

LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING

DATE: November 8, 2016
TIME: 10 a.m.
PLACE: Council Chambers
McArthur Place

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 October 25, 2016 Regular Council Meeting.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS
 - 6.1 10:15 a.m. Delegation – WSP – Plamondon Beautification Plan;
 - 6.1.1 Disposition of Delegation – Briefing – Concept Design for Plamondon Beautification Program.
 - 6.2 12:15 p.m. Public Input Session.
 - 6.2.1 Disposition of Public Input Session.
 - 6.3 2:00 p.m. In Camera Delegation – CAO Performance Appraisal (s. 17 FOIP);
 - 6.3.1 Disposition of Delegation – CAO Performance Appraisal.
7. IN CAMERA SESSION
 - 7.1 RFD – Renewal of Government Relations Contract (s. 16 FOIP);
 - 7.2 RFD – Request for Cancellation of 2016 Tax Penalties on Oil and Gas Properties Covered by Tax Roll No. 8801031101 and other roll numbers (s. 16 FOIP);
 - 7.3 RFD – Letters to Ministers (s. 24 FOIP);

- 7.4 Discussion – Personnel Matters (s. 17 FOIP);
- 7.5 Land Acquisitions (s. 25 FOIP) – (addition to agenda).
- 8. NEW BUSINESS
 - 8.1 RFD – Hamlet Entrance Signage;
 - 8.2 RFD – Old Conklin Trail Repairs (km 70 – 104);
 - 8.3 RFD – Plamondon Arena Fees for 2016-17 Season;
 - 8.4 RFD – Rezoning Bylaw 16-027; Pomerleau, Jeanette; Lot 1; Block G, Plan 1361TR; from Central Commercial District (C1) to Mixed Use Residential – Business District (MRB) – 1st Reading;
 - 8.5 RFD – Request for Second Extension to the Subdivision Approval for File 2011-S-012; Yadlowsky, Ken & Lina; Lots 6 & 7, Block 2, Plan 28HW (RL-59-67-14-W4M);
 - 8.6 RFD – Bylaw 16-018 Road Closure – 2nd and 3rd reading;
 - 8.7 Briefing – Off-site Levies Follow Up Information;
 - 8.8 RFD – Draft Land Use Concept Map for Southern Extension of Plan Area to the South Lac La Biche Major Area Structure Plan;
 - 8.9 RFD – Review of Hamlet of Plamondon & Area Statutory Plan (Area Structure Plan) Document;
 - 8.10 Briefing – Policy PI-61-003 – Development Agreement;
 - 8.11 Briefing – Recovery of Front-ending the Cost to Construct a Roadway;
 - 8.12 RFD – Request to Transfer Between Ledger Accounts to Conduct Water and Sanitary Sewer Analysis for a Proposed Residential Development;
 - 8.13 RFD – Rich Lake Recreation and Agricultural Society – Request to Use Portion of County Grant for Community Centre for Firewall, Backfilling and Doors;
 - 8.14 Briefing – Declaration of School Support – Hamlet of Lac La Biche and Surrounding Area;
 - 8.15 RFD – Tax Penalty Reversal Request on Roll #6613323021 and Roll #6311142001;
 - 8.16 RFD – Council Meeting Dates for 2017 Budget Discussions;
 - 8.17 RFD – Council's 2016/2017 Meeting Schedule;

8.18 Discussion – Capital Projects Update (addition to agenda);

8.19 RFD – 2016 Festival of Trees – Approval for a Grant for Additional In-kind Funding (addition to agenda).

9. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

November 8, 2016 – 10 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held November 8, 2016 at 10 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:07 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor / Deputy Mayor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor (entered at 10:56 a.m.)

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Surekha Kanzig	Assistant Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works (in part)
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Dan Small	Senior Manager, Finance & Grants (in part)
	Jihad Moghrabi	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

REGRETS	Wanda Austin	Councillor
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ADOPTION OF AGENDA

16.933 Motion by Councillor Haymour to approve the November 8, 2016 Regular Council Meeting agenda as amended:

- Addition of Item 7.5 Land Acquisitions (s. 25 FOIP);
- Addition of 8.18 Discussion – Capital Projects Update;
- Addition of Item 8.19 RFD – 2016 Festival of Trees – Approval for a Grant for Additional In-Kind Funding.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 October 25, 2016 – Regular Council Meeting.

16.934 Motion by Councillor Phillips to adopt the October 25, 2016 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business to discuss.

URGENT MATTERS

There were no urgent matters to discuss.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.1 Delegation – WSP – Plamondon Beautification Plan;

Mr. Jim Blaney, Ms. Janis Fong, and Ms. Tennille Thompson, representatives of WSP, presented the conceptual design for the Plamondon Beautification Program. Ms. Thompson outlined the project overview and guiding principles of the program.

Discussion ensued regarding the proposed costs of the Plamondon Beautification Project.

Ms. Thompson continued with the presentation with proposed upgrades to: 96A Avenue to 98th Avenue; 98th Avenue to Ecole Plamondon School; Ecole Plamondon School to 100th Avenue; and 100th Avenue to 101st Avenue.

Discussion ensued regarding parking concerns.

Ms. Thompson continued the presentation with proposed upgrades to 101st Avenue to 102nd Avenue.

Discussion ensued regarding bridge design and accommodations for heavy truck traffic.

Councillor Olson left Council Chambers at 10:48 a.m.

Councillor Olson returned to Council Chambers at 10:50 a.m.

Ms. Thompson presented three options of the conceptual design developed based on stakeholder feedback.

Councillor Nowak entered Council Chambers at 10:56 a.m.

Councillor Haymour left Council Chambers at 10:56 a.m.

Councillor Haymour returned to Council Chambers at 10:57 a.m.

Discussion ensued regarding the types of trees proposed and the maintenance required for the same.

Councillor Phillips left Council Chambers at 11:13 a.m.

Councillor Phillips returned to Council Chambers at 11:16 a.m.

Discussion ensued regarding the proposed costs of the Plamondon Beautification Project.

Councillor Olson left Council Chambers at 11:17 a.m.

Councillor Olson returned to Council Chambers at 11:18 a.m.

Mayor Moghrabi thanked the presenters for their presentation.

6.1.1 Disposition of Delegation – Briefing – Concept Design for Plamondon Beautification Program.

16.935 Motion by Councillor Thompson to accept the presentation regarding the concept design for the Plamondon Beautification Program as information.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:22 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:39 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.1 RFD – Hamlet Entrance Signage;

Mr. Jihad Moghrabi, Communications Coordinator, discussed the Administrative processes that are required in order to change hamlet entrance signage. Ms. Lianne Plamondon, Graphics Designer, presented the amended hamlet entrance signage.

8.1 RFD – Hamlet Entrance Signage (continued);

16.936 Motion by Councillor Haymour that Council supports concept one, alternative one of the hamlet entrance signage and further that Administration bring back detailed pricing information on the refined design at a future Council meeting.

IN FAVOUR

**Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Thompson
Councillor Haymour
Councillor Nowak**

OPPOSED

**Mayor Moghrabi
Councillor Richard**

CARRIED

16.937 Motion by Councillor Richard that Administration seeks updated pricing of the original version of concept four of hamlet entrance signage with landscaping and no digital signage, and that the same be brought forward to a future Council meeting for Council’s consideration.

CARRIED UNANIMOUSLY

8.2 RFD – Old Conklin Trail Repairs (km 70 – 104);

Councillor Olson left Council Chambers at 12:07 p.m.

Councillor Olson returned to Council Chambers at 12:08 p.m.

16.938 Motion by Councillor Siebold that Administration increase the Transportation Services operating budget by up to \$150,000 with the funds coming from 2016 operational budget or from reserves to perform road repairs on Old Conklin Trail.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.2 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:21 p.m.

Councillor Olson left Council Chambers at 12:21 p.m.

Ms. Irene Menard and Mr. Maurice Menard, residents of McGrane Estates, expressed their concern with the cost of property taxes and the amount of services the County provides. Ms. Menard questioned Council as to what the future plans are for McGrane Estates with respect to infrastructure upgrades. Ms. Menard stated that some residents are paying \$2,500 in taxes per year and have to pay an additional \$2,400 per year for the hauling of water and wastewater.

Councillor Olson returned to Council Chambers at 12:25 p.m.

Discussion ensued regarding infrastructure upgrades for McGrane Estates.

Ms. Menard expressed her opinion that people are moving from the area due to the lack of services and expressed her concern that people living in the area will start dumping grey water in ditches.

Mayor Moghrabi thanked the presenters for their presentation and asked if there was anyone further wishing to speak at the Public Input Session.

Mr. Rob McKinley from the Lac La Biche Post introduced himself then his newest reporter, Mr. Kevan Dowd. Mr. McKinley advised that Mr. Dowd will be attending and reporting on Council meetings.

Mayor Moghrabi welcomed Mr. Dowd to Council and asked if there was anyone further wishing to speak at the Public Input Session. No one came forward.

Mayor Moghrabi thanked the presenters for their comments, and declared the public input session closed at 12:35 p.m.

DISPOSITION OF PUBLIC INPUT SESSION

6.1.1 Disposition of Public Input Session.

16.939 Motion by Councillor Richard to send a letter to Mr. and Ms. Menard for their presentation at the Public Input Session.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.18 Discussion – Capital Projects Update (addition to agenda);

Councillor Olson left Council Chambers at 12:38 p.m.

Mr. Brian Shapka, Senior Manager of Public Works and Mr. Ali Memon, Development Engineer, provided Council with an update on capital projects within the County.

Councillor Olson returned to Council Chambers at 12:40 p.m.

Discussion ensued regarding project deadlines and guidelines within construction contracts.

RECESS

Mayor Moghrabi called a recess at 12:48 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:11 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.18 Discussion – Capital Projects Update (continued);

Councillor Olson left Council Chambers at 2:25 p.m.

Mayor Moghrabi left Council Chambers at 2:25 p.m. Deputy Mayor Richard assumed the Chair.

16.940 Motion by Councillor Richard to accept the capital projects update as information.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

16.941 Motion by Councillor Haymour to go in camera at 2:26 p.m.

CARRIED UNANIMOUSLY

6.3 In Camera Delegation – CAO Performance Appraisal (s. 17 FOIP).

Ms. Mardere Birkill was in attendance to present the CAO Performance Appraisal to Council.

Councillor Olson returned to Council Chambers at 2:26 p.m.

Mayor Moghrabi returned to Council Chambers at 2:26 p.m. and resumed the Chair.

RECESS Mayor Moghrabi called a recess at 3:20 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 3:34 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Olson and Haymour.

IN CAMERA SESSION

Councillors Olson and Haymour returned to Council Chambers at 3:35 p.m.

7.1 RFD – Renewal of Government Relations Contract (s. 16 FOIP);

Councillor Olson left Council Chambers at 3:49 p.m.

7.2 RFD – Request for Cancellation of 2016 Tax Penalties on Oil and Gas Properties Covered by Tax Roll No. 8801031101 and other roll numbers (s. 16 FOIP);

Councillor Olson returned to Council Chambers at 3:57 p.m.

RETURN TO REGULAR MEETING

16.942 Motion by Councillor Olson to proceed with the meeting out of camera at 4:20 p.m.

CARRIED UNANIMOUSLY

EXTENTION OF MEETING

16.943 Motion by Councillor Haymour to extend the November 8, 2016 Regular Council Meeting to such time that all items on the agenda have been discussed.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

16.944 Motion by Councillor Nowak to go in camera at 4:20 p.m.

CARRIED UNANIMOUSLY

7.3 RFD – Letters to Ministers (s. 24 FOIP);

Councillor Haymour left Council Chambers at 4:21 p.m.

Councillor Haymour returned to Council Chambers at 4:24 p.m.

- 7.5 Land Acquisitions (s. 25 FOIP) (addition to agenda).
- 7.4 Discussion – Personnel Matters (s. 17 FOIP);

RETURN TO REGULAR MEETING

- 16.945 Motion by Councillor Phillips to proceed with the meeting out of camera at 4:43 p.m.
CARRIED UNANIMOUSLY

NEW BUSINESS

- 8.4 RFD – Rezoning Bylaw 16-027; Pomerleau, Jeanette; Lot 1; Block G, Plan 1361TR; from Central Commercial District (C1) to Mixed Use Residential – Business District (MRB) – 1st Reading;

- 16.946 Motion by Councillor Thompson that Bylaw 16-027 be given first reading this 8th day of November, 2016.
CARRIED UNANIMOUSLY

- 8.13 RFD – Rich Lake Recreation and Agricultural Society – Request to Use Portion of County Grant for Community Centre for Firewall, Backfilling and Doors;

- 16.947 Motion by Councillor Nowak that the Rich Lake Recreation and Agricultural Society be authorized to use up to \$50,000 of the \$200,000 County capital grant for the Community Centre for doors on the community centre and riding arena and for backfilling around the community centre and riding arena.

IN FAVOUR
Mayor Moghrabi
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Nowak

OPPOSED
Councillor Thompson
Councillor Haymour

CARRIED

8.17 RFD – Council’s 2016/2017 Meeting Schedule.

16.948 Motion by Councillor Haymour that the November 15, 2016 Regular Council meeting be rescheduled to November 29, 2016, and that the November 16, 2016 Municipal Planning Commission meeting and the December 27, 2016 Regular Council meeting be cancelled.

CARRIED UNANIMOUSLY

8.19 RFD – 2016 Festival of Trees – Approval for a Grant for Additional In-Kind Funding (addition to agenda).

16.949 Motion by Councillor Nowak that Administration be directed to increase the grant for in-kind funding to the Lac La Biche Lions Club for the 2016 Festival of Trees from \$5,000 to \$8,005.08.

CARRIED UNANIMOUSLY

8.16 RFD – Council Meeting Dates for 2017 Budget Discussions;

16.950 Motion by Councillor Nowak that Special Council meetings of Council be held in Council Chambers at McArthur Place at 10 a.m. on the following dates to discuss the 2017 County budget:

- Thursday, January 12, 2017;
- Friday, January 13, 2017;
- Thursday, January 19, 2017;
- Friday, January 20, 2017;
- Monday, January 30, 2017;
- Thursday, February 2, 2017;
- Thursday, February 9, 2017;
- Thursday, February 16, 2017;
- Thursday, February 23, 2017; and
- Friday, February 24, 2017.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

16.951 Motion by Councillor Siebold to go in camera at 5:06 p.m.

CARRIED UNANIMOUSLY

- 7.2 RFD – Request for Cancellation of 2016 Tax Penalties on Oil and Gas Properties Covered by Tax Roll No. 8801031101 and other roll numbers (s. 16 FOIP) (continued);

RETURN TO REGULAR MEETING

- 16.952 Motion by Councillor Siebold to proceed with the meeting out of camera at 5:09 p.m.
CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

- 7.2 RFD – Request for Cancellation of 2016 Tax Penalties on Oil and Gas Properties Covered by Tax Roll No. 8801031101 and other roll numbers (s. 16 FOIP);

- 16.953 Motion by Councillor Haymour that Administration discuss with the properties related to Tax Roll No. 8801031101 and other roll numbers as directed by Council.

CARRIED UNANIMOUSLY

- 6.3.1 Disposition of In Camera Delegation – CAO Performance Appraisal.

- 16.954 Motion by Councillor Olson to accept the CAO Performance Appraisal as information.

CARRIED UNANIMOUSLY

- 7.1 RFD – Renewal of Government Relations Contract (s. 16 FOIP);

- 16.955 Motion by Councillor Richard to direct Administration to enter into a one-year agreement with Alberta Counsel effective January 1, 2017.

CARRIED UNANIMOUSLY

- 7.3 RFD – Letters to Ministers (s. 24 FOIP);

- 16.956 Motion by Councillor Phillips to direct Administration to send letters to Ministers Phillips and Hoffman regarding matters as discussed in camera.

CARRIED UNANIMOUSLY

7.4 Discussion – Personnel Matters (s. 17 FOIP).

No action required.

7.5 Land Acquisitions (s. 25 FOIP) (addition to agenda).

16.957 Motion by Councillor Richard to direct Administration to present the offer as discussed in camera.

CARRIED UNANIMOUSLY

DEFER REMAINING AGENDA ITEMS

16.958 Motion by Councillor Haymour to defer all further agenda items to the next meeting of Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.3 RFD – Plamondon Arena Fees for 2016-17 Season;

Matter deferred to next Regular Council meeting.

8.5 RFD – Request for Second Extension to the Subdivision Approval for File 2011-S-012; Yadlowsky, Ken & Lina; Lots 6 & 7, Block 2, Plan 28HW (RL-59-67-14-W4M);

Matter deferred to next Regular Council meeting.

8.6 RFD – Bylaw 16-018 Road Closure – 2nd and 3rd reading;

Matter deferred to next Regular Council meeting.

8.7 Briefing – Off-site Levies Follow Up Information;

Matter deferred to next Regular Council meeting.

8.8 RFD – Draft Land Use Concept Map for Southern Extension of Plan Area to the South Lac La Biche Major Area Structure Plan;

Matter deferred to next Regular Council meeting.

8.9 RFD – Review of Hamlet of Plamondon & Area Statutory Plan (Area Structure Plan) Document;

Matter deferred to next Regular Council meeting.

8.10 Briefing – Policy PI-61-003 – Development Agreement;

Matter deferred to next Regular Council meeting.

8.11 Briefing – Recovery of Front-Ending the Cost to Construct a Roadway;

Matter deferred to next Regular Council meeting.

8.12 RFD – Request to Transfer Between Ledger Accounts to Conduct Water and Sanitary Sewer Analysis for a Proposed Residential Development;

Matter deferred to next Regular Council meeting.

8.14 Briefing – Declaration of School Support – Hamlet of Lac La Biche and Surrounding Area;

Matter deferred to next Regular Council meeting.

8.15 RFD – Tax Penalty Reversal Request on Roll #6613323021 and Roll #6311142001;

Matter deferred to next Regular Council meeting.

ADJOURNMENT

16.959 Motion by Councillor Siebold to adjourn the Regular Council Meeting of November 8, 2016 at 5:15 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**