

Lac La Biche County

Water and Sewer Services

Application and Connection Installation Procedure

1. The homeowner/contractor must fill out and submit any applicable Alberta Safety Code permit applications and submit to the Inspections Group.
2. Once the permit application has been issued by the Inspections Group, the customer must contact 780-623-1747 to receive an emailed Water and Sewer Service connection package, then contact 780-623-6731 to setup an account and pay applicable charges. Account will not be activated unless permits are applied for. Once all the fees have been paid, an appointment will be made for the homeowner/contractor to pick up a water meter.
3. Construction may start once this account has been activated.
4. During construction, it is mandatory to take pictures prior to back fill of:
 - a. The surrounding area for reference
 - b. Critical tie-in points such as but not limited to inlet/outlet of tank and cc's
 - c. Connections inside septic tank
 - d. If used, meter pit connections
 - e. If used, float valve for trickle water system
5. Once the backfill is complete and all required connections are made, the homeowner/contractor will complete in full, the Water and Sewer Service Completion Notification form and submit along with the pictures electronically to utilitiesadmin@laclabichecounty.com.
6. The Utilities Department will be notified from the SCO whether the install appears compliant based on the photos. The homeowner/contractor can now schedule with Utilities to turn on applicable water and sewer valves, flow test the water for chlorine levels and program the water transmitter.
7. The homeowner/contractor will notify The Inspections Group that job is completed for final inspection.

Water and Sewer services shall not be turned on or connected to Lac La Biche County infrastructure without following this procedure or having proper documentation in place. Please contact Utility Services if you have any questions at 780-623-1747.