



BYLAW ENFORCEMENT OFFICER INDUCTION PROGRAM APPLICATION FOR ENROLLMENT MUNICIPAL APPLICATION FORM

GENERAL INFORMATION	
Application Forms	Must be complete and include all attachments. See below for specific requirements. Submit as soon as possible as candidates will be assigned on a first come-first-serve basis.
Course Fees	The fee for the course is \$3,150 + GST (including accommodations). The fee for the course without accommodation is \$2,415 + GST.
Medical Consent	Must accompany the application. This form may be one that the Authorized Employer uses for employment or a doctor's physical assessment. Your doctor must sign this form declaring your fitness to participate in this course and is valid within six months of the course start date.
Accommodations	Accommodations are provided to those that require them. However, the accommodations provided will be single or double occupancy rooms and shared common facilities. Bedding and common cooking items are available.
Uniform Requirements	Participants are required to be in a uniform during training. It is recommended that participants have a minimum of 2 navy-blue pants and will be provided with golf shirts.
Confirmation of Enrollment	A confirmation email will be sent upon receipt of the application. The application must be completed in full.
Cancellations and Withdrawals	Cancellations and withdrawals from agencies less than 20 business days before the course start date course will be required to pay 100% of the course fee.

Application Checklist

- Complete application form, supervisor signature must appear in Part 6.
- Attach current Medical Consent Form.
- Course fee: employer will be invoiced 30 days prior to course start date.

Part 1 - Applicant Information

Surname	First Name	Middle Name
Address (incl. apt/suite)		
City	Province	Postal Code
Cell Phone	Other Phone	Date of Birth (yyyy-mm-dd)
Email Address		Gender

Part 2 - Employer Information

Employer Name		
Address (incl. apt/suite)		
City	Province	Postal Code
Supervisor Name		
Supervisor Email		Supervisor Contact Number

Part 3 - Course Date & Accommodations

Course dates are as follows:

October 20, 2025 - November 7, 2025

Do you require accommodations while attending this Induction Program?

Yes

No

Part 4 - Participant Declaration and Supervisor Authorization

I declare that the information provided in this application is accurate, and I understand that providing false or misleading information may result in my removal from the program.

Name	Signature	Date (yyyy-mm-dd)

Supervisor Authorization for Attendance and Invoice/Payment

Name	Signature	Date (yyyy-mm-dd)

Please send applications to:

ATTN: Director of Training
Lac La Biche County Law Enforcement Training Centre
PO Box 1679
9110 Beaverhill Road
Lac La Biche, AB T0A2C0

OR

Email: training@laclabichedcounty.com

incomplete applications will not be accepted