

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

April 11, 2023- 9:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held April 11, 2023 at 9:00 a.m.

CALL TO ORDER Mayor Reutov called the meeting to order at 9:02 a.m.

PRESENT

Paul Reutov	Mayor
Kevin Paré	Councillor/Deputy Mayor
Lorin Tkachuk	Councillor (<i>Participated electronically and joined at 9:25 a.m.</i>)
Darlene Beniuk	Councillor
Jason Stedman	Councillor (<i>Participated electronically and departed at 10:45 a.m.</i>)
John Mondal	Councillor
Charlyn Moore	Councillor (<i>Participated electronically</i>)
Sterling Johnson	Councillor
Colette Borgun	Councillor (<i>Departed at 12:07 p.m.</i>)

STAFF IN

ATTENDANCE

Dan Small	Chief Administrative Officer
Melanie McConnell	Associate CAO, Corporate Services
Ron Fraser	Associate CAO, Infrastructure Services
Zeeshan Hasan	Associate CAO, Finance and Planning
Darrell Lessmeister	Associate CAO, Recreation and Community Services
Danielle Patenaude	Legislative Services Coordinator

ADOPTION OF AGENDA

23.292

MOVED

To adopt the April 11, 2023 Regular Council Meeting agenda as presented.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

Council subsequently passed Motion #23.306 which deferred Item 7.4-Councillor Reports

ADOPTION OF MINUTES

23.293

MOVED

To adopt the April 4, 2023 Regular Council Meeting Minutes as presented.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 New Municipal Assessor Appointment

Mr. Zeeshan Hasan, Associate CAO, Finance and Planning Division presented the New Municipal Assessor Appointment item and responded to questions.

23.294

MOVED

That Council appoints Justin Goudreau of Municipal Assessment Services Group Inc. as the official appointed assessor for Lac La Biche County as per Assessor Bylaw 07-005.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Johnson

CARRIED UNANIMOUSLY

DELEGATIONS

6.1 9:00 a.m. Delegation-Mr. Justin Goudreau, Municipal Assessment Services Group Inc-Overview of the Local Assessment Process and 2022 Assessment for Residential, Farm and Commercial

Mr. Justin Goudreau, Municipal Assessment Services Group Inc presented to Council an overview of the Local Assessment Process and 2022 Assessment for Residential, Farm and Commercial properties and responded to questions.

Councillor Tkachuk joined the meeting at 9:25 am.

23.295 **MOVED**
To thank Mr. Justin Goudreau for the presentation to Council.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

NEW BUSINESS

7.2 2023 Tax and Assessment Update

Mr. Hasan presented the 2023 Tax and Assessment Update item and responded to questions.

23.296 **MOVED**
That Council directs Administration to bring forward the 2023 Tax Rate Bylaw based on:

Scenario 3-Mill rate ratio reduction (slight change in 5:1 Ratio (5.89 to 5.77), and inclusive of the Small Business Tax Reduction (2024) scenario.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, and Councillor Tkachuk

Opposed (1): Councillor Johnson

CARRIED

Councillor Borgun exited Council Chambers at 10:03 a.m. and returned at 10:04 a.m.

DELEGATIONS

6.2 9:45 a.m.- A/Detachment Commander-Trevor Cardinal, RCMP- Detachment Performance Plan

A/Detachment Commander-Trevor Cardinal, RCMP presented to Council the Detachment Performance Plan and responded to questions.

Councillor Stedman exited the meeting at 10:13 a.m. and returned at the same time.

23.297

MOVED

To thank Acting Detachment Commander, Trevor Cardinal for his presentation to Council.

In Favour (9): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

RECESS

Mayor Reutov called a recess at 10:15 a.m.

RECONVENE

Mayor Reutov reconvened the meeting at 10:25 a.m. with all those Members of Council previously listed in attendance.

DELEGATIONS

6.3 10:15 a.m. Delegation-Mr. Jeff Alliston, CPA, CA, Metrix Group LLP-OPEN AND CLOSED SESSION

Councillor Stedman departed the meeting at 10:45 a.m. and did not return.

Mr. Jeff Alliston, CPA, CA, Metrix Group LLP presented the results of the Audit of the 2022 Financial Statements and responded to questions.

CLOSED SESSION

23.298

MOVED

To go into Closed Session at 10:50 a.m. in accordance with the *Freedom and Information and Protection of Privacy (FOIP) Act*.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

6.3 10:15 a.m. Delegation-Mr. Jeff Alliston, CPA, CA, Metrix Group LLP/8.1.1 2022 Annual Financial Statements and Auditor's Report (s.26-Testing, Procedures, Tests and Audits-FOIP)

The following Members of Administration were present during the Closed Session for presentation and recording purposes: Dan Small, Darrell Lessmeister, Melanie McConnell, Zeeshan Hasan and Alanna Wowk (electronically), Jeff Alliston and Danielle Patenaude.

Deputy Mayor Paré exited Council Chambers at 11:09 a.m. and returned at the same time.

All Members of Administration, excluding Mr. Alliston, exited Council Chambers at 11:24 a.m. Members of Administration participating by ZOOM were moved into an electronic Waiting Room.

All Members of Administration returned to Council Chambers at 11:39 a.m.

RETURN TO REGULAR MEETING

23.299 MOVED
To return to Open Session at 11:40 a.m.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 10:15 a.m. Delegation-Mr. Jeff Alliston-Audit of 2022 Financial Statement (s.26-Testing procedures, tests and audits-FOIP)

23.300 MOVED
To thank Mr. Jeff Alliston for his presentation to Council.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

NEW BUSINESS

7.3 2022 Annual Financial Statements and Auditor's Report

23.301 MOVED
That County Council approves the 2022 Annual Financial Statements of Lac La Biche County, as presented in draft form.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

23.302

MOVED

To direct Administration to have a follow up audit on the procurement audit report detailing which recommendations have been corrected or adopted for the period up to April 30, 2023.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

23.303

MOVED

That County Council accepts the Auditor's Report of the 2022 Annual Financial Statements of Lac La Biche County as information.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

23.304

MOVED

That County Council accepts the audit findings report as presented in closed session as information.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

23.305

MOVED

That County Council directs Administration to make the 2022 Annual Financial Statements and the Auditor's Report available to the public via the County's website, <http://www.laclabichecounty.com/>

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.4 Councillor Reports

23.306 MOVED

To defer Item 7.4-Councillor Reports to a future meeting of Council.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.5 Bridge File 8807 Culvert Replacement

23.307 MOVED

That Council approves the contract award of Bridge File 8807 Culvert Replacement, TR-32-2021-15-23 to Plains Constructors Canada Inc. for \$332,250.00 plus applicable taxes.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

7.6 Bridge File 85387 Culvert Replacement, TR-32-2021-18-23

23.308 MOVED

That Council approves the contract award of Bridge File 85387 Culvert Replacement, TR-32-2021-18-23 to K-Rite Construction Ltd. for \$305,100.85 plus applicable taxes.

In Favour (8): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.4 12:00 p.m. Public Input Session

There were three registered speakers for the Public Input Session.

Councillor Borgun departed the meeting at 12:07 p.m. and did not return.

Mr. Ken Staples, Chairman and Ms. Brigitte Cudmore, Vice President McGrane Legion, presented to Council concerns about the April 4, 2023 Legion funding request decision with a request that Council reconsider Motion 23.263 whereby funding was denied to the organization.

Ms. Lavon Fleming expressed concerns that Summer Days may be cancelled this year and inquired if the County is working with the community to maintain the continuation of Summer Days.

23.309 **MOVED**
To thank Mr. Ken Staples and Ms. Brigitte Cudmore, on behalf of the McGrane Legion, for their presentation to Council.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

23.310 **MOVED**
To thank Ms. Lavon Fleming for her presentation to Council.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

CLOSED SESSION

23.311 **MOVED**
To go into Closed Session at 12:20 p.m. in accordance with the *Freedom of Information and Protection of Privacy Act*.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

The following Members of Administration were present during the Closed Session for presentation and recording purposes: Dan Small, Darrell Lessmeister, Melanie McConnell, Hafsah Moghrabi, Zeeshan Hasan and Alanna Wowk (electronically), Sheera Bourassa and Danielle Patenaude.

Future Development of Lot 3, Block 3, Plan 1320611 (s.24-Advice from officials and s.16-Disclosure harmful to the business interest of a third party-FOIP)

Ms. Moghrabi exited Council Chambers at 12:22 p.m.

Deputy Mayor Paré exited Council Chambers at 12:33 p.m. and returned at 12:34 p.m.

RETURN TO REGULAR MEETING

23.312 MOVED
To return to Open Session at 12:42 p.m.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.2 Future Development of Lot 3, Block 3, Plan 1320611 (s.24 and s.16-FOIP)

23.313 MOVED
That Council directs Administration to proceed with the subdivision of one lot with Option 2 for access subject to a purchase agreement.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

23.314 MOVED
That Council directs Administration to proceed with Option 2 for the road closure.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

23.315 MOVED
That Council directs Administration to proceed with Option 2 for a development plan.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

ADJOURNMENT

23.316

MOVED

To adjourn the regular council meeting of April 11, 2023 at 12:47 p.m.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Deputy Mayor Paré, Councillor Tkachuk, and Councillor Johnson

CARRIED UNANIMOUSLY

Paul Reutov, Mayor

Dan Small, Chief Administrative Officer