



Lac La Biche County
Box 1679
Lac La Biche, AB
T0A 2C0

P: (780) 623-1747
F: (780) 623-2039
E: taxes@laclabichedcounty.com
W: laclabichedcounty.com

ELECTRONIC MEANS AUTHORIZATION FORM

APPLICANTS INFORMATION

Last Name: _____ First Name: _____

Business Name (If applicable): _____

Property/Municipal Address: _____

Mailing Address: _____

Phone Numbers Home: _____ Cell: _____ Work: _____

Enrollment Date: _____ Cancel Date: _____

Email Address: _____

- Property Tax Roll Number: _____ (1 form per Tax Roll)
- Assessment Review Board – Complaint Notices and Documents
- Utility Account Number: _____
- Accounts Receivable Account: _____

TERMS & CONDITIONS:

I/We are opting in to receive the notices, documents or information as identified above to be forwarded to the email address provided.

- I/We understand/consent that the notices/bills will be provided by email, as a PDF attachment, to the email address listed above and will no longer receive a paper copy of my tax notice, utility bill or invoice.
- I/We understand that it is the property owner’s responsibility to provide the correct email address and to inform the Lac La Biche County in writing of any changes to this email address and TO OPT OUT OF RECEIVING ELECTRONIC notices, forms and documents.
- I/We understand that non-receipt is not justification for late payment and penalties will not be waived as a result.

I have read, initialed, understand and consent to the terms and conditions of the Emailing Authorization Form as stated above and I acknowledge that the information provided on this form is complete and accurate.

Note: Please add the sending email address taxes@laclabichedcounty.com to your spam filter as an approved list to insure the tax notice, utility bill or invoice reach your inbox.

Signature: _____ Date: _____

The personal information requested on this form is being collected under the authority of the Municipal Privacy Act (FOIP). If you have any questions regarding the collection and use of your personal information, please contact Lac La Biche County (780) 623-1747. Government Act and will be used for the purpose of administering municipal systems. It is protected by the privacy provisions of the Freedom of Information and Protection of