

**LAC LA BICHE COUNTY**  
**POLICY REVIEW COMMITTEE**

**DATE:** July 27, 2016  
**TIME:** 1:00 p.m.  
**PLACE:** Tea Room  
McArthur Place

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 March 23, 2016 Policy Review Committee Minutes.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
  - 5.1 Discussion – Policy Review Committee’s Presentations to Council (addition to agenda).
6. NEW BUSINESS
  - 6.1 Briefing – Policy PI-61-001 – Consultation Requirements for Planning & Development Processes;
  - 6.2 Briefing – Policy PI-61-002 – Public Hearing (Rezoning/ASP);
  - 6.3 Briefing – Policy PI-61-003 – Development Agreement;
  - 6.4 Briefing – Policy PI-63-005 – Environmental Reserve Encroachment.
7. IN CAMERA SESSION
8. ADJOURNMENT

**LAC LA BICHE COUNTY POLICY REVIEW COMMITTEE  
TEA ROOM, MCARTHUR PLACE, LAC LA BICHE**

**July 27, 2016 – 1:00 p.m.**

Minutes of the Lac La Biche County Policy Review Committee Meeting held July 27, 2016 at 1:00 p.m.

**CALL TO ORDER** Councillor Siebold called the meeting to order at 1:22 p.m.

**PRESENT**

MJ Siebold	Councillor (Chairperson)
John Nowak	Councillor/Deputy Mayor
David Phillips	Councillor

**STAFF IN ATTENDANCE**

Melanie McConnell	Assistant Chief Administrative Officer
Gordon Shaw	Senior Manager, Planning & Development
Joanne Onciul	Legislative Services Coordinator

**REGRETS** Omer Moghrabi Mayor

**ADOPTION OF AGENDA**

PR.16.035 Motion by Councillor Nowak to approve the July 27, 2016 Policy Review Committee Meeting agenda as amended:

- Addition of Item 5.1 – Discussion – Policy Review Committee’s Presentations to Council.

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

3.1 March 23, 2016 – Policy Review Committee Meeting.

PR.16.036 Motion by Councillor Phillips to adopt the March 23, 2016 Policy Review Committee Meeting minutes as presented.

**CARRIED UNANIMOUSLY**

**UNFINISHED BUSINESS**

There were no unfinished business items to discuss.

## **URGENT MATTERS**

- 5.1 Discussion – Policy Review Committee’s Presentations to Council (addition to agenda).

Discussion ensued on the method of presentation used by the Policy Review Committee to present briefings to Council.

## **NEW BUSINESS**

- 6.1 Briefing – Policy PI-61-001 – Consultation Requirements for Planning & Development Processes;

Mr. Gordon Shaw, Senior Manager of Planning & Development, provided an overview of the proposed changes to Policy PI-61-001 – Consultation Requirements for Planning & Development Processes. Discussion ensued regarding the addition of notification requirements for use of public reserve lands in the table under section 3 – Standards.

- PR.16.037 Motion by Councillor Nowak that the proposed changes to Policy PI-61-001 – Consultation Requirements for Planning & Development Processes be made and brought forward to the next Policy Review Committee Meeting for review.

**CARRIED UNANIMOUSLY**

- 6.2 Briefing – Policy PI-61-002 – Public Hearing (Rezoning/ASP);

Mr. Shaw provided an overview of the proposed changes to Policy PI-61-002 – Public Hearing (Rezoning/ASP). Discussion ensued regarding the same.

- PR.16.038 Motion by Councillor Siebold that the proposed changes to Policy PI-61-002 – Public Hearing (Rezoning/ASP) be brought forward, as presented, to a Regular Council Meeting for Council’s consideration.

**CARRIED UNANIMOUSLY**

- 6.3 Briefing – Policy PI-61-003 – Development Agreement;

Mr. Shaw provided an overview of the proposed changes to Policy PI-61-003 – Development Agreement. Discussion ensued regarding the same.

6.3 Briefing – Policy PI-61-003 – Development Agreement (continued);

PR.16.039 Motion by Councillor Nowak that Policy PI-61-003 – Development Agreement be brought forward, as presented, to a Regular Council Meeting for Council’s consideration.

**CARRIED UNANIMOUSLY**

6.4 Briefing – Policy PI-63-005 – Environmental Reserve Encroachment.

Mr. Shaw provided an overview of proposed Policy PI-63-005 – Encroachment on Municipal Lands. Discussion ensued regarding the same.

PR.16.040 Motion by Councillor Phillips that Policy PI-63-005 – Encroachment on Municipal Lands be deferred to the next Policy Review Committee meeting.

**CARRIED UNANIMOUSLY**

**IN CAMERA SESSION**

There were no in camera matters to discuss.

**ADJOURNMENT**

PR.16.041 Motion by Councillor Nowak to adjourn the Policy Review Committee Meeting of June 27, 2016 at 2:21 p.m.

**CARRIED UNANIMOUSLY**

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**MJ Siebold, Chairperson**

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**Melanie McConnell  
Assistant Chief Administrative Officer**