

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

November 26, 2019 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held November 26, 2019 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:01 a.m.

PRESENT	Omer Moghrabi	Mayor
	George L'Heureux	Councillor / Deputy Mayor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor (<i>Departed at 3:14 p.m.</i>)
	Jason Stedman	Councillor
	Charlyn Moore	Councillor (<i>Departed at 3:41 p.m.</i>)
	Sterling Johnson	Councillor
	Colin Cote	Councillor

STAFF IN ATTENDANCE	Dan Small	Interim Acting Chief Administrative Officer
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
	Clayton Kittlitz	Senior Manager, Planning & Development (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Alex Fuller	Communications Coordinator
	Heather Reid	Legislative Services Coordinator

REGRETS	Lorin Tkachuk	Councillor
----------------	---------------	------------

ADOPTION OF AGENDA

19.1181 **MOVED**
To approve the November 26, 2019 Regular Council Meeting agenda as amended:
-Addition of Items:

- Urgent Matter 5.1 M.D. of Bonnyville Letter of Support (Discussion)
- Closed Session 8.4 Economic Development Opportunities (s.16(1) FOIP – Disclosure harmful to the business interests of a third party)
- 7.15 Networking Initiative (Discussion)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 October 31, 2019 - Special Council Meeting
- 3.2 November 1, 2019- Special Council Meeting
- 3.3 November 1, 2019 - Special Council Meeting- Government Relations
- 3.4 November 5, 2019 - Regular Council Meeting
- 3.5 November 7, 2019- Special Council Meeting
- 3.6 November 7, 2019 - Special Council Meeting- Personnel Matter
- 3.7 November 19, 2019 - Special Council Meeting

19.1182

MOVED

To adopt the following minutes as circulated:

- October 31, 2019 - Special Council Meeting
- November 1, 2019- Special Council Meeting
- November 1, 2019 - Special Council Meeting - Government Relations
- November 5, 2019 - Regular Council Meeting
- November 7, 2019- Special Council Meeting
- November 7, 2019 - Special Council Meeting - Personnel Matter
- November 19, 2019 - Special Council Meeting

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

- 5.1 M.D. of Bonnyville Letter of Support - Livestock Emergency Response Plan and Strategy (Discussion)

Mr. John Kokotilo, Manager of Protective Services, and Mr. Jacob Marfo, Agricultural Fieldman, presented the M.D. of Bonnyville Letter of Support - Livestock Emergency Response Plan and Strategy Discussion item and responded to questions.

19.1183

MOVED

To approve the draft letter of support for the Municipal District of Bonnyville as presented.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS

There were no public hearings.

DELEGATIONS

6.1 10:15 a.m. Delegation - Lac La Biche Library Board (Briefing)

Mrs. Loraine Anderton, Lac La Biche County Library Board Chair and Ms. Maureen Penn, Director of Lac La Biche County Libraries, presented the Lac La Biche Library Board update and 2020 Budget submission and responded to questions.

6.1.1 Disposition of Delegation Business

19.1184

MOVED

To thank Ms. Anderton and Ms. Penn for the presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports (Briefing)

Councillor Borgun:

- Remembrance Day Ceremony at Ecole Plamondon School
- Experience Essential Workshop
- Farm Family Awards
- Remembrance Day Ceremony at Bold Center
- Rural Municipalities Association Conference
- Health Foundation Fundraiser
- Family & Community Support Services (FCSS) Meeting
- Budget Open House Plamondon
- Rural Women's Conference

Councillor Stedman:

- Health Foundation Board meeting
- Remembrance Day Ceremony at Bold Center
- Rural Municipalities Association Conference / Meeting with Transportation Minister
- Health Foundation Fundraiser
- Budget Open Houses

Councillor Cote:

- Tourism Workshop
- Remembrance Day Ceremony at Bold Center
- Rural Municipalities Association Conference
- Little Sprouts 10-year Celebration
- Budget Open Houses
- Heritage Society / Museum Monthly meeting
- Region One Aboriginal Business Association (ROABA) Annual General Meeting

Councillor Johnson:

- Natural Gas Partnership Committee

Deputy Mayor L'Heureux:

- Submitted a written report of activities, as distributed with the agenda.

Councillor Moore:

- Remembrance Day Ceremony at Aurora Middle School
- Little Sprouts 10-year Celebration
- Rural Women's Conference
- When the Village Doesn't Exist Initiative

Councillor Beniuk:

- Lac La Biche Library Board meeting
- Remembrance Day Ceremony at Bold Center
- Budget Open Houses
- Northern Lights Library Systems meeting
- Greater North Foundation meeting
- Rural Women's Conference

Mayor Moghrabi:

- Rural Municipalities Association Conference
- Remembrance Day Ceremony at Bold Center

19.1185

MOVED

To accept the Councillor Reports Briefing as information.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 11:04 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:11 a.m. with all those Members of Council previously listed in attendance with the exception of Councillor Moore.

DELEGATION

- 6.2 11:00 a.m. Delegation - Portage College Voyageurs Athletics Sponsorship (Briefing)

Ms. Nancy Broadbent, President and CEO, and Mr. Rick Flumian, Manager, Community Relations, presented the Portage College Voyageurs Athletics Sponsorship information and responded to questions.

Councillor Moore returned to Chambers at 11:12 a.m.

6.2.1 Disposition of Public Input Session

19.1186 **MOVED**
To thank Ms. Broadbent and Mr. Flumian for the presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.2 Council Correspondence (Briefing)

Ms. Mackenzie Girard, Executive Assistant, presented the Council Correspondence Briefing and responded to questions.

19.1187 **MOVED**
To direct Administration to send a letter of response to Mr. Kozina and Ms. Beniuk-Elkins.

CARRIED UNANIMOUSLY

7.3 Bylaw 19-024 - The Traffic Bylaw (Request for Decision)

Mr. Darrell Lessmeister, Senior Manager Recreation & Community Enhancement presented Bylaw 19-024 - The Traffic Bylaw Request for Decision and responded to questions.

19.1188 **MOVED**
To direct Administration to bring forward Bylaw 19-024 – The Traffic Bylaw for readings to the December 10, 2019 Regular Council Meeting.

CARRIED UNANIMOUSLY

7.4 Proposed Disc Golf Course (Briefing)

Mr. Lessmeister presented the Proposed Disc Golf Course Briefing and responded to questions.

19.1189 **MOVED**
To accept the Proposed Disc Golf Course Briefing as information.

CARRIED UNANIMOUSLY

7.5 Subdivision Signage (Briefing)

Mr. Lessmeister presented the Subdivision Signage Briefing and responded to questions.

19.1190 **MOVED**
To accept the Subdivision Signage Briefing as information.

CARRIED UNANIMOUSLY

7.6 Junior B Clippers Request for Funding (Discussion)

Mr. Lessmeister presented the Junior B Clippers Request for Funding Discussion and responded to questions.

19.1191 **MOVED**
To direct Administration to bring forward additional information including financial reporting for the Junior B Clippers to the December 3, 2019 Regular Council Meeting.

CARRIED UNANIMOUSLY

7.11 Coalition for Safer Alberta Roads Sponsorship (Request for Decision)

Mr. Dan Small, Interim Acting Chief Administrative presented the Coalition for Safer Alberta Roads Sponsorship Request for Decision and responded to questions.

19.1192 **MOVED**
That Council approves \$10,000 for the sponsorship of the Coalition for Safer Alberta Roads for the 2020 year.

CARRIED UNANIMOUSLY

7.8 Declaration of Agricultural Disaster due to excessive moisture (Request for Decision)

Mr. Small presented the Declaration of Agricultural Disaster due to excessive moisture Request for Decision and responded to questions.

19.1193 **MOVED**
To declare a state of Agricultural Disaster in Lac La Biche County due to excessive precipitation.

CARRIED UNANIMOUSLY

7.13 Councillor Expense Claims Processed October 2019 (Request for Decision)

Mr. Small presented the Councillor Expense Claims Processed October 2019 Request for Decision and responded to questions.

19.1194 **MOVED**
That Council approves the Councillor expense claims processed in October 2019.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.3 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:15 p.m.

Mr. Rob McKinley introduced the new Post reporter to Council.

Mr. Brian Deheer thanked Lac La Biche County for the support and participation in the workshop at the Native Friendship Centre the evening of November 25.

19.1195 **MOVED**
To thank Mr. McKinley and Mr. Deheer for the comments to Council.

CARRIED UNANIMOUSLY

Mayor Moghrabi thanked the presenters for their comments, and declared the public input session closed at 12:21 p.m.

RECESS Mayor Moghrabi called a recess at 12:21 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:17 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

19.1196

MOVED

To go into closed session at 1:20 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

- 8.1 Tax Penalty Refund Request on Roll # 6714033048 and Roll # 6714033049 (s.16 FOIP - Disclosure harmful to business interests of a third party) (Request for Decision)
- 8.2 Matters Addressed at the November 19, 2019 Special Council Meeting (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)
- 8.3 Personnel Matter (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)
- 8.4 Economic Development Opportunities (s.16(1) FOIP – Disclosure harmful to the business interests of a third party) (Discussion)

CARRIED UNANIMOUSLY

- 8.4 Economic Development Opportunities (s.16(1) FOIP – Disclosure harmful to the business interests of a third party) (Discussion)

Members of Administration present for the purposes of presenting and recording: Dan Small, Clayton Kittlitz, Jana Rowe, and Heather Reid.

- 8.1 Tax Penalty Refund Request on Roll # 6714033048 and Roll # 6714033049 (s.16 FOIP - Disclosure harmful to business interests of a third party) (Request for Decision)

Members of Administration present for the purposes of presenting and recording: Dan Small, Zeeshan Hasan and Heather Reid.

- 8.2 Matters Addressed at the November 19, 2019 Special Council Meeting (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

Members of Administration present for the purposes of presenting and recording: Dan Small.

8.3 Personnel Matter (s.17 FOIP - Disclosure harmful to personal privacy)
(Discussion)

Members of Administration present for the purposes of presenting and recording: Dan Small for a portion of the closed session discussion. Administration was not present for all of the Closed Session.

RETURN TO REGULAR MEETING

19.1197 MOVED
To proceed with the meeting in open session at 3:12 p.m.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 3:14 p.m.

Councillor Beniuk departed at 3:14 p.m. and did not return.

RECONVENE Mayor Moghrabi reconvened the meeting at 3:24 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Beniuk.

NEW BUSINESS

7.7 Bylaw 19-032 - Emergency Advisory Committee and Municipal Emergency Management Agency (Request for Decision)

Mr. Dan Small and Mr. John Kokotilo, Manager of Protective Services, presented Bylaw 19-032 - Emergency Advisory Committee and Municipal Emergency Management Agency Request for Decision and responded to questions.

19.1198 MOVED
To give first reading to Bylaw 19-032 this 26th day of November 2019.

CARRIED UNANIMOUSLY

19.1199 MOVED
To give second reading to Bylaw 19-032 this 26th day of November, 2019.

CARRIED UNANIMOUSLY

19.1200 MOVED
To submit for third and final reading Bylaw 19-032 this
26th day of November, 2019.

CARRIED UNANIMOUSLY

19.1201 MOVED
To give third and final reading to Bylaw 19-032 this 26th
day of November, 2019.

CARRIED UNANIMOUSLY

19.1202 MOVED
To appoint John Kokotilo as the Director of Emergency
Management for Lac La Biche County.

CARRIED UNANIMOUSLY

7.12 Statement of Revenues & Expenditures for Period Ending October 31, 2019
(Briefing)

Mr. Small and Mr. Zeeshan Hasan, Manager of Finance, presented the Statement of
Revenues & Expenditures for Period Ending October 31, 2019 Briefing and responded to
questions.

19.1203 MOVED
To accept the Statement of Revenues & Expenditures for
Period Ending October 31, 2019 Briefing as information.

CARRIED UNANIMOUSLY

Councillor Moore departed at 3:41 p.m. and did not return.

7.9 Large Item Pick-Up Program (Briefing)

Mr. Brian Shapka, Senior Manager of Public Works, and Ms. Fyten presented the Large
Item Pick-Up Program Briefing and responded to questions.

19.1204 MOVED
To accept the Large Item Pick-Up Program Briefing as
information.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

- 19.1205 **MOVED**
To extend the November 26, 2019 Regular Council Meeting until all items on the agenda are addressed.

CARRIED UNANIMOUSLY

NEW BUSINESS

- 7.10 Oil Tank Pad Information (Briefing)

Ms. Fyten presented the Oil Tank Pad Information Briefing and responded to questions.

- 19.1206 **MOVED**
To accept the Large Item Pick-Up Program Briefing as information.

CARRIED UNANIMOUSLY

- 7.14 Interim Acting Chief Administrative Officer Report (Briefing)

- 19.1207 **MOVED**
To accept the Interim Acting Chief Administrative Officer Report Briefing as information.

CARRIED UNANIMOUSLY

- 7.15 Networking Initiative (Discussion)

Ms. Jana Rowe, Tourism, Marketing and Economic Development Coordinator, presented the Networking Initiative Discussion and responded to questions.

- 19.1208 **MOVED**
To direct Administration to draft a letter of support on behalf of Council to the Economic Development Council of Alberta (CDEA) for the CARES Grant application.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “CLOSED SESSION”

- 8.1 Tax Penalty Refund Request on Roll # 6714033048 and Roll # 6714033049 (s.16 FOIP - Disclosure harmful to business interests of a third party) (Request for Decision)

19.1209 **MOVED**
That County Council denies the taxpayer's request to refund/reverse unpaid penalties for tax roll number 6714033048 and tax roll number 6714033049.

CARRIED UNANIMOUSLY

8.2 Matters Addressed at the November 19, 2019 Special Council Meeting (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

19.1210 **MOVED**
To direct Administration to prepare an RFP for an interim CAO for a period of 6 months.

CARRIED UNANIMOUSLY

8.3 Personnel Matter (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

No further action required.

8.4 Economic Development Opportunities (s.16(1) FOIP – Disclosure harmful to the business interests of a third party) (Discussion)

19.1211 **MOVED**
To support the economic development opportunity as discussed in closed session.

CARRIED UNANIMOUSLY

19.1212 **MOVED**
To defer the Notice of Motion item to the December 3, 2019 Regular Council Meeting.

CARRIED UNANIMOUSLY

ADJOURNMENT

19.1213 **MOVED**
To adjourn the Regular Council Meeting of November 26, 2019 at 4:28 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

Dan Small
Interim Acting Chief Administrative Officer

ADOPTED