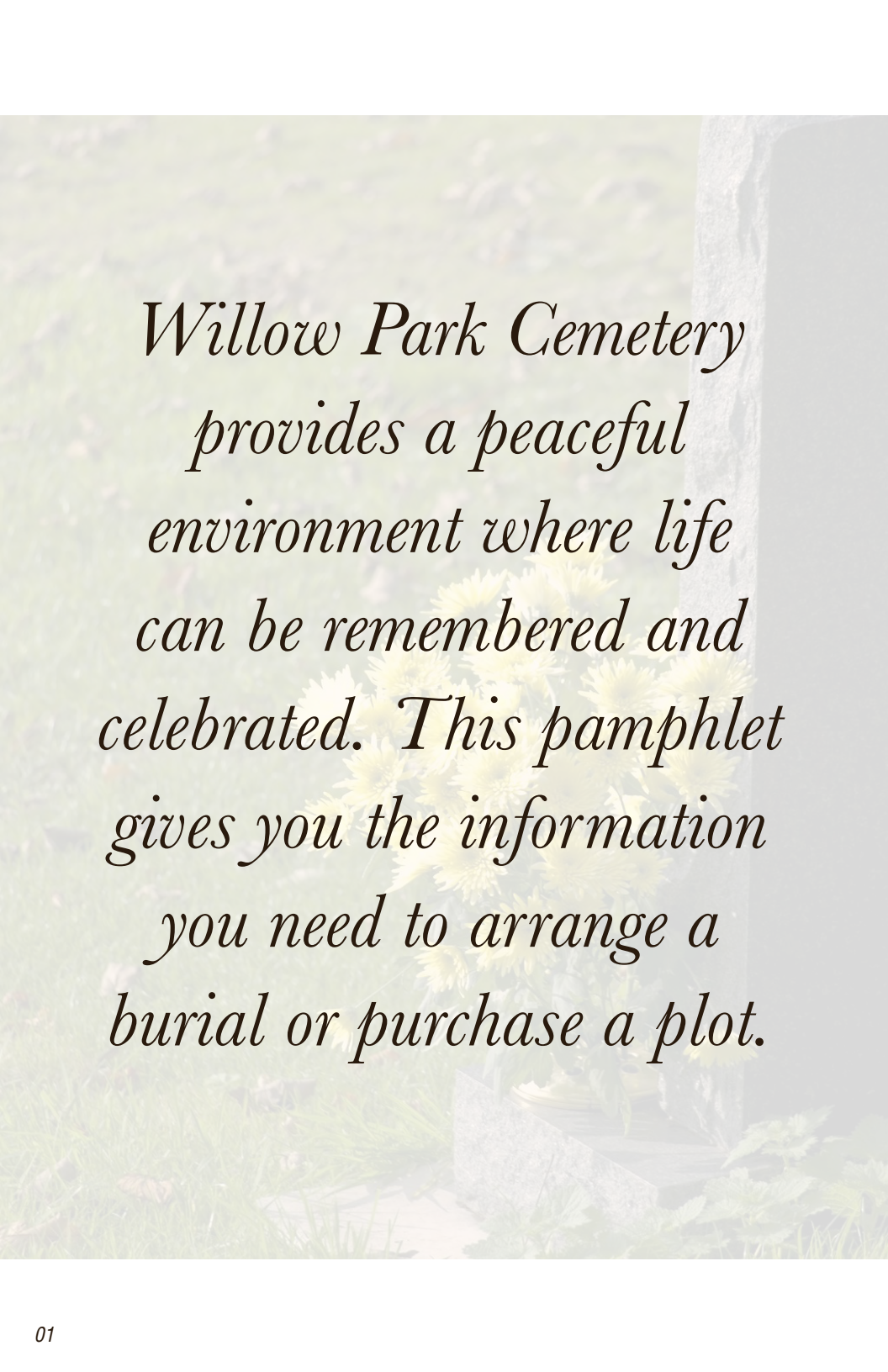


Willow Park Cemetery

INFORMATIONAL PAMPHLET



Lac La Biche County
welcoming by nature.



*Willow Park Cemetery
provides a peaceful
environment where life
can be remembered and
celebrated. This pamphlet
gives you the information
you need to arrange a
burial or purchase a plot.*

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Reserving a plot or columbarium niche at the cemetery



Plots and columbarium niches can be reserved in advance or purchased when needed. Lac La Biche County will accommodate purchase requests for specific plots. If the requested plot is not available, Lac La Biche County will grant you the next available plot. All existing reservations made before January 6, 2016 will remain in effect, however, new reservations for plots are only available in rows 1996, 1997 and 2010.

Whenever possible, Lac La Biche County requests that a week's notice be given prior to burial. Nonetheless, Lac La Biche County recognizes that some religious denominations require burial within a certain period following death. The County will expedite the process to accommodate the time-sensitive nature of these burial rites.



Relevant forms, permits, and applications

1. BURIAL APPLICATION

Obtained from Lac La Biche County.

2. MONUMENT INSTALLATION PERMIT

Obtained from Lac La Biche County.

3. BURIAL PERMIT

Obtained and completed by funeral home/ funeral service provider.

4. RENTER/DISINTERMENT PERMIT

Obtained from the Government of Alberta and completed by interested and eligible party.



Prices

To purchase a plot or columbarium niche, contact Lac La Biche County at 780-623-1747, or by email at cemetery@lACLAbichecounty.com. You may also make a plot reservation in-person at County Centre at 13422 Hwy. 881, Lac La Biche County.

PLOTS

A single plot is 94" x 45".

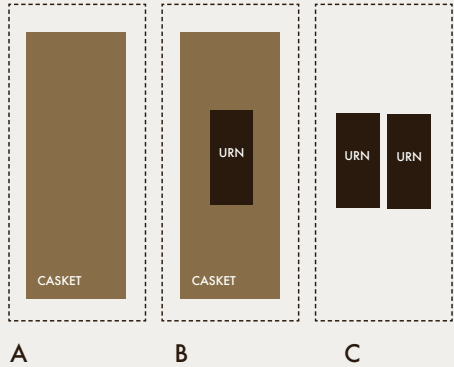
PRICES PER SINGLE PLOT

Residential and non-residential: \$550

Stillborn, and up to six years: \$150

BURIAL TYPES

- A) One casket
- B) One urn atop an existing casket
- C) or two urns, side-by-side



COLUMBARIUM

A columbarium is a monument that holds cremated remains. The dimensions of the compartments in the columbarium are 12" x 12" x 18" and can accommodate two urns. A compartment (called a niche) is available to County residents.

PRICES PER COLUMBARIUM

The price is \$1,500, including engraving service. Engraving service inscribes a name or small passage on the niche's face.



Single Columbarium



Single Columbarium

Refund and resale of plots

According to the Alberta Cemeteries Act, you can cancel your purchase request without charge within the first 30 days of receiving your contract. Please ensure that your cancellation request is provided in writing. Lac La Biche County does not allow the private resale of plots or columbarium niches.

As such, the County must buy back plots. If a buyback is requested after the 30 day period, 85% of the paid price will be refunded, less the cost of any services and supplies that have already been provided. Transferring ownership of plots and columbarium niches is not allowed without Lac La Biche County's written consent.

Interment (burial)

Once the availability of the plot or columbarium niche has been confirmed, an application for burial can be processed. In most cases, the funeral home handling the burial arrangements will, along with Lac La Biche County, administer the process. To ensure a speedy service, please provide the funeral home with information on the reserved plot/columbarium location, as well as a valid copy of the burial permit or certificate of cremation.

A burial permit or certificate of cremation (not to be confused with Lac La Biche County's application for burial) is a permit issued by the provincial government. It's required for the interment of body or cremated remains.

In most cases, the funeral home handling the burial arrangements will arrange to open and close the grave site/columbarium niche. In this case, you will be responsible for the cost of their services. The County can provide opening and closing services, subject to the fees listed in Lac La Biche County Policy CS 10-012, Schedule of Fee and Charges.



Burial guidelines:

1. All graves must have a concrete vault installed before lowering the casket. This applies only to caskets, and not cremated remains. The concrete vault must comply with current industry standards. You are responsible for this cost. Concrete vaults are purchased at the funeral home.

2. No person other than Lac La Biche County's approved contractor shall dig in any plot for the purpose of interring or disinterring human remains. Exceptions may be made, but not without written consent from Lac La Biche County.

3. No adult grave can be less than six feet in depth. Cremation depth is 3 feet.

4. No casket can be opened in the cemetery after burial service.

5. Should a disinterment (removal of body) take place, the plot ownership reverts back to Lac La Biche County for resale. All costs associated with disinterment are your responsibility, and 85% of the plot fee will be re-imbursed to you.

6. Lac La Biche County will permit the religious denomination to which the deceased belonged to perform the religious rites on the interment of the deceased, except for activities listed in 4.2.2 of the Lac La Biche County bylaw.

Monuments

Lac La Biche County recognizes that monuments are an important way for families and loved ones to remember the deceased. The following monument guidelines have been established to maintain the Cemetery's safety and beauty.

Willow Park Cemetery does not allow grave covers, and all monuments must be made of granite, marble, bronze or limestone. No wooden or concrete monuments or crosses are allowed. Monuments and base can be up to 53" wide, 24" deep and 48" high. Monuments must be installed on the concrete base provided with every plot. Lac La Biche County requires that a monument installation permit be completed by the agency providing your monument services and submitted to Lac La Biche County Administration for approval before any monument can be erected.

Monument installation guidelines:

THE OWNER OR NEXT OF KIN TO THE OWNER IS TO:

1. Ensure a monument installation permit form is completed by their selected monument installation company and acknowledge responsibility for monument maintenance. In the case that the monument is neglected or falls into disrepair, Lac La Biche County reserves the right to remove it;

2. Ensure any needed repairs are completed within 30 days of written notification from Lac La Biche County. Should no repair work commence within 30 days, Lac La Biche County can repair and/or remove the monument. In such cases, costs will be charged back to the monument owner;

3. Take responsibility for the proper condition and replacement of a monument. The County assumes no liability or responsibility for loss or damage to any monument through acts of vandalism.

Maintenance of cemetery plots

To ensure that Willow Park Cemetery remains visually appealing, only persons authorized by Lac La Biche County Administration may plant any tree, shrubs, flowers, etc. on any part of the cemetery grounds. Placed items like fences, walls, copings, or lattices may give the cemetery a disorderly appearance, and their installation is not permitted. Lac La Biche County can remove these items after notifying the owner.

Flowers in stands, holders, cases or other types of receptacles are permitted on the concrete runner. However, no ornament, bench or object may be placed on the plot which would create an obstruction to ground maintenance equipment. They will generally be allowed to remain at a grave site for a month. Lac La Biche County reserves the right to remove any items that detract from the cemetery's appearance. Finally, only persons authorized by Lac La Biche County can alter the ground profile by adding or removing earth or sod.



The Willow Park Cemetery Guidelines are based on Lac La Biche County's Cemetery Bylaw #13-030, a bylaw that ensures that the Cemetery meets community standards and provincial standards. Additional information can be found at servicealberta.gov.ab.ca/1240.cfm.



Lac La Biche County Centre, 13422 Hwy. 881
Box 1679 Lac La Biche, AB T0A 2C0
P: 780-623-1747 F: 780-623-2039

