relatives on the doubtful utilities write off list and left Council Chambers at 4:19 p.m. Councillor Nowak assumed the Chair.

Mayor Moghrabi and Councillor Richard returned to Council Chambers at 4:34 p.m. once the discussion regarding doubtful utilities write-off was concluded. Mayor Moghrabi assumed the Chair.

7.2 Notice of Intention to Expropriate (Request for Decision) (s. 27 FOIP – Privileged Information)

7.3 Purchase of Additional Shop Space (Request for Decision) (s. 25 FOIP – Public Body Economic Interests)

7.6 Bold Center Sports Field Property Exchange (Request for Decision) (s. 25 FOIP – Public Body Economic Interests)

7.4 Tourism Marketing Contract with Community Futures (Request for Decision) (s. 25 FOIP – Public Body Economic Interests)

Councillor Olson left Council Chambers at 5:34 p.m. and returned at 5:36 p.m.

RECESS

Mayor Moghrabi called a recess at 5:47 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 5:58 p.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

7.5 Pow Wow Financial Statements and Recommendations (Request for Decision) (s. 16 FOIP – Economic Interests of a Third Party) and (s. 24 FOIP – Advice from Officials)

Councillor Austin left Council Chambers at 6:12 p.m. and returned at 6:13 p.m.

Councillor Olson left Council Chambers at 6:20 p.m. and returned at 6:22 p.m.

RETURN TO REGULAR MEETING

17.917 Motion by Councillor Haymour to proceed with the meeting out of camera at 6:50 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF *IN CAMERA* SESSION

7.1 Doubtful Utilities Write-off (Request for Decision) (s. 24 – Advice from Officials)

Mayor Moghrabi and Councillor Richard both declared a pecuniary interest as they have relatives on the doubtful utilities write off list and left Council Chambers at 6:50 p.m. Councillor Nowak assumed the Chair.

17.918 Motion by Councillor Olson that County Council accepts the doubtful utilities write-off listing presented *in camera* as information pursuant to the disclosure requirement of Lac La Biche County Policy CS-10-013.

CARRIED UNANIMOUSLY

17.919 Motion by Councillor Phillips that Administration is authorized to write-off the doubtful utilities accounts receivables as listed below.

UTILITY ACCOUNT #	AMOUNT
500129.03	\$526.90
302048.01	\$733.52
100229.06	\$1,104.56
100470.02	\$1,128.11
500344	\$3,933.26
TOTAL:	\$7,426.35

CARRIED UNANIMOUSLY

Mayor Moghrabi and Councillor Richard returned at 6:54 p.m. once the discussion regarding doubtful utilities write-off was concluded and motions 17.918 and 17.919 were voted upon. Mayor Moghrabi assumed the Chair.

17.920 Motion by Councillor Haymour that Administration bring back options on charging deposits to commercial tenants for utility services.

CARRIED UNANIMOUSLY

7.2 Notice of Intention to Expropriate (Request for Decision) (s. 27 FOIP – Privileged Information)

17.921 Motion by Councillor Richard that County Council approves the issuing of the Notice of Intention to Expropriate a portion of SW 7-68-15-W4 and authorizes Administration to take the necessary steps to serve and publish that notice.

CARRIED UNANIMOUSLY

7.3 Purchase of Additional Shop Space (Request for Decision) (s. 25 FOIP – Public Body Economic Interests)

17.922 Motion by Councillor Olson to approve Administration to purchase Plan 0824734, Block 3, Lot 19A in the amount of \$750,000. The funds will be provided from Lac La Biche County reserves.

CARRIED UNANIMOUSLY

17.923 Motion by Councillor Haymour to transfer \$750,000 from Transportation capital reserves to Facilities 2017 Capital Budget for the purchase of the property located at Plan 0824734, Block 3, Lot 19A.

CARRIED UNANIMOUSLY

7.6 Bold Center Sports Field Property Exchange (Request for Decision) (s. 25 FOIP – Public Body Economic Interests)

17.924 Motion by Councillor Phillips to approve in principle the Bold Center Sports Field Development Plan to partner with Northern Lights Public School Division with the exchange of Property with an estimated net value of \$750,000.

CARRIED UNANIMOUSLY

7.4 Tourism Marketing Contract with Community Futures (Request for Decision) (s. 25 FOIP – Public Body Economic Interests)

17.925 Motion by Councillor Austin that Administration notify Community Futures of Council's decision not to renew the Tourism Marketing Contract that ends December 31, 2017.

CARRIED UNANIMOUSLY

7.4 Tourism Marketing Contract with Community Futures (Request for Decision) (s. 25 FOIP – Public Body Economic Interests) (continued)

17.926 Motion by Mayor Moghrabi that Administration prepare a job description for the Tourism Marketing/Economic Development Coordinator position.

CARRIED UNANIMOUSLY

7.5 Pow Wow Financial Statements and Recommendations (Request for Decision) (s. 16 FOIP – Economic Interests of a Third Party) and (s. 24 FOIP – Advice from Officials)

17.927 Motion by Councillor Nowak to direct Administration to release the Lac La Biche Pow Wow & Fish Derby Financial Statements and Recommendations to the current 2017 Pow Wow & Fish Derby Association as discussed *in camera*.

CARRIED UNANIMOUSLY

17.928 Motion by Councillor Haymour to increase the Lac La Biche Pow Wow & Fish Derby 2017 operating budget by \$30,000 funded from general revenue.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

17.929 Motion by Councillor Austin to go in camera at 7:09 p.m.

CARRIED UNANIMOUSLY

Councillor Olson left Council Chambers at 7:10 p.m. and returned at 7:12 p.m.

7.7 Performance Review of the Chief Administrative Officer (Discussion) (s. 17 FOIP – Personnel Matters)

RETURN TO REGULAR MEETING

17.930 Motion by Councillor Phillips to proceed with the meeting out of camera at 8:14 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF *IN CAMERA* SESSION

7.7 Performance Review of the Chief Administrative Officer
(Discussion) (s. 17 FOIP – Personnel Matters)

17.931 Motion by Councillor Richard to grant an increase to the Chief Administrative Officer’s annual salary by eight percent (8%) retroactive to July 7, 2017 as part of the CAO’s annual performance evaluation.

CARRIED UNANIMOUSLY

ADJOURNMENT

17.932 Motion by Councillor Austin to adjourn the Regular Council Meeting of September 26, 2017 at 8:17 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**