

LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE

DATE: September 3, 2013
TIME: 9:00 a.m.
PLACE: Council Chambers
COUNTY CENTRE

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 Strategic Session of August 20, 2013;
 - 3.2 Policy and Priorities Committee Meeting of August 20, 2013;
 - 3.3 Strategic Session Re: Loss of Medevac Fixed Wing Base of August 22, 2013.
4. COUNCILLOR REPORTS
5. FOLLOW-UP ACTION LIST
 - 5.1 Follow-Up Action List.
6. URGENT MATTERS
7. DELEGATIONS/PUBLIC HEARINGS
8. DISPOSITION OF DELEGATIONS
9. NEW BUSINESS
 - 9.1 Briefing – Lac La Biche Health Society;
 - 9.2 Discussion – AAMDC Correspondence Re: Industrial & Linear Taxation;
 - 9.3 Discussion – Work Camps in Urban Service Areas;
 - 9.4 Discussion – Leadership Performance Appraisal;
 - 9.5 Plamondon Infrastructure Project (addition to agenda);

- 9.6 Garbage Issue (addition to agenda);
- 9.7 Cenovus Development (addition to agenda);
- 9.8 Alberta Transportation Meetings (addition to agenda).

10. BOARDS AND COMMITTEES – REPORTS & MINUTES

11. CORRESPONDENCE

- Received August 12, 2013 from Alberta Culture – Re: Stars of Alberta Volunteer Awards – Call for Nominations;
- Received August 28, 2013 from Summit Land and Environment Ltd. – Re: KKD Oil Sands Partnership, by its managing partner, Statoil Canada Ltd.;
- Received August 12, 2013 from AAMDC – Re: AAMDC District 5 Meeting Reminder;
- Received August 21, 2013 from Grand Rapids Pipeline Project – Re: Project Update;
- Sent August 21, 2013 from Mayor Langevin to the Honourable Doug Griffiths, Minister of Municipal Affairs – Re: Notification of Special Ballots.

12. IN CAMERA

- 12.1 Discussion – Gravel Matter (section 25 FOIP);
- 12.2 Follow Up on Campsite (section 25 FOIP) (addition to agenda).

13. ADJOURNMENT

**LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE MEETING
COUNTY CENTRE, LAC LA BICHE**

September 3, 2013 – 9:00 a.m.

Minutes of the Lac La Biche County Policy and Priorities Committee Meeting held on September 3, 2013 at 9:00 a.m.

CALL TO ORDER Mayor Langevin called the meeting to order at 9:05 p.m.

PRESENT	Aurel Langevin	Mayor
	Alvin Kumpula	Councillor (entered at 9:08 a.m.)
	Robert Richard	Councillor
	Guy Piquette	Councillor
	Eugene Uganecz	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor (entered at 9:14 a.m.)
	John Nowak	Councillor

STAFF IN ATTENDANCE	Roy Brideau	Chief Administrative Officer
	Jeff Lawrence	General Manager, Operations (in part)
	Shadia Amblie	General Manager, Communications & Human Services (in part)
	Melanie Kanarek	Manager, Legislative Services

REGRETS	Gail Broadbent-Ludwig	Councillor / Deputy Mayor
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ADOPTION OF AGENDA

P.13.087 Motion by Councillor Nowak to approve the September 3, 2013 Policy and Priorities Committee Meeting agenda as amended:

- Addition of Item - 9.5 Plamondon Infrastructure Project;
- Addition of Item 9.6 - Garbage Issue;
- Addition of Item 9.7 - Cenovus Development;
- Addition of Item 9.8 - Alberta Transportation Meetings;
- Addition of Item 12.1 - Follow Up on Campsite (section 25 FOIP).

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 Strategic Session of August 20, 2013;

Councillor Kumpula entered Council Chambers at 9:08 a.m.

P.13.088 Motion by Councillor Siebold to adopt the Strategic Session Meeting minutes of August 20, 2013 as circulated.

CARRIED UNANIMOUSLY

3.2 Policy and Priorities Committee Meeting of August 20, 2013.

P.13.089 Motion by Councillor Uganecz to adopt the Policy and Priorities Committee Meeting minutes of August 20, 2013 as circulated.

CARRIED UNANIMOUSLY

3.3 Strategic Session Re: Loss of Medevac Fixed Wing Base of August 22, 2013;

P.13.090 Motion by Councillor Richard to adopt the Strategic Session Re: Loss of Medevac Fixed Wing Base Meeting minutes of August 22, 2013 as circulated.

CARRIED UNANIMOUSLY

COUNCILLOR REPORTS

4.1 Councillor Reports.

Councillor Nowak

- Met with CN representative Warren Chandler. Reported that CN is open to suggestions to relocating the switching yards;
- Reported that the County's Economic Development Officer is preparing a package regarding Cenovus' plans.

Councillor Siebold

- Met with CN representative Warren Chandler. Reported that it was suggested that Alberta Transportation be engaged in the discussions. Also advised that a report will be forwarded to Council on the meeting.

Mayor Langevin

- Attended the August 27th Economic Development open house. Reported the video launches were well received;
- Met with the Northern Alberta Development Council and discussed priorities for development in the north.

Councillor Uganecz

- Attended all scheduled meetings.

Councillor Thompson entered Council Chambers at 9:14 p.m. Councillor Thompson did not provide a report.

Councillor Piquette

- Attended the usual meetings;
- Advised Administration of the County of St. Paul's paving contracts for further investigation.

Councillor Richard

- Attended Transportation Committee meetings;
- Reported on a visit to Whitecourt, whereby he witnessed hundreds of training staged in the downtown area.

Councillor Kumpula

- Reported that the paving on HWY 867 should be completed this week;
- Will be attending the Waste Management Committee meeting on August 30.

FOLLOW UP ACTION LIST

5.1 Follow-Up Action List.

P.13.091 Motion by Councillor Siebold to accept the Follow-Up Action List as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.1 Briefing – Lac La Biche Health Society;

P.13.092 Motion by Councillor Piquette to accept the briefing regarding the Lac La Biche Health Society as information.

CARRIED UNANIMOUSLY

9.2 Discussion – AAMDC Correspondence Re: Industrial & Linear Taxation;

Roy Brideau, Chief Administrative Officer, provided an overview of the correspondence from the AAMDC.

It was agreed that Members of Council would bring up the matter, specifically regarding impacts on amalgamated municipalities at the September AAMDC zone meeting.

P.13.093 Motion by Councillor Kumpula to accept the AAMDC Correspondence Re: Industrial & Linear Taxation as information.

CARRIED UNANIMOUSLY

9.3 Discussion – Work Camps in Urban Areas;

Councillor Siebold and Councillor Nowak left Council Chambers at 9:34 a.m., as they both serve on the Subdivision and Development Appeal Board and there are pending work camp appeals.

Discussion ensued regarding work camps in urban service areas.

This item was returned to later in the meeting.

Councillor Siebold and Councillor Nowak returned to Council Chambers at 9:45 a.m.

9.4 Discussion – Leadership Performance Appraisal;

Mayor Langevin advised all those present that the CAO 360° Performance Appraisal Committee met recently. Mayor Langevin distributed an appraisal template to Members of Council, advising that the Committee will request that all direct reports and some indirect reports complete the anonymous survey.

It was noted that the results will be added to the CAO's 2013 performance appraisal.

Councillor Nowak left Council Chambers at 9:57 a.m.

Councillor Kumpula left Council Chambers at 9:57 a.m.

Councillor Nowak returned to Council Chambers at 9:57 a.m.

P.13.094 Motion by Councillor Piquette to adopt the leadership performance appraisal format and process.

CARRIED UNANIMOUSLY

Councillor Kumpula returned to Council Chambers at 9:59 a.m.

9.5 Discussion – Plamondon Infrastructure Project;

Councillor Piquette brought up concerns regarding the timelines of the Plamondon infrastructure project.

Discussion ensued regarding the project. It was noted that Operations should work with Communications to provide an update to Plamondon residents.

RECESS

Mayor Langevin called a recess at 10:25 a.m.

RECONVENE

Mayor Langevin reconvened the meeting at 10:34 a.m., with all those Members of Council previously listed in attendance.

NEW BUSINESS

9.6 Discussion – Garbage Issue;

Discussion ensued regarding unsightly premises throughout the County.

Discussion ensued regarding the Peace Officer vacancies.

Discussion ensued regarding traffic enforcement.

9.8 Discussion – Alberta Transportation Meetings;

Discussion ensued regarding meeting with Alberta Transportation and relationship between the Ministry and Lac La Biche County.

Discussion ensued regarding development along HWY 36, at the south end of the Hamlet of Lac La Biche.

9.7 Discussion - Cenovus Development;

Discussion ensued regarding the proposed municipal development plan, and corresponding Council emails.

9.3 Discussion – Work Camps in Urban Areas (continued);

Councillor Siebold and Councillor Nowak left Council Chambers at 11:35 a.m., as they both serve on the Subdivision and Development Appeal Board and there are pending work camp appeals.

Discussion ensued regarding Council providing policy direction on work camps.

P.13.095 Motion by Councillor Thompson that Administration prepare a briefing on the pros and cons of work camps within the urban areas of the County.

CARRIED UNANIMOUSLY

Councillor Siebold and Councillor Nowak returned to Council Chambers at 11:55 a.m.

CORRESPONDENCE

- Received August 12, 2013 from Alberta Culture – Re: Stars of Alberta Volunteer Awards – Call for Nominations;
- Received August 28, 2013 from Summit Land and Environment Ltd. – Re: KKD Oil Sands Partnership, by its managing partner, Statoil Canada Ltd.;
- Received August 12, 2013 from AAMDC – Re: AAMDC District 5 Meeting Reminder;
- Received August 21, 2013 from Grand Rapids Pipeline Project – Re: Project Update;
- Sent August 21, 2013 from Mayor Langevin to the Honourable Doug Griffiths, Minister of Municipal Affairs – Re: Notification of Special Ballots.

P.13.096 Motion by Councillor Nowak to accept the Correspondence items listed under item 11.0 as information.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

P.13.097 Motion by Councillor Kumpula to go in camera at 11:55 a.m.

CARRIED UNANIMOUSLY

RECESS

Mayor Langevin called a recess at 11:55 a.m.

RECONVENE

Mayor Langevin reconvened the meeting at 12:12 p.m., with all those Members of Council previously listed in attendance.

12.1 Discussion – Gravel Matter;

Councillor Uganecz left Council Chambers at 12:17 p.m.

Councillor Uganecz returned to Council Chambers at 12:18 p.m.

Councillor Kumpula left Council Chambers at 12:19 p.m.

Councillor Kumpula returned to Council Chambers at 12:21 p.m.

12.2 Discussion – Follow Up on Campsite.

RETURN TO REGULAR MEETING

P.13.098 Motion by Councillor Kumpula to proceed with the meeting out of camera at 12:51 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

12.1 Discussion – Gravel Matter;

No action required.

12.2 Discussion – Follow Up on Campsite.

No action required.

ADJOURNMENT

P.13.099 Motion by Councillor Uganecz to adjourn the Policy and Priorities Committee Meeting of September 3, 2013 at 12:51 p.m.

CARRIED UNANIMOUSLY

Aurel Langevin, Mayor

**J. Roy Brideau, CLGM, CMM
Chief Administrative Officer**