

LAC LA BICHE COUNTY
SPECIAL COUNCIL MEETING

DATE: March 1, 2017
TIME: 10:00 a.m.
PLACE: Council Chambers
McArthur Place

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. NEW BUSINESS
 - 3.1 Proposed 2017 County Budget.
4. IN CAMERA *(if necessary)*
5. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY
SPECIAL COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

March 1, 2017 – 10:00 a.m.

Minutes of the Lac La Biche County Special Council Meeting held March 1, 2017 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:10 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor / Deputy Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor
STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Dan Small	Interim Assistant Chief Administrative Officer/ Senior Manager, Finance & Grants
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement
	Brian Shapka	Senior Manager, Public Works
	James Roy	Legislative Services Coordinator

ADOPTION OF AGENDA

17.241 Motion by Councillor Austin to approve the March 1, 2017 Special Council Meeting agenda as presented.

CARRIED UNANIMOUSLY

NEW BUSINESS

4.1 Proposed 2017 County Budget;

4.1.1 Business Cases;

Seasonal Human Resources Clerk

Mr. Kashif Ijaz, Human Resources Manager, made a presentation to Council requesting funding in the amount of \$9,517.92 to employ one

seasonal employee for 13 weeks in order to revise the clerical and data storage procedures in the Human Resources Department.

17.242 Motion by Councillor Siebold to allocate \$9,517.92 for the purpose of employing one seasonal employee in the Human Resources Department as a file clerk in the summer of 2017, and further, that this position be transferred to the seasonal hiring pool from this point forward.

IN FAVOUR
Mayor Moghrabi
Councillor Richard
Councillor Austin
Councillor Olson
Councillor Phillips
Councillor Siebold

OPPOSED
Councillor Nowak
Councillor Haymour
Councillor Thompson

CARRIED

GIS Technician

Ms. Shadia Amblie, Chief Administrative Office, gave a presentation to Council on re-purposing one business development coordinator position as a GIS technician at a similar salary, and responded to questions.

17.243 Motion by Councillor Olson that Council authorizes Administration to create one new GIS technician position by re-purposing one business development coordinator position, as requested.

IN FAVOUR
Mayor Moghrabi
Councillor Richard
Councillor Austin
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Nowak
Councillor Haymour

OPPOSED
Councillor Thompson

CARRIED

Project Services Clerk

Ms. Amblie and Mr. Brian Shapka, Senior Manager, Public Works, gave a presentation to Council on re-purposing one vacant position to that of a Project Services Clerk, and responded to questions.

Councillor Siebold left Council Chambers at 10:46 a.m. and returned at 10:48 a.m.

Councillor Olson left Council Chambers at 10:53 a.m. and returned at 10:54 a.m.

Councillor Olson left Council Chambers at 10:57 a.m. and returned at 10:58 a.m.

Project Services Clerk (continued)

17.244 Motion by Councillor Phillips that Council authorizes Administration to create one new Project Services Clerk position, as requested.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 11:10 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:21 p.m. with all those Members of Council previously listed in attendance except Councillor Thompson & Haymour.

NEW BUSINESS

County Centre Front Staff Position

Mr. Dan Small, Interim Assistant Chief Administrative Officer/ Senior Manager, Finance & Grants, made a presentation on upgrading one County Centre front office administrative position from 0.65 FTE to 1.0 FTE.

Councillors Thompson and Haymour returned to Council Chambers at 11:23 a.m.

17.245 Motion by Councillor Thompson that council authorizes Administration to upgrade an administrative position at County Centre from 0.65 FTE to 1.0 FTE, as requested.

IN FAVOUR

**Mayor Moghrabi
Councillor Richard
Councillor Austin
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Thompson**

OPPOSED

**Councillor Nowak
Councillor Haymour**

CARRIED

Council Legislative Assistant

Ms. Amblie and Mr. Small made a presentation to Council on creating a permanent legislative assistant position.

17.246 Motion by Councillor Thompson that Council does not authorize Administration to create a permanent Council Legislative Assistant position, and further, that instead the current term position be extended to December 1, 2017.

IN FAVOUR

**Mayor Moghrabi
Councillor Richard
Councillor Haymour
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Thompson**

OPPOSED

**Councillor Nowak
Councillor Austin**

CARRIED

Seasonal Staffing – Public Works

Mr. Shapka made a presentation to Council and responded to questions with regard to creating three seasonal staff positions for gravelling operations.

17.247 Motion by Councillor Phillips that Council approves, as requested by Administration, the establishment of no more than three seasonal staff positions in the Public Works Department, to be employed under such terms and conditions as Administration considers appropriate.

CARRIED UNANIMOUSLY

Full-Time Equipment Operator

Mr. Shapka made a presentation to Council and responded to questions with regard to creating one full-time equipment operator position from the existing term position.

17.248 Motion by Councillor Nowak that Council approves, as requested by Administration, the establishment of one full-time position in Public Works Department, from the existing term position, to be employed under such terms and conditions as Administration considers appropriate.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 12:12 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:41 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

4.1 Proposed 2017 County Budget (continued);

4.1.2 Capital Budget Requests (continued);

Mr. Small made a presentation to Council on funds available to finance capital and discretionary projects and responded to questions.

Mr. Shapka made a presentation to Council on various transportation capital projects for 2017, and responded to questions.

Councillor Phillips left Council Chambers at 2:26 p.m.

RECESS Mayor Moghrabi called a recess at 3:23 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 3:29 p.m. with all those Members of Council previously listed in attendance except Councillor Phillips.

NEW BUSINESS

4.1 Proposed 2017 County Budget (continued);

4.1.2 Capital Budget Requests;

Mr. Shapka continued his presentation to Council on various transportation capital projects for 2017, and responded to questions.

Councillor Phillips returned to Council Chambers at 3:45 p.m.

4.2 Hospital and Health Foundation

Councillor Phillips briefed Council on his recent meetings with the Alberta College of Physicians and Surgeons.

ADJOURNMENT

17.249 Motion by Councillor Siebold to adjourn the Special Council Meeting of March 1, 2017 at 4:09 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**

ADOPTED